Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Green Bear Enterprises, LLC	**License Number:**	14083		
License Type:	Retail Marijuana Store				
Doing Business As:	Alaska Weeds				
Premises Address:	6209 Mike St., Suite 2A				
City:	Anchorage	**State:**	ALASKA	**ZIP:**	99518

Mailing Address:	1120 Huffman Rd, Suite 24-211				
City:	Anchorage	**State:**	ALAS	**ZIP:**	99515

Primary Contact:	Eli Lehrmann		
Main Phone:	907-440-4047	**Cell Phone:**	
Email:	eslehrmann@gmail.com		

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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

The facility will be equipped with a 24 hour monitoring alarm system, exterior light detecting lighting, and video surveillance. The restricted access areas will be clearly marked. Access will only be granted to employees and licensees, and signage will be displayed on the entrance to each restricted access area indicating that members of the public are not allowed un-escorted access. At least one employee will be present behind the counter at all times, ensuring customers do not enter the restricted access area behind the counter. The facility will be equipped with an alarm system and video surveillance. Security cameras will be installed throughout the retail store that allow for monitoring of all areas 24 hours each day including, at a minimum: all entrances and exits, all security doors and restricted access areas, all windows, every portion of the office (the office is shared with the cultivation and manufacturing facilities), and the exterior of the building to monitor and identify all activity adjacent to the facility. All visitors must be pre-approved by either Eli or Raquel.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Maintaining all marijuana products and the security of our employees requires that access to the premises be monitored and restricted at all times during business hours. Individuals that will be permitted into the facility will have various degrees of access. Those with unrestricted access to the entire facility, including the office, behind the retail sales counter and the marijuana storage areas include the licensees, the Manager on duty, designated employees, and any emergency personnel during the time of an emergency. Limited access will be granted to other agents/employees to include the retail sales counter and marijuana inventory storage. All other visitors to the facility must remain in the non-restricted access areas of the retail store at all times. Only pre-approved and pre-scheduled visitors will be admitted into the restricted access areas. In order to be escorted into restricted access areas, a visitor must present valid photo identification and sign into a log indicating their name, the date, time in and out of the restricted access area, and purpose of the visit. The visitor's log will be kept and stored as official business records. All visitors will be given a visitor badge to be displayed on their person at all times and returned upon exit. Visitors will be escorted and actively supervised by an employee at a 5:1 ratio while in the restricted access areas, and once the visit has concluded, the visitor must leave the restricted access area immediately.

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Describe your recordkeeping of visitors who are escorted into restricted access areas:

In order to be escorted into restricted access areas a visitor must be pre-scheduled, with the exception of AMCO and duly authorized law enforcement agents, and pre-approved. Each visitor will sign into the visitor's log indicating their name, the date, time in and out of the restricted access area, and purpose of the visit. All visitors will be required to sign in, and to provide valid, government issued photo identification. The visitor's log will be kept and stored as official business records in the secured office. The visitors will be escorted by an employee at all times while on the premises. The escorting employee will record all information related to the visitor's presence, including any reportable activity or behavior during the visit. This visitor log will be made available to AMCO upon request. The records will be stored on the company's computer server, hard original copy will be stored in the secured locked office located next to the cultivation facility, which is located in the same building as the retail store.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Exterior lights will be installed against the building, 2 HID lights in front and 1 on the exterior do or in the back, in order to keep the premises, signs, and doors lit and to ensure video surveilla nce cameras are capable of recording individuals within 20 feet from any entry point to the facil ity. Light fixtures will be installed in such a way to thwart vandalism and common obstructions. The licensees or designated employee will inspect exterior lighting frequently to ensure proper functionality and position for optimal recording and to deter criminal activity on the premises.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

Eli will install the alarm system and a third party security alarm company will maintain its equipment, test the devices and continuously monitor the facility at their off-site center to ensure the safety of the property and to detect unauthorized activity. The alarm system will be set up to monitor for intrusions with motion detectors in all areas of the building, during closed hours. When triggered, an electronic alert will be automatically sent to the security company and a text message to the licensees who will then contact local law enforcement if necessary. Both Eli and Raquel will be educated on proper use, troubleshooting, and control of the alarm system and will then train their management level employees. Each morning, the on-site manager will disable the overnight alarm system and check the surveillance cameras and recordings to ensure the system is functioning as expected. The last employee to leave the store each night will activate the overnight devices and sensors, and lock all doors that are not self-locking.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

Sensors will be installed and maintained on all potential entry points, including all exterior door s and one window to monitor for motion, intrusion, or activity when the alarm system is activate d. The last employee to leave the facility each day will lock all doors that are not self locking, a nd will activate the overnight security devices and sensors. The alarm system will be active at all times that the facility is closed, and any attempted intrusion will initiate an immediate and el ectronic notification to the off-site security center and the licensees' cell phone via text messag e. Each morning, an employee will disable the alarm system, and inspect the security cameras and recordings to ensure that the system is functioning as expected.

