Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaska Horticultural Arts LLC	**License Number:**	12659		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	Alaska Horticultural Arts LLC				
Premises Address:	7978 W. Scarlet Circle				
City:	Wasilla	**State:**	ALASKA	**ZIP:**	99623

Mailing Address:	7362 West Parks Hwy # 486				
City:	Wasilla	**State:**	ALASKA	**ZIP:**	99623

Primary Contact:	Garrett Smith		
Main Phone:	907-350-6847	**Cell Phone:**	907-631-1541
Email:	Yessmiths@yahoo.com		

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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

Unescorted members of the public will be prevented from entering restricted areas in several ways. First, the entire licensed premises is located on a limited-access piece of private property. The facility is out of public view and the general public does not have access to the facility, or to the property on which it sits. Second, access to the property itself is restricted by fencing and a gate. Third, access to the licensed premises is restricted by commercial-grade non-residential door locks on doors that will remain locked at all times with accompanying video surveillance. Access to restricted areas within the license premises are also protected by locked doors and video surveillance. Only authorized employees and licensees will have access to restricted access areas. Alaska Horticultural Arts will employ a visitor policy that requires escorts for all members of the public who are invited into, or granted permission, to view the licensed premises. Any uninvited, unwanted visitors to the property or licensed premises would be asked to leave the premises, and if they do not comply, local law enforcement would be notified.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Visitors will be admitted into the premises in accordance with 3 AAC 306.710(c).

Visitors to the facility will be required to provide a valid photo identification as described in 3 AAC 306.350 to assess age and eligibility to enter the facility.

All employees will be trained to properly review identification for authenticity and accuracy.

Visitors will be escorted and supervised by the licensee or an authorized employee at all times.

No more then five (5) visitors per emplyee/licensee will be allowed at a time.

Visitors must sign into a Visitor Log sheet prior to entering and must sign out when they leave the facility.

Visitors will be required to read and sign a Visitor Agreement to abide by visitation rules regarding sanitation, security, and access.

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Form MJ-01: Marijuana Establishment Operating Plan

Describe your recordkeeping of visitors who are escorted into restricted access areas:

All visitors will be required to sign a visitor log and present valid identification before entering a restricted access area. The visitor log will be maintained at the facility and will be available for inspection upon request. The visitor log will include the visitor's name, date, time in/out, a copy of identification, and signature of the licensee or supervising employee. A photocopy and scanned image of the visitor's valid photo identification will be recorded and filed with the visitor log.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

This is a sample employee identification badge. Actual badges will include all required information, including, but not limited to, the name of the employee, job title, and establishment information.

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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Exterior lighting will be installed to provide illumination that allows the exterior video surveillance cameras to record video during periods of low light and darkness. The positioning and adequacy of the lighting for surveillance cameras will be evaluated in coordination with the assistance of a professional security system monitoring company (currently intended to be Cardoso Integrated Security) and adjustments will be made upon their recommendation.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

All exterior doors will have pressure-sensitive security alarm triggers with continuous video monitoring. All areas inside the licensed premises will have motion-activated alarm triggers with continuous video monitoring. The alarm system is a central station monitored DSC cellular alarm system which will be installed by Cardoso Integrated Security, or similar professional security company. This system has back-up battery power, two-way voice response, and audible siren which will be active at the facility at all times. Tamper monitored contacts will be mounted on all exterior doors and windows. In addition, interior motion detectors will be mounted within the premise to ensure further security.

Should a security breach occur, an alarm signal will be received by the central monitoring station who will alert the licensee and dispatch the local law enforcement agency.

Unauthorized activity will trigger the audible alarm system and will notify personnel from the 24-hour alarm central monitoring station. Employees at the monitoring station will verify over the 2-way security panel if an authorized person is present on the premises and verify if they are authorized via security questions.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

Employees will be trained on procedures for closing the facility at the end of business hours and alarm activation. After completion of the closing procedures, the alarm system will be activated to the "away" mode. In this mode, if any of the door or window sensors are breached, the audible siren will be set off and the central monitoring station will alert the licensee and dispatch the local law enforcement agency.

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Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

In compliance of 3 AAC 306.730, Metrc by Franwell will be used to monitor the cultivation, packaging, testing, disposal, transportation, and selling process. Employees will be trained on proper inventory management and for best practices to prevent diversion. Suspected diversion incidents will be investigated by authorized personnel by interviewing employees on shift, assessing recent access events to the tracking system and product in question, reviewing security video, and notifying the Marijuana Control Board. Security video will be reviewed and random internal audits will be performed to check for potential diversion incidents.

Describe your policies and procedures for preventing loitering:

Any possibility of loitering is reduced by the location of the facility. There is limited public access to the facility, as it is located on private property which is gated and fenced. There is no business-related reason for any uninvited member of the public to stand around or wait near the licensed premises. Even though loitering is not expected to be an issue, the licensee or an authorized employee will perform routine but unscheduled patrols of the property for loiterers. Loiterers will be asked to leave the premises and law enforcement will be notified if loitering persists. The exterior of the facility and other areas of the property, such as along the fencing and gate, may have Private Property/No Trespassing signs posted and Authorized Personnel Only signs on all exterior doors to the licensed premises.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Motion detection alerts will be programed into the camera system to send visual notification of unauthorized activity.

Interior motion detectors will be activated after close of business. Employees will be provided with a remote panic button that can be used to activate the alarm system if employees are under duress.

All video cameras will be equipped with infrared capabilities to allow for clear viewing during low or no-light conditions.

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Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

If an alarm is triggered, the central monitoring station will be alerted and will begin procedures for dispatching law enforcement. The central monitoring station will also notify the designated Alaska Horticultural Arts licensee/employee contact and will ask for name and password for verification. If the employee gives an acceptable answer, the law enforcement dispatch will be canceled. If the reply to the central monitoring station does not meet criteria, the law enforcement dispatch will continue. The designated Alaska Horticultural Arts contact will notify other members of the Alaska Horticultural Arts ownership/management team as directed by internal protocols. If law enforcement is dispatched to the premises, the designated Alaska Horticultural Arts contact will report immediately to the facility once notified by the central monitoring station or local law enforcement agency. All Alaska Horticultural Arts employees will follow all protocols as directed by the law enforcement.

Following such an incident, but before leaving the premises, an inspection of the entire premise will be executed and verify no marijuana product was compromised. Employees will then re-arm the security system.

Copies of all video surveillance will be provided to law enforcement and all evidence associated with any breach in security shall be preserved and protected until law enforcement arrives.

Alaska Horticultural Arts will assist with the investigation and write up an incident report, assess any damage and loss, as well as write up plans for immediate damage mitigation and repair plans.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	☑	☐
Both the interior and exterior of each entrance to the facility	☑	☐
Each point of sale area	☑	☐

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	☑	☐
Clearly and accurately displays the time and date	☑	☐
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	☑	☐

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Form MJ-01: Marijuana Establishment Operating Plan

Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

A video surveillance and camera recording system will be installed by Cardoso Integrated Security (or similar professional security company) to provide constant recording in and around the limited marijuana cultivation facility. Both the interior and the exterior of each entrance into the facility will be under surveillance by video cameras. Cameras will be placed within 20 feet of each entrance to the licensed premises so as to produce a clear and adequate view to identify any individual at the facility. Additionally, any area where marijuana is grown, cured, dried, trimmed, packaged, or where marijuana waste is rendered unusable and destroyed, will be under video surveillance.

All cameras will be placed at appropriate angles, in fixed positions, at heights that will provide a clear, unobstructed view of the regular activity without a sight blockage from any lighting hoods, fixtures, or other equipment, in order to allow for the clear and certain identification of any person and activity in the area at all times.

Cameras will be placed:

In view of each entrance to the exterior of the licensed premises.
In view of each restricted access area and each entrance to a restricted access area.
In view of the area where marijuana waste is processed.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

Video surveillance recording equipment and records will be housed and stored within the Secured Storage room, which is a restricted access area and accessible only by authorized employees and licensees, or by visitors in accordance with Alaska Horticultural Arts visitor policy. This room prevents general access by using a commercial grade, non-residential door lock, for which only authorized personnel will be able to unlock. Within this room, all video surveillance recordings equipment and recordings will be stored in a locked cabinet.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	☑	☐
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	☑	☐
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	☑	☐
Video surveillance records are stored off-site	☑	☐

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Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	☑	☐
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	☑	☐
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	☑	☐
Records related to advertising and marketing	☑	☐
A current diagram of the licensed premises including each restricted access area	☑	☐
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	☑	☐
All records normally retained for tax purposes	☑	☐
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	☑	☐
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	☑	☐

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A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All video surveillance recordings will be backed up to ensure over 40 days of recordings in case of primary hard drive failure. In addition, all required records will be stored and backed-up on firewall-protected drives and/or servers.

Business records for each transaction conducted under Alaska Horticultural Arts license for the previous six months will be maintained on the licensed premises and available for inspection upon request by law enforcement or regulators.

Business records that will be maintained for inspection include: all books and records to account for each transaction, current employee list with full name and marijuana handler permit number, business contact information for the video surveillance systems and security alarm systems, visitors logs, tax records, inventory tracking records, and transportation records.

All security video and access data systems will be programmed with a password protection and redundant password lockout to prevent unauthorized access.

Business records held on the licensed premises will be maintained in a locked file cabinet and secure digtial archives will be maintained in a password protected storage device.

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Form MJ-01: Marijuana Establishment Operating Plan

Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	☑	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	☑	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

The METRC by Franwell system will be used for tracking all marijuana products. This system complies with all state regulations.

A tracking number will be assigned to each plant over eight (8) inches tall. When harvested, batches of distinct strains not exceeding five pounds will be given an inventory tracking number.

Clones and cuttings will be limited to fifty (50) or fewer plants and identified by a batch tracking number.

Each sale and transport of each batch will be recorded in the marijuana inventory tracking system.

A transportation manifest will accompany each transported batch.

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Form MJ-01: Marijuana Establishment Operating Plan

Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	☑	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

Alaska Horticultural Arts is a small, closely held business. All employees will be carefully vetted to ensure they have the requisite skills and experience to work in the facility. In addition to requisite skills and experience, each person working in the establishment will be required to possess a marijuana handler permit and comply with any and all state regulations regarding employment in the marijuana industry in Alaska. All employees will also be provided additional training in workplace sanitation, health and safety, security, and the specific duties of their employment by the licensee.

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Form MJ-01: Marijuana Establishment Operating Plan

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	☑	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

Solid waste free of marijuana will be consolidated into bags and placed in the trash collection bin for disposal at the Palmer Wasilla Landfill via Big Lake Transfer Station.

Wastewater generated by the facility will be collected and accumulated into a storage tank on the property near the licensed premises. Accumulated wastewater will be used for watering lawn and garden areas on the property when weather conditions call for natural infiltration. When weather conditions do not allow for on-site beneficial use, the wastewater will be removed and transported by a septic pumper for disposal.

Solid waste containing marijuana will be rendered unusable by grinding it up and mixing it with an equal amount of compostable materials so as to render it unusable. Such waste will be segregated and stored in a restricted access are of the licensed premises until it can be disposed of at the Palmer Wasilla Landfill via Big Lake Transfer Station.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

To make ground marijuana waste unusable, the facility will mix sawdust, yard waste such as grass clippings, or other permissible materials, with an equal amount of marijuana plant waste.

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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

Marijuana leaf trimmings may be sold to a licensed marijuana manufacturing establishment for processing.

Marijuana leaf trimmings and associated plant debris not sold to a licensed marijuana manufacturing establishment will be treated as marijuana waste.

Marijuana waste will be accumulated into a container in a restricted access area and segregated from a non-marijuana solid waste.

The accumulated marijuana waste will be ground up and mixed with sawdust or other appropriate materials so as to render the marijuana unusable.

The marijuana waste mixture will be placed into opaque trash bags and placed in the trash collection bin for disposal at the local landfill.

A similar process will be followed for any other marijuana that must be destroyed.

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	☑	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	☑	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	☑	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	☑	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	☑	☐

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Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

All marijuana will be harvested, cured, and packaged in a restricted access area of the licensed premises.

Marijuana intended for sale by retailers to consumers without additional re-packaging will be placed in commercial packaging not to exceed one ounce, as directed by sale agreements between licensees. Such packaging will include all information and health and safety warnings required by 3 AAC 306.475.

Marijuana intended to be re-packaged prior to sale to consumers will be placed in wholesale packaging not to exceed five (5) pounds.

Marijuana to be transported will be tagged with Franwell METRC tracking tags. Packaged and tagged marijuana will be placed into a larger transport bag for transport, which will then be placed inside a tamper-evident transport container.

All marijuana packages will comply with labeling requirements listed in 3 AAC 306.475. A Health and Safety label will be affixed to each commercial marijuana package. A tracking label will be affixed to each commercial and/or wholesale marijuana package. A testing label will be affixed to each transport container.

All transported marijuana will be secured in a tamper-evident transport container, which is sealed with a serial number sealing label.

A transport manifest with tracking information will remain with the marijuana at all times during transport, and a copy will be provided to the receiving marijuana establishment.

(additional information contained on p.19)

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

The transportation of marijuana to testing, manufacturing, or retail establishments will be performed by the licensee or employee using their own vehicles or by a third party security contractor.

The marijuana will be secured in a locked compartment which is located inside the vehicle.

The marijuana in the locked container will be under the control of the transporter at all times until delivery at the receiving licensed facility.

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Form MJ-01: Marijuana Establishment Operating Plan

(Additional Space as Needed):

A Health & Safety label containing the following statements will be affixed to each commercial package:

Marijuana has intoxication effects and may be habit forming and addictive.
Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence.

There are health risks associated with consumption of marijuana.
For use only by adults twenty-one (21) or older. keep out of the reach of children.

Marijuana should not be used by women who are pregnant or breast feeding.

A tracking label containing the following information will be affixed to each commercial and or wholesale package:

Cultivation Facility Name
Cultivation Facility License number
Harvest Batch number
Net Weight
Pesticides
Fungicides
Herbicides
Tracking Code

* Note the tracking code for each package will be the same as the METRC tracking number of the METRC Tracking Tag affixed to the transport packaging.

A testing label containing the following information will be affixed to each tamper-evident transport container:

Test Facility Name
Test Facility License number
Cannabinoid Profile: THC %, THCA%, CBD% and CBN%
Microbial Test Result
Res. Sov. Test Result
Contaminants Test Result
Molds, Mildew and Filth& Fungicides
Harmful Chemicals

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Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

No signs will be posted on the establishment that indicate the business name or the type of business.

A sign alerting visitors to restricted access at the establishment will be placed at the entrance.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	✓	☐
Promotes excessive consumption	✓	☐
Represents that the use of marijuana has curative or therapeutic effects	✓	☐
Depicts a person under the age of 21 consuming marijuana	✓	☐
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	✓	☐

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	☑	☐
On or in a public transit vehicle or public transit shelter	☑	☐
On or in a publicly owned or operated property	☑	☐
Within 1000 feet of a substance abuse or treatment facility	☑	☐
On a campus for post-secondary education	☑	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	☑	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	☑	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	☑	☐

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Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

A sign alerting visitors to restricted access at the facility will be placed at the entrance. Visitors will be required to provide a valid photo identification as proof of age to enter the facility.

A scanned copy of the valid identification will taken and saved with the Visitor Record log. Employees will be trained to recognize legitimate and accepted forms of identification under Alaska law. All visitors will be required to sign into a Visitor Record log attesting they are 21 years of age or older.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Garrett Smith
Printed name

Subscribed and sworn to before me this 4th day of May, 2017.

DENISE GAGNON NOTARY PUBLIC STATE OF ALASKA

Notary Public in and for the State of Alaska.

My commission expires: 12/25/20