Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Green Bear Enterprises, LLC	**License Number:**	14083		
License Type:	Retail Marijuana Store				
Doing Business As:	Alaska Weeds				
Premises Address:	6209 Mike St, Suite 2A				
City:	Anchorage	**State:**	ALASKA	**ZIP:**	99518

Received by AMCO 11.20.17

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-03: Retail Marijuana Store

Section 2 – Prohibitions

Applicants should review 3 AAC 306.310 and be able to answer "Agree" to all items below.

The retail marijuana store will not:	Agree	Disagree
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355	☑	☐
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet	☑	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample	☑	☐
Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation	☑	☐
Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4)	☑	☐

Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Alaska Weeds will not sell, offer to sell, give, distribute, or deliver marijuana or marijuana products to any consumers who are: (1) not physically present on the licensed premises; (2) under the influence of an alcoholic beverage, inhalant, or controlled substance; or (3) not at least twenty one (21) years of age at the time of purchase, as evidenced by valid government-issued photo identification. All customers will enter one main door into our retail store. Immediately upon entrance into the customer check in area, an employee of Alaska Weeds will greet customers and check ID's. During this time, employees will be watching for signs of impairment. If a person enters the premises exhibiting signs of impairment, employees will be trained to recognize those signs, refuse all service and sale to that individual, and escort them safely from the premises. Law enforcement will be contacted for back-up when necessary. Additionally, employees and management will exercise strict diligence and compliance with the sale limits embodied in 3 AAC 306.355.

Received by AMCO 11.20.17

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-03: Retail Marijuana Store

Section 3 – On-site Consumption

	Yes	No
Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☑

If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):

Section 4 – Displays and Sales

Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana and marijuana products will be displayed in locked and secured display cases and storage cabinets, within the restricted access areas of the licensed premises. Items stored in the Marijuana Display will be secured behind locked glass and for informational and display purposes only. Items in the secured storage/display cubbies will be dispensed for customer orders by store employees and licensees. All product displays and storage areas will be in full view of a working video surveillance camera at all times. All Marijuana and Marijuana products will be secured and locked at all times. Available products will also be shown on a display screen in the sales area for customer convenience. Only marijuana that is packaged and labeled in accordance with all state and municipal laws and regulations, and in accordance with Alaska Weeds policies, will be placed in product displays and accessed for sale to the public.

All employees will be trained and regularly monitored to ensure compliance with the display and closing policies, and that all product is secured and accounted for at all times. When customers have made their purchasing decisions, they will present at the point of sale counter and request the marijuana and/or marijuana product(s). All edibles, concentrates, and flowers will be stored behind the point of sale counter for customer sales. Cashiers will take the customer order and dispense for sales from behind the counter. Concentrates, flower and edibles will all be pre-packaged and labeled. The prepackaged products will be displayed in the glass display cases located within the restricted access area.

The store will also buy bulk marijuana and roll their own pre-roll marijuana joints and package them in accordance with the regulations and place into pre-labeled, mylar bags. Any edibles requiring refrigeration will be stored in a refrigerator behind the point of sale counter in the restricted access area. There will not be any "deli style"/loose flower sales.

Received by AMCO 11.20.17

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-03: Retail Marijuana Store

Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All marijuana shipments received packaged for either direct sale to customers or in bulk will be inspected for proper labelling upon arrival. The designated licensee will use a checklist to validate all the required information is present and then sign the document, certifying the labeling was complete. At that time, the marijuana will be entered into the inventory tracking system, with the information required in 3 AAC 306.470. Any marijuana delivered that is not in compliance will be refused for delivery. An Alaska Weeds employee will be responsible for inspecting and approving all marijuana and marijuana products that will be sold at the retail store. The inspection and approval will include all packaging, equipment, labeling, and testing policies and results. Marijuana products transported from cultivation or manufacturing facilities, whether from the co-located and co-owned cultivation and manufacturing facilities or from other licensed facilities, will be inspected by the designated employee for quality, consistency and compliance with the required travel manifest documentation. Once approved, inventory will be entered into METRC with all mandatory information designated by AMCO. Purchase order entry information will be stored on the server, and printed and stored as official business records. When cannabis-infused edibles and marijuana concentrates are delivered from a manufacturer, the designated employee will inspect the products for labeling compliance and the travel manifest documentation consistency. Labels will be checked for: (1) name and license number of the licensed establishment; (2) production lot and batch number; (3) strain Information; (4) net weight of the product in the package (not including weight of packaging); and (5) packaging date and expiration date. The travel manifest paperwork will be checked for: (1) name and license number of the licensed establishment; (2) delivery date; (3) start time and estimated arrival time; (4) strain and batch information; (5) delivery driver name and handler permit verification; and (6) the weight of the products transferred. The employee accepting the product will take photocopies of all paperwork involved in the transfer. Both the provider and the receiver of the marijuana products will sign paperwork expressing that all information is correct and the transfer took place. All marijuana bud and flower sold to a customer shall be packaged for sale in a package not exceeding one (1) ounce. All marijuana product sold to a customer shall be packaged for sale in a package not to exceed seven (7) grams for marijuana concentrate meant for inhalation. The packages will meet all labeling requirements of the state and the municipality. The inventory tracking system provides a labeling module that has been designed to meet the requirements outlines in 3 AAC 306.345(a)(3). When inventory is entered into the tracking system, the required regulatory information is also added. When the items are packaged for customer sale, the system automatically gathers the required information, from the time of delivery, and adds it to the printed label. The final inspection of labeling happens by the cashier, when a sales transaction is completed. The cashier will inspect the labeling to ensure all required information is present, prior to placing he product in the exit package.

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):

Retail Sales Labels will include all of the following clearly and easily displayed on every product:

Business Name: Alaska Weeds
License Number: 14083
Product Name:
Strain:
Batch / Lot Number:
Gross Weight:
Net MJ Weight:
Packaging Date:
Expiration Date:
THC: (% or MG depending on whether its a product or flower)

ALASKA WEEDS

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

Received by AMCO 11.20.17

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

Section 6 – Security

Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):

Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):

Alaska Weeds will not sell, offer to sell, give, distribute, or deliver marijuana or marijuana products to any consumers who are: (1) not physically present on the licensed premises; (2) under the influence of an alcoholic beverage, inhalant, or controlled substance; or (3) not at least twenty one (21) years of age at the time of purchase, as evidenced by valid government-issued photo identification. All customers will enter one main door into our retail store where they will be met by an employee. The employee will greet customers and check ID's at the entry door. Employees will be trained to identify forgeries and inconsistencies in ID's and will utilize an ID guide to help recognize ID's from other states and countries. A manager will be on hand to help manage customer ingress and egress. If the ID is in compliance the customer will be allowed to enter the retail sales area. If the ID is not in compliance for any reason, the customer will be asked to leave and law enforcement will be contacted if necessary.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

ELI LEHRMANN

Printed name

Subscribed and sworn to before me this 19 day of August, 2017.

Notary Public
HEIDI J. MARTINSON
State of Alaska
My Commission Expires April 7, 2019

Heidi J Martinson

Notary Public in and for the State of Alaska.

My commission expires: April 7, 2019

Received by AMCO 11.20.17

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-03: Retail Marijuana Store

(Additional Space as Needed):

Received by AMCO 11.20.17