THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

March 20, 2017

Colleen Howard
DBA AK Joint Ventures
Via email: akjointventures@gmail.com

Re: Retail Marijuana Store #11614

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted. Please only submit the pages that need to be corrected, if the corrections relate only to certain block(s) of the page to be corrected, still submit the entire page with all the boxes answered, I replace the entire page.

- **Online Application**
  - When I spoke with you on Friday you stated that you will be running your retail marijuana store under Alaska Joint Ventures, LLC. I have rolled the application back to new so that you can make the necessary changes to reflect this. The business license number that was entered in the initiation process of this application is for you as a sole proprietor not for Alaska Joint Ventures, LLC. Please correct the online application accordingly and resubmit. Once you have done that please let me know so that I can put it back into incomplete status.

- **MJ-00 Application Certifications**
  - Page 1-section 1: the name of the "licensee" will need to reflect the LLC's name.

- **MJ-01 Operating Plan**
  - Page 1-section 1: the name of the "licensee" will need to reflect the LLC's name.
  - Page 5-first box: this is an application for a retail marijuana store. Retail marijuana stores are not allowed to grow or manufacture products. Please remove those words from this box.

- **MJ-02 Premises Diagram**
  - Page 1-section 1: the name of the "licensee" will need to reflect the LLC's name.
  - Please clearly show on the diagram you submitted the following (it's a good diagram just needs final touches):

        - Licensed premises
        - Camera placements
        - Surveillance room

- **MJ-03 Retail Supplemental**

    - Page 1-section 1: the name of the "licensee" will need to reflect the LLC's name.
    - The sample label provided for page 4, this first statement, has the word "intoxication" when it should be "intoxicating".

- **MJ-07 Public Notice Posting Affidavit**

    - Please re-post the updated Public Notice that should have been generated after you made the necessary corrections online, and submit a new MJ-07.

- **MJ-08 Local Government Notice Affidavit**

    - Please re-notify the local government and community council of the updated Public Notice that should have been generated after you made the necessary corrections online, and submit a new MJ-08.

- **MJ-09 Statement of Financial Interest**

    - Page 1-section 1: the name of the "licensee" will need to reflect the LLC's name.

- **Publisher's Affidavit**

    - Please re-run the newspaper ad one time only (one week) with the corrected information. It should say Alaska Joint Ventures, LLC is applying…… Provide me with a publisher's affidavit from that ad.

- **Proof of Possession for Proposed Premises**

    - Please provide a legally binding lease where Alaska Joint Ventures, LLC is the tenant. The lease must include the following disclosures/acknowledgments:
        - The landlord/lessor acknowledges it will be used for a marijuana establishment
        - The landlord/lessor may not take possession or remove marijuana or marijuana products, and AMCO enforcement will be contacted.

- **Entity Documents**

    - Please file your biennial report for Alaska Joint Ventures, LLC with Division of Corporations.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Sincerely,

Jane Sawyer, Occupational Licensing Examiner, for

Erika McConnell, Director

marijuana.licensing@alaska.gov