THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 20, 2017

Maria E Tapia
DBA: Mad Mota
Via email: elsiee24@gmail.com

Re: Limited Marijuana Cultivation Facility #13214

Dear Maria,

I have reviewed the documents submitted for the proposed marijuana establishment license referenced above. Per my conversation with you it appears that you submitted your online application incorrectly. The following are applications/documents that need be submitted and/or re-submitted.

- **Online Application**
  - I have rolled the online application back to "New" status so that you can go into your myAlaska and add Mark Ridl under the "Licensee" section (not an entity official, not affiliate). Once you have made that correction click the "Submit" button again, the system will then generate an updated Advertisement Notice, Public Notice, and Cover Page which you will need for some of your corrections outlined later in this letter.

- **MJ-00 Application Certifications**
  - Please submit brand new MJ-00 for each of you. Note that on page 1, in the establishment information, the context of "Licensee" is both of your names. Use your updated cover page to guide you in this section.

- **MJ-01 Operating Plan (re-do and resubmit for review)**
  - MJ-01 will have to be redone completely, it needs substantial improvement. One-sentence answers are inadequate. Please re-review the statutes and regulations. Your policies and procedures regarding each question must clearly reflect you have a good understanding of the statutes and regulations in general and specifically pertaining to the type of license you are applying for. Your answer were so inadequate that I could not give you feedback because then I would be drafting your operating plan and I cannot do that.
  - Note that on page 1, in the establishment information, the context of "Licensee" is both of your names. Use your updated cover page to guide you in this section.

- **MJ-02 Premises Diagram**
  - On the aerial view diagram please clearly label the proposed premises.
  - What type of structure is it (i.e. house, warehouse, shop, etc.), one level, two levels?
  - On the layout diagram show the following:
    - If the licensed premises and restricted access area(s) are one in the same please use one color and label it.

        - Surveillance room
        - Camera placement
        - Marijuana waste disposal area

- **MJ-04 Cultivation Supplemental**
    - Please re-review the MJ-04 you submitted and make sure that when you re-do MJ-01, MJ-01 is congruent with MJ-04 or amend your MJ-04 accordingly.
    - Additionally:
        - Page 2- make sure that your diagram is consistent with this page and vice versa. For example, you have flower table, veg tables but you do not mention them in this page.
        - Page 4, first box- expand upon your answer and describe your establishment's marijuana waste disposal arrangements.
        - Page 5- expand upon your answer and describe how your establishment will comply with 3 AAC 306.465.
        - Page 6- can you provide samples of the labels your establishment will use to comply with 3 AAC 306.470 and 3 AAC 306.475
    - Note that on page 1, in the establishment information, the context of "Licensee" is both of your names. Use your updated cover page to guide you in this section.

- **MJ-07 Public Notice Posting Affidavit**
    - Use the updated Public Notice to notify the public by posting it at the location of the proposed premises and another conspicuous location for ten days. I will need a new MJ-07 filled out. Note that on page 1, in the establishment information, the context of "Licensee" is both of your names. Use your updated cover page to guide you in this section.

- **MJ-08 Local Government Notice Affidavit**
    - Use the updated Public Notice to re-notify the local government and the community council. I will need a new MJ-08 filled out. Note that on page 1, in the establishment information, the context of "Licensee" is both of your names. Use your updated cover page to guide you in this section.

- **MJ-09 Statement of Financial Interest**
    - Please submit brand new MJ-09 for each of you. Note that on page 1, in the establishment information, the context of "Licensee" is both of your names. Use your updated cover page to guide you in this section.

- **Publisher's Affidavit**
    - You will need to run your newspaper ad again once a week for three consecutive weeks. Please use the updated Advertisement Notice that I mentioned above.
    - I will need the Affidavit of Publication with a copy of the newspaper for the publishing.

- **Proof of Possession for Proposed Premises**
    - The bank statement is inadequate proof of right to possession. Do you have a property tax statement from the borough or property information from the borough? Either

document must show both of your names and the physical address of the proposed premises.

- **Entity Documents**
  - Please provide the partnership agreement between Maria E. Tapia and Mark Ridl.

- **Applicant's Alaska Residency**
  - Mark Ridl, please contact the Permanent Fund Dividend's office to sort out your eligibility status. The marijuana establishment application will not progress one way or another until there is a resolution for your PFD eligibility.

- **Miscellaneous**
  - Mark Ridl, please submit fingerprint card for background check and a fee of $47 for the background check. The fee must be paid by check or money order payable to State of Alaska.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov