THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

November 8, 2017

Darren Phillips
DBA: Fiberflite
Via email: fiberflite@aol.com

Re: Standard Marijuana Cultivation Facility License #13577

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.**

- **Online Application**
  - Your lease is specifically for Unit C. I have added "Unit C" to the premises address in our system. This updated the Public Notice in your myAlaska that you will need for part of your corrections. Luckily, your newspaper ad included the unit number so that will not have to be re-done.

- **MJ-00 Application Certifications**
  - Please include the unit number on the premises address on page 1 of MJ-00.

- **MJ-01 Operating Plan**
  - Your MJ-01 did not really demonstrate that you have a thorough understanding of the statutes and regulations. You will have to re-visit the regulations, re-do your MJ-01 and re-submit for review. Your answers need to clearly show you have a thorough understanding of the rules and how your establishment will comply with them. That said, to state that you will comply with such and such regulation but not explain how is inadequate. The following are examples of things you did not address, but they are not entirely everything you need to address:
    - First, page 1 needs to include the unit number as part of the premises/physical address.
    - Page 2 and 3: you did not talk about what the restricted access area(s) of your establishment will be; no mention was made of the licensee/employee/ agent to visitor ratio.
    - Page 4: you did not describe the establishment's exterior lighting or how that exterior lighting will facilitate surveillance. You did not describe how your establishment will comply with activating the alarm system on all exterior doors when the licensed premises is closed for business.
    - Page 7: you marked that the surveillance room or area is clearly defined on the premises diagram, but I do not see it.

- Page 9: give examples of the required business records your establishment will be required to maintain.
- Page 11: will your establishment have in-house training for employees aside from the marijuana handler permit?
- Page 12: expand upon the answer to the first box and explain where you are going to store the marijuana waste for the three days before rendering it unusable. ALSO, the three-day notice must be given in writing by email to our enforcement section, please make a reference that you understand that.
- Page 15: this page needs a lot of work. Re-visit 3 AAC 306.470; 3 AAC 306.475; 3 AAC 306.750 and thoroughly explain how your establishment will comply with all those regulations. ALSO, provide a sample label (and logo if you will have one) required under 3 AAC 306.470 and 3 AAC 306.475.

- **MJ-02 Premises Diagram**
  - Premises address on page 1 needs to include the unit number.
  - Please provide sort of an aerial view that clearly shows the location of the proposed premises and what surrounds that location.
  - The diagrams you submitted are good, we just need more info/detail on them:
    - Clearly outline the licensed premises (use one color)
    - Clearly outline the restricted access areas within the licensed premises (use a different color). In the event that the entire cultivation facility will be both the licensed premises and the restricted access area then use one color but clearly state is for both.
    - Provide the dimensions for each of the flower rooms.
    - Show the veg room you talk about on MJ-04
    - Show the surveillance room

- **MJ-04 Cultivation Supplemental**
  - Premises address on page 1 needs to include the unit number.
  - Page 2: please make the narrative in the box match your premises diagram (where is the veg room?)
  - Page 4: what are you going to do with the marijuana waste?
  - Page 5: this page is very incomplete. Re-visit 3 AAC 306.455 and 3 AAC 306.465 and thoroughly explain how your establishment will comply with both regulations.
  - Page 7: in this box you state you will block all the windows, but on page 4 of MJ-01 you state there are windows. Which is it?

- **MJ-07 Public Notice Posting Affidavit**
  - On the MJ-07 you submitted, what type of businesses are Seamart and The Back Door?. Please clarify that on the MJ-07. Also, did you post the Public Notice at the proposed premises? (**please call me or email with the answer to the questions because you need to re-post the Public Notice showing the unit number, but I need to figure out for how long and that depends on the answer to the question).**

- **MJ-08 Local Government Notice Affidavit**
  - Please use the updated Public Notice mentioned above under "Online Application" to re-notify the local government (your Public Notice should have the unit number).

- You will need to submit a brand new MJ-08 filled out and signed in front of a notary.

- **MJ-09 Statement of Financial Interest**
  - Please include the unit number on the premises address on page 1 of MJ-09.

- **Proof of Possession for Proposed Premises**
  - Please have the landlord incorporate a disclaimer on the lease (usually under the Default section) that the landlord will not remove or take possession of marijuana and that AMCO will be contacted. Note that any corrections to the lease must be initialed by all parties including the landlord.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov