



## MEMORANDUM

TO: Chair Springer and Members of the  
Marijuana Control Board

DATE: April 4, 2018

FROM: Erika McConnell, Director

RE: Great Alaskan Bud Company #10113  
Retail Marijuana Store

On November 28, 2017, the board denied this application due to the following concerns:

1. Lack of detail in the application (examples include description of alarm system; information about the surrounding area; diversion; video cameras; display and sale of products; labeling and packaging);
2. Too many clarifications were required through board member questions;
3. The application was not up to date—the applicant said several times that the information in the application was old and his plans had changed (examples include waste disposal; selling to an intoxicated person; labeling and packaging).

The applicant requested an informal conference with me. We discussed his application and the board's concerns. The applicant submitted revisions to his application to address the board's concerns. The revisions are attached—please note that the operating plan in the appendix has not been reviewed by staff.

I request the board review the attached information to determine whether or not the applicant has improved his application and satisfied the board's concerns. If yes, the board is encouraged to reconsider its decision of November 28, 2017.

Attachments: Revised application  
Original application (portions)



Alaska Marijuana Control Board

# Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

### What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

**Items that are submitted without this page will be returned in the manner in which they were received.**

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	SP&C Enterprises LLC	License Number:	10113
License Type:	Retail Marijuana Store		
Doing Business As:	GREAT ALASKAN BUD COMPANY		
Physical Address:	1905 Livengood Ave.		
City:	Fairbanks	State:	AK
		Zip Code:	99701
Designated Licensee:	Shawn Coyle		
Email Address:	Shawn@greatalaskanbudcompany.com		

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	<p>MJ-01</p> <p>MJ-02</p> <p>MJ-03</p> <p>Business Plan w/ Appendix</p>
-----------------	---

### OFFICE USE ONLY

Received Date:	Payment Submitted Y/N:	Transaction #:
----------------	------------------------	----------------



## Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

### What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38 of Alaska Statutes** and **Chapter 306 of the Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

### What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03**, **Form MJ-04**, **Form MJ-05**, or **Form MJ-06**) to meet the additional operating plan requirements for each license type.

## Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	SP&C Enterprises LLC	License Number:	10113		
License Type:	Retail Marijuana Store				
Doing Business As:	Great Alaskan Bud Company				
Premises Address:	1905 Livengood Ave.				
City:	Fairbanks	State:	ALASKA	ZIP:	99701

Mailing Address:	1905 Livengood Ave.				
City:	Fairbanks	State:	ALASKA	ZIP:	99701

Primary Contact:	Shawn Coyle				
Main Phone:		Cell Phone:	1-907-460-4383		
Email:	shawn@greatalaskanbudcompany.com				



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Section 2 – Security**

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

**Restricted Access Areas (3 AAC 306.710):**

**Describe how you will prevent unescorted members of the public from entering restricted access areas:**

Pursuant to 3 AAC 306.710 GREAT ALASKAN BUD COMPANY shall restrict access to any part of the licensed premises where marijuana or a marijuana product is sold, stored, displayed, or stocked. Each entrance to a restricted access area must be marked by a 3 AAC 306.710. sign that says "Restricted access area. Visitors must be escorted." GREAT ALASKAN BUD COMPANY shall limit the number of visitors to not more than five visitors for each licensee, employee, or agent of the licensee who is actively engaged in supervising those visitors. In any restricted access area, a licensee, employee, or agent of the marijuana establishment shall wear a current identification badge bearing the person's photograph. A person under 21 years of age may not enter a restricted access area. Any visitor to the restricted access area must (1) show identification as required in 3 AAC 306.350 to prove that person is 21 years of age or older; (2) obtain a visitor identification badge before entering the restricted access area; and (3) be escorted at all times by a licensee, employee, or agent of the marijuana establishment. Recorded video surveillance of restricted doors on both sides within 20' areas pertaining to restricted access.

**Describe your processes for admitting visitors into and escorting them through restricted access areas:**

**Request Proposal Purpose:**  
Initial written request is made to visit restricted area with a signed statement of request stating purpose or service being rendered. Propose a date and time of the facility the visitor(s) wish to be escorted through.

**Permission:**  
Permission is either granted or denied depending on above circumstances or reasons. If access is granted they will receive a coupon that has been linked to a user pass containing a scan code. This ticket is presented at the predetermined date and time and is only valid for that allotted date/ time.

**ID Check:**  
The visitor presents a valid ID along with the scan-code document

**Visitor Badge:**  
Visitor receives a preassigned badge based on their scan-code ticket. The visitor is instructed on where the area is that they will be in and instructed not to deter from the escorted path, and there are no recordable devices taken inside the restrict access areas unless there is a specific pre-approved device and reason.

**Escort:**  
We shall limit the number of visitors to not more than five visitors for each licensee, employee, or agent of the licensee who is actively engaged in supervising those visitors.

**ID returned upon exit:**  
Upon exiting the visitor must sign out and return badge.



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Describe your recordkeeping of visitors who are escorted into restricted access areas:**

**Log Files:**

Pursuant to 3 AAC 306.755 all visitor information is stored in a restricted access administrative office in a fire-proof safe within a log file for all visitors to restricted areas. This file contains ID Information including the visitor badge issued, signed scan-code ticket with reason statement of purpose, Name and MJ handler number of Employee or licensee who escorted the individual as well as the time and date of entry and exit of facility secure access area.

**Off-site Storage:**

Moreover, all files are stored on the licensed premises, in a fire proof safe, for at least 6 months in a format that easily understandable. After 6 months all files may be stored either electronically, or in paper, or both, for the current year and three years prior.

**Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:**





**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Security Alarm Systems and Lock Standards (3 AAC 306.715):**

**Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:**

**Exterior Lighting:**

The exterior lighting is used to facilitate surveillance. There is exterior lighting at all entrances to facilitate Video surveillance at the door. Also there is exterior building lighting to expose any unlit areas with light. Moreover the property will be uncluttered of any material that would inhibit the view by blocking light.

**An alarm system is required for all license types. Describe the security alarm system for the proposed premises:**

Pursuant to 3 MC 306.715 (2), GREAT ALASKAN BUD COMPANY has 4 separate PIN coded alarm systems covering all exterior doors and windows, the front door, Administrative side door, as well as security room door, and the door to the cultivation area, all fitted with VIVINT automated door locks with PIN codes that are co-integrated into the alarm system as well. There are 2 or more panic key FOB's for each system with a total of 9 Emergency/Panic Key FOB's . Each of these VIVINT security systems cover 4 essential areas of the building are and connected to Fire, Emergency, and Police, and call automatically to police or fire in the event of an emergency. These security systems are monitored live by VIVINT Corporation 24/7 and all video is stored Online for monitoring and control functions by VIVINT.

GREAT ALASKAN BUD COMPANY can remotely operate these systems locking or unlocking doors and remotely monitoring all sensors and alarms which are sent directly to Fire, and Police, as well as GREAT ALASKAN BUD COMPANY via mobile technology such as phones, iPad, and computer accounts. These Alarm systems operate on cellular technology for communication with the Internet streaming and storage of video, VIVINT alarm systems also have battery backup for up to 72 hours.

**The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:**

All exterior Windows have sensors and there are also motion detectors for when the store is closed, as well as glass break sensors, all of which will send alarms simultaneously to Police, Fire, VIVINT, and GREAT ALASKAN BUD COMPANY, when the store is closed. When arming the system the VIVINT Security system will alert the user at the security panel regarding any open widow/ door sensors when they are locking the store down to arm the system. All authorized users have their own PIN number to validate they are the agent closing / arming and de-arming the system for business. The Last person to leave will be responsible for arming the system. Moreover, the systems also has the ability to automatically be locked at a certain time of day, and can also be locked and armed remotely, as well as send instant notifications to multiple devices in the event of any of these situations. Doors and alarms can also be locked and managed by Key FOB's held by active personnel and the licensee.



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Describe your policies and procedures for preventing diversion of marijuana or marijuana product:**

Pursuant to 3AAC 306.715 GREAT ALASKAN BUD COMPANY policies and procedures for preventing diversion of MJ or MJ products from employees and customers include prescreening and criminal background check and drug test before employment. Also every potential employee must first possess a valid MJ Handlers Card before they can be considered for application or prescreening. Each employee will receive training on government regulations regarding MJ and its laws regarding handling MJ product, sales of MJ, identifying intoxicated persons on the licensed premises and diversion of Marijuana product. Pursuant to 3 AAC 306.720 GREAT ALASKAN BUD COMPANY will post 12"X12" signs with at least ½ " highly contrasted letters stating "NO LOITERING ALLOWED" "Violators will be prosecuted" at the front door of the store. GREAT ALASKAN BUD COMPANY will have multiple cameras located in all areas where MJ is sold or inventoried, and cash is transacted or being counted. Video Footage will be reviewed periodically to check for any suspicious activity. Moreover, there must be 2 or more employees present when these activities are occurring in the morning when selected product is removed from secure storage and checked in as active MJ product tracked in AK METRC Marijuana tracking system and sold or returned and checked back into secure storage.

**Describe your policies and procedures for preventing loitering:**

Pursuant to 3 AAC 306.720 GREAT ALASKAN BUD COMPANY will post 12"X12" signs with at least ½ " highly contrasted letters stating "NO LOITERING ALLOWED" "Violators will be prosecuted" at the front door of the store. GREAT ALASKAN BUD COMPANY will have multiple cameras located in all areas where MJ is sold or inventoried, and cash is transacted or being counted. Video Footage will be reviewed periodically to check for any suspicious activity.

Moreover, only Active Customers will be permitted on premise, any person loitering will be immediately removed from the property, either willingly or escorted off. They may also be prevented from returning to premises and Police authorities will be contacted. This list will be reviewed and recorded nightly and logged weekly into a reporting system.

**Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:**

Motion Sensors, Glass Break Sensors, all cameras are stored Online for viewing and recording of all cameras. activity log concerning open doors motion sensor activity etc. is also uploaded in real time and available. All camera systems and Securities are controlled Online or at the Panel in case of Internet outage etc. VIVINT uses cellular signal technology to transmit their information so it is still connected in the case of a power outage. Moreover, each system has two "Keyed" FOB's for Management and employees for a total of 9 key FOB's each with an independent panic/ duress alarm for hold ups, police, fire, and medical emergencies.



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:**

GREAT ALASKAN BUD COMPANY will train all staff on security protocols and procedures concerning Loitering, anti-diversion strategies of MJ products, security breaches, and false alarm notifications to authorities, as well as use of the electronic alarm system and video security system. The retail manager will train the necessary staff to properly activate and deactivate the monitored security system. Upon any breach of security any involved employees will contact the manager and licensee, and confirm whether or not there was an unauthorized breach of security of the licensed premises. GREAT ALASKAN BUD COMPANY policies and procedures will ensure that all security breaches and events are logged with detailed information concerning the time place of the event and all individuals involved and incident summary with recommendation for preventing any future breaches of security, and any follow up with law enforcement, management, or AMCO personnel. GREAT ALASKAN BUD COMPANY will coordinate and cooperate with local law enforcement and AMCO to assist in the apprehension and prosecution of all responsible individuals.

**Video Surveillance (3 AAC 306.720):**

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:

Yes No

Each restricted access area and each entrance to a restricted access area

Both the interior and exterior of each entrance to the facility

Each point of sale area

Each video surveillance recording:

Yes No

Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing

Clearly and accurately displays the time and date

Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:**

GREAT ALASKAN BUD COMPANY will have exterior cameras placed within 20' of all retail entrances and on the inside of each entrance to obtain a clear adequate view to identify all individuals entering or leaving the premises and multiple Video Cameras will be placed in all customer areas inside the premises and anywhere MJ products are sold or money is counted as well as both sides any restricted access area entrances and exits.

**Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:**

In accordance with 3 AAC 306.720 GREAT ALASKAN BUD COMPANY will ensure that all video surveillance recording equipment and records located in a secure and locked in network cabinet, inside a locked and restricted access area with required video surveillance parameters and accessible only to authorized personnel, law enforcement, or an agent of the board. Only the licensee, VIVINT securities, and the store manager, will have the PIN code to gain access. All "Restricted Access Areas" will be posted as such stating "all visitors must be escorted". Three keys to the secured cabinet will be kept, one with the licensee, one with the store manager, and one stored on site. All video surveillance material will be kept for 40 days in a format easy for viewing and all recorded material will clearly and accurately display the date and time in a format that cannot be altered. An access log for this accessing this data will be kept in locked cabinet as well.

**Location of Surveillance Equipment and Video Surveillance Records:**

Yes No

Surveillance room or area is clearly defined on the premises diagram

Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area

Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board

Video surveillance records are stored off-site



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Business Records (3 AAC 306.755):**

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

**Business Records Maintained and Kept on the Licensed Premises:**

Yes No

- |   |                                     |                          |
|---|-------------------------------------|--------------------------|
| All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Records related to advertising and marketing  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| A current diagram of the licensed premises including each restricted access area  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| A log recording the name, and date and time of entry of each visitor permitted into a restricted access area  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| All records normally retained for tax purposes  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

**A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records.**

**Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:**

Pursuant to 3 AAC 306.755 all Surveillance video, and system data/ backups, and record systems are maintained in paper electrically both Online and on site in a secure fire proof cabinet. All videos are recorded live via the Internet and stored on the cloud. Access to these records are restricted to key personnel as well as AMCO agents and local law enforcement. Any paper records will be stored on-site in fire proof cabinets for 6 months and then off site for atleast 3 years. All record viewing is done by appointed employees only, any other individuals must make written request by appointment only by stating specific reason and obtaining prior approval ( see procedural process for access approval).

There is a log book for any records request and access, logging specific details of records access. After 6 months files are uploaded to the cloud and/or stored electronically, and/or moved to long term storage where they will be held for at least three years, seven years or more for tax records as well. All record viewing is done by appointed and with an employee escort, any other individuals must make written request by appointment only. Records are available upon request for inspection/ review and there is a log book for any record by the state of Alaska or an appointed representative.

Other records that will be held and maintained include, but are not limited to, a log book containing all records necessary to fully account for all current employees. Current business contact for video surveillance and alarms, all advertising records, premise diagram available for viewing with all areas including Restricted Access (R/A) areas, all tax records, Inventory, transport, and testing records.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:

Yes No

A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used

All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

GREAT ALASKAN BUD COMPANY will use the Green Bits POS tracking system. Green Bits is a hosted, real-time system that is fully integrated with METRC. METRC uses serialized labels with bar code, and human-readable and Radio Frequency Identification (RFID) labels which are attached to packages to track marijuana inventory.

Green Bits is the leading technology and services for the legal cannabis industry. Green Bits has full Alaska State METRC integration with the ability to maintain 100% accuracy with METRC state reporting systems with fully integrated and automated synchronizations, and nightly uploads with system updates. Green Bits has Transaction limits which prevent any sale from exceeding state regulations with their auto-applying transaction process at the time of sale. Green Bits can capture important customer information at check-in and enforce validation upon check-out.

Green Bits works with METRC creating Alaska State Compliant receipts and labels, state reports, and regular inventory audits. Green Bits allows GREAT ALASKAN BUD COMPANY to view sales reports, tax reports, and supports shift and drawer management, along with budtender performance reports. Green Bits allows for hassle-free audits of our inventory. Moreover Green Bits has universal mobile access allowing Management from any phone, tablet, or computer.

the system creates an "end to end" surveillance system where the AMCO has real-time visibility at any given time into all inventory. AMCO also has central control of Marijuana through RFID secure tag ID and captures perpetual inventory quantities for each entity, and Provides an inspection process with the tools necessary to complete on-site validation of inventory with audit capability



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Section 4 – Employee Qualification and Training**

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer “Yes” to all items below.

**Marijuana Handler Permit:**

Yes No

Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment

Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person’s marijuana handler permit card in that person’s immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises

Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person’s marijuana handler permit card is valid and has not expired

**Describe how your establishment will meet the requirements for employee qualifications and training:**

All employees, licensees, or agents must complete the required State of Alaska Marijuana Handler Permit, Education Course with certificate. Moreover, all employees are be required to pass a background check and drug test in order to obtain employment. We will use an industry trusted company such as New Corp background clearance for our personnel hiring process.

GREAT ALASKAN BUD COMPANY will train all staff on security protocols and procedures concerning Loitering, anti-diversion strategies of MJ products, signage, waste disposal, transportation and delivery of Marijuana, inventory tracking, security, security breaches, and false alarm notifications to authorities, as well as use of the electronic alarm system and video security system. The retail manager will train the necessary staff to properly activate and deactivate the monitored security system. All staff must demonstrate competency in all areas and sign off with a statements saying “I have been trained and demonstrated competency concerning security, Inventory tracking, display and sale of Marijuana, Waste disposal, diversion of Marijuana products, Transportation and delivery of marijuana products, and signage.”



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Section 5 – Waste Disposal**

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer “Yes” to the statement below.

**Marijuana Waste Disposal:**

Yes No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it

**Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:**

Pursuant to 3 AAC 306.740 all Marijuana waste will be rendered unusable three days after it is entered in METRC and or AMCO by email. Marijuana product will be weighed by a State approved and registered scale in compliance with 3 AAC 306.745 then ground up and mixed with equal parts of compostable material waste. This unusable waste will then be placed in a sealed pest resistant bag and stored in a restricted access area until its allowable disposal date. Moreover all wastes will be stored in containers until disposal in compliance with applicable federal, state, and local statutes, ordinances regulations.

**Describe what material or materials you will mix with the ground marijuana waste to make it unusable:**

Pursuant to 3 AAC 306.740 GREAT ALASKAN BUD COMPANY will mix ground Marijuana waste with soil and sawdust in order to render it unusable. Marijuana product will first be weighed by a State approved and registered scale in compliance with 3 AAC 306.745 then ground up and Mixed with more than 50% of this compostable material.



Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

---

**Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:**

Pursuant to 3 AAC 306.740, in order to make Marijuana product unusable GREAT ALASKAN BUD COMPANY will give AMCO three days' notice prior to making Marijuana unusable. Marijuana product will be weighed by a State approved and registered scale in compliance with 3 AAC 306.745 then ground with a grinder and mixed with more than 50% part of compostable material waste. Pursuant to 3 AAC 306.755 GREAT ALASKAN BUD COMPANY will report all waste and disposal with a log file that will be stored to meet the business records retention requirement including the final destination of Marijuana waste made unusable.



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer “Yes” to all items below.

**Marijuana Transportation:**

Yes No

The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700

The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle

The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport

During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport

Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment

When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received

The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest



## Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

### Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

In accordance with 3 AAC 306 .735 All Great Alaskan Bud Company retail employees will wash hands and all employees will also wear gloves, such as vinyl, or nitrile, gloves, when handling marijuana and/or marijuana product to ensure the product will not be contaminated in any way. Packaging of marijuana will not have any printed images, including cartoon characters, that specifically target persons under 21 years of age. In addition, the packaging will protect the product from contamination and will not impart any toxic or damaging substance to the marijuana. Marijuana and/or marijuana product will be packaged in opaque, resealable, child-resistant packaging. The packaging will be designed or constructed to be significantly difficult for children under five years of age to open, but not normally difficult for adults to use properly. Each package prepared in compliance with 3 AAC 306.470 will be identified with a tracking label generated for tracking by the marijuana cultivation facility's marijuana inventory tracking system, METRC.

METRC will log the type of products destined for transport and will be packaged in an opaque container, limited to five pounds per package, with a tamper evident seal. A complete printed and signed transport manifest will be kept with marijuana at all times. METRC will be used to record the type, amount, weight of marijuana product being transported, name of transporter, time of departure and expected delivery, the make, mode, and license plate number for the transporting vehicle. Upon transport all marijuana will be stored in a lockable compartment of the vehicle where it will remain until arrival at the destination.

### Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

Pursuant to 3 AAC 306.750, GREAT ALASKAN BUD COMPANY shall ensure that: Products destined for transport will be packaged in an opaque container, limited to five pounds per package, with tamper evident seal. With a complete printed transport manifest will be kept with marijuana at all times. The packages being transported will be stored in a locked, safe, and secure storage compartment under the vehicles seat during transportation of the marijuana or marijuana product.

METRC will be used to record the type, amount, weight of marijuana product being transported, name of transporter, time of departure and expected delivery, the make, model, and license plate number for transporting vehicle. All marijuana will be stored in a lockable compartment of the vehicle where it will remain until arrival at its designated marijuana Establishment.

Only authorized agent and licensee will have the key to the lock of the safe in the transport vehicle. The transporting vehicle will travel directly to its destination. The recipient will only deliver Marijuana to licensed marijuana retail locations. A signature, printed name, marijuana handler permit number are required for transport and acceptance by any licensed Marijuana facility.

Moreover, a departure time route traveled and time of arrival will be required from the receiving party before any transfer manifests can be deemed complete. A marijuana establishment shall keep records of all marijuana or marijuana products shipped from or received at that marijuana establishment as required under 3 AAC 306.755.



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

Three signs will be posted on the Property displaying the Name/ Logo of the "Great Alaskan Bud Company", using:

- 1} 1 48" X 100" sign on the front of the building.
- 2) 1-2 60" X 80" or smaller signs on the Facade.

Also pursuant to 3 AAC 306.360(a) No sign shall exceed 4800 square inches.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

### Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that: Agree    Disagree

Is false or misleading

Promotes excessive consumption

Represents that the use of marijuana has curative or therapeutic effects

Depicts a person under the age of 21 consuming marijuana

Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

No advertisement for marijuana or marijuana product will be placed:

Agree Disagree

Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21

On or in a public transit vehicle or public transit shelter

On or in a publicly owned or operated property

Within 1000 feet of a substance abuse or treatment facility

On a campus for post-secondary education

Signage and Promotional Materials:

Agree Disagree

I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)

The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products

All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)



Alaska Marijuana Control Board

**Form MJ-01: Marijuana Establishment Operating Plan**

**Section 8 – Control Plan for Persons Under the Age of 21**

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

Great Alaskan Bud Company will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items by posting signs at the front of the building entry stating "No one under 21 years of age allowed". These sign will be 12 inches long and 12 inches wide or bigger, with letters one-half inch in height or larger. These letters will be in high contrast to the background of the sign.

Moreover, Great Alaskan Bud Company will have security cameras within 20' of any retail entry, on both sides of the entry, with an Identification check at the door to prevent any under age persons from gaining access into the premises or any Marijuana items without providing a valid form of ID such as a passport, unexpired drivers license, drivers permit or state ID card of any state or US Territory including DIC, and Canada.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

*Shawn Coyte*  
Signature of licensee

Shawn Coyte  
Printed name

Subscribed and sworn to before me this 15 day of March, 2018.



*Matthew Allen*  
Notary Public in and for the State of Alaska.

My commission expires: May 20, 2019



Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501

[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

---

(Additional Space as Needed):



## Alaska Marijuana Control Board Form MJ-02: Premises Diagram

### What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). Your diagram must show all entrances and boundaries of the premises, restricted access areas, and storage areas, and dimensions. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex. For those applying for a limited marijuana cultivation license, the proposed area(s) for cultivation must be clearly delineated.

**The second page of this form is not required.** Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

**This form must be completed and submitted to AMCO's main office before any license application will be considered complete.**

Yes No

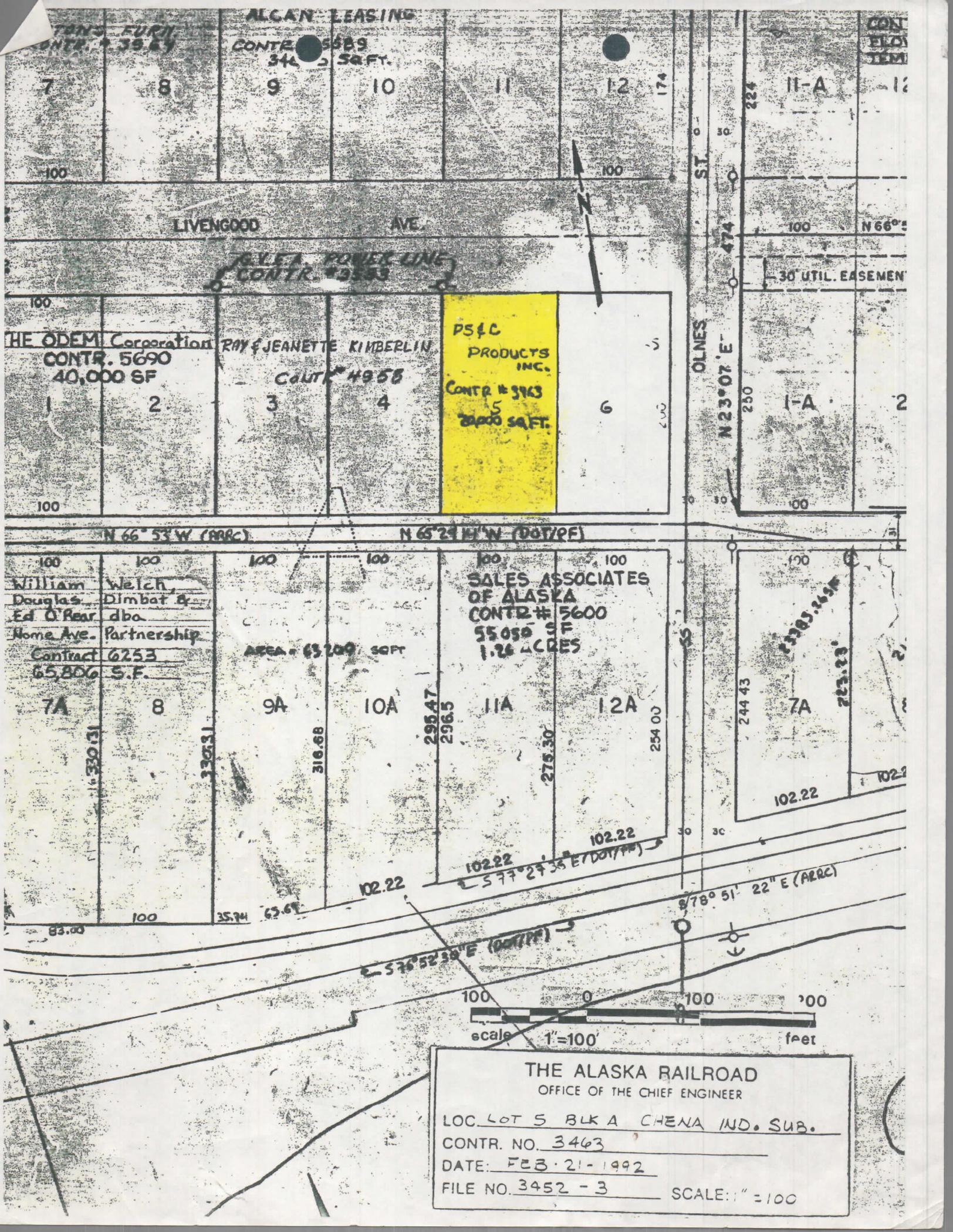
I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.



### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	SP&C Enterprises LLC	License Number:	10113		
License Type:	Retail Marijuana Store				
Doing Business As:	Great Alaskan Bud Company				
Premises Address:	1905 Livengood Ave,				
City:	Fairbanks	State:	AK	ZIP:	99701



ALCAN LEASING  
 CONTR. # 5589  
 344 500 SF.

CON  
 ELO  
 TEM

LIVENGOOD AVE.

G.P.E.A. POWER LINE  
 CONTR. # 3553

THE ODEMI Corporation  
 CONTR. 5690  
 40,000 SF

RAY & JEANETTE KIMBERLIN  
 CONTR. # 4958

P&C  
 PRODUCTS  
 INC.  
 CONTR. # 3463  
 5 20,000 SF.

William Welch,  
 Douglas Dimbat &  
 Ed O'Rear dba  
 Home Ave. Partnership  
 Contract 6253  
 65,806 S.F.

AREA = 63,200 SQFT

SALES ASSOCIATES  
 OF ALASKA  
 CONTR. # 5600  
 55,050 SF  
 1.26 ACRES

THE ALASKA RAILROAD  
 OFFICE OF THE CHIEF ENGINEER  
 LOC. LOT 5 BLK A CHENA IND. SUB.  
 CONTR. NO. 3463  
 DATE: FEB. 21 - 1992  
 FILE NO. 3452 - 3 SCALE: 1" = 100



Lot 5- 1905 Livengood Ave





**Alaska Marijuana Control Board**  
**Operating Plan Supplemental**  
**Form MJ-03: Retail Marijuana Store**

Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

**What is this form?**

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

**What additional information is required for retail stores?**

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

**This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.**

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	SP&C Enterprises LLC	<b>License Number:</b>	10113		
<b>License Type:</b>	Retail Marijuana Store				
<b>Doing Business As:</b>	Great Alaskan Bud Company				
<b>Premises Address:</b>	1905 Livengood Ave.				
<b>City:</b>	Fairbanks	<b>State:</b>	ALASKA	<b>ZIP:</b>	99701



**Alaska Marijuana Control Board**  
**Operating Plan Supplemental**  
**Form MJ-03: Retail Marijuana Store**

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

**Section 2 – Prohibitions**

Applicants should review 3 AAC 306.310 and be able to answer "Agree" to all items below.

The retail marijuana store will not:

Agree Disagree

Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355

Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet

Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample

Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation

Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4)

Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

In accordance with 3 AAC 306.310(a)(2) the GREAT ALASKAN BUD COMPANY will train all employees to not to show, or sell, any marijuana product to any individual that is under the influence of an alcoholic beverage, inhalant, or controlled substance. The GREAT ALASKAN BUD COMPANY retail storefront will have signs posted stating "WE RESERVE THE RIGHT TO REFUSE SERVICE TO ANYONE" in black letters ½ "tall in high contrast on 12"X12" signs.

All GREAT ALASKAN BUD COMPANY employees will be trained by simulating incidences where they detect, detour, and report any customer under the influence of an alcoholic beverage, inhalant, or controlled substance. In the event that an employee identifies an individual under the influence the employee will refuse service to the individual ask them to leave the premises and report any incident immediately to the manager who will contact local law enforcement if necessary, and log the incident in accordance with 3 AAC 306.755



## Section 3 – On-site Consumption

Yes No

Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?

If “Yes”, describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):

Pursuant to 3 AAC 306.305(a)(4) patrons are not allowed to bring in any type of marijuana or Marijuana products into the licensed premises, individuals are checked at the door, as well as being monitored. Marijuana consumed at our premise is sold at the licensed premise MJ bar, we call this the red dot pkg. The MJ bar will sell products only for consumption within the consumption area in 0.5, 0.75, and 1.0 gram increments only and is packaged in a certain distinguishable pkg with our proprietary red dot label.

It is understood that approval of this plan does not constitute an approval of a consumption venue. Onsite consumption will only be allowed only AFTER board approval of onsite consumption regulations, at which time GREAT ALASKAN BUD COMPANY can apply for an onsite consumption endorsement and seek approval.

## Section 4 – Displays and Sales

Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

GREAT ALASKAN BUD COMPANY will ensure that all standards relating to storing, displaying, and selling Marijuana and its products will be followed pursuant to 3 AAC 306.310 3 AAC 306.720 3 AAC 306.730 3 AAC 306.735. all Marijuana and its products will be displayed and sold in well-lit glass display cases in humidity controlled glass containers inside and behind the counter away from public reach and under well-lit security video cameras, such that it is easy to identify any person at the sales counter. GREAT ALASKAN BUD COMPANY will maintain a complete record of all Marijuana and Marijuana products in METRC. Video surveillance cameras will record all sales and customers with a time and date stamp.

When stored all Marijuana product will be stored in dry and locked restricted access area in humidity controlled containers, and kept in a manner that prevents growth of bacteria, microbes, and any other undesirable microorganisms.

Great Alaskan Bud Company will provide cultivator samples of Marijuana protected by a plastic or metal mesh screen to allow customers to view and smell before purchase. These sample jars will not contain more than three and one-half grams of marijuana and the product. These sample containers are available upon customer request.



Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

At GREAT ALASKAN BUD COMPANY retail store Marijuana sold in is packaged and labeled in compliance with 3 AAC 306.345. 3 AAC 306.470 and 3 AAC 306.475 and any marijuana product sold in GREAT ALASKAN BUD COMPANY retail store is packaged and labeled in compliance with 3 AAC 306.565 and 3 AAC 306.570 as well, and all Marijuana product sold will be packaged in opaque, re-sealable, child-resistant packaging before the purchaser leaves the licensed premises. GREAT ALASKAN BUD COMPANY packaging will be designed to be significantly difficult for children under five years of age to open, but not normally difficult for adults to use properly. In addition to labeling requirements provided GREAT ALASKAN BUD COMPANY retail store places a label on every package of marijuana or marijuana product that identifies the GREAT ALASKAN BUD COMPANY retail store by name with distinctive logo and a marijuana tracking number containing the cultivation inventory tracking number and establishment license number. GREAT ALASKAN BUD COMPANY will ensure that every package has the name and license number of the marijuana cultivation facility where the marijuana was grown the harvest batch number and net wt. assigned to the marijuana in the package, the net weight of the marijuana in the package, all pesticides, fungicides, and herbicides used in cultivation, and states the total estimated amount of THC in the labeled product; and contains each of the following required statements: "Marijuana has intoxicating effects and may be habit forming and addictive.", "Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence.", "There are health risks associated with consumption of marijuana.", "For use only by adults twenty-one and older. Keep out of the reach of children.", "Marijuana should not be used by women who are pregnant or breast feeding.". No healthful or Organic words.

