



MEMORANDUM

TO: Chair Mlynarik and Members of the
Board

DATE: July 12, 2017

FROM: Erika McConnell, Director

RE: Momo's Bakery #10903
Product Manufacturing MJ-16
New Product(s) and MJ-15
Operating Plan Change

Momo's Bakery is requesting board approval of two new marijuana products in accordance with 3 AAC 306.525(c) and a corresponding operating plan change.

This product manufacturing license was approved with delegation by the board on December 6, 2016, with sixteen products. The license was put into active status on February 22, 2017, and became effective on February 24, 2017.

The new products are "Canna Butter" and "Canna Coconut Oil." Both products are for use by Momo's Bakery in other products that they create. Neither will be sold to another licensee.

The operating plan amendment is for needed corresponding changes, as the licensee will now be creating their own concentrate.



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-15: Operating Plan Change

What is this form?

This operating plan change form is required for all marijuana establishment licensees seeking to change a licensed marijuana establishment's existing operating plan, under 3 AAC 306.100. With this form, a licensee may request changes to as much or as little as desired of Form MJ-01 and/or the corresponding operating plan supplemental for the establishment's license type.

The required \$250 change fee may be made by credit card online (VISA, MasterCard, or Discover), or by check or money order.

Please download, complete, and submit with this form only the pages of Form MJ-01 and/or the corresponding operating plan supplemental that contain sections that you are requesting to change. All fields that are left blank will be considered unchanged from the existing operating plan. All fields that are completed and submitted with this form will be considered as changes to the existing operating plan and are subject to board approval. **Please do not submit any wholly unchanged pages of an operating plan.**

The form(s) that I am requesting board approval to change is:

- ☐ Form MJ-01: Marijuana Establishment Operating Plan
- ☐ Form MJ-03: Retail Marijuana Store Operating Plan Supplemental
- ☐ Form MJ-04: Marijuana Cultivation Facility Operating Plan Supplemental
- ☒ Form MJ-05: Marijuana Product Manufacturing Facility Operating Plan Supplemental
- ☐ Form MJ-06: Marijuana Testing Facility Operating Plan Supplemental

This form must be completed and submitted to AMCO's main office prior to changing existing operations. The licensed establishment's operations may not be altered unless and until the Marijuana Control Board has approved of the changes. Please note that licensees seeking to change operating plans for multiple licenses must submit a separate completed copy of this form for each license.

Section 1 – Establishment Information

Enter information for the licensed establishment.

Licensee:	JMP LLC	License Number:	10903		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	MoMo's Bakery				
Premises Address:	2917 Spenard Road Suite 102				
City:	Anchorage	State:	AK	ZIP:	99503



Alaska Marijuana Control Board

Form MJ-15: Operating Plan Change

As a marijuana establishment licensee, I declare under penalty of unsworn falsification that I have examined this form, including all accompanying documents, schedules, and statements, and to the best of my knowledge and belief find them to be true, correct, and complete.

Maura Eberhardt

Signature of licensee

Maureen Eberhardt

Printed name

Subscribed and sworn to before me this 24th day of May, 2017.



[Signature]
Notary Public in and for the State of Alaska.

My commission expires: 1/8/21



Alaska Marijuana Control Board

Operating Plan Supplemental Form MJ-05: Marijuana Product Manufacturing Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana product manufacturing facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 5** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.520(3).

What additional information is required for product manufacturing facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Equipment, compounds, and processes to be used
- Proposed marijuana concentrates and marijuana products
- Proposed product packaging and sample labels
- Waste disposal plan
- Testing

This form must be submitted to AMCO's main office before any marijuana product manufacturing facility license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	JMP LLC	License Number:	10903		
License Type:	Marijuana Manufacturing License				
Doing Business As:	MoMo's Bakery				
Premises Address:	2917 Spenard Road Suite 102				
City:	Anchorage	State:	ALASKA	ZIP:	99503



Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-05: Marijuana Product Manufacturing Facility

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Section 2 – Prohibitions

Applicants should review 3 AAC 306.510 and be able to answer “Agree” to all items below.

The marijuana product manufacturing facility will not:

Agree Disagree

Sell, deliver, distribute, or transfer any marijuana, marijuana concentrate, or a marijuana product directly to a consumer, with or without compensation

☒☐

Allow any person, including a licensee, employee, or agent, to consume marijuana, marijuana concentrate, or a marijuana product on its licenses premises

☒☐

The marijuana product manufacturing facility will not manufacture or sell any product that:

Agree Disagree

Is an adulterated food or drink

☒☐

Closely resembles a familiar food or drink item including candy

☒☐

Is packaged to look like candy, or in bright colors or with cartoon characters or other pictures or images that would appeal to children

☒☐

Section 3 – Equipment, Compounds, and Processes to be Used

Review the requirements under 3 AAC 306.555, and identify how the proposed premises will meet the listed requirements.

Describe the equipment and solvents, gases, chemicals, and other compounds the marijuana product manufacturing facility will use to create marijuana concentrates:

Will will use the convection oven to slow bake the marijuana trim. Then we will use either the stovetop to slow cook trim in butter and/or coconut oil. Or we will use the crockpot for slow cook of either butter or coconut oil.



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Operating Plan Supplemental

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Describe the processes to be used to create marijuana concentrates:

We will bake the trim in the convection oven first. Then we will slow cook in either a pan on the stove top or in a crock pot, the baked trim in butter or coconut oil. We will then strain the butter or coconut oil. Then we will send to lab for testing of THC strength.



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Section 4 – Proposed Marijuana Concentrates and Marijuana Products

Review the requirements under 3 AAC 306.520 - 3 AAC 306.525 and 3 AAC 306.560, and identify how the proposed establishment will meet the listed requirements. **Attach a completed copy of this page for each proposed marijuana concentrate or marijuana product.**

Product Name:	Canna Coconut Oil
Type:	cannabis infused coconut oil
Product Description: Details must include the color, shape, and texture.	Light green. The texture will be smooth. We will store oil in a tub so the shape will be of the container.
Ingredients: This box is not applicable to marijuana concentrates	Coconut oil and cannabis trim
Standard Production Procedure and Detailed Manufacturing Process:	Slow bake trim in oven. Place in pan on stovetop or place in crockpot. Add the oil and cook low and slow.
Depiction: Provide a photograph, drawing, or graphic representation of the expected appearance of the final product.	It will be light green colored coconut oil.



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Section 5 – Proposed Product Packaging and Sample Labels

Review the requirements under 3 AAC 306.520 and 3 AAC 306.565 – 3 AAC 306.570, and identify how the proposed establishment will meet the listed requirements. **Attach a completed copy of this page for each proposed marijuana concentrate or marijuana product.**

Product Name:	Canna Coconut oil
Type:	cannabis infused coconut oil

Packaging Description: Details must include the color(s), size, packaging materials used, total amount of THC, individual serving sizes (if multiple), and other specifics showing compliance with 3 AAC 306.565. Attached photos, drawings, or graphic representations are preferred.	We will not be selling this product. We will be using it for our baked goods.
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Sample Labels: Provide sample labels showing how the labeling information required in 3 AAC 306.570 will be set out.	We will not be labeling this product as we will not be selling it.
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Section 4 – Proposed Marijuana Concentrates and Marijuana Products

Review the requirements under 3 AAC 306.520 - 3 AAC 306.525 and 3 AAC 306.560, and identify how the proposed establishment will meet the listed requirements. Attach a completed copy of this page for each proposed marijuana concentrate or marijuana product.

Product Name:	Canna Butter
Type:	cannabis infused butter
Product Description: Details must include the color, shape, and texture.	yellow/green. The texture will be smooth. We will store butter in a tub so the shape will be of the container.
Ingredients: This box is not applicable to marijuana concentrates	Butter and cannabis trim
Standard Production Procedure and Detailed Manufacturing Process:	Slow bake trim in oven. Place in pan on stovetop or place in crockpot. Add the butter and cook low and slow.
Depiction: Provide a photograph, drawing, or graphic representation of the expected appearance of the final product.	



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Section 5 – Proposed Product Packaging and Sample Labels

Review the requirements under 3 AAC 306.520 and 3 AAC 306.565 – 3 AAC 306.570, and identify how the proposed establishment will meet the listed requirements. **Attach a completed copy of this page for each proposed marijuana concentrate or marijuana product.**

Product Name:	Canna Butter
Type:	cannabis infused butter

Packaging Description: Details must include the color(s), size, packaging materials used, total amount of THC, individual serving sizes (if multiple), and other specifics showing compliance with 3 AAC 306.565. Attached photos, drawings, or graphic representations are preferred.	We will not be selling this product. We will be using it for our baked goods.
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Sample Labels: Provide sample labels showing how the labeling information required in 3 AAC 306.570 will be set out.	We will not be labeling this product as we will not be selling it.
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Section 6 – Waste Disposal Plan

Review the requirements under 3 AAC 306.520, and identify how the proposed premises will meet the listed requirements.

Describe the marijuana product manufacturing facility's plan for disposal of any expired or outdated marijuana or marijuana product that is not sold or transferred to another licensed marijuana establishment:

We will dispose of used/old product by placing in 5 gallon bucket with water and bleach. Then n
take to solid waste transfer.



Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

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What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	JMP, LLC	License Number:	10903		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	MOMO'S BAKERY				
Physical Address:	2917 Spenard Road Suite 102				
City:	anchorage	State:	AK	Zip Code:	99503
Designated Licensee:	maureen eberhardt				
Email Address:	meberhardt@gci.net				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	<p>MJ-16 Canna butter MJ-16 Canna Coconut oil Payment has been made using incorrect MJ15 forms. These forms replace our original MJ15 & MJ05. Please give to Jane.</p>
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Alaska Marijuana Control Board

Form MJ-16: Proposed New Marijuana Product

What is this form?

This proposed new marijuana product form is required for a marijuana product manufacturing facility licensee who is seeking Marijuana Control Board approval of a new marijuana product or marijuana concentrate for production at its licensed premises, under 3 AAC 306.100 and 3 AAC 306.525. The required \$250 proposed new marijuana product fee may be made by check, cashier's check, or money order.

This form must be completed and submitted to AMCO's main office prior to production of any new marijuana product or marijuana concentrate. The proposed new marijuana product may not be produced unless and until the Marijuana Control Board has approved of the product.

Please note that licensees seeking approval of more than one proposed new marijuana product or marijuana concentrate must submit a separate completed copy of this form and pay a separate fee for each proposed new marijuana product or marijuana concentrate.

Section 1 – Establishment Information

Enter information for the licensed establishment.

Licensee:	JMP LLC	License Number:	10903		
License Type:	marijuana manufacturing				
Doing Business As:	Momo's Bakery				
Premises Address:	2917 Spenard Rd Suite 102				
City:	Anchorage, AK	State:	AK	ZIP:	99503

Section 2 – Proposed Marijuana Concentrate or Marijuana Product

Review 3 AAC 306.520 - 3 AAC 306.525 and 3 AAC 306.560, and identify how the licensed establishment will meet the listed requirements.

Product Name:	Canna Coconut Oil
Type:	Cannabis infused Coconut oil



Alaska Marijuana Control Board

Form MJ-16: Proposed New Marijuana Product

Product Description: Details must include the color, shape, and texture.	greenish to blackish colored coconut oil. smooth texture. Liquid until cold.
Ingredients: This box is not applicable to marijuana concentrates	coconut oil & marijuana trim.
Standard Production Procedure and Detailed Manufacturing Process:	First, bake marijuana trim in convection oven to decarboxylate. Then place in pan or crock pot & cook for 6-8 hours. Strain.
Depiction: Provide a photograph, drawing, or graphic representation of the expected appearance of the final product.	We cannot provide a photo as we cannot make this product yet. It will look like dark colored coconut oil. We will have it in glass & use accordingly.



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Section 3 – Proposed Product Packaging and Sample Label

Review 3 AAC 306.565 - 3 AAC 306.570, and identify how the licensed establishment will meet the listed requirements.

Packaging Description: Details must include the color(s), size, packaging materials used, total amount of THC, individual serving sizes (if multiple), and other specifics showing compliance with 3 AAC 306.565. Attached photos, drawings, or graphic representations are preferred.	We will place cannab coconut oil in tray & let solidify. Then take out & place in glass containers for our use in baking.
Sample Label: Provide a sample label showing how the labeling information required in 3 AAC 306.570 will be set out.	There will be no professional labeling. We will have it tested & marked for our use in our bakery goods. We are not selling this product. We are using it only in our baked goods.

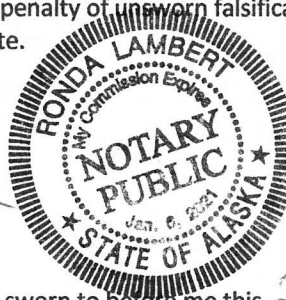
As a marijuana establishment licensee, I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

M.T. Eberhardt

Signature of licensee

M.T. Eberhardt

Printed name of licensee



Ronda Lambert

Notary Public in and for the State of Alaska

My commission expires: 1/6/21

Subscribed and sworn to before me this 20th day of June, 2017.



Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

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Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	JMP, LLC	License Number:	10903		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	MOMO'S BAKERY				
Physical Address:	2917 Spenard Road Suite 102				
City:	anchorage	State:	AK	Zip Code:	99503
Designated Licensee:	maureen eberhardt				
Email Address:	meberhardt@gci.net				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	<p>mj-16 Canna butter mj-16 Canna Coconut oil Payment has been made using incorrect MJ15 forms. These forms replace our original MJ15 & MJ05. Please give to Jane.</p>
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Licensee:	JMP, LLC	License Number:	10903		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	MOMO'S BAKERY				
Physical Address:	2917 Spenard Road Suite 102				
City:	anchorage	State:	AK	Zip Code:	99503
Designated Licensee:	maureen eberhardt				
Email Address:	meberhardt@gci.net				

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Attached Items:	<p>mj-16 Canna butter mj-16 Canna Coconut oil Payment has been made using incorrect MJ15 forms. These forms replace our original MJ15 & MJ05. Please give to Jane.</p>
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Alaska Marijuana Control Board

Form MJ-16: Proposed New Marijuana Product**What is this form?**

This proposed new marijuana product form is required for a marijuana product manufacturing facility licensee who is seeking Marijuana Control Board approval of a new marijuana product or marijuana concentrate for production at its licensed premises, under 3 AAC 306.100 and 3 AAC 306.525. The required \$250 proposed new marijuana product fee may be made by check, cashier's check, or money order.

This form must be completed and submitted to AMCO's main office prior to production of any new marijuana product or marijuana concentrate. The proposed new marijuana product may not be produced unless and until the Marijuana Control Board has approved of the product.

Please note that licensees seeking approval of more than one proposed new marijuana product or marijuana concentrate must submit a separate completed copy of this form and pay a separate fee for each proposed new marijuana product or marijuana concentrate.

Section 1 – Establishment Information

Enter information for the licensed establishment.

Licensee:	JMA LLC	License Number:	10903		
License Type:	marijuana manufacturing				
Doing Business As:	MOMO'S Bakery				
Premises Address:	2917 Spenard Rd Suite 102				
City:	Anchorage	State:	AK	ZIP:	99503

Section 2 – Proposed Marijuana Concentrate or Marijuana Product

Review 3 AAC 306.520 - 3 AAC 306.525 and 3 AAC 306.560, and identify how the licensed establishment will meet the listed requirements.

Product Name:	Canna Butter
Type:	cannabis infused butter



Alaska Marijuana Control Board

Form MJ-16: Proposed New Marijuana Product

Product Description: Details must include the color, shape, and texture.	greenish colored butter smooth texture
Ingredients: This box is not applicable to marijuana concentrates	butter + marijuana trim
Standard Production Procedure and Detailed Manufacturing Process:	Bake marijuana trim to decarb then place in pan or crock pot + slow cook. Then strain.
Depiction: Provide a photograph, drawing, or graphic representation of the expected appearance of the final product.	We cannot provide a photo as we cannot create yet. A graphic representation would be green colored butter in a tray. It will look like butter only green.



Alaska Marijuana Control Board

Form MJ-16: Proposed New Marijuana Product**Section 3 – Proposed Product Packaging and Sample Label**

Review 3 AAC 306.565 - 3 AAC 306.570, and identify how the licensed establishment will meet the listed requirements.

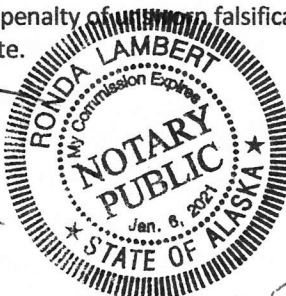
Packaging Description: Details must include the color(s), size, packaging materials used, total amount of THC, individual serving sizes (if multiple), and other specifics showing compliance with 3 AAC 306.565. Attached photos, drawings, or graphic representations are preferred.	We will place butter in tray + let solidify. Then take out + put in glass container for our use. Will have it tested to know THC content a bake accordingly.
Sample Label: Provide a sample label showing how the labeling information required in 3 AAC 306.570 will be set out.	There will be no label as we are not packaging + selling. It is for our use in our bakery goods. We will have it tested so as to use in our own goods.

As a marijuana establishment licensee, I declare under penalty of perjury and falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

M.T. Eberhardt

Printed name of licensee


Notary Public in and for the State of Alaska

My commission expires: 4/6/21

Subscribed and sworn to before me this 20th day of June, 2017.