Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Hilltop Premium Green"LLC".	**License Number:**	12637		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	HILLTOP PREMIUM GREEN LLC				
Physical Address:	13856 N. GLENN HWY				
City:	SUTTON	**State:**	AK	**Zip Code:**	99674 - 8030
Designated Licensee:	Chad Kudaleck				
Email Address:	kudlacek2010@hotmail.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	MJ 04

OFFICE USE ONLY					
Received Date:		Payment Submitted Y/N:		Transaction #:	

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Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Odor control
- Testing procedure and protocols
- Security

This form must be submitted to AMCO's main office before any marijuana cultivation facility license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	HILLTOP PREMIUM GREEN,LLC	**License Number:**	12637		
License Type:	LIMITED CULTIVATION FACILITY				
Doing Business As:	HILLTOP PREMIUM GREEN				
Premises Address:	13856 N.GLENN HWY				
City:	SUTTON	**State:**	ALASKA	**ZIP:**	99674

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Section 2 – Prohibitions

Applicants should review 3 AAC 306.405 – 3 AAC 306.410 and be able to answer "Agree" to all items below.

The marijuana cultivation facility will not:	Agree	Disagree
Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation	✔	☐
Allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on its licenses premises or within 20 feet of the exterior of any building or outdoor cultivation facility	✔	☐
Treat or otherwise adulterate marijuna with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana	✔	☐

Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

The structure will be a stick-built, one story esthetically pleasing building that will visually integrate into the existing neighborhood. Overall square footage of space will be approximately 1,120

Retail area	504 square feet	
Vegatative growth area (Cultivation)	10' x 14'	146 square feet
Flower growth area (Cultivation)	14' x 12'	170 square feet
Unisex Restroom	6' x 8'	44 square feet
Utility / Mechanical area	8' x 9'	72 square feet
Dry Storage area	10' x 8'	80 square feet
Office area (Shared space w/retail)	8' x 11"	81 square feet
Processing Space(Cultivation)	8' x 12"	92 square feet

Total Square Footage for LCF Licensed Premises 616 square feet
See drawings for more details.

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Describe the marijuana cultivation facility's growing medium(s) to be used:

HPG will utilize Promix and Canna as the primary growing medium.

Describe the marijuana cultivation facility's fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used:

HPG intends to utilize commercially available chemicals in the production of cannabis strains, including the use of any or all products marketed by General Hydroponics, Advanced Nutrients and other vendors as Applicant may adjust from time to time. All products will comply with Alaska regulations, and Applicant will notify the State of any significant changes in protocols and constituents used in the cultivation process in a timely manner.

Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

HPG intends to use a drip irrigation system, directly applied to deliver a timed release of water and nutrie The wastewater production associated with this process will produce very small amounts of overflow, wh be captured with self contained gardening catches which resemble large plastic trays. This will be dispos manner consistent with Federal and State regulations.

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Describe the marijuana cultivation facility's waste disposal arrangements:

The facility will utilize an engineered septic system, in full compliance of Borough regulations. Detailed plans available upon request.
Waste from cannabis propagation and harvest will be disposed through compost described in detail in MJ-01 and the compost will be utilized in the family farm. A commercial waste hauler will be retained to ensure compliance with non plant material waste.

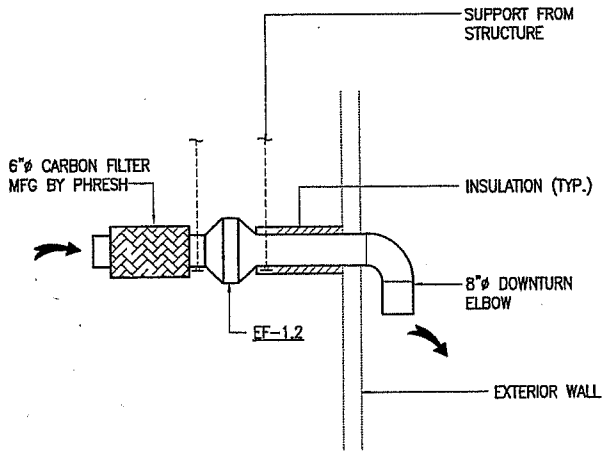
Section 4 – Odor Control

Review the requirements under 3 AAC 306.430, and identify how the proposed premises will meet the listed requirement.

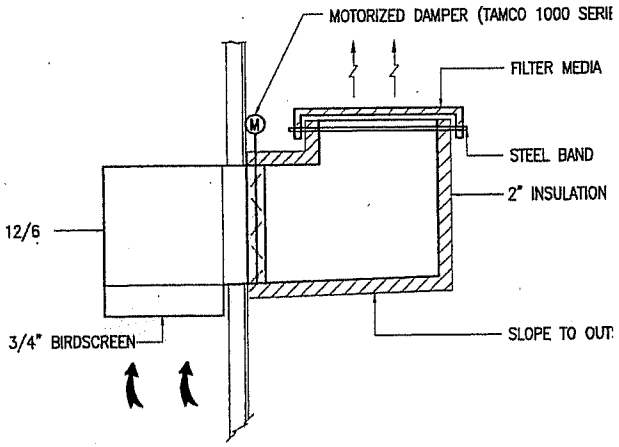
Describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

HPG has retained the services of a licensed, bonded and insured HVAC contractor to design a contained, charcoal based, electronic odor control system. Details are available upon request.
The addition of ionic odor control as needed will be deployed.
Please see attached supplement diagram of the carbon filter system that will be used to preven odors from escaping the building.

Odor Prevention



2 INLINE EXHAUST FAN DETAIL
NO SCALE



3 SUPPLY AIR INTAKE DETAIL
NO SCALE

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Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the item below.

I understand and agree that:	Agree	Disagree
The board will or the director shall from time to time require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks	☑	☐

Describe the testing procedure and protocols the marijuana cultivation facility will follow:

Before transporting marijuana to a licensed testing facility HPG will be conducting in-house testing. A sample from the same batch will be put through the house testing before it is sent to the testing facility. Staff will select random samples for testing and package properly for shipment to the lab. The "batch" in which the sample came from will be segregated and quarantined until test results are received clearing it for sale to another facility. Unsafe for consumption product will be disposed of according to 306.740 and the company waste disposal policy. The transport of marijuana will be in compliance with 306.750.
All testing results will be recorded and kept in accordance with 306.755.

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Section 6 – Security

Review the requirements under 3 AAC 306.430 and 3 AAC 306.470 – 3 AAC 306.475, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the two items below.

The marijuana cultivation facility applicant has:	Agree	Disagree
Read and understands and agrees to the packaging of marijuana requirements under 3 AAC 306.470	☑	☐
Read and understands and agrees to the labeling of marijuana requirements under 3 AAC 306.475	☑	☐

Restricted Access Area (3 AAC 306.430):

	Yes	No
Will the marijuana cultivation facility include outdoor production?	☐	☑

If "Yes", describe the outdoor structure(s) or the expanse of open or clear ground fully enclosed by a physical barrier:

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Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility cannot be observed by the public from outside the facility:

The design of the facility ensures that physical observation of the cultivation areas is impossible to view from any exterior field-of-view. Exterior windows are excluded in design of facilities production and canopy areas, and the retail area is clearly obscured from view of any cannabis garden areas.

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Chad Kudlacek
Signature of licensee

CHAD KUDLACEK
Printed name

Subscribed and sworn to before me this 18 day of April, 2017.

OFFICIAL SEAL
STATE OF ALASKA
Notary Public
Stacie J. Stigar
Commission Expires 09/14/2019

Stacie J. Stigar
Notary Public in and for the State of Alaska.

My commission expires: 09.14.19

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(Additional Space as Needed):