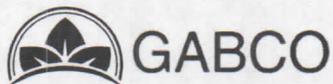
Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.345(b):



**White Widow**

**FAIRBANKS CANNABIS**

Net Weight: 3.5 g (0.124 oz.)



**Cultivator: Great Alaskan Bud Company**  
**License # 10112**  
**HB # WW - 12/25/2017**  
**Strain: White Widow**  
**Pesticides, Fungicides, Herbicides: none**  
**Retailer: Great Alaskan Bud Company**  
**Lic. # 10113**

**Cannabinoid Profile:**

<b>Total THC</b>	<b>19.10%</b>	<b>Total CBD</b>	<b>0.04%</b>
<b>THC</b>	<b>0.37%</b>	<b>CBG</b>	<b>0.45%</b>
<b>THC-A</b>	<b>21.36%</b>	<b>CBGA</b>	<b>1.78%</b>

**Total Terpenes: 1.77%**

Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

Produced by Great Alaskan Bud Company:  
Fairbanks, Alaska 99701  
Packaging and labeling by JKD Brands, LLC



Section 6 – Security

Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):

Describe the retail marijuana store’s procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):

Before selling marijuana or marijuana product to a person, pursuant 3 AAC 306.350(a), Great Alaskan Bud Company shall refuse to sell Marijuana, or a Marijuana products to any person who does not produce a valid form of ID showing the person to be of 21years of age or older this valid ID includes an unexpired unaltered passport, unexpired unaltered Drivers License/ instruction permit/ or state ID card from any territory of USA, DC or Canada, a federal or state agency authorized to issue a drivers license.

All Great Alaskan Bud Company employees will be trained regarding how to identify proper identification by practicing with training materials which include valid and invalid forms of identification and practicing all relevant procedures to follow when an invalid or fraudulent identification is presented , including notifying the manager on duty and reporting the incident in a log file.

Great Alaskan Bud Company will also post signs at the front of the building entry stating "No one under 21 years of age allowed". These sign will be 12 inches long and 12 inches wide or bigger, with letters one-half inch in height or larger. These letters will be in high contrast to the background of the sign.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

*[Handwritten Signature]*  
Signature of licensee

*Shawn Coyle*  
Printed name

Subscribed and sworn to before me this 15 day of March, 2018.



*[Handwritten Signature]*  
Notary Public in and for the State of Alaska.

My commission expires: May 20, 2019

(Additional Space as Needed):



A large, empty rectangular box with a thin black border, intended for the user to provide supplemental information for the retail marijuana store operating plan.

## Appendix

### GREAT ALASKAN BUD COMPANY Operating Plan

1. GREAT ALASKAN BUD COMPANY's operating plan concerning the display and sales that must be diligently followed Per 3 AAC 306.320(c), also in accordance with 3 AAC 306.315(2) a description of the way marijuana products will be displayed and sold pursuant to 3 AAC 306.310, 3 AAC 306.720, 3 AAC 306.730, and 3 AAC 306.735:

Specifically, in order to ensure that GREAT ALASKAN BUD COMPANY maintains due diligence in the way Marijuana and its products are displayed and sold, training of staff will make certain that all standards relating to storing, displaying, and selling Marijuana and its products will be followed. All employees will be trained on how Marijuana and its products are displayed and sold in which marijuana must be displayed in well-lit glass display cases. Staff will be trained how to keep and maintain all containers which are always inside and/or behind the sales counter, away from public reach and under well-lit security video surveillance, such that it is easy to identify any person at the sales counter. Staff will be trained on how sample containers are available upon customer request, and how to provide samples of Marijuana which are protected by a plastic or metal mesh screen which allows the customer to view and smell the Marijuana before purchase.

GREAT ALASKAN BUD COMPANY staff must first possess a Marijuana Handler Card, be background and drug tested, before they are hired and trained on proper sales procedures in order to maintain a complete record of all Marijuana and Marijuana products in METRC. Staff will be shown how video surveillance cameras record all sales and customers with a time and date stamp. GABCO Staff will come to understand how video records are stored online, and how they must be maintained for a minimum of 40 days, unaltered and in a format that is easily viewable and that any tampering of cameras or videos is just cause for termination, and reporting of the incident and employee to AMCO.

#### 2. Employee qualification and training:

All employees must first complete the required State of Alaska Marijuana Handler Permit and possess their Marijuana Card. Moreover, all employees are required to pass a background check and drug test in order to obtain employment. We will use an industry trusted company New Corp Plus One background clearance for the personnel hiring process. GREAT ALASKAN BUD COMPANY will train all staff on Marijuana sales and inventory tracking, security protocols and procedures concerning Loitering, anti-diversion strategies of MJ products, security breaches, and false alarm notifications to authorities, as well as use of the electronic alarm system and video security system. The retail manager will train the necessary staff to properly activate and deactivate the monitored security system. Staff will be instructed on sanitary protocols such as hand washing, cleaning of storage spaces and proper storage of Marijuana products. Staff will sign off on their training stating "I have been trained and demonstrated competency concerning security, Inventory tracking, display and sale of Marijuana, Waste

disposal, product handling and packaging, diversion of Marijuana products, Transportation and delivery of marijuana products, and signage."

#### **4. Security:**

GREAT ALASKAN BUD COMPANY staff will be trained on the coded alarm systems and shown the sensors and how they cover all exterior doors and windows, as well as security room door, and the door to the cultivation area, how all doors are fitted with VIVINT automated door locks with PIN codes that are co-integrated into the alarm system. Staff will be trained on how to use key FOB's in case of panic or other emergency. Staff will be trained on how VIVINT security systems operate and how they monitor essential areas of the building and are connected to Fire, Emergency, and Police, and will call automatically to police or fire in the event of an emergency. They will be shown how these security systems are monitored live by VIVINT Corporation 24/7 for monitoring and control functions.

Staff will be trained on arming and de-arming the system when opening and closing the retail store and how sensors and motion detectors, as well as glass break sensors operate when the store is closed. Staff will be shown that when arming the system the panel will alert the user regarding any open window/ door sensors when they are locking the store down. All authorized staff have their own PIN number to validate they are the agent closing and arming or opening and de-arming the system for business. The manager will supervise the staff post a schedule listing will be responsible for arming the system based on the shift schedule. Moreover, the systems also has the ability to automatically be locked at a certain time of day, and can also be locked and armed remotely, as well as send instant notifications in the event of any of these situations. Staff will be trained on how Doors and alarms can also be locked and managed by their Key FOB's held by staff on duty.

Staff will be shown how all cameras are stored Online for viewing and recording of all cameras as well as how an activity log concerning open doors, motion sensor activity, etc. is also uploaded in real time and available to the manager and licensee, and how VIVINT uses cellular signal technology to transmit their information so it is still connected in the case of a power outage. Moreover, staff will role play and train on proper use FOB's in case of emergency, panic/ duress, hold up, fire, and medical emergencies.

GREAT ALASKAN BUD COMPANY will train all staff on security practices and measures concerning Loitering, anti-diversion strategies of MJ products, security breaches, and false alarm notifications to authorities, as well as the use of the electronic alarm system and video security system. The retail manager will train the necessary staff to properly activate and deactivate the monitored security system. Upon any breach of security any involved employees will contact the manager and licensee, and confirm whether or not there was an unauthorized breach of security of the licensed premises.

GREAT ALASKAN BUD COMPANY guidelines and actions will ensure that all security breaches and critical events are logged with detailed information concerning the time and place of the event and all individuals involved and follow up discussion with further actions and recommendations for preventing any future breaches of security, as well as any follow up with law enforcement, management, or AMCO personnel. GREAT ALASKAN BUD COMPANY staff

will cooperate with local law enforcement and AMCO to assist in the apprehension and prosecution of all responsible individuals.

#### **5. Inventory tracking of marijuana products on the premises:**

Great Alaskan Bud Company staff will be trained to use the METRC tracking system and understand how METRC will be responsible for the technical and operational components of marijuana inventory tracking. Responsible staff will train in METRC and serialized item tracking, staff will understand how the system creates an "end to end" surveillance system where AMCO has real-time visibility at any given time into all inventory, and how AMCO also has central control of Marijuana through perpetual inventory tracking of each package, which Provides an inspection process with the tools necessary to complete on-site validation of inventory with audit capability. Relevant staff will understand how METRC supports the auditing process through a series of exception reports, and provides the means to report required inventories. Staff will understand that AMCO has access to all data, and the system provides for a real time digital transport manifest giving access to law enforcement enabling them to quickly discover illegal activity during transportation, tracks transfers between licensed premises, and allows regulatory users to view all licensee activities captured in the system. Staff will learn that METRC creates a database of analytical information to establish trends and benchmarks for marijuana products and allows criminal investigators to streamline field enforcement and compliance activities associated with licensees, and Provides aggregate data regarding cultivation, production, transportation and sales of marijuana.

#### **6. Waste disposal:**

Staff will be trained on how to ensure waste protocols will be followed at all times. Staff will understand that Marijuana waste will be rendered unusable three days *after* it is entered in METRC and or AMCO by email. Staff will learn how to measure Marijuana product which will be weighed by a State approved and registered scale in compliance with 3 AAC 306.745 then ground up and mixed with more than 50% of compostable material waste. Staff will practice these steps and then unusable waste will then be placed in a sealed pest resistant bag and stored in a restricted access area until its allowable disposal date. Moreover, staff will learn all wastes will be disposed of in compliance with all applicable federal, state, and local statutes, ordinances, and regulations.

Staff will sign and date document that they have been trained and understand specifically that Pursuant to 3 AAC 306.740 GREAT ALASKAN BUD COMPANY staff will mix ground Marijuana waste with soil and sawdust in order to render it unusable and that Marijuana product will first be weighed by a State approved and registered scale in compliance with 3 AAC 306.745 then ground up and mixed with more than 50% of this compostable material.

#### **7. Packaging, transporting, delivery, and storage, of marijuana products:**

All Great Alaskan Bud Company retail employees will wash hands, and all employees will also wear gloves, such as vinyl, or nitrile, when handling marijuana product to ensure the product will not be contaminated in any way. Packaging of marijuana will not have any printed images, including cartoon characters, that specifically target persons under 21 years of age. In

addition, the packaging will protect the product from contamination and will not impart any toxic or damaging substance to the marijuana. Marijuana and/or marijuana product will be packaged in opaque, re-sealable, child-resistant packaging. The packaging will be constructed to be significantly difficult for children under five years of age to open, but not normally difficult for adults to use properly. Each package prepared in compliance with 3 AAC 306.470 will be identified with a tracking label generated for tracking by the marijuana cultivation facility's marijuana inventory tracking system, METRC. METRC will log the type of products destined for transport and will be packaged in an opaque container, limited to five pounds per package, with a tamper evident seal. A complete printed and signed transport manifest will be kept with marijuana at all times. METRC will be used to record the type, amount, weight of marijuana product being transported, name of transporter, time of departure and expected delivery, the make, mode, and license plate number for the transporting vehicle. Upon transport all marijuana will be stored in a lockable compartment of the vehicle where it will remain until arrival at the destination.

GREAT ALASKAN BUD COMPANY staff shall ensure that Products destined for transport or receiving are packaged in an opaque container, limited to five pounds per package, with tamper evident seal and accompanied with a complete printed transport manifest will be kept with marijuana at all times. The packages being transported will be stored in a locked, safe, and secure, storage compartment under the vehicles seat during transportation of the marijuana product. They will know how METRC will be used to record the type, amount, weight of marijuana product being transported, name of transporter, time of departure and expected delivery, the make, model, and license plate number for transporting vehicle. All marijuana will be stored in a lockable compartment of the vehicle where it will remain until arrival at its designated marijuana Establishment. Only authorized agent and licensee will have the key to the lock of the safe in the transport vehicle. The transporting vehicle will travel directly to its destination. The recipient will only deliver the Marijuana to the documented licensed marijuana retail location. A signature, printed name, marijuana handler permit number are required for transport and acceptance by any licensed Marijuana facility. Moreover, a departure time route traveled and time of arrival will be required from the receiving party before any transfer manifests can be deemed complete. A marijuana establishment shall file records of all marijuana products shipped from or received at that marijuana establishment as required under 3 AAC 306.755.

#### **8. Signage and advertising:**

Staff will be trained concerning the posting and maintenance of signage and advertising on the licensed premises. Staff will review the requirements for all signage. Restriction on advertising of marijuana and marijuana products ie the advertisement for marijuana or a marijuana product may not contain a statement or illustration that, is false or misleading, promotes excessive consumption, represents that the use of marijuana has curative or therapeutic effects, depicts a person under 21 years of age consuming marijuana, or includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a person under 21 years of age, that promotes consumption of marijuana.

Staff will observe that each retail entry to the marijuana store is posted with a sign that says "No one under 21 years of age allowed"

and the sign is not less than 12 inches long and 12 inches wide, with letters at least one-half inch in height in high contrast to the background of the sign.

Staff must demonstrate understanding of required consumer notices that a retail marijuana store must post, in a conspicuous location visible to customers, staff must understand that the following notices must be correct and concise in verbiage stating "Consumption of marijuana in public is prohibited by law.", "Transportation or carriage of marijuana or marijuana products on Alaska waterways, including cruise ships, or by air carrier is prohibited by federal law.", "Transportation or shipment of marijuana or marijuana products outside the State of Alaska is prohibited by federal law.", "Providing marijuana to persons under 21 years of age is prohibited by law." Staff members of the store must maintain posted signs, and require identification, and escort visitors in restricted areas, with a sign stating "Restricted access area" "Visitors must be escorted." Staff must know that notification signs must be at least 11 inches by 14 inches in size. Lettering must be at least one half inch in height and in colors that contrast with the background. GREAT ALASKAN BUD COMPANY staff will also post 12"X12" signs with at least ½ " highly contrasted letters stating "NO LOITERING ALLOWED" "Violators will be prosecuted" at the front door of the store.

**10113 Great Alaskan Bud Company**

**Original Application (MJ-01, MJ-02, MJ-03)**

**Considered on November 28, 2017**



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**What is this form?**

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38 of Alaska Statutes** and **Chapter 306 of the Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

**What must be covered in an operating plan?**

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05, or Form MJ-06**) to meet the additional operating plan requirements for each license type.

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	SP&C Enterprises LLC	<b>License Number:</b>	10113
<b>License Type:</b>	Retail Marijuana Store		
<b>Doing Business As:</b>	Great Alaskan Bud Company		
<b>Premises Address:</b>	1905 Livengood Ave.		
<b>City:</b>	Fairbanks	<b>State:</b>	ALASKA
		<b>ZIP:</b>	99701
<b>Mailing Address:</b>	1905 Livengood Ave.		
<b>City:</b>	Fairbanks	<b>State:</b>	ALASKA
		<b>ZIP:</b>	99701
<b>Primary Contact:</b>	Shawn Coyle		
<b>Main Phone:</b>		<b>Cell Phone:</b>	1-907-460-4383
<b>Email:</b>	shawn@greatalaskanbudcompany.com		



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

### Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

**Secure Locked Doors:**

Locked doors are up to 3 keys deep in order to gain access to interior restricted areas.

**Signs**

Signs posting restricted areas, as well as restricted locked doors.

**Video Surveillance:**

Recorded video surveillance of restricted doors, and areas pertaining to.

**Fencing:**

Fenced facility with gate and barbed wire preventing random public access.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

**Request Proposal Purpose:**

Initial written request is made to visit restricted area with a signed statement of request stating purpose or service being rendered. Propose a date and time of the facility the visitor(s) wish to be escorted through.

**Permission:**

Permission is either granted or denied depending on above circumstances or reasons. If access is granted they will receive an email that has been linked to a user pass containing a scan code. This ticket is presented at the predetermined date and time and is only valid for that allotted date/ time.

**ID Check:**

The visitor presents a valid ID along with the scan-code

**Visitor Badge:**

Visitor receives a preassigned badge based on their scan-code ticket, and is photographed. The visitor is instructed on where their area is that they will be in and instructed not to deter from the escorted path, and there are no recordable devices taken inside the restrict facility unless there is a specific pre-approved device and reason.

**Escort:**

We shall limit the number of visitors to not more than five visitors for each licensee, employee, or agent of the licensee who is actively engaged in supervising those visitors.

**ID returned upon exit:**

Upon exiting the visitor must sign out and return badge.



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Describe your recordkeeping of visitors who are escorted into restricted access areas:**

**Log Files:**

All visitor information is stored in a secure administrative office in a fire-proof safe with a file for every visitor to restricted areas. This file contains ID information including current picture, badge issued, signed scan-code ticket with reason statement of purpose, time and date of entry and exit facility secure access area.

**Off Site Storage:**

All Files will be stored off site after 6 months, either electronically or in paper or both for the remainder of time they need to be held.

**Log Book:**

There is a log file for anyone who accesses these files. User must identify themselves and make request to receive a cabinet key stating specific usage or reason for access. Upon approval they will sign for a key and sign out as well when finished. Any type of copying of records must be specifically approved

**Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:**

See Attached:



**KEVIN  
SMITH**



**Background Screened & Drug Tested**

Screening Date: 09/15/14



Background & Drug Screenings by:

**PlusOne ID: SMIT A01068298**

[www.plusonesolutions.net](http://www.plusonesolutions.net)





Alaska Marijuana Control Board

**Form MJ-01: Marijuana Establishment Operating Plan**

**Security Alarm Systems and Lock Standards (3 AAC 306.715):**

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

**Exterior Lighting:**

The exterior lighting is used to facilitate surveillance. There is exterior lighting at all entrances to facilitate Video surveillance at the door. Also there is exterior building lighting to expose any unlit areas with light. Moreover the property will be uncluttered of any material that would inhibit the view by blocking light.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

We have four camera systems in use one Samsung for outside, and three commercial VIVINT Alarm Systems to manage and secure various areas (Cultivation, Manufacturing, Retail/ Management) independently with their own alarm/emergency systems as well as their own online monitoring access and storage. Moreover, users have permission for their areas and cannot view/ access other areas. Key management have access permission to all systems and areas, thus employees are contained to their access rights.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

Under our procedures and protocols the alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Access is only obtained by approved security/ staff. This means the system is armed and active for intrusion detection. either by door or window using open close sensors, motion detectors, and Glass Break Sensors



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

All Marijuana plants are tagged and monitored using the required state METRC Tracking. METRC will monitor tracking of all MJ plants and products using tags on plants tracking cultivation information such as cultivation weights as well as processing weights start to finish. Internally we will also security cameras to monitor our processing rooms and areas, uploading content Online.

*RETAIL: Security cameras will be used to monitor employees and customers to prevent diversion of marijuana (Products). Moreover, only a certain amount of marijuana (Products) will be taken out of secured storage and logged in as active Marijuana (Product) at the end of the day the Marijuana (Product) has either been sold and recorded or logged back into secured storage and put into the secured access closet.*

Describe your policies and procedures for preventing loitering:

Only Active Customers will be permitted on premise, any person loitering will be immediately removed from the property, either willingly or escorted off. They may also be prevented from returning to premises and Police authorities will be contacted. This list will be reviewed and recorded nightly and logged weekly into a reporting system.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Motion Sensors, Glass Break Sensors, all cameras are stored Online for viewing and recording of all cameras. activity log concerning open doors motion sensor activity etc. is also uploaded in real time and available. All camera systems and Securities are controlled Online or at the Panel in case of Internet outage etc. VIVINT uses cellular signal technