Alcohol and Marijuana Control Office
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http://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38 of Alaska Statutes** and **Chapter 306 of the Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06**) to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Erika Merklin	**License Number:**	14263		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	Resurrected Dreams				
Premises Address:	2618 Chilkat Lake Road				
City:	Haines	**State:**	ALASKA	**ZIP:**	99827

Mailing Address:	HC 60 Box 2618				
City:	Haines	**State:**	ALAS	**ZIP:**	99827

Primary Contact:	Erika Merklin		
Main Phone:	907-767-5586	**Cell Phone:**	707-296-4814
Email:	erikajane@yahoo.com		

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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

The facility is located on private property with access from one driveway only. There are "No Trespassing" signs as well as security system sign posted at the entrance to the driveway. In order to enter the restricted access areas, a person must have the access code as well as a key to enter the premises from the exterior. Upon entering the facility, the security system must be disarmed within one minute before it alerts owners, and authorities of possible intrusion. A person will need separate keys to access each of the locked growing rooms.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Visitors will only be permitted in the facility if they are deemed to be essential personnel(e.g. current or potential employees, inspectors, maintenance persons). Every visitor must sign in/ out and will be accompanied by the owner or designated employees at all times while the visitor is on the premises.

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Describe your recordkeeping of visitors who are escorted into restricted access areas:

A sign in sheet will be posted in the office/ work station. Immediately upon entering the premises every visitor will be required to log their name, time of entry, purpose of entry and time of exit.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

See attachment labeled "MJ-01 Attachment".

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MJ-01 Attachment.

Resurrected Dreams, Llc
Employee Badge

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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

There are two lights at the entrance to the facility, one being a flood light with motion detection. Additionally, there is an industrial street light approximately 25 feet from the entrance.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

Doak's Lock and Key of Juneau will install an alarm system on the premises. This system includes a door sensor on the only exterior door to the facility. This sensor will trigger an alarm when the sensor mounted on the door has separated from the sensor mounted on the door frame. LJ Alarm Monitoring of Juneau will monitor our security system. There is a control panel where a security code must be entered before it alerts LJ Alarm Monitoring dispatch to contact authorities, as well as the owner and any designated affiliates of a possible unwanted intrusion.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

A person signing out of the facility will be required to arm the security system as well as lock all doors with in the facility as they part the premises. It is a requirement of Resurrected Dreams, Llc that the premises be locked and the security system be armed at all times; the only exception being the time in which authorized personnel on are on the premises. The facility has one window adjacent to the front door which does not open.
The door sensor, alarm system, exterior lighting, security cameras and posted "No Trespassing" signs will be the primary resources for security.

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

Any usable marijuana located at the facility will be stored in a six-hundred pound, fireproof safe. The combination will be held only by the owner. All grow rooms and the drying room at the facility will be under constant video surveillance. Daily plant inspections should prevent and deter diversion of marijuana or marijuana byproducts. While product is drying and curing the drying room will be securely locked and the key will held by the owner only.

Describe your policies and procedures for preventing loitering:

The cultivation facility will be located on a five acre parcel of private property on Chilkat Lake Road, 26 miles from the town of Haines; this zone is designated as "use by right". The property line adjoining the road has posted "No Trespassing" signs and signs indicating that a security system is in place.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

The security control panel has a panic button that can be pushed at any time whether the system is armed or not and is a direct link to LJ Alarm Monitoring dispatch in case of emergency. There is also video surveillance in place and anyone approaching the the exterior door, entering the office/ work space or any grow room will be recorded.

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Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

All employees and affiliates will be trained in the procedures to be followed in the event that the alarm is triggered. If the alarm can not be reset, then all personnel must leave the premises and lock the facility door behind them, making sure the authorities have been contacted. Personnel will gather in the owners home and await law enforcement to judge the safety of the building and situation. If exit is not possible due to the presence of an intruder then personnel will trained to cooperate and minimize any conflict. If the alarm has been triggered erroneously, the owner will contact the security company to asses the situation.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	☑	☐
Both the interior and exterior of each entrance to the facility	☑	☐
Each point of sale area	☑	☐

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	☑	☐
Clearly and accurately displays the time and date	☑	☐
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	☑	☐

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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

A security camera is mounted at the only entrance to the facility in a position that will capture the image of any person approaching or entering the facility. There is a motion activated flood light at the front door which will illuminate any person entering the facility in the dark. Every room within the facility will have a video camera to capture every persons entrance and exit and all business conducted while in the room.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

The DVR storage surveillance system will be stored in a six hundred pound, locked metal cabinet/safe in the locked "secure area" with in the facility. The locked cabinet /safe will only be accessible to the owner.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	☑	☐
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	☑	☐
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	☑	☐
Video surveillance records are stored off-site	☑	☐

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Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	☑	☐
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	☑	☐
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	☑	☐
Records related to advertising and marketing	☑	☐
A current diagram of the licensed premises including each restricted access area	☑	☐
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	☑	☐
All records normally retained for tax purposes	☑	☐
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	☑	☐
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	☑	☐

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A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All company records will be maintained on a company computer and hard copies will be stored in the locked safe. Electronic copies will be stored on a hard drive. Only owners or authorized agents will have access to these records.

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Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	☑	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	☑	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

Resurrected Dreams, Llc will, of course, utilize the METRC system to track all plants grown in our facility. Additionally, we will log all plants and planting information in an excel spreadsheet program with details including the employee involved in the cloning/ planting/ harvesting and nutrients/ products used on each plant. This system will be modeled after the tracking requirements of the state. The owner and the office manager will be trained on this system October 12 and will be only employees with access to the tracking system files.

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Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	☑	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

Resurrected Dreams, Llc will employ only people who are in possession of the proper state required permits, namely the Alaska Marijuana Handlers Permit. Random inspection and video surveillance will ensure that all employees are complying with the standards of the state of Alaska. All employees will undergo an in depth, company specific training program before beginning employment. Employees will perform work only under direct supervision of the owner until they have proven a mastery of each particular task. Additionally, they will be educated on the state regulations and the proper way to perform tasks specific to the METRC system, waste disposal, security protocol, etc...).

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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	☑	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

Waste created in the facility which is considered "household" will be stored in an outside storage shed. Any marijuana by-product or waste that has come into contact with marijuana will be deposited into isolated containers and stored in the restricted area until a time when it will be ground and mixed with equal or greater parts cardboard and/or newspaper to ensure that it is unusable. When this process is complete, the material will be added to an on-site compost. This compost pile will contain any unusable soil remaining after a harvest. Any wastewater generated will be drained into a grey water system.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Ground marijuana waste will be mixed with equal or greater amounts of ground up cardboard and/ or newspaper and saturated with water to encourage degradation of the material and maintain compliance with state requirements.

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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

All marijuana roots, stems, stalks and leaves will be rendered unusable by mixing the waste material with shredded newspaper and/or cardboard and saturating the material with water. This mixture will be added to a compost pile containing old soil.

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	☑	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	☑	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	☑	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	☑	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	☑	☐

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Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

Each batch of marijuana will be dried and cured on the premises in the basement of the facility. This "drying room" will be locked and only accessible to the owner; all employees must be accompanied by the owner to access this room. The plants will be dried on wood racks with mesh screen. The room is vented to the outside and will contain a heater and dehumidifier. Curing will take place in the same room in large food grade totes. When completely dry, the product will be stored in food grade zip lock bags and stored in the locked metal safe housed in the "Restricted Access" area of the facility until testing of the product has been completed. Upon receiving testing approval, all product will be labeled with Resurrected Dreams' credentials, test results, state required warning labels and any other information deemed pertinent regarding the specific batch of marijuana. When the product is ready for transport to a retail facility it will be signed out and transported with a valid manifest and all necessary labeling information. The product will be transported by a permitted individual in an authorized transport vehicle.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

When marijuana is ready for transport it will placed in luggage that can be locked and then loaded into a vehicle that has been specifically outfitted to securely carry the product. The marijuana will be in a locked and secure metal storage compartment which is bolted down in the bed of the truck. The marijuana will at no time be visible to the public during transport. If the marijuana is to be transported outside of the community of Haines, it will be flown in a charted plane, in locked luggage, in the possession of the owner or permitted individual and accompanied by a valid transport manifest.

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Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

A sign with the company name, Resurrected Dreams, Llc, will be mounted on the outside of the facility. The sign will be approximately 2 feet tall by two feet wide.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	☑	☐
Promotes excessive consumption	☑	☐
Represents that the use of marijuana has curative or therapeutic effects	☑	☐
Depicts a person under the age of 21 consuming marijuana	☑	☐
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	☑	☐

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No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	☑	☐
On or in a public transit vehicle or public transit shelter	☑	☐
On or in a publicly owned or operated property	☑	☐
Within 1000 feet of a substance abuse or treatment facility	☑	☐
On a campus for post-secondary education	☑	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	☑	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	☑	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	☑	☐

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Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

Only authorized personnel will be permitted entry to the facility. These people will be employees, service workers, inspectors and will be required to sign in and out and provide the proper identification to verify they are 21 years of age. Under no circumstances will any person under the age of 21 be permitted entry to the marijuana facility.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Erika Merklin

Printed name

Subscribed and sworn to before me this 30 day of August, 2017.

GAINES, ALASKA AUG 30 2017

Genevieve Ball - Chairman Pot Finance

Notary Public in and for the State of Alaska.

My commission expires: with office

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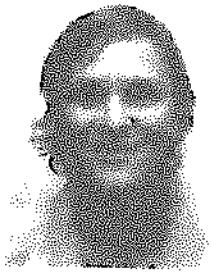
Erika Merklin

MPH#14107

DOB:12/30/1970

Expires:8/12/2020



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