



MEMORANDUM

TO: Chair Mlynarik and Members of the
Board

DATE: July 12, 2017

FROM: Erika McConnell, Director

RE: Coastal Outfitters #12104
Standard Cultivation Facility

Coastal Outfitters is requesting a licensed premises change and an operating plan change to move the location of their facility from a house to a new building.

This license was approved with delegation by the Board on May 15, 2017. At that meeting, the Board and the applicant discussed whether the grow facility would be located in the applicant's house, as shown on his application, or in a yet-to-be-constructed building. This licensed premises change and operating plan are to approve the cultivation facility in the new building.

MJ-14 Before the Board



Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet must be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	CHARLES KEIM	License Number:	12104
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	COASTAL OUTFITTERS		
Physical Address:	38928 Old Sterling Highway		
City:	Anchor Point	State:	AK
		Zip Code:	99556
Designated Licensee:	CHARLES KEIM		
Email Address:	coastalexplorer@hotmail.com		

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	MJ-14 Licensed Premises Diagram Change
-----------------	----------------------------------------

OFFICE USE ONLY

Received Date:		Payment Submitted Y/N:		Transaction #:	
----------------	--	------------------------	--	----------------	--





Alaska Marijuana Control Board

Form MJ-14: Licensed Premises Diagram Change**What is this form?**

This licensed premises diagram change form is required for all marijuana establishment licensees seeking to alter the functional floor plan or reduce or expand the area of the establishment's existing licensed premises, under 3 AAC 306.100 and 3 AAC 306.705. **The required \$250 change fee may be made by credit card online (VISA, MasterCard, or Discover), or by check or money order.**

Your diagram must show all entrances and boundaries of the premises, restricted access areas, and storage areas, and dimensions. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex. Limited marijuana cultivation licensees must clearly delineate the proposed area(s) for cultivation.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form, as long as it meets the requirements listed on this form. The first and third pages must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be signed by the licensee and by the local government having jurisdiction over the location of the premises before it is submitted to AMCO staff for review.

This form must be completed and submitted to AMCO's main office prior to altering the existing floor plan. The licensed premises may not be altered unless and until the AMCO Director has given written approval on this form. Please note that licensees seeking to change licensed premises diagrams for multiple licenses must submit a separate completed copy of this form for each license.

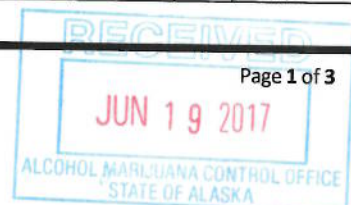
Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

**Section 1 – Establishment Information**

Enter information for the licensed establishment.

Licensee:	Charles Keim	License Number:	12104
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	Coastal Outfitters		
Premises Address:	38928 Old Sterling Highway		
City:	Anchor Point	State:	AK
		ZIP:	99556





Alaska Marijuana Control Board

Form MJ-14: Licensed Premises Diagram Change

Section 3 – Declarations and Approvals

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

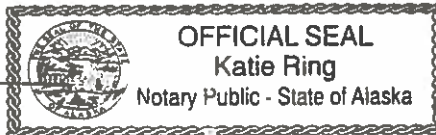
If a local building permit is required, I have attached a copy of it to this form. N/A

☐

As a marijuana establishment licensee, I declare under penalty of unsworn falsification that I have examined this form, including all attachments, and to the best of my knowledge and belief find the provided information to be true, correct, and complete.

Charles Keim

Signature of licensee



Katie Ring

Notary Public in and for the State of Alaska.

Charles Keim

Printed name of licensee

My commission expires: 9-20-19

Subscribed and sworn to before me this 19 day of June, 2017.

Local Government Review (to be completed by an appropriate local government official):

Yes No

The proposed changes shown on this form conform to all local restrictions and laws.

☒ ☐

A local building permit is required for the proposed changes.

☐ ☒

Bruce Wall

Signature of local government official

6/21/2017

Date

Bruce Wall

Printed name of local government official

Planner

Title

AMCO Review:

Approved Disapproved

☐ ☐

Signature of AMCO Enforcement Supervisor

Signature of Director

Printed name of AMCO Enforcement Supervisor

Printed name of Director

Date

AMCO Comments:

Site for proposed cultivation facility
Dotted line represents chain link fence
Inside of fence is restricted access

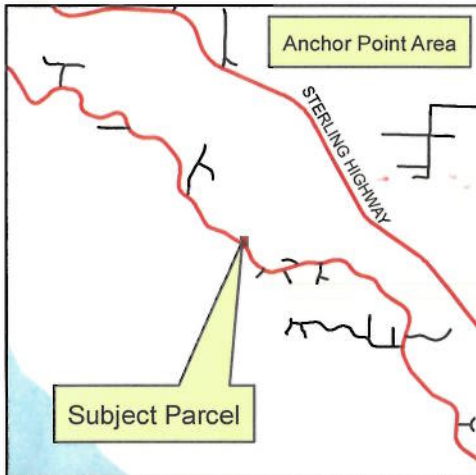


OLD STERLING HWY




Kenai Peninsula Borough Planning Commission Meeting, June 12, 2017
Assembly Meeting, June 20, 2017
Recommendation on State Application for Marijuana Establishment License

KPB Parcel ID: 169-132-04
Applicant: Coastal Outfitters
Property Owner: Charles G. Keim



LEGEND

 Subject Property

Radius shown depicts the radius from the parcel boundaries. KPB 7.30 states that the distance must be measured by the shortest pedestrian route. If there were relevant facilities within the 500-foot or 1,000-foot radius, the shortest pedestrian path would be shown and measured.

0 125 250 Feet



Date: 5/18/2017

The information depicted hereon is a graphical representation only of best available sources. The Kenai Peninsula Borough assumes no responsibility for any errors on this map.





Current Approved Licensed Premises Diagram



Alaska Marijuana Control Board

Form MJ-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). Your diagram must show all entrances and boundaries of the premises, restricted access areas, and storage areas, and dimensions. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex. For those applying for a limited marijuana cultivation license, the proposed area(s) for cultivation must be clearly delineated.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

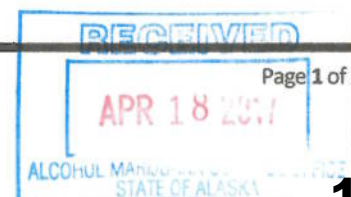
I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.



Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Charles Keim	License Number:	12104
License Type:	Standard Cultivation		
Doing Business As:	Coastal Outfitters		
Premises Address:	38928 Old Sterling Highway		
City:	Anchor Point,	State:	AK
		ZIP:	99556



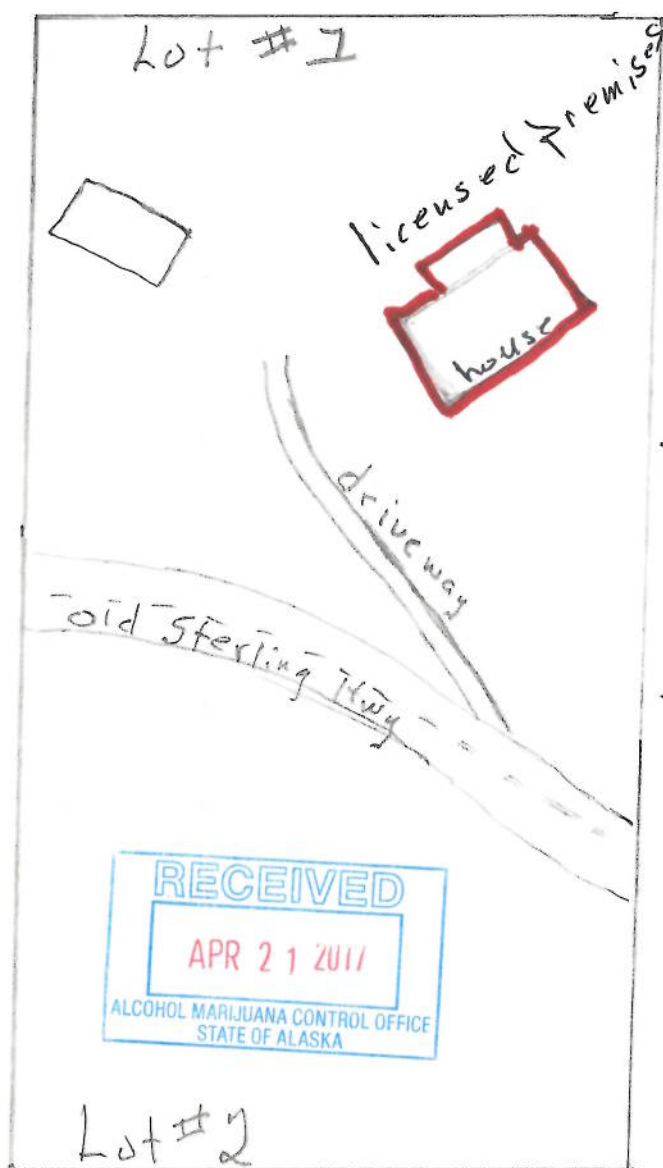


Alaska Marijuana Control Board

Form MJ-02: Premises Diagram

Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances, walls, partitions, counters, windows, areas of ingress and egress, restricted access areas, and storage areas. Include dimensions in your drawing. Use additional copies of this form or attached additional documents as needed.



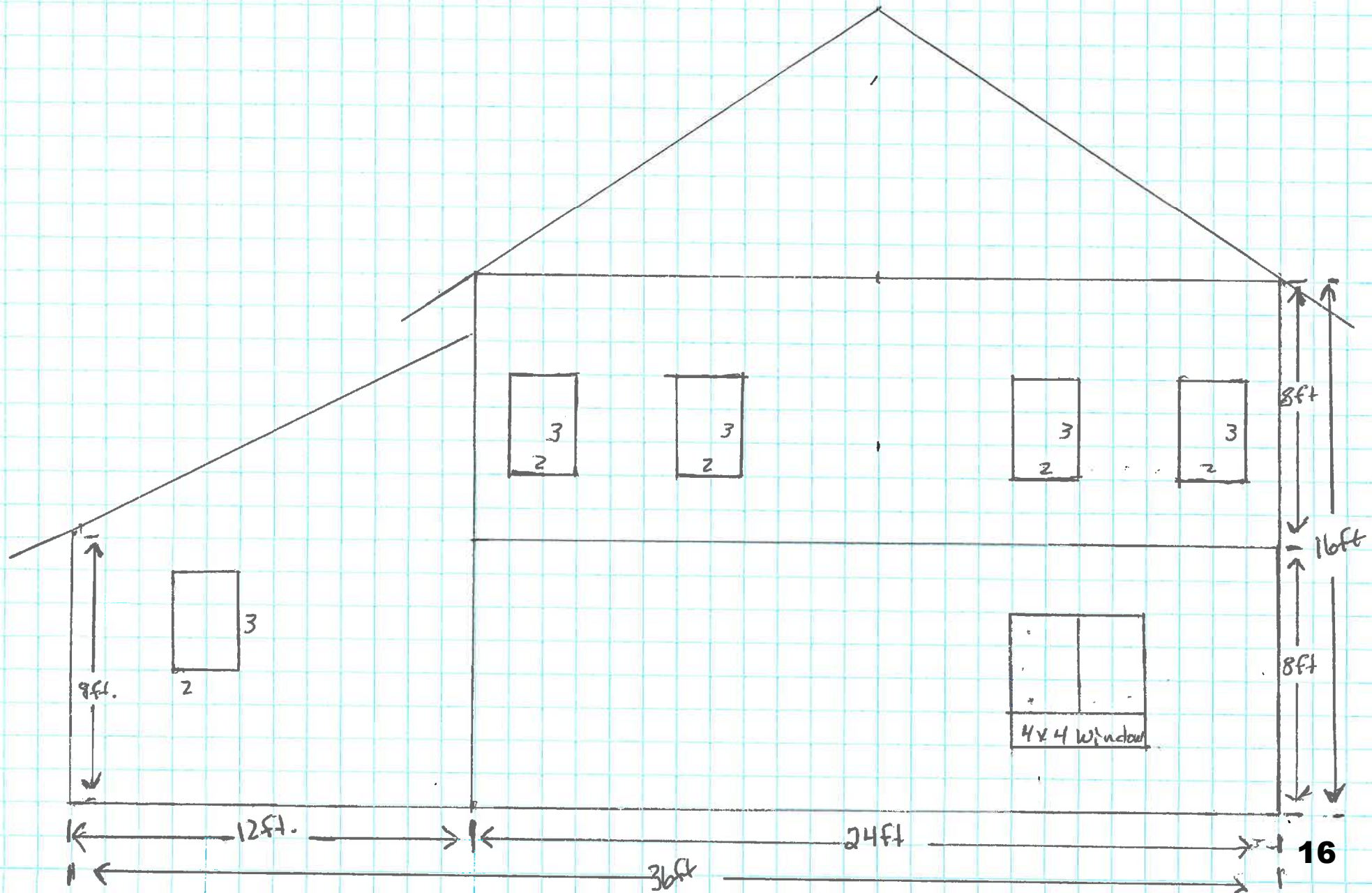
Property is located on Old Sterling Highway, approximately four miles west of Anchor Point. Lot #1 and Lot #2 were originally a five acre homestead. Since the highway runs through it, that makes it two separate parcels. See attached tax assessment papers.

Proposed cultivation will be taking place on Lot #1 in the structure labeled house. Licensee owns both lots and also the corner lot of Lake Country Estates subdivision lot 43. See attached satellite view maps for property location.

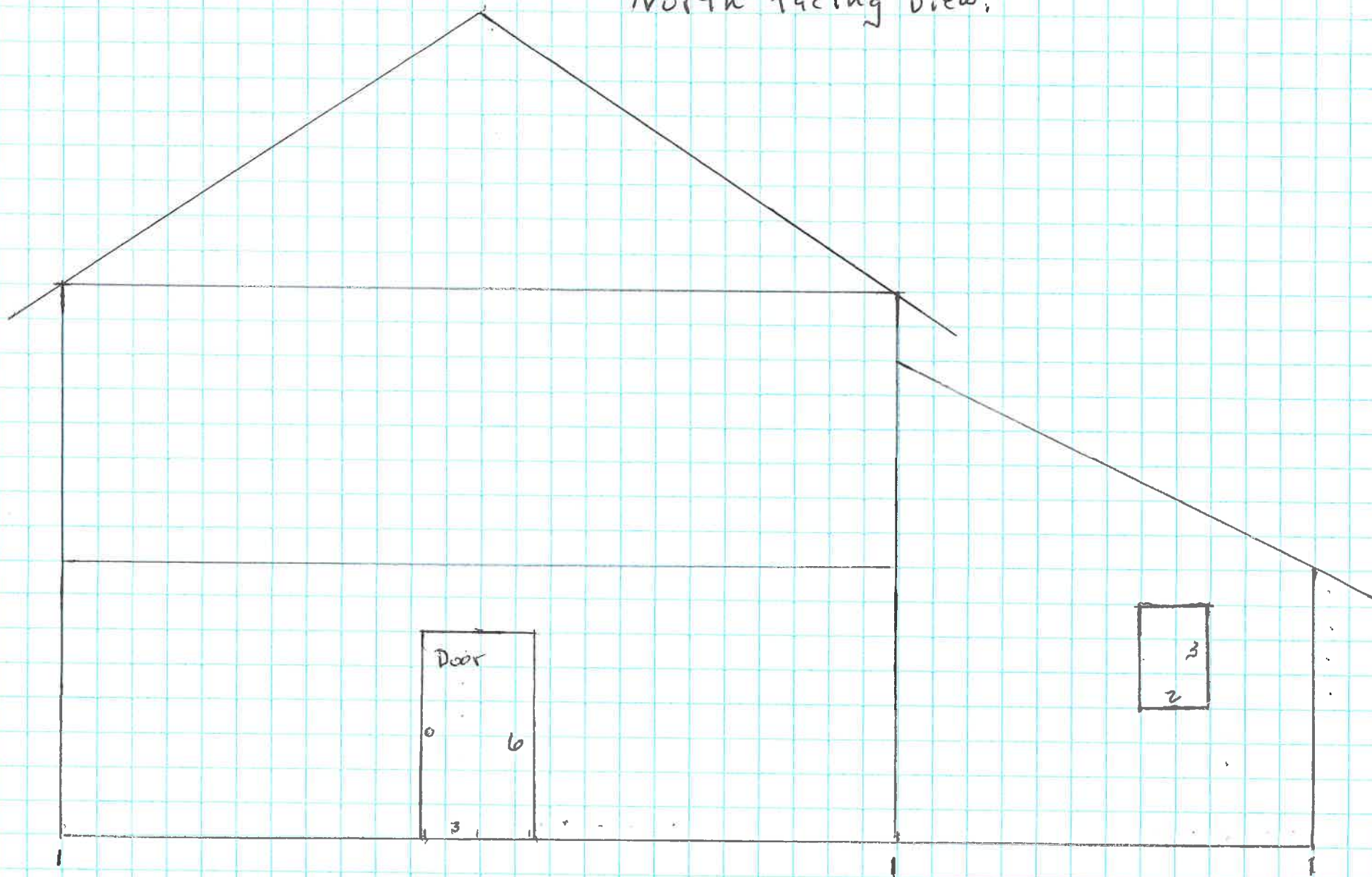


RECEIVED
APR 21 2017

South Facing view of proposed cultivation facility



North facing view.



Proposed location of facility to be built



0 100 200 feet



KENAI PENINSULA BOROUGH
ASSESSOR'S OFFICE
144 N. BINKLEY STREET
SOLDOTNA, AK 99669-7520

2016 NOTICE OF ASSESSMENT

Address Service Requested



MIKE NAVARRE
BOROUGH MAYOR

KEIM CHARLES G & HELEN C
38928 OLD STERLING HWY
ANCHOR POINT AK 99556-9452

(907) 714-2230 Fax: 714-2393
(800) 478-4441

Toll free within Kenai Peninsula borough only

THIS IS NOT A TAX BILL

This is a notice of the January 1st assessed value for the following described taxable property.

Account Number: 16913204

Tax Code Area:

68 - ANCHOR POINT FIRE/EMERGENCY

Parcel Address:

Legal Description:

38928 OLD STERLING HWY

T 5S R 15W SEC 23 Seward Meridian HM POR N OF OLD STERLING HWY SE1/4 NE1/4
NE1/4

2016 Assessed Values

#1 on satellite map (checked)

Land: 19,600

Improvements: 93,800

Total Assessed KPB: 113,400

Exempt Value KPB: 0

Total Taxable KPB: 113,400

Total Assessed City: 0

Exempt Value City: 0

Total Taxable City: 0

AS 29.45.180(a) & KPB 5.12.040 (A) require that a person receiving a Notice of Assessment must advise the Assessor of errors or omissions in the assessment of the person's property, or of disputes in assessed value or taxable status of the property, within 30 days after the mailing of the Notice of Assessment.

Any structures located on this property as of January 1, 2016 that are not reflected on this notice must be reported to the Assessor. Structures omitted from the main tax roll will be placed on a supplemental tax roll at the time of discovery and a tax bill will be sent to you including accrued interest.

Any waivers for filing late exemptions after 03/31/2016 will not be approved

APPEAL DEADLINE: 03/31/2016

TAXES DUE IN FULL: 10/17/2016
OR

BOARD OF EQUALIZATION

WILL BEGIN MEETING: 05/04/2016

1st INSTALLMENT DUE: 09/15/2016
2nd INSTALLMENT DUE: 11/15/2016

APPEAL PROCEDURE AND IMPORTANT TAX INFORMATION ON REVERSE SIDE

KENAI PENINSULA BOROUGH
ASSESSOR'S OFFICE
144 N. BINKLEY STREET
SOLDOTNA, AK 99669-7520

2016 NOTICE OF ASSESSMENT

Address Service Requested



MIKE NAVARRE
BOROUGH MAYOR

KEIM CHARLES G & HELEN C
38928 OLD STERLING HWY
ANCHOR POINT AK 99556-9452

(907) 714-2230 Fax: 714-2393
(800) 478-4441

Toll free within Kenai Peninsula borough only

THIS IS NOT A TAX BILL

This is a notice of the January 1st assessed value for the following described taxable property.

Account Number: 16913116

Tax Code Area:

68 - ANCHOR POINT FIRE/EMERGENCY

Legal Description:

T 5S R 15W SEC 23 Seward Meridian HM POR S OF OLD STERLING HWY SE1/4 NE1/4
NE1/4

2016 Assessed Values

#2 on Satellite map

Land: 23,900

Improvements: 0

Total Assessed KPB: 23,900

Exempt Value KPB: 0

Total Taxable KPB: 23,900

Total Assessed City: 0

Exempt Value City: 0

Total Taxable City: 0

AS 29.45.180(a) & KPB 5.12.040 (A) require that a person receiving a Notice of Assessment must advise the Assessor of errors or omissions in the assessment of the person's property, or of disputes in assessed value or taxable status of the property, within 30 days after the mailing of the Notice of Assessment.

Any structures located on this property as of January 1, 2016 that are not reflected on this notice must be reported to the Assessor. Structures omitted from the main tax roll will be placed on a supplemental tax roll at the time of discovery and a tax bill will be sent to you including accrued interest.

Any waivers for filing late exemptions after 03/31/2016 will not be approved

APPEAL DEADLINE: 03/31/2016

TAXES DUE IN FULL: 10/17/2016
OR

BOARD OF EQUALIZATION

WILL BEGIN MEETING: 05/04/2016

1st INSTALLMENT DUE: 09/15/2016

2nd INSTALLMENT DUE: 11/15/2016

APPEAL PROCEDURE AND IMPORTANT TAX INFORMATION ON REVERSE SIDE

KENAI PENINSULA BOROUGH
ASSESSOR'S OFFICE
144 N. BINKLEY STREET
SOLDOTNA, AK 99669-7520

Address Service Requested

2016 NOTICE OF ASSESSMENT



MIKE NAVARRE
BOROUGH MAYOR

KEIM CHARLES G & HELEN C
38928 OLD STERLING HWY
ANCHOR POINT AK 99556-9452

(907) 714-2230 Fax: 714-2393
(800) 478-4441

Toll free within Kenai Peninsula borough only

THIS IS NOT A TAX BILL

This is a notice of the January 1st assessed value for the following described taxable property.

Account Number: 16914101

Tax Code Area:

68 - ANCHOR POINT FIRE/EMERGENCY

Legal Description:

T 5S R 15W SEC 24 Seward Meridian HM 0850098 LAKE COUNTRY ESTATES SUB LOT 43

2016 Assessed Values

#3 on satellite map attached

Land: 22,100

Improvements: 0

Total Assessed KPB: 22,100

Exempt Value KPB: 0

Total Taxable KPB: 22,100

Total Assessed City: 0

Exempt Value City: 0

Total Taxable City: 0

AS 29.45.180(a) & KPB 5.12.040 (A) require that a person receiving a Notice of Assessment must advise the Assessor of errors or omissions in the assessment of the person's property, or of disputes in assessed value or taxable status of the property, within 30 days after the mailing of the Notice of Assessment.

Any structures located on this property as of January 1, 2016 that are not reflected on this notice must be reported to the Assessor. Structures omitted from the main tax roll will be placed on a supplemental tax roll at the time of discovery and a tax bill will be sent to you including accrued interest.

Any waivers for filing late exemptions after 03/31/2016 will not be approved

APPEAL DEADLINE: 03/31/2016

TAXES DUE IN FULL: 10/17/2016
OR

BOARD OF EQUALIZATION

WILL BEGIN MEETING: 05/04/2016

1st INSTALLMENT DUE: 09/15/2016

2nd INSTALLMENT DUE: 11/15/2016

APPEAL PROCEDURE AND IMPORTANT TAX INFORMATION ON REVERSE SIDE

MJ-15 Before the Board



Alaska Marijuana Control Board

550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet must be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items received without this page will be returned to the applicant to which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	CHARLES KEIM	License Number:	12104
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	COASTAL OUTFITTERS		
Physical Address:	38928 Old Sterling Highway		
City:	Anchor Point	State:	AK
		Zip Code:	99556
Designated Licensee:	CHARLES KEIM		
Email Address:	coastalexplorer@hotmail.com		

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	MJ-15 - Operating Plan Change
-----------------	-------------------------------

OFFICE USE ONLY			
Received Date:		Payment Submitted Y/N:	
		Transaction #:	

JUN 19 2017



Alaska Marijuana Control Board

Form MJ-15: Operating Plan Change**What is this form?**

This operating plan change form is required for all marijuana establishment licensees seeking to change a licensed marijuana establishment's existing operating plan, under 3 AAC 306.100. With this form, a licensee may request changes to as much or as little as desired of Form MJ-01 and/or the corresponding operating plan supplemental for the establishment's license type.

The required \$250 change fee may be made by credit card online (VISA, MasterCard, or Discover), or by check or money order.

Please download, complete, and submit with this form **only the pages** of Form MJ-01 and/or the corresponding operating plan supplemental that contain sections that you are requesting to change. All fields that are left blank will be considered unchanged from the existing operating plan. All fields that are completed and submitted with this form will be considered as changes to the existing operating plan and are subject to board approval. **Please do not submit any wholly unchanged pages of an operating plan.**

The form(s) that I am requesting board approval to change is:

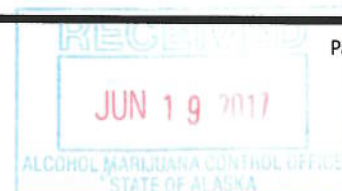
- ☒ Form MJ-01: Marijuana Establishment Operating Plan
- ☐ Form MJ-03: Retail Marijuana Store Operating Plan Supplemental
- ☒ Form MJ-04: Marijuana Cultivation Facility Operating Plan Supplemental
- ☐ Form MJ-05: Marijuana Product Manufacturing Facility Operating Plan Supplemental
- ☐ Form MJ-06: Marijuana Testing Facility Operating Plan Supplemental

This form must be completed and submitted to AMCO's main office **prior to changing existing operations**. The licensed establishment's operations may not be altered unless and until the Marijuana Control Board has approved of the changes. Please note that licensees seeking to change operating plans for multiple licenses must submit a separate completed copy of this form for **each license**.

Section 1 – Establishment Information

Enter information for the licensed establishment.

Licensee:	Charles Keim	License Number:	12104
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	Coastal Outfitters		
Premises Address:	38928 Old Sterling Highway		
City:	Anchor Point	State:	AK
		ZIP:	99556





Alaska Marijuana Control Board

Form MJ-15: Operating Plan Change

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

As a marijuana establishment licensee, I declare under penalty of unsworn falsification that I have examined this form, including all accompanying documents, schedules, and statements, and to the best of my knowledge and belief find them to be true, correct, and complete.

Charles Keim

Signature of licensee

Charles Keim

Printed name

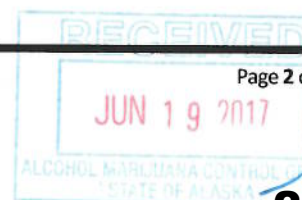
Subscribed and sworn to before me this 19 day of June, 2017.



Katie Ring

Notary Public in and for the State of Alaska.

My commission expires: 9-2019





Alaska Marijuana Control Board

550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet must be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this cover sheet will be returned to the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	CHARLES KEIM	License Number:	12104
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	COASTAL OUTFITTERS		
Physical Address:	38928 Old Sterling Highway		
City:	Anchor Point	State:	AK
		Zip Code:	99556
Designated Licensee:	CHARLES KEIM		
Email Address:	coastalexplorer@hotmail.com		

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	Form MJ-01 Operating Plan
-----------------	---------------------------

OFFICE USE ONLY			
Received Date:		Payment Submitted Y/N:	
		Transaction #:	

JUN 19 2017



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan**What is this form?**

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38 of Alaska Statutes** and **Chapter 306 of the Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05, or Form MJ-06**) to meet the additional operating plan requirements for each license type.

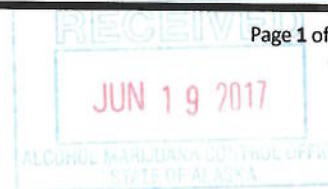
Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Charles Keim	License Number:	
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	Coastal Outfitters		
Premises Address:	38928 Old Sterling Highway		
City:	Anchor Point	State:	ALASKA
		ZIP:	99556

Mailing Address:	38928 Old Sterling Highway		
City:	Anchor Point	State:	ALASKA
		ZIP:	99556

Primary Contact:	Charles Keim		
Main Phone:	907-370-3138	Cell Phone:	907 370-3138
Email:	coastalexplorer@hotmail.com		





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

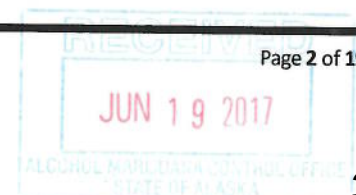
Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

Access to facility will be through locked gate before public has access to locked door on growing facility. Locks are heavy duty commercial grade on metal doors with metal frames. Surveillance camera monitor all doors. Unescorted members of the public are strictly denied any access.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Visitation to the facility will be strictly monitored. Any visitor will be closely escorted through facility by the owner or responsible employee. As I see it the visitors will be extremely limited if even at all. All visitors (if any) will be logged into a book noting date, time, and name of visitor.






Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your recordkeeping of visitors who are escorted into restricted access areas:

Logbook specifically designated for any escorted visitor will be kept in the secure area of facility. Name of visitor, date and time of visitation will be logged.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:



Coastal Outfitters
license 12104
owner

JUN 19 2017



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

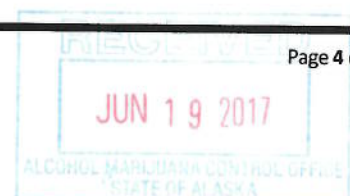
We have a street light mounted on electric pole which will light up entire area. Motion sensor lights are mounted at all entrances and at 20ft intervals on exterior of building. Motion sensor lights will be installed on interior of doors.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

Alarm system will be installed by Cardoso Integrated Security of Anchorage. Opening of any door or window will activate an audible alarm in building. Notification of a breach will activate Cardoso Integrated Security an officials will be notified.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

All doors and windows will have sensors that detect when system has been breached.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

All areas of facility will be monitored by surveillance camera. This will include growing area, harvesting area, and drying and packaging area. No individual will be allowed in facility by their selves during harvesting-drying and packaging. Owner will monitor all activity

Describe your policies and procedures for preventing loitering:

We are in a remote area. I do not believe loitering will be a problem. In the case that anyone is loitering - they will be hastily removed - Private Property - No Trespassing.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Will have motion detector activated when facility is closed. Any motion detected will activate an audible alarm.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

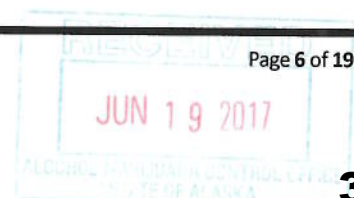
Employees, and any agents will stand down in the event of an unauthorized breach. They shall notify authorities immediately. If licensee is present he will be authorized to investigate the source of unauthorized breach after notification of proper authorities.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Both the interior and exterior of each entrance to the facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each point of sale area	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clearly and accurately displays the time and date	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	<input checked="" type="checkbox"/>	<input type="checkbox"/>





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Surveillance cameras will be mounted in locations that are best suited for identification of any individual entering or leaving facility. These locations are by all entrances inside and outside. Motion sensor lights will be activated to give adequate light for positive identification.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

All surveillance equipment will be kept in a location that has a commercial steel door in metal frame. The location will be such that access to the locked door in secure area will be behind one other heavy commercial door. Only owner will have key to these doors.

Location of Surveillance Equipment and Video Surveillance Records:

Yes No

Surveillance room or area is clearly defined on the premises diagram

☒ ☐

Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area

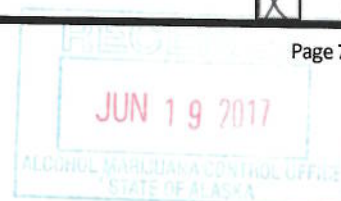
☒ ☐

Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board

☒ ☐

Video surveillance records are stored off-site

☒ ☐





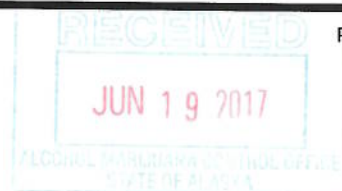
Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Records related to advertising and marketing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current diagram of the licensed premises including each restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
All records normally retained for tax purposes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	<input checked="" type="checkbox"/>	<input type="checkbox"/>





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records.

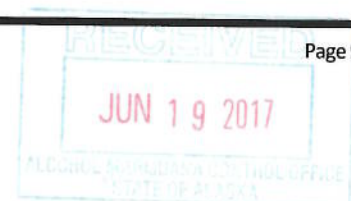
Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All records will be kept in a secure filing system in a locked fireproof safe. Quarterly all paper files will be digitally recorded. Originals and digital copies will be stored offsite. Digital copies will also be stored in the cloud service provided by Microsoft Corporation.

Surveillance system will store up to twenty terabytes of information. Weekly this will be backed up on external hard drives and also uploaded to the cloud.

Receipts of sales and expenditures will be kept manually (on paper) but also entered into computer for storage.

The Metrc tracking system will be used to keep track of all plants, product, waste involved in the facilities growing operation. This information will be backed up on external hard drives.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:

Yes No

A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used

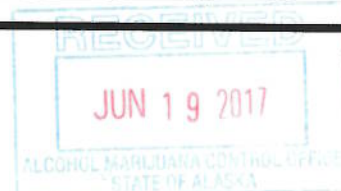
☒ ☐

All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745

☒ ☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

The Metric system will be used to keep track of all plants from 8 in tall till harvest. A number is assigned to each plant and recorded into computer through all stages of development. Harvest of these plants and associated waste shall be entered into this system. Product will be tracked till it is delivered to a retail store, testing facility, or other processing facility. Paper ledgers will also be kept as backup. All digital files will be kept on external hard drives for storage.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Handler Permit:

Yes No

Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment

☒ ☐

Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises

☒ ☐

Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired

☒ ☐

Describe how your establishment will meet the requirements for employee qualifications and training:

Establishment will pay for all employees training to secure Marijuana Handling Card. Licensees shall have current card at all times, Employees shall have current card at all times.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:

Yes No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it

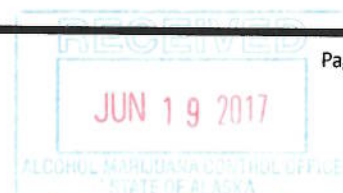
☒ ☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

Roots and stems or any unusable waste, will be stored in the secure area for the designated time. When appropriate the waste will be ground with equal volume of cardboard, or other plant material e.g. tree limbs, brush. Waste water will be put onto lawn.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Cardboard, tree limbs, brush, any organic material from nature.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

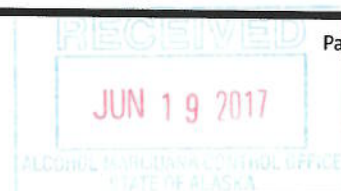
marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

Waste will be ground with equal volumes of non-marijuana based organic material. This could include tree limbs brush cuttings, lawn clippings. Cardboard could also be used in the event that other material is not available





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:

Yes No

The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700

☒ ☐

The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle

☒ ☐

The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport

☒ ☐

During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport

☒ ☐

Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment

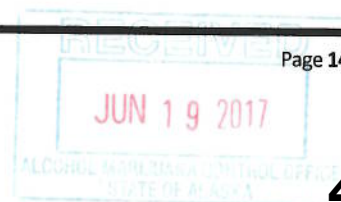
☒ ☐

When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received

☒ ☐

The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest

☒ ☐





Alaska Marijuana Control Board

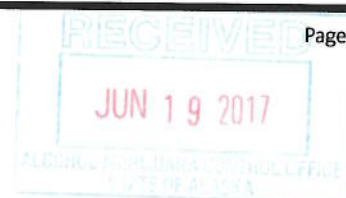
Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

Plants that have mature buds will be harvested and trimmed. Buds will be weighed on certified scale and entered into inventory tracking system. They will be placed into clear-resealable glass containers. These container will be marked as to weight, species and put into locked aluminum storage receptacle. The locked receptacle will be placed into vault. The trimmings and leaves will be dealt with in the same fashion. Waste material will be stored in coolers and placed in secure area. All sellable material will be accompanied with a manifest.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

Storage container will be custom made of 1/4" Aluminum plate. The container will have a secure lockable lid. The container will be placed into a lockable, metal tool chest for transport. All product will be accompanied with a manifest.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

No signs will be posted

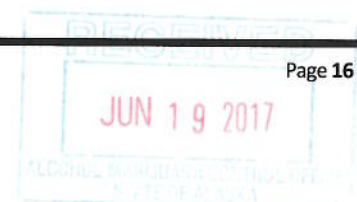
If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Promotes excessive consumption	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Represents that the use of marijuana has curative or therapeutic effects	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Depicts a person under the age of 21 consuming marijuana	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	<input checked="" type="checkbox"/>	<input type="checkbox"/>





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

No advertisement for marijuana or marijuana product will be placed:

Agree Disagree

Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21

☒ ☐

On or in a public transit vehicle or public transit shelter

☒ ☐

On or in a publicly owned or operated property

☒ ☐

Within 1000 feet of a substance abuse or treatment facility

☒ ☐

On a campus for post-secondary education

☒ ☐

Signage and Promotional Materials:

Agree Disagree

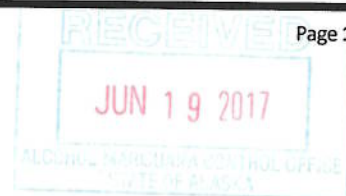
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)

☒ ☐

The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products

☒ ☐

All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)

☒ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

All people will have I.D. checked by a person holding a marijuana handlers card that is current. With this operation we do not expect or want to have any individual on the premises. Access to the land surrounding facility is off limits to public. Everyone will be scrutinized

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Charles Keim

Signature of licensee

Charles Keim

Printed name

Subscribed and sworn to before me this 19 day of June, 2017.



Katie Ring

Notary Public in and for the State of Alaska.

My commission expires: 9-20-19



Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	CHARLES KEIM	License Number:	12104		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	COASTAL OUTFITTERS				
Physical Address:	38928 Old Sterling Highway				
City:	Anchor Point	State:	AK	Zip Code:	99556
Designated Licensee:	CHARLES KEIM				
Email Address:	coastalexplorer@hotmail.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	MJ-04 Marijuana Cultivation Facility
-----------------	--------------------------------------

OFFICE USE ONLY

Received Date:		Payment Submitted Y/N:		Transaction #:	
----------------	--	------------------------	--	----------------	--

JUN 19 2017



Alaska Marijuana Control Board
**Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility**

330 W 7th Avenue, Suite 1000
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

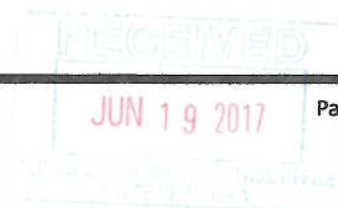
- Prohibitions
- Cultivation plan
- Odor control
- Testing procedure and protocols
- Security

This form must be submitted to AMCO's main office before any marijuana cultivation facility license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Charles Keim	License Number:	12104
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	Coastal Outfitters		
Premises Address:	38928 Old Sterling Highway		
City:	Anchor Point	State:	ALASKA
		ZIP:	99556





Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 2 – Prohibitions

Applicants should review 3 AAC 306.405 – 3 AAC 306.410 and be able to answer “Agree” to all items below.

The marijuana cultivation facility will not:

Agree Disagree

Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation

☒ ☐

Allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on its license premises or within 20 feet of the exterior of any building or outdoor cultivation facility

☒ ☐

Treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana

☒ ☐

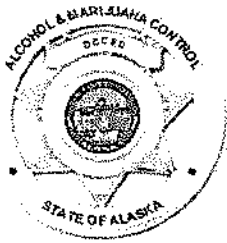
Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

32 x 64 ft Metal Building with a
12 x 20 front office. Total square footage
is 2,280.

JUN 19 2017



Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

350 W. 7th Avenue, Suite 1000

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Describe the marijuana cultivation facility's growing medium(s) to be used:

We will be using a hydroponic system to grow the plants. Water will be run through a purifier and proper nutrients known throughout the industry will be added to the water.

Describe the marijuana cultivation facility's fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used:

We will be using 3 different nutrient solutions developed by General Hydroponics for ~~production~~ in vegetable production, flower production. All are organic in nature and nontoxic. Water will be pumped into containers holding plants in a gravel filled pot. Plants will be flooded and water will slowly drain out. The water will only be available to plants for about 1 hr. Plants will be flooded 3 times per day. No chemical or gasses will be used.

Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

Water will be pumped into planting container with a plastic Rube Pump. Pump is set on timer that only allows the plant roots to be exposed to the nutrient solution. Water will be changed weekly. Waste water can be poured out in a garden or lawn. Water is changed only to maintain proper nutrient solution.



Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

330 W 7th AVENUE, SUITE 1000

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Describe the marijuana cultivation facility's waste disposal arrangements:

Water from facility will be poured onto lawn. This system is very conservative on the volume of water needed for production. We are estimating about 50 gallon/week.

Section 4 – Odor Control

Review the requirements under 3 AAC 306.430, and identify how the proposed premises will meet the listed requirement.

Describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

Ventilation fans will push air out of building through a charcoal filter designed to remove odors.



Alaska Marijuana Control Board

Operating Plan Supplemental Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the item below.

I understand and agree that:

Agree Disagree

The board will or the director shall from time to time require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks



Describe the testing procedure and protocols the marijuana cultivation facility will follow:

Upon request from director or board facility will provide samples of the medium requested. Medium will be placed into a proper container noting date and business name on label. Samples will be delivered to the facility that is requested by officials for compliance checks.

JUN 19 2017



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

550 W. 7th Avenue, Suite 1000
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 6 – Security

Review the requirements under 3 AAC 306.430 and 3 AAC 306.470 – 3 AAC 306.475, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer “Agree” to the two items below.

The marijuana cultivation facility applicant has:

Agree Disagree

Read and understands and agrees to the packaging of marijuana requirements under 3 AAC 306.470

☒ ☐

Read and understands and agrees to the labeling of marijuana requirements under 3 AAC 306.475

☒ ☐

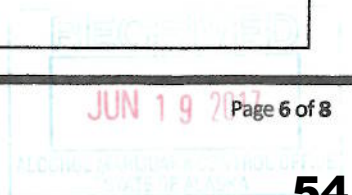
Restricted Access Area (3 AAC 306.430):

Yes No

Will the marijuana cultivation facility include outdoor production?

☐ ☒

If “Yes”, describe the outdoor structure(s) or the expanse of open or clear ground fully enclosed by a physical barrier:





Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

350 W. 7th Avenue, Suite 1000

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility cannot be observed by the public from outside the facility:

There are no windows in the building that we will be growing in. No windows in doors on the building. The building is ~~located~~ in a location that the public cannot see the building.

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

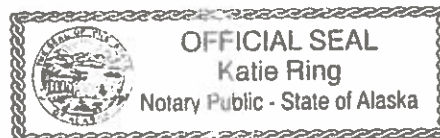
Charles Keim

Signature of licensee

Charles Keim

Printed name

Subscribed and sworn to before me this 19 day of June, 2017.



Katie Ring

Notary Public in and for the State of Alaska.

My commission expires: 9-20-19

Current Approved Operating Plan



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan**What is this form?**

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38 of Alaska Statutes and Chapter 306 of the Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (Form MJ-03, Form MJ-04, Form MJ-05, or Form MJ-06) to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Charles Keim	License Number:	12104
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	Coastal Outfitters		
Premises Address:	38928 Old Sterling Highway		
City:	Anchor Point	State:	ALASKA
		ZIP:	99556
Mailing Address:	38928 Old Sterling Highway		
City:	Anchor Point	State:	ALASKA
		ZIP:	99556
Primary Contact:	Charles Keim		
Main Phone:	907-370-3138	Cell Phone:	907-370-3138
Email:	coastalexplorer@hotmail.com		





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

Access to facility will be through two locked gates before access to grow facility is accomplished. The facility itself will have locked doors. Access is to be strictly prevented to unescorted members of Public. Surveillance cameras monitor all entrances.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Visitation to grow facility will be strictly prohibited except by employees. There will be no visitors allowed at any time.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your recordkeeping of visitors who are escorted into restricted access areas:

As a general operating procedure visitation to the cultivation facility will not be allowed. Visitation to the facility will be extremely restricted. In the event that we have a visitor - the event will be entered into a logbook noting name of visitor and arrival and departure time.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:



Charles Keim
Coastal Outfitters
Cultivation Facility





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

We have a street light erected on electric pole which light up entire area. Lights are installed at all entrances, interior and exterior.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

System is designed so that the opening of any door or window will activate the alarm. System will be activated during periods when no employees are on site.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business.

Describe how the security alarm system meets this requirement:

Alarm sensors are installed at all exterior doors and windows. When sensor is broken alarm system is activated and an extremely loud bell goes off.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

All areas of growing and harvesting will be monitored with video surveillance system. During harvest no individual is to be alone with product. Owner will monitor all activity.

Describe your policies and procedures for preventing loitering:

We are in a very remote location. I do not believe loitering will be a problem. If an individual or group of individuals are loitering on my property they will be hastily removed. No Trespassing - Private Property

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

We have motion detector to activate all exterior lights on building. Two locked gates will be installed before access to locked doors on growing facility can obtained.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

Employers, agents are to stand down in the event of unauthorized breach of security alarm system ~~is~~ activation. If licensee is on sight he is authorized to investigate the source of unauthorized breach. All others await local law enforcement.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Both the interior and exterior of each entrance to the facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each point of sale area	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clearly and accurately displays the time and date	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

All cameras will be mounted no higher than 10 feet to ensure that any video footage will capture the identification of any individual in such. Motion detecting lights will activate to provide adequate lighting for good identification.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

All surveillance equipment will be kept in location in facility secured with heavy 2 lock door. Access to this area will be through two additionally locked doors. To access this area you will need to go through 3 locked doors

Location of Surveillance Equipment and Video Surveillance Records:

Yes No

Surveillance room or area is clearly defined on the premises diagram

☒ ☐

Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area

☒ ☐

Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board

☒ ☐

Video surveillance records are stored off-site

☒ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:

Yes No

All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises

☒ ☐

A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment

☒ ☐

The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises

☒ ☐

Records related to advertising and marketing

☒ ☐

A current diagram of the licensed premises including each restricted access area

☒ ☐

A log recording the name, and date and time of entry of each visitor permitted into a restricted access area

☒ ☐

All records normally retained for tax purposes

☒ ☐

Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed

☒ ☐

Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)

☒ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records.

Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All records will be kept in a secure filing system, In fireproof safe.

Quarterly all paper files are to be digitally recorded - files will be stored onsite and also stored on the cloud service operated by Microsoft Corporation.

The surveillance system will store up to one terabyte of video. Weekly this will be backed up on digital files to be kept onsite and also uploaded to "the cloud."

Receipts of sales - and expenditures will be kept manually and stored in secure filing system - but will also be kept track of digitally onsite and stored in "the cloud"



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

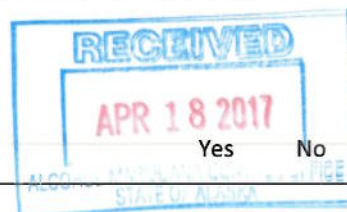
Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:



A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

Video system will track plant from planting till harvest. Upon harvest ~~in~~ each plant will be individually tracked as pertaining to finished product and accumulated waste. Inventory shall be videotaped and the recorded into ledgers. Ledgers will also be digitally recorded as to ease the sharing of information to appropriate entities. Ledgers shall be kept in secure filing system. I understand that the board

has implemented a system metric to track and share this information - I am 100% in favor of using this system to track and share this information.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan**Section 4 – Employee Qualification and Training**

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Handler Permit:

Yes No

Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment

☒ ☐

Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises

☒ ☐

Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired

☒ ☐

Describe how your establishment will meet the requirements for employee qualifications and training:

Establishment will pay for all employees training to secure a marijuana handler permit. Licensee shall have current marijuana handlers permit at all times. Employees shall have current permit at all times.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan**Section 5 – Waste Disposal**

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:

Yes

No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it



Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

All marijuana waste will be stored in a locked storage area during the three day waiting period. Locked storage area will have surveillance cameras. Waste will be disposed of in a manner applicable to all federal, state and local laws and regulations.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

We plan to grind marijuana waste that can be recycled into compost. Mixing vegetable matter and other compostable medium to reuse in growing process.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:

Yes

No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it



Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

With our operation the only waste I see would be roots, stems, and leaves. This waste will be ground and mixed with an equal amount of compostable items. All waste will be composted and reused in the growing process when composting is complete.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

We will include food waste, yard waste, vegetable based grease and any compostable waste to produce compost feedstock.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

Will be ground - shredded - mixed
~~to~~ with equal amount of non-marijuana
based compostables. We plan to
compost all waste from facility
for reuse in planting soil for
a completely organic product.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan**Section 6 – Transportation and Delivery of Marijuana and Marijuana Products**

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:

Yes No

The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700

☒ ☐

The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle

☒ ☐

The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport

☒ ☐

During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport

☒ ☐

Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment

☒ ☐

When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received

☒ ☐

The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest

☒ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

Marijuana product will be segregated by strain and packaged into clear resealable container not exceeding one ounce for delivery to retail outlet that request not rehandling product for sales that require rehandling product will be packaged in resealable containers not exceeding five pounds. All packaged products will be stored in aluminum boxes that will be locked shut. Locked aluminum boxes will be stored in a locked storage area until shipped. All package will be identified with a label generated for the purpose of tracking product, and sharing info with state agencies, and local government.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

Storage will be made of 1/4 welded aluminum plate. Two weld on hinges will be attached to the top plate and body of container. The opposing side will have two straps that will be padlocked into place to lock lid onto body of containment box.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

I do not want to post signs for my cultivation business. It seems that this would attract unwanted attention from the wrong people.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:

Agree Disagree

Is false or misleading

☐ ☐

Promotes excessive consumption

☐ ☐

Represents that the use of marijuana has curative or therapeutic effects

☐ ☐

Depicts a person under the age of 21 consuming marijuana

☐ ☐

Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana

☐ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

No advertisement for marijuana or marijuana product will be placed:

Agree Disagree

Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21

☐ ☐

On or in a public transit vehicle or public transit shelter

☐ ☐

On or in a publicly owned or operated property

☐ ☐

Within 1000 feet of a substance abuse or treatment facility

☐ ☐

On a campus for post-secondary education

☐ ☐

Signage and Promotional Materials:

Agree Disagree

I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)

☐ ☐

The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products

☐ ☐

All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)

☐ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

The marijuana cultivation business will not have any nonemployee visitation allowed. I can see absolutely no reason that any person regardless of age should enter the facility. As I have stated before there will be no tours of this business. Any nonemployees will simply not be admitted regardless of age. All employees will be older than 21 years of age.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

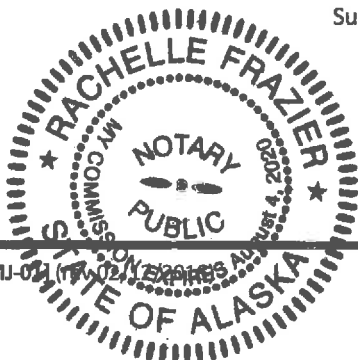
Charles Keim

Signature of licensee

Charles Keim

Printed name

Subscribed and sworn to before me this 17 day of February, 2017.



Rachelle Frazier

Notary Public in and for the State of Alaska.

My commission expires: 08/01/2020



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

(Additional Space as Needed):



Alaska Marijuana Control Board

Operating Plan Supplemental Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Odor control
- Testing procedure and protocols
- Security

This form must be submitted to AMCO's main office before any marijuana cultivation facility license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Charles Keim	License Number:	12104
License Type:	Standard Cultivation		
Doing Business As:	Coastal Outfitters		
Premises Address:	38928 Old Sterling Highway		
City:	Anchor Point	State:	ALASKA
		ZIP:	99556



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

550 W 7th AVENUE, SUITE 1000

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 2 – Prohibitions

Applicants should review 3 AAC 306.405 – 3 AAC 306.410 and be able to answer “Agree” to all items below.

The marijuana cultivation facility will not:

Agree Disagree

Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation



Allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on its licensee premises or within 20 feet of the exterior of any building or outdoor cultivation facility



Treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana



Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

Cultivation will take place in a 12'x20' area on the ground floor of facility. Also on the 2nd floor there will be two areas 12'x12' where cultivation will take place. Total square footage will be 528.



Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

Section 2 – Prohibitions

Applicants should review 3 AAC 306.405 – 3 AAC 306.410 and be able to answer “Agree” to all items below.



The marijuana cultivation facility will not:

Agree Disagree

Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation



Allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on its licenses premises or within 20 feet of the exterior of any building or outdoor cultivation facility



Treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana



Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

In aforementioned diagram of cultivation facility owner intends to use only temporarily. In the event that a standard cultivation license is issued, the owner intends to immediately build a facility expressly for use in cultivating marijuana. The following diagram is the structure that will be built. Entire facility will be a restricted area - Owner and employees will be the only



Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Describe the marijuana cultivation facility's growing medium(s) to be used:

Plants will be grown in five gallon buckets. Medium used to grow plants will be Scotts Miracle Grow potting soil.

Describe the marijuana cultivation facility's fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used:

No fertilizers, chemicals, or gases will be used in production of plants. Only the ingredients in Scotts Miracle Grow will be used. No pesticides will be used. Plants will be produced organically.

Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

Irrigation will be done by hand, using water out of buckets and manually watering each ~~ind~~ plant individually. We do not expect to have any waste water to deal with.



Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Describe the marijuana cultivation facility's waste disposal arrangements:

All plant material not sold ~~will be~~^{will} be ground-shredded and put into a composting barrel. Planting soil will be reused.

Section 4 – Odor Control

Review the requirements under 3 AAC 306.430, and identify how the proposed premises will meet the listed requirement.

Describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

The cultivation facility will be located at least one half mile from any public outside of facility. An exhaust fan will be ran at all times through a filtering system designed to reduce odors.



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

330 W. 7th Avenue, Suite 1000

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the item below.

I understand and agree that:

Agree Disagree

The board will or the director shall from time to time require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks



Describe the testing procedure and protocols the marijuana cultivation facility will follow:

Each strain of marijuana shall be segregated into batches that will remain separate from all other strains in the all individual harvests. A random sample of the amount required by testing facility will be extracted from each segregated batch by designated individual. This individual will prepare a signed statement showing each sample has been randomly selected. A duplicate copy of this statement shall be provided to testing facility. A copy shall be maintained as a permanent business record. In the event that random sampling of growing medium, soil amendments, fertilizers, crop production aids, pesticides, is required by the board or director, the cultivation facility will cooperate 100% with testing facility.





Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 6 – Security

Review the requirements under 3 AAC 306.430 and 3 AAC 306.470 – 3 AAC 306.475, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer “Agree” to the two items below.

The marijuana cultivation facility applicant has:

Agree Disagree

Read and understands and agrees to the packaging of marijuana requirements under 3 AAC 306.470



Read and understands and agrees to the labeling of marijuana requirements under 3 AAC 306.475



Restricted Access Area (3 AAC 306.430):

Yes

No

Will the marijuana cultivation facility include outdoor production?



If “Yes”, describe the outdoor structure(s) or the expanse of open or clear ground fully enclosed by a physical barrier:

Growing will be inside.



Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/anico>

Phone: 907.269.0350

Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility cannot be observed by the public from outside the facility:

Public access to the cultivation facility will be extremely limited. Access to grounds containing cultivation will have a locked gate. The facility will have an eight foot high chain link fence surrounding it. All doors will be locked at all times. Windows to facility will be blacked out. The facility will be located hundred of yards from public roads.

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Charles Keim

Signature of licensee

Charles Keim

Printed name

Subscribed and sworn to before me this 17 day of February, 2017.

Rachelle Frazier

Notary Public in and for the State of Alaska.

My commission expires: 08/04/2020





Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

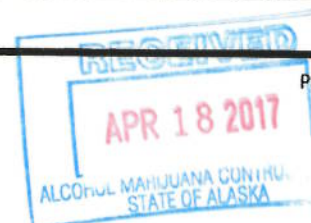
marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

(Additional Space as Needed):

Originally applicant will cultivate marijuana in existing house. After license to cultivate marijuana is secured I will begin construction of a 50x30 greenhouse expressly designed to meet all of requirements set forth by the Alcohol and Marijuana Control Board and also comply with Kenai Peninsula Borough regulations. Attached is a diagram of proposed facility to be built.



Proposed location of facility to be built



0 100 200 feet