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

All areas of the licensed premises where marijuana or marijuana products are stocked for sale or dispensed for sale and storage/inventory areas will be designated as Restricted access areas and access will be granted only to specific personnel to these restricted areas. These restricted areas will have 24 hour video surveillance and video back up for all video footage and will be stored for a minimum of forty (40) days. When the business is open, all products will be on display in restricted access areas, unreachable to customers. Cameras will be visible and provide a full view of the room, including the entryway, money counting area, and product accounting area. Security monitors and video recording equipment will be located in the office which is shared with the cultivation and manufacturing facilities. Mandatory inventory counts will be taken weekly and stored as official business records. Alaska Weeds understands that diversion can happen in two ways. Employees will be trained to alert management immediately in the event that theft or diversion is suspected. In the event that an employee is caught stealing marijuana, OR infusing the facility with non-regulated black market product, Alaska Weeds will notify local law enforcement and AMCO Enforcement immediately, comply with all directives, and provide all necessary information and records for the investigation. The licensees will take the necessary steps to ensure that illegal conduct by an employee does not compromise the facility's license and legitimate business operations. This includes disciplinary action including termination when necessary. All employees will be trained to recognize potential theft, and are required to notify ownership or management if they suspect such activity is occurring. All reports and documentation concerning a suspected or actual theft will be maintained by the company for five (5) years and made available to AMCO upon request. If any suspected or actual theft occurs, the licensees will contact local law enforcement immediately. Once a theft is reported to law enforcement, licensees will update the product records in the marijuana inventory control tracking system to maintain an accurate and comprehensive accounting for all marijuana inventory activity. The licensees will also comply with any and all directives, inquiries, and investigations lodged by AMCO.

Describe your policies and procedures for preventing loitering:

A "No Loitering" sign will be prominently posted on the exterior of the building. Loitering outside the retail store will be met with a request from employees to leave the premises. The loitering individual will be given a verbal warning that law enforcement will be notified if they do not comply. Eli, Raquel or a designated employee will complete a walk around of the facility to look for suspicious activity or lingerers who have no legitimate business being on the property and ask them to leave if sighted. The last resort is to reach out to law enforcement personnel for assistance if needed. In the retail area, an employee will be constantly interacting with customers. If customers no longer have a purpose inside the retail and display area, employees will politely state that we have a "No Loitering" policy and customers are then asked to leave. The facility will have a single and secure entrance for all regular ingress and egress from the building and for all visitors. The entrance and perimeter of the building will be monitored by security cameras at all times. Agents will maintain a regular and noticeable presence around the property to deter unauthorized entrance.
Eli and Raquel will work with the security company, AMCO Enforcement and local law enforcement, if necessary, to secure the premises, prevent business practices which could entice or allow loitering, and escort all loitering individuals off the premises as soon as possible. Employees will maintain a regular periodic check around the property to deter any unauthorized persons.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Exterior lights will be equipped with photocell sensors to ensure adequate lighting for all surveillance recordings. The alarm system will monitor for intrusions with motion detectors on all access points, the licensed facility, office, and secured storage during closed hours. Any unauthorized or attempted intrusion will prompt an automatic, electronic aler t to the security company who will then contact local law enforcement and the licensees. All a larm systems and devices will be tested regularly.
Any event that requires local law enforcement will be promptly reported to AMCO.

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Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

In the event that a dangerous, threatening, or unauthorized situation arises in or around the facility and the electronic notification system alerts the local law enforcement, law enforcement will head to the location of breach. All customers and visitors present on the premises will be escorted immediately to the exit (hopefully) in a safe and organized manner. Employees will receive emergency training and will be trained to stay away from the location until otherwise told by law enforcement that it is safe. A designated employee will take a head count at the designated safe location to ensure all employees and visitors are accounted for. Employees will cooperate with local law enforcement and meet local police or the fire department in a safe location. All visitors, unless the visitor is the cause of emergency, in which case employees will be trained to react defensively and isolate and contain the visitor with out violence until the police arrive, present on the premises will be asked to leave immediately and will be escorted to the nearest exit in a safe and organized manner. If an emergency occurs in or around the facility during operation that threatens the facility, or the safety of employees and visitors, Management will evacuate the building of all people, including themselves, and await the arrival of the local police or fire department in a safe and accessible location. Once back in the store, employees will look for property damages and verify cash and inventories. Anything damaged or missing, will be reported to police and a police report will be filed and AMCO Enforcement will be notified. Video surveillance will be downloaded and submitted to the appropriate law enforcement personnel and AMCO Enforcement if needed for further investigation.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	✓	
Both the interior and exterior of each entrance to the facility	✓	
Each point of sale area	✓	

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	✓	
Clearly and accurately displays the time and date	✓	
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	✓	

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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Multiple cameras will be used in order to record all areas of the establishment, inside and outside at multiple angles and at a height that will provide a clear, unobstructed view. Cameras will be carefully placed to prevent any blockage from fixtures, posts, display cases, or other equipment. All security cameras will be positioned in such a manner as to get the best facial image of anyone present within the building and within twenty (20) feet of the the exterior entry point. Eli intends to install the cameras himself as he has past experience doing so. In the event that he needs assistance, he will engage with a security company. The front entrance door of the retail store as well as the door to the manufacturing facility (restricted access door) will have cameras documenting the face of anyone going in or out. All exterior corners of the building will have cameras installed to facilitate monitoring of all activity on each side of the building. The parking lot and entrance will also have video coverage. A failure notification system will be installed to provide audible and visual notification of any failure in the electronic monitoring system. During a power outage all video cameras and recording equipment will be run on emergency power with a battery backup system to ensure that they will continue to operate for at least one (1) hour.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

All surveillance recording equipment and footage will be stored in the secured office (shared with the cultivation and manufacturing facilities), in a locked and secured cabinet, with hard drive backups on site. Business records and data will also be backed up the Cloud to further ensure no loss or destruction of records. The office will be accessible only by Eli and Raquel and employees and the business records will be stored in a locked cabinet only accessible to Eli and Raquel or AMCO Enforcement/Law Enforcement upon request. The security system will only be accessible with a password, so no tampering with data will be possible. Data will be stored on the security system's DVR for a minimum of forty (40) days. Data has the ability to be uploaded to a separate hard drive to maintain records for longer than forty (40) days if there is a pending criminal, civil, or administrative investigation. These recordings will include the time and date stamp, and will be archived in a format that does not permit alteration of the recorded image. Recordings will be available to AMCO and local law enforcement upon request.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	✓	
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	✓	
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	✓	
Video surveillance records are stored off-site		✓

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Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	✓	☐
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	✓	☐
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	✓	☐
Records related to advertising and marketing	✓	☐
A current diagram of the licensed premises including each restricted access area	✓	☐
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	✓	☐
All records normally retained for tax purposes	✓	☐
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	✓	☐
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	✓	☐

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A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All business records, including operational and regulatory documents, recordings, surveillance, financial books, inventory and employment records, logs, manifests, and communications, will be stored on-site in the office, and backed up on a hard drive backup every 6-12 months to protect from loss and destruction and to allow the licensees and designated authorities access at any time. Business records and data will also be backed up to the Cloud to further ensure no loss or destruction of records. Facility records will be managed by Eli and Raquel in accordance with standard retention policies to ensure that business records are stored in a consistent and searchable manner. Records within the facility will be stored in the secured office in a locked cabinet, separate from all storage of marijuana products and currency. Only licensees, employees, and AMCO Enforcement will have access to the office and only the licensees will have access to the cabinet that houses business records. A commercial grade door with commercial grade locking mechanisms will be used to separate the office from the cultivation facility, which is in the same building as the retail store.

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Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	☑	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	☑	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

Alaska Weeds will use the METRC marijuana inventory tracking system to increase product security, track the movement of all marijuana products from seed to sale, and minimize diversion and illegal practices. METRC will record and store all completed sales and disposal of unusable inventory. All employees will be trained in using the system to ensure that: (1) all marijuana received on the premises is identified and tracked from the time of arrival through its sale, transfer, or destruction; (2) all establishments transacting to purchase or otherwise receive marijuana products from the facility are licensed; and (3) any loss or theft of marijuana products is promptly reported. Employees will record data at several stages, including: (1) receiving marijuana products (2) during sale and transport; and (3) during disposal, destruction, and theft. The facility will enter all inventory tracking information into METRC. Employees will record all sales in the system as they are processed. Employees will use the system to verify and record each sale and, and the identity of all individuals who arrive at the facility to conduct business. In the event that marijuana products are flagged for disposal, the facility will record the disposal in METRC and email AMCO enforcement at least three (3) days prior to taking any disposal action.

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Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	☑	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

Initially, Eli and Raquel will be the only employees, but as the company grows, qualified individuals will be given all necessary education and training upon hiring to be proficient in their jobs, as well as a probationary period during which time they will receive training and evaluation. All employees and agents must obtain their marijuana handler permit prior to employment, including Eli and Raquel. Employees will be trained in handling of marijuana and sanitary procedures to ensure the marijuana is kept free from filth and germs. Employees will also be provided with general security information and learn how to handle security and emergency situations. Each employee will be provided with any written materials generated by the company regarding procedures and State Laws and Regulations.

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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	☑	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

All marijuana waste will be rendered unusable prior to leaving the facility. Alaska Weeds will maintain a log on the status of all marijuana waste, tracking the type of waste, the date of disposal, the date it was rendered unusable, the date that it was picked up by the city waste truck and the final destination (Municipal Solid Waste Facility). All marijuana marked for disposal will be stored in a secured bin, separated from all other products and materials, until it can be rendered unusable. Once rendered unusable, marijuana will be securely stored until it can be disposed of. All locks will comply with the highest UL standards and only authorized personnel (Eli and Raquel) will have access to the secured bins.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Marijuana waste will be ground up and mixed with other compostable materials such as food waste, yard waste, vegetable oils, or non-compostable materials such as paper waste or cardboard. The mixture will be inspected by an employee of the facility to ensure it is no more than 50% marijuana waste.

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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

To render marijuana unusable, first the facility will submit the required three-day notice to AMCO in writing, BEFORE the marijuana waste is rendered unusable and disposed of. After the mandatory three-day waiting period, the facility will grind and incorporate the marijuana waste with either non-compostable or compostable solid wastes so that the resulting mixture is at least fifty percent (50%) non-marijuana waste. The facility will use paper waste, plastic waste, cardboard waste, soil, food waste, yard waste, and/or vegetable-based grease or oils. Management or the licensees will ensure that the resulting mixture is composed of no more than fifty percent (50%) marijuana by volume, and will log the composition of the mixture, available to AMCO upon request. All marijuana waste will be secured in waste storage in a locked and secured bin, separate from all other marijuana products, storage, and non-marijuana waste, and will then be picked up by Anchorage Waste Management on a regular pick up schedule. Marijuana waste may also be composted or fed to live stock (at Eli and Raquel's home where they have several small farm animals and a vegetable garden) after it is rendered unusable and AMCO Enforcement is notified of the same.

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	☑	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	☑	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	☑	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	☑	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	☑	☐

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Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

For all transports of products to and from the retail store, Eli and Raquel will create a METRC generated Trip Manifest, even for marijuana and marijuana product that is merely walked over from the co-located cultivation and manufacturing facilities owned by Eli and Raquel. All Trip Manifests will be sent with the products, and an additional copy will be stored and filed on the premises as official business records. The Manifest documents will clearly have the strain name, type of product, batch number, weight, name of the transporter and handlers ID, time of departure and expected delivery, and the make, model, and license plate of the transporting vehicle. All marijuana product will be in a sealed package or container not exceeding five (5) pounds and then stored in a locked storage compartment within the transport vehicle. The transport vehicle will travel directly between destinations without making any unnecessary stops and at no time during transit will marijuana products be directly visible. All marijuana packaging will have a label stating that a licensed testing facility has tested each batch in the shipment. All packaging materials that will be sold to marijuana establishments for sale to consumers will be child-resistant and unappealing to children. All packaging done at the facility will be performed in a specific 24 hour surveillance monitored area and will then be packaged in a uniform manner with labels secure and clearly displayed. Packaged marijuana will be stored in a secured area until ready for display or transport, and will be inspected, accepted or rejected, and recorded in an official log. The company will check all packages to make sure that they will keep all marijuana from contamination and will check to make sure that the packages will not impart any toxic or deleterious substance to marijuana. Alaska Weeds will use certified scales in compliance with the Alaska Weights and Measures Act, and will maintain registration and inspection reports at the facility which are available to AMCO at its request. All usable marijuana sold to any marijuana establishment will be labeled with the following information: (1) the name and license number of the cultivation facility; (2) the date the marijuana was harvested; (3) the harvest batch number assigned to the marijuana; (4) the date the marijuana was packaged; (5) the net weight and the quantity of usable marijuana packaged in a standard of measure compatible with the inventory tracking system; (6) a complete list of all pesticides, fungicides, and herbicides used in the cultivation and preparation of the marijuana; and (7) the date of expiration if perishable; (8) testing results & date tested; and (9) required warnings (if packaged for retail sale). A label must be affixed to all shipping containers showing that a licensed marijuana testing facility has tested each harvest batch in the shipment . The label will list: (1) the date of final testing; (2) the cannabinoid potency profile, expressed as a range of percentages (3) a statement listing the results of microbial testing; {4) a statement listing the results of residual solvent testing, as applicable; and (5) a statement listing the contaminants for which the product was tested, including molds, mildew, filth, herbicides, fungicides, and harmful chemicals.
The licensees understand that at this time the current regulations only allow retailers to transport to other retailers

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

Any vehicle transporting marijuana will be unmarked and inconspicuous. Vehicles that will be used for transportation of marijuana will contain a secure and sanitary area affixed to the inside of the transportation vehicle or bed of a truck that will lock and will ensure the products cannot be seen by anyone from outside of the transportation vehicle. The secure storage area within the transportation vehicle will be sanitized before and after each use. Prior to departure, an employee will ensure all marijuana is in sealed packages, and locked in the safe and secure storage compartment in the transport vehicle. All employees will be trained and will understand that under no circumstances (absent instruction from a duly authorized law enforcement officer) shall a sealed package containing marijuana be opened during transportation. The vehicle storage box will be a large rectangular industrial container mounted and secured within the vehicle, accessible by a combination or key lock. The structure will be formed of steel, hard plastic or like materials. From time to time ownership may utilize a third party for transport and shall ensure the third party transport company has their Marijuana Handlers' and understands the state regulations pertaining to transportation of marijuana. Any internal transportation of product will occur inside the building and will be accompanied by a trip manifest.

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Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

Alaska Weeds will post up to a total of three (3) signs with their business name and logo on it v isible to the general public. Each sign will not exceed 4,800 square inches and will be attached to the building or in the store's window.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	✓	
Promotes excessive consumption	✓	
Represents that the use of marijuana has curative or therapeutic effects	✓	
Depicts a person under the age of 21 consuming marijuana	✓	
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	✓	

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No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	✓	☐
On or in a public transit vehicle or public transit shelter	✓	☐
On or in a publicly owned or operated property	✓	☐
Within 1000 feet of a substance abuse or treatment facility	✓	☐
On a campus for post-secondary education	✓	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	✓	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	✓	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	✓	☐

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Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

The facility will refuse entrance to any person who does not produce a form of valid photo identification showing that person is twenty one (21) years of age or older. A valid form of identification includes: (1) an unexpired, unaltered passport; (2) an unexpired, unaltered driver's license; instruction permit, or identification card of any state or territory of the United States, the District of Columbia, or a province of Canada; and (3) an identification card issued by a federal or state agency authorized to issue a driver's license or identification card. At no time will a person under the age of twenty one (21) be permitted to remain on the premises. If at any time an employee suspects that a person is under 21 years of age, the employee will refuse access and have the individual escorted off the premises. A designated employee will request government-issued identification from all customers and will thoroughly examine each ID before allowing entrance into the retail store. In addition to passing the Marijuana Handler's Card course, employees in this position will be trained to spot the inconsistencies of forged identifications, and they will be given an ID guide to help them recognize IDs from other states and countries. Signage will be posted at the main entry door stating "No one under 21 years of age allowed". The sign will be twelve (12) inches long and twelve (12) inches wide, and the letters will be one half inch in height in high contrast to the background of the sign.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

EU LEHRMANN

Printed name

Subscribed and sworn to before me this 19 day of August, 2017.

Notary Public
HEIDI J. MARTINSON
State of Alaska
My Commission Expires April 7, 2019

Heidi J Mart

Notary Public in and for the State of Alaska.

My commission expires: April 7, 2019

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(Additional Space as Needed):

Retail Sales Labels will include all of the following clearly and easily displayed on every product:

Business Name: Alaska Weeds
License Number: 14083
Strain:
Batch / Lot Number:
Gross Weight:
Net MJ Weight:
Packaging Date:
Expiration Date:
THC: (% or MG depending on whether its a product or flower)

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant and/or breast feeding.

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