From: Marijuana Licensing (CED sponsored)
To: "givingtree907@yahoo.com"
Cc: Marijuana Licensing (CED sponsored)
Subject: Follow up on corrections received-The Giving Tree license #13211
Date: Friday, November 03, 2017 12:07:00 PM

Correction: the deadline to complete this application is 12/13/17.

Jane

From: Marijuana Licensing (CED sponsored)
Sent: Friday, November 03, 2017 12:04 PM
To: 'givingtree907@yahoo.com' <givingtree907@yahoo.com>
Cc: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: Follow up on corrections received-The Giving Tree license #13211

Rachel,

I looked at the corrected documents we received on 10/27/17. Work on those documents needs to be done. On some of the answers you just need to expand your answer so do not remove what you already have there, just add to the answer.

- The certifications on the MJ-00s were not initialed, and the context of "licensee" on page one is both of your names.
- MJ-01:
  - Page 2, second box, you need more detail in this box. There is certain information you need to obtain from visitors. Re-visit the regulations.
  - Page 3, the sample badge. You still did not provide a sample of the identification badge your establishment will provide to each licensee, employee, or agent while on the licensed premises. The identification badge must be produced by the establishment, it cannot just be the marijuana handler's permit.
  - Page 5, first box, your answer here still did not address how your establishment will prevent diversion of marijuana by employees. ALSO, is there any additional procedures you will implement to prevent diversion other than video surveillance and weighing?
  - Page 5, second box, other than sings, what is your policy from preventing loitering?
  - Page 6, does the alarm contact the police automatically or whom does the alarm alert first and what is that person's actions to take upon security breach.
  - Page 7, second box, your answer here does not clearly describe how you will ensure that the locked closet where the security system will be is only accessible to authorized personnel, law enforcement, or agent of the board.
  - Page 10, the yes-no boxes are not answered, AND what is the

tracking system your establishment will be using.
    - Pages 12 and 13. These answers are incomplete. Re-read the regulations. The marijuana waste must be rendered unusable by grinding it with compostable or non-compostable material 50/50. You are saying you are going to process the waste with solvent/product. What does that exactly mean? Then page 13 says you will mix it with non-combustible approved materials. What does that mean? And then you don't say how you are going to dispose of it.

- MJ-04:
    - Page 4, first box, the answer here is confusing for the same reasons as page 12 and 13 of MJ-01. Read above.
    - Page 5, the answer to the box does not describe how your establishment will comply with 3 AAC 306.455.

- MJ-02:
    - I know I asked you for camera placements on the original incomplete letter. However, we are not going to be asking for this information to be on diagrams anymore, so will you please remove the cameras from your diagrams.
    - The licensed premises is still not clear on the diagram(s), you only have restricted access areas defined, but the diagram(s) also need to delineate licensed premises (two slightly different things).

Other items that I still need from you as requested in my incomplete letter are:

- **MJ-07 Public Notice Posting Affidavit**

    - Once you have updated your online application as mentioned above. You will need to post the updated Public Notice at both the location of the proposed premises and another conspicuous location. **It will need to be posted for the entire 10-days.**

    - I will need a new MJ-07 completed and signed in front of a notary after the re-post.

    - Page 1, section 1: **Use your cover page** to guide you on filling out the licensee field under section 1 of each form.

- **MJ-08 Local Government Notice Affidavit**

    - Once you have updated your online application as mentioned above. You will need to notify the local government and the community council by submitting to them the updated Public Notice.

    - I will need a new MJ-08 completed and singed in front of a notary.

- Page 1, section 1: **Use your cover page** to guide you on filling out the licensee field under section 1 of each form.

- **MJ-09 Statement of Financial Interest**

  - Submit a brand new MJ-09 for each of you. **Use your cover page** to guide you on filling out the licensee field under section 1 of each form.

- **Publisher's Affidavit**

  - You will need to run the newspaper advertisement with the updated information. It will have to run for the three weeks (once a week for three consecutive weeks).

  - I will need a publisher's affidavit for those newspaper ads.

- **Entity Documents**

  - Please submit the Partnership Agreement for your partnership.

This email does not extend the deadline for you to complete this application. That deadline is 12/03/2017.

Thank you

Jane P Sawyer
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