THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 19, 2017

Dan N VanZee
DBA: Pinnacle Projects
Via email: danvanzee@gmail.com

Re: Limited Marijuana Cultivation Facility #12989

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted.

- **MJ-01 Operating Plan (in general, your answers to the questions must clearly show that you have a good understanding of the statutes and regulations in general and specifically to the license type you are applying).**
  - Page 2, second box: please expand upon your answer and describe how your establishment will comply with the requirement of licensee/employee/agent to visitor ratio under 3 AAC 306.710.
  - Page 3, first box: the director, an enforcement agent, an employee of the marijuana control board, or a peace officer acting in an official capacity is not considered a visitor for the purpose of logging his/her information. Please correct this section accordingly.
  - Page 3, second box: the sample identification depicted in the box has the business name of Pinnacle Projects Co. but your DBA is only Pinnacle Projects, what is the reason for that?
  - Page 4, second box: please expand upon your answer and describe the alarm system you talk about in this box.
  - Page 6, the check boxes: you marked "no" on "each point of sale area". This does not comply with the requirement of having video surveillance in each point of sale area.
  - Page 7, second box: your answer here does not describe what the question is asking. Please expand upon your answer and describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or agent of the board.
  - Page 7, the check boxes: you did not check the last box.
  - Page 9: will you please add an additional page to your answer in which you clearly and concisely describe how your establishment will exercise due diligence in preserving and maintaining all required records. For example, are you backing them up somewhere and how? For how long? According to the regulations you are required to have what documents as part of your business records? For how long? Etc.
  - Page 10: the name of the tracking system is Metrc not Metre.

- Page 12, first box: your answer here does not describe what the question is asking. Please expand upon your answer and answer the question. For example, you do not say where you are going to store it the marijuana waste. You do not talk about the three day waiting period in which you must notify our office in writing by email of your waste before rendering the marijuana unusable. There is a specific way of distroying marijuana waste, you do not mention it. You do not mention the ratio of compostable/non-compostable material to marijuana waste.
- Page 13: the name of the tracking system is Metrc not Metre. Also, the three-day notice to our office of marijuana waste before rendenring the marijuana unusable must be given in writing by email as Metrc does not have the function to do notify us.
- Page 15, first box: the first sentence of the second parapraph is confusing. Also, the answer to this box in general does not fully answer the question. You cannot just say that you will follow the regulations and cite the regulation, you must describe how your establishment will comply with them. There is a certain way you package the marijuana depending upon whether you are selling it for re-packaging to a retail store or for direct sale. You do not oultline the labeling requirements.
- Page 16: FYI- the restricted access areas sign must have the complete wording which is "Restricted access area. Visitors must be escorted".

- **MJ-02 Premises Diagram**
  - Please provide a very clear aerial view diagram or map of the proposed location, and what building(s), business(s), etc. surrounds the proposed location (please label them).
  - On the diagram of the layout you submitted please clearly show the following:
    - Licensed premises (use one color and label)
    - Restricted access areas within the licensed premises (use a different color and label). If the case is that the licensed premises and restricted access area is one in the same, then clearly outline and label.
    - Waste disposal area
    - Are the blue rectangles tables? or, what are they?

- **MJ-04 Cultivation Supplemental**
  - Page 2: in this box please include the dimensions of the individual rooms you are describing (mother/clone/vegetation area; flowering area; etc.). It must be congruent with the dimension on your diagram.
  - Page 5: please expand upon your answer and describe how your establishment will comply with 3 AAC 306.465.
  - Page 6 is missing. Please submit for review.
  - Do you have samples of the labels that your establishment will use to comply with 3 AAC 306.470 and 3 AAC 306.475.

- **MJ-07 Public Notice Posting Affidavit**
  - Please be more specific as to the other conspicuous location you posted the Public Notice. Was there a specific store at the Peninsula Center Mall? Or does the mall itself actually have a public bulletin board where people can hang notices?. Please clarify.

- **Proof of Possession for Proposed Premises**

- The Parcel Report submitted as proof of possession is not adequate. Please provide a legally binding lease in which only Dan N VanZeen is who has right to possession of the proposed premises. The legally binding lease must include:
  - An acknowledgment from the landlord/lessor that the premises will be used a marijuana establishment; and,
  - A disclaimer that the landlord/lessor will not remove from the premises or take possession of marijuana, and AMCO enforcement will be contacted (usually under the "Default" section).

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov