Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Zlorg, LLC	**License Number:**	13299		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Down to Earth Farms				
Physical Address:	20288 East Birch Hill Drive				
City:	Palmer	**State:**	AK	**Zip Code:**	99645
Designated Licensee:	Evelyn Reich				
Email Address:	lynnreich@hotmail.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	Form MJ-04: Marijuana Cultivation Facility Limited Marijuana Facility Floor Plan

OFFICE USE ONLY					
Received Date:		Payment Submitted Y/N:		Transaction #:	

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Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Odor control
- Testing procedure and protocols
- Security

This form must be submitted to AMCO's main office before any marijuana cultivation facility license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Zlorg, LLC	**License Number:**	13299		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	Down to Earth Farms				
Premises Address:	20288 East Birch Hill Drive				
City:	Palmer	**State:**	ALASKA	**ZIP:**	99645

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Section 2 – Prohibitions

Applicants should review 3 AAC 306.405 – 3 AAC 306.410 and be able to answer "Agree" to all items below.

The marijuana cultivation facility will not:	Agree	Disagree
Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation	☑	☐
Allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on its licenses premises or within 20 feet of the exterior of any building or outdoor cultivation facility	☑	☐
Treat or otherwise adulterate marijuna with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana	☑	☐

Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

The overall size of the facility will be 20' x 40' with a total of 800 sq. ft. We will have 488 sq. ft. area for vegetation growth & flowering, See attached Limited Marijuana Facility Floor Plan.

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Describe the marijuana cultivation facility's growing medium(s) to be used:

We will use a recycled organic living soil (ROLS) based medium for all our plants. ROLS is an indoor growing method that draws on a fact-based understanding of horticulture and botany. This creates a fertile living soil, full of microscopic organisms.

Describe the marijuana cultivation facility's fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used:

We will use a recycled organic living soil (ROLS) based medium for all our plants. ROLS contains: Blood Meal, Neem Seed Meal, Bat Guano, Earthworm Castings, Epsom Salt, Soil Humus and Azomite. For fungus and insect control we will use organic Neem oil.

Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

All of our plants will be watered via drip system, with no fertilizer runoff. We will have no wastewater or residual fertilizers to dispose of.

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Describe the marijuana cultivation facility's waste disposal arrangements:

After plant waste has been shredded and mixed with organic kitchen waste growing medium, it will be composted. If there is any hazardous waste generated, it will be disposed of at the local hazardous waste disposal location in Palmer Alaska.

Section 4 – Odor Control

Review the requirements under 3 AAC 306.430, and identify how the proposed premises will meet the listed requirement.

Describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

Each room in the facility that contains cannabis will have an activated charcoal filter system connected to an in-line fan with the proper cfm rating for the volume of the room. Each filter will continuously clean the air of odor particles and be replaced at least once a year. All grow rooms will be sealed, with no air coming in or out, except when the doors are opened for access by employees. The drying room and the trimming and packaging room will also have charcoal filter systems running at all times.

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Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the item below.

I understand and agree that:

	Agree	Disagree
The board will or the director shall from time to time require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks	☑	☐

Describe the testing procedure and protocols the marijuana cultivation facility will follow:

Harvested cannabis will be segregated into batches of individual strains and then a random sample will be collected by a designated employee from each batch in an amount required by the testing facility. The designated employee who collects each sample will prepare a signed statement showing that each sample has been randomly selected for testing and provide the signed statement to the testing facility. The employee will create a copy as a business record under 3 AAC 306.755 and then transport the sample to the testing facility in compliance with 3 AAC 306.750.

The entire batch from which the sample was taken will be segregated in a secure, cool and dry location until the testing facility reports the results from its tests. All testing results will be kept on file at the cultivation facility.

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Section 6 – Security

Review the requirements under 3 AAC 306.430 and 3 AAC 306.470 – 3 AAC 306.475, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the two items below.

The marijuana cultivation facility applicant has:	Agree	Disagree
Read and understands and agrees to the packaging of marijuana requirements under 3 AAC 306.470	☑	☐
Read and understands and agrees to the labeling of marijuana requirements under 3 AAC 306.475	☑	☐

Restricted Access Area (3 AAC 306.430):

	Yes	No
Will the marijuana cultivation facility include outdoor production?	☐	☑

If "Yes", describe the outdoor structure(s) or the expanse of open or clear ground fully enclosed by a physical barrier:

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Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility cannot be observed by the public from outside the facility:

Our facility will have only two entrances, a entry door and a garage door. The public will not have any view of cannabis when either door is open. The main entrance does not open directly into the cultivation or processing areas. Our policy will be to never have plants visible outside the cultivation rooms when supplies or waste are moved through the garage door. All areas of the cultivation and processing take place in separate rooms that do not have windows.

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Evelyn Reich
Printed name

Subscribed and sworn to before me this 16th day of June, 2017.

OFFICIAL SEAL
S. Higgins
Notary Public-State of Alaska
My Comm. Expires 11/15/2020

Notary Public in and for the State of Alaska.

My commission expires: 11/15/20

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Operating Plan Supplemental

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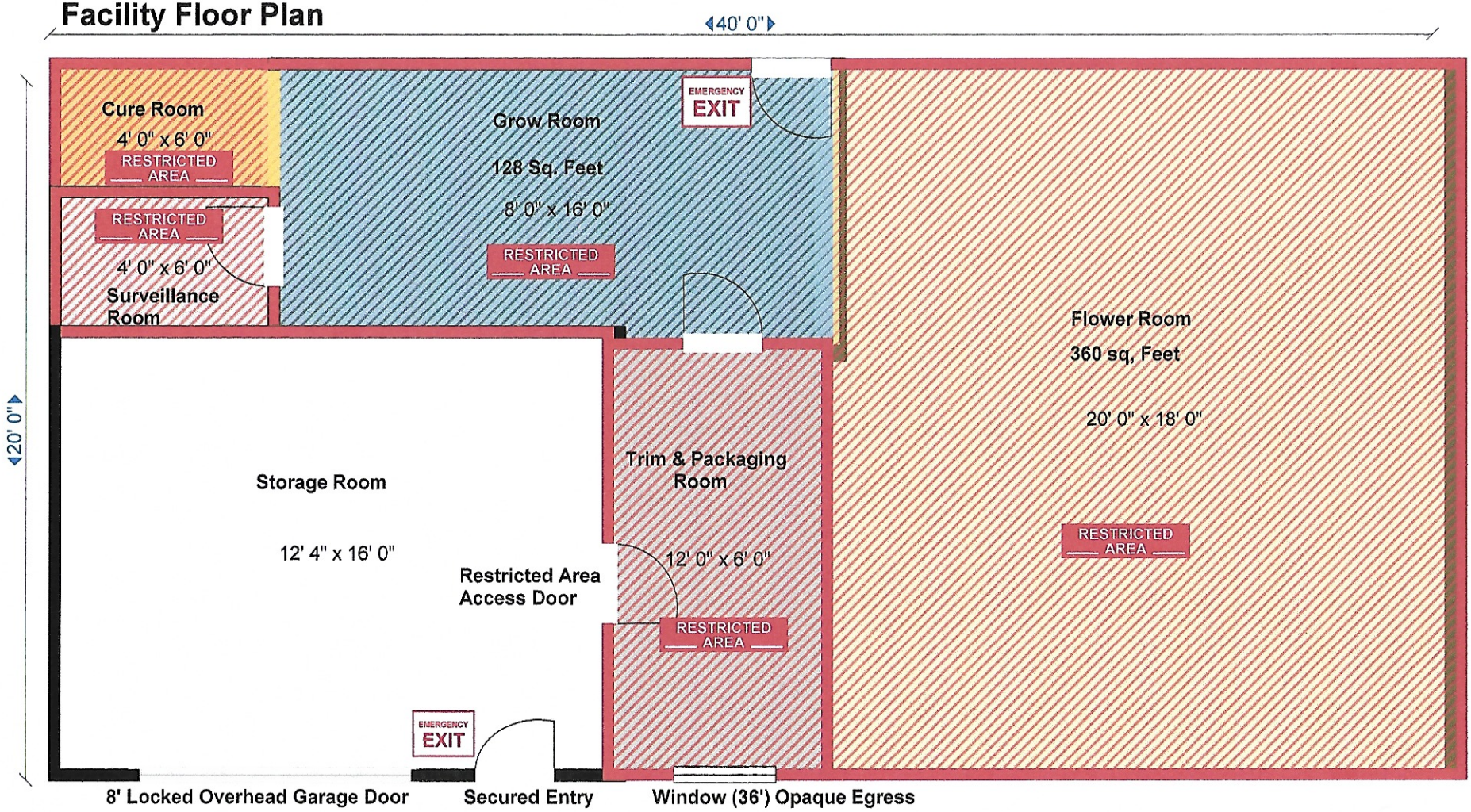
(Additional Space as Needed):

Down to Earth Farm

Facility Floor Plan



LEGEND

Restricted Areas