Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

**Alaska Marijuana Control Board**

# Form MJ-01: Marijuana Establishment Operating Plan

**What is this form?**

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

**What must be covered in an operating plan?**

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

## Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

| | | | | | |
|---|---|---|---|---|---|
| **Licensee:** | AK Slow Burn Cannabis Outlet, LLC | **License Number:** | 10898 | | |
| **License Type:** | Standard Marijuana Cultivation Facility | | | | |
| **Doing Business As:** | AK SLOW BURN CANNABIS OUTLET | | | | |
| **Premises Address:** | 2042 E. 3rd Ave Suite A | | | | |
| **City:** | Anchorage | **State:** | ALASKA | **ZIP:** | 99501 |

| | | | | | |
|---|---|---|---|---|---|
| **Mailing Address:** | 1120 Huffman Rd. Suite 24, Box 356 | | | | |
| **City:** | Anchorage | **State:** | ALASKA | **ZIP:** | 99515 |

| | | | |
|---|---|---|---|
| **Primary Contact:** | Lou Weaver | | |
| **Main Phone:** | 907-205-1705 | **Cell Phone:** | |
| **Email:** | louweaver@me.com | | |

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## Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

**Restricted Access Areas (3 AAC 306.710):**

**Describe how you will prevent unescorted members of the public from entering restricted access areas:**

To maintain the security of AK Slow Burn Cannabis Outlet facility and all marijuana, access to the facility will be monitored and restricted at all times. Access will only be granted with a lock smart system, and signage indicating that any members of the public are not allowed unescorted access will be clearly displayed on the door. The restricted access area door will remain locked at all times with a spring loaded hinge to ensure it closes behind persons as they either enter or leave the secured access area. Distinct and apparent cameras will be placed throughout and around the facility to encourage people to not attempt access. The facility will be equipped with 24 hour monitoring alarm system, video surveillance. All entrances, exits, security doors, restricted access areas, every portion of the office and safe room, and the exterior of the building will have security cameras installed to monitor and identify all activity. All members of the public who are allowed access to the facility must check in at the front entrance door and obtain a visitor badge, and are to be worn and clearly displayed at all times while on the premises. All entrants must provide government-issued identification with no exceptions. AK Slow Burn Cannabis Outlet employee will escort visitors at all times while on the premises, and collect the visitor badge prior to leaving. A visitor's log consisting of the visitors name, date, time, and purpose of visit will be noted by the escorting employee per each visitor to the facility. These logs will be made available to AMCO upon request

**Describe your processes for admitting visitors into and escorting them through restricted access areas:**

All individuals who are permitted access to restricted areas must be accompanied by an authorized escort at all times. All visitors must enter through the entrance door and check in with the on duty employee designated to check all persons identification cards. When the visitor enters the premises they must sign into a log book stating the date, time in and out of restricted area, and the purpose of their visit. The log will be kept and stored as a business record and will be made available to AMCO upon request. Visitors will be escorted by an on duty employee while in restricted access areas at all times, and once the visit has completed, the visitor must leave the premises immediately.

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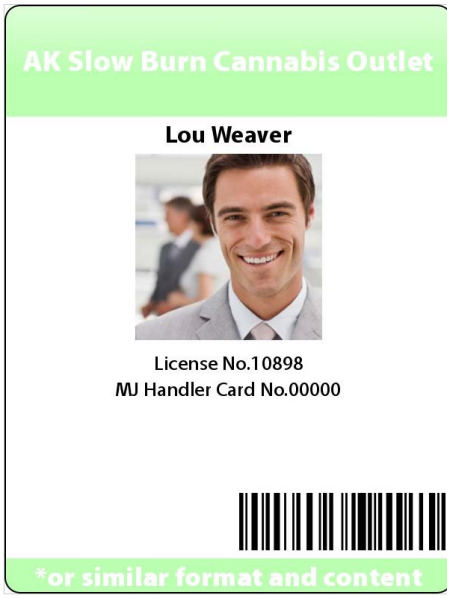
**Describe your recordkeeping of visitors who are escorted into restricted access areas:**

All visitors who wish to access the the Restricted Access must sign into a log book noting their name, date of visit, the purpose of their visit, and the time in and out of the facility.
All visitors will be required to sign in, and to provide valid government issued identification.
AK Slow Burn Cannabis Outlet will retain the visitor log that will be available to AMCO upon request. All visitors will be escorted by an authorized employee at all times. Any additional information pertinent to the visit will also be retained as a business record.

**Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:**



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**Security Alarm Systems and Lock Standards (3 AAC 306.715):**

**Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:**

Exterior lighting will be used to facilitate surveillance and deter unauthorized access into the facility, and will be checked by a manager on a daily basis to ensure that each light is functioning and operational. The light fixtures will keep the premises, signs, doors, and well lit, and allow the exterior surveillance cameras to record individuals up to twenty (20) feet from all entry points. The lighting fixtures will be positioned at an inaccessible height with sturdy housings to deter vandalism and common obstructions. The bulbs will be extremely bright to maximize visibility and deter crime.

**An alarm system is required for all license types. Describe the security alarm system for the proposed premises:**

The facilities alarm system will be installed by a third party security company that will have an approved monitoring center monitoring the premises actively 24 hours a day and 7 days a week to ensure the safety and security of the facility and detect any unauthorized activity or intrusions. The alarm system that AK Slow Burn Cannabis Outlet will be using, will monitor all exterior doors, and roof penetrations. A motion detection system will monitor all interior areas of the premises during the hours that employees are not present. Owners and managers will be educated on the alarm system by the third party company and installers. Company education will include all alarm functions, arming and disarming the system, police response, and proper use of the system. A daily security footage check for the previous night will be performed by the employee on duty each morning. The last employee to leave the facility each day will activate the overnight security devices. The alarm system will automatically notify the owner(s) and law enforcement in the event of a breach.

**The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:**

The alarm system will be activated any time employees are not present. The last employee to leave the facility daily will activate all security systems, including interior motion detectors as well as ensuring that all exterior lighting is activated and operational. Upon re-entry of the facility, the first employee at the facility will check all of the systems to ensure functionality and check all security recordings.

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**Describe your policies and procedures for preventing diversion of marijuana or marijuana product:**

Video surveillance will continuously monitor all areas of the premises where marijuana is present, including areas where marijuana is grown, processed, packaged, and stored. Marijuana will not be permitted anywhere outside of the video monitored processing, cultivating, and/or curing areas unless being transported by authorized employees with a valid transport manifest. There will be a zero tolerance policy for unacceptable employee/licensee handling of marijuana. All employees will complete mandatory training in recognizing such activity, and are required to notify ownership or management if they suspect such activity is occurring . In the event that an employee is caught stealing or illegally distributing marijuana, AK Slow Burn Cannabis Outlet will notify local law enforcement immediately, comply with all directives, and provide all necessary information and records for the investigation. All reports and documentation concerning a suspected or actual theft will be maintained by the company for five (5) years and made available to AMCO upon request

**Describe your policies and procedures for preventing loitering:**

AK Slow Burn Cannabis Outlet will have a "No Loitering" sign clearly posted on the exterior of their facility. If an employee suspects that a person is loitering outside the establishment, they will be given a verbal warning that law enforcement will be notified and asked to leave the premises by a company agent.  Agents will maintain a regular and noticeable presence around the property to deter any unauthorized entrance.

**Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:**

Motion detector lights will be installed around the property to ensure cameras are able to clearly identify individuals on the property. All areas of the building will be monitored by motion detectors and will send an electronic alert to local law enforcement, owners of the facility and the third party security company.

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# Form MJ-01: Marijuana Establishment Operating Plan

**Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:**

If the security alarm system notifies local law enforcement of a breach of security employees will leave the location, meet at a pre-arranged safe location and wait to hear from law enforcement officials that it is safe to return to the facility. Employees will be trained on evacuation procedures and how to handle any visitors that may be on-site. Video surveillance will be downloaded and provided to law enforcement for further investigation.

**Video Surveillance (3 AAC 306.720):**

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

| Video surveillance and camera recording system covers the following areas of the premises: | Yes | No |
|---|---|---|
| **Each restricted access area and each entrance to a restricted access area** | ✔ | ☐ |
| **Both the interior and exterior of each entrance to the facility** | ✔ | ☐ |
| **Each point of sale area** | ✔ | ☐ |

| Each video surveillance recording: | Yes | No |
|---|---|---|
| **Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing** | ✔ | ☐ |
| **Clearly and accurately displays the time and date** | ✔ | ☐ |
| **Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated** | ✔ | ☐ |

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**Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:**

Multiple cameras will be used in order to record all areas of the establishment, inside and outside, at multiple angles and at a height that will provide a clear, unobstructed view. Cameras will be carefully placed to prevent any blockage from lighting hoods, fixtures, or other equipment. To ensure clear views for identity, the company will use high definition security cameras with extra upgrades to prevent vandalism. All security cameras will be positioned in such a manner as to get the best facial image of anyone present within the building and within twenty (20) feet of the exterior walls. The front entrance door of the facility as well as the exterior emergency exit door will have cameras documenting the face of anybody going in or out of the building. All restricted access doors and the check-in area will have coverage to clearly identify the face of anybody present. All exterior entrances and restricted access rooms will have video coverage documenting the face of the individual entering the room. All exterior corners of the space will have cameras installed to facilitate monitoring of all activity on each side of the building. The parking lot and entrance will have video coverage. Footage from security cameras will be accessible remotely, allowing ownership to view operations from anywhere. A failure notification system will be installed to provide audible and visual notification of any failure in the electronic monitoring system. During a power outage all video cameras and recording equipment will be run on emergency power with a battery backup system to ensure that they will continue to operate for at least one (1) hour.

**Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:**

All surveillance recording equipment will be stored in a secured, locked room with an advanced, reinforced security door. The door will only be accessible by authorized personnel and will a smart lock, and spring loaded hinge to ensure closing. Data will be stored on the security system's DVR for a minimum of forty (40) days, and will include a time and date stamp. In case of a pending criminal, civil, or administrative investigation, the data has the ability to be uploaded on a separate hard drive to maintain records longer. The security system will be accessible by password only, given to authorized individuals only, to ensure there will be no data tampering. All recordings will be available to AMCO and local law enforcement upon request.

| **Location of Surveillance Equipment and Video Surveillance Records:** | Yes | No |
|---|---|---|
| Surveillance room or area is clearly defined on the premises diagram | ✔ | |
| Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area | ✔ | |
| Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board | ✔ | |
| Video surveillance records are stored off-site | | ✔ |

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**Business Records (3 AAC 306.755):**

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

| **Business Records Maintained and Kept on the Licensed Premises:** | Yes | No |
|---|---|---|
| All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises | ✔ | ☐ |
| A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment | ✔ | ☐ |
| The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises | ✔ | ☐ |
| Records related to advertising and marketing | ✔ | ☐ |
| A current diagram of the licensed premises including each restricted access area | ✔ | ☐ |
| A log recording the name, and date and time of entry of each visitor permitted into a restricted access area | ✔ | ☐ |
| All records normally retained for tax purposes | ✔ | ☐ |
| Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed | ✔ | ☐ |
| Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f) | ✔ | ☐ |

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**A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:**

On top of storing all hard records at the facility, AK Slow Burn Cannabis Outlet will have an external server to copy documents to prevent any loss due to computer malfunctions. These files will be accessible to ownership, management, designated government authorities, as well as AMCO. Additional back ups will be stored on local hard drives and on company computers. All business and regulatory documents, recordings, surveillance, logs, and communications will be stored at the facility and backed up on an off-site server. Records within the facility will be stored in the secured office, separate from all storage of marijuana and currency by reinforced security walls. Only ownership, management, and authorized agents will have access to the office and all safes inside.

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## Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

| **Marijuana Tracking and Weighing:** | Yes | No |
|---|---|---|
| A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used | ☑ | ☐ |
| All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745 | ☑ | ☐ |

**Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:**

AK Slow Burn Cannabis Outlet will use the Metrc marijuana inventory tracking system that the State of Alaska has implemented to ensure proper tracking of all marijuana. All licensees and employees will be trained to use system this system through the in-person webinar trainings offered to licensees. Data will be recorded at: (1) throughout the life cycle of the plants; (2) harvest; (3) testing; (4) testing results and removing product from quarantine; (5) packaging and weight; (6) sale, sample, and transport; and (7) disposal, destruction, and theft. The facility will assign a tracking number to each batch and record the tracking information in Metrc. All employees will be trained to use the system to ensure that: (1) all marijuana is identified and tracked through its sale or destruction; and (2) any loss or theft of marijuana is reported promptly. Employees will use the system to verify sales and shipment, and to identify the licenses for all business partners. All marijuana marked for disposal will be recorded in Metrc and at least three (3) days prior to any disposal action licensees will notify AMCO enforcement via email at the enforcement's email address, and any destruction, loss, or theft of marijuana will be promptly reported in Metrc to notify AMCO in addition to reporting to local authorities.

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# Form MJ-01: Marijuana Establishment Operating Plan

## Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

| **Marijuana Hander Permit:** | Yes | No |
|---|---|---|
| Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment | ☑ | ☐ |
| Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises | ☑ | ☐ |
| Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired | ☑ | ☐ |

**Describe how your establishment will meet the requirements for employee qualifications and training:**

Licensees and individuals selected for employment will be given all necessary education and training upon hiring to be proficient in their jobs, as well as a three (3) month probationary period during which time they will receive training and evaluation. All qualified employees and agents must obtain their marijuana handler permit prior to employment per 3 AAC 306.700. Each employee will be provided with any written materials generated by the company regarding policies and procedures and State Laws and Regulations. Checklists regarding proper procedures will be posted or available to employees at all employee work areas.

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## Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

| **Marijuana Waste Disposal:** | Yes | No |
|---|---|---|
| The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it | ☑ | ☐ |

**Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:**

Marijuana waste will be stored away from all other products in a locked container inside the facility, and will be rendered unusable prior to leaving the facility for disposal or composting. Management will maintain a log on the status of all marijuana waste, tracking the type of waste, the date of the disposal, the date it was rendered unusable, and the date that it was transported to the waste station and by whom made the transport (any transport will be done by a cultivation employee with a valid MJ handler card). All marijuana labeled for disposal or composting will be stored in a secured container, separated from all other products and materials, until it can be rendered unusable. The waste will be collected and disposed of or composted once a week or as needed. Prior to destruction of marijuana, AMCO enforcement will be notified three days beforehand via email. This logged information will be available to AMCO at any time upon request, and securely stored

**Describe what material or materials you will mix with the ground marijuana waste to make it unusable:**

After AK Slow Burn Cannabis Outlet has given AMCO at least three (3) days notice to AMCO enforcement via email and logged disposal into Metrc, all marijuana waste will be ground up with: 1) paper; (2) plastic; (3) cardboard; (4) soil; (5) food waste; (6) yard waste; (7) and/or vegetable-based grease or oils will be mixed with the ground marijuana waste in equal parts to render marijuana unusable.

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**Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:**

Marijuana waste will be ground and mixed with compostable or non-compostable solids to render marijuana was e unusable. This procedure shall result in a mix that is at least 50% non-marijuana waste. Inspection and recording of the mixture will occur to ensure that all marijuana waste mixtures are at least 50% non-marijuana waste. All marijuana waste will be secured in the facility, separate from all marijuana and marijuana products, until such time that the mixture of marijuana waste is composted or disposed of by transportation to the waste station

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## Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

| **Marijuana Transportation:** | Yes | No |
|---|---|---|
| The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700 | ☑ | ☐ |
| The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle | ☑ | ☐ |
| The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport | ☑ | ☐ |
| During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport | ☑ | ☐ |
| Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment | ☑ | ☐ |
| When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received | ☑ | ☐ |
| The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest | ☑ | ☐ |

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**Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:**

For all transports of products the establishment will create a Trip Manifest that will include the strain name(s), type of product (s), batch number of product (s), amount/ weight of product(s), the name of the transporter, who during all transports will have their MJ handlers permit on their person, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle. Trip Manifests will be filed and stored on premises as official business records. All Marijuana will be in a sealed opaque package/ container (up to 5 lb each) in a locked storage compartment within the transport vehicle. The transport vehicle will travel directly between destinations without making any unnecessary stops and a printed Trip Manifest will be on board with the transporter at all times. All marijuana packaging will be uniform with labels secure and prominently displayed. All packaging deliveries will be inspected, accepted or rejected, and recorded. All packaging done at the facility will be performed in an area specifically set aside for packaging. After all usable marijuana has been placed in bins and labeled, it will be moved to the secure storage area. The facility will use certified scales in compliance with the Alaska Weights and Measures Act, and will maintain registration and inspection reports at the facility. Upon request by AMCO, ownership will provide a copy of the registration and inspection reports of the certified scales for review. All usable marijuana sold to any marijuana establishment will be labeled with the following information: (1) the name and license number of the cultivation facility; (2) the date the marijuana was harvested; (3) the harvest batch number assigned to the marijuana; (4) the date the marijuana was packaged; (5) the net weight and the quantity of usable marijuana packaged in a standard of measure compatible with the inventory tracking system; (6) a complete list of all pesticides, fungicides, and herbicides used in the cultivation and preparation of the marijuana; and (7) the date of expiration, if perishable. A label must be affixed to all shipping containers showing that a licensed marijuana testing facility has tested each harvest batch in the shipment. The label will list: (1) the date of final testing; (2) the cannabinoid potency profile, expressed as a range of percentages (3) a statement listing the results of microbial testing; (4) a statement listing the results of residual solvent testing, as applicable; and (5) a statement listing the contaminants for which the product was tested, including molds, mildew, filth, herbicides, pesticides, fungicides, and harmful chemicals.

**Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:**

Any vehicle transporting marijuana will be unmarked and inconspicuous. Vehicles that will be used for transportation of marijuana samples will contain a secure and sanitary area affixed to the inside of the transportation vehicle that will lock and will ensure that any marijuana can not be seen by anyone from outside of the transportation vehicle. The secure storage area within the transportation vehicle will be sanitized before and after each use. All employees will be trained and will understand that under no circumstances shall a sealed package containing marijuana be opened during transportation and that the most direct route of transport must be adhered to unless there is an emergency justifying diversion from that route. In the case of an emergency, AMCO will be altered of the alternate route and reason for the diversion from the original trip manifest route. The vehicle storage box will be a large industrial container mounted and secured within the vehicle, accessible by a combination or key lock. The structure will be a large capacity heavy duty storage box that is lockable and equipped with wheels.

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marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

**Alaska Marijuana Control Board**

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 7 – Signage and Advertising

**Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:**

AK Slow Burn Cannabis Outlet will have one sign with the business name and logo affixed to the building and visible to the general public. The sign will have no cartoons, just strictly the business name. The facility will display all required postings on, around, and within the facility. Required postings that will be fixed and displayed are: (1) operating hours, (2) certificate of occupancy from the city and/or borough, (3) the State of Alaska marijuana establishment license certificate, (4) approval to operate a retail facility, (5) "No Loitering" sign, (6) "Surveillance Cameras In Use" sign, (7) "Restricted Access" signs, and (8) and any required postings by the local jurisdiction such as Exit and Fire Extinguisher signs. No sign shall exceed 4,800 square inches, and at no time will any signs, postings, or advertisements that are not approved be used.

**If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.**

**Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):**

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

| No advertisement for marijuana or marijuana product will contain any statement or illustration that: | Agree | Disagree |
|---|---|---|
| **Is false or misleading** | ☐ | ☐ |
| **Promotes excessive consumption** | ☐ | ☐ |
| **Represents that the use of marijuana has curative or therapeutic effects** | ☐ | ☐ |
| **Depicts a person under the age of 21 consuming marijuana** | ☐ | ☐ |
| **Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana** | ☐ | ☐ |

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| No advertisement for marijuana or marijuana product will be placed: | Agree | Disagree |
|---|---|---|
| **Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21** | ☐ | ☐ |
| **On or in a public transit vehicle or public transit shelter** | ☐ | ☐ |
| **On or in a publicly owned or operated property** | ☐ | ☐ |
| **Within 1000 feet of a substance abuse or treatment facility** | ☐ | ☐ |
| **On a campus for post-secondary education** | ☐ | ☐ |

| Signage and Promotional Materials: | Agree | Disagree |
|---|---|---|
| **I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)** | ☐ | ☐ |
| **The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products** | ☐ | ☐ |
| **All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)** | ☐ | ☐ |

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# Form MJ-01: Marijuana Establishment Operating Plan

## Section 8 – Control Plan for Persons Under the Age of 21

**Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:**

The facility will refuse entrance to any visitor who does not produce a form of valid photo identification showing that person is twenty one (21) years of age or older. A valid form of identification includes: (1) an unexpired, unaltered passport; (2) an unexpired, unaltered driver's license; instruction permit, or identification card of any state or territory of the United States, the District of Columbia, or a province of Canada; and (3) an identification card issued by a federal or state agency authorized to issue a driver's license or identification card. At no time will a person under the age of twenty one (21) be permitted to remain on the premises. If at any time an employee suspects that a visitor is a minor, the employee will refuse access and have the individual escorted off the premises.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Lou Weaver
Printed name

Subscribed and sworn to before me this 11th day of May, 2017.

CHRISTINA THIBODEAUX
Notary Public
State of Alaska
My Commission Expires Mar 31, 2021

Notary Public in and for the State of Alaska.

My commission expires: March 31, 2021

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**(Additional Space as Needed):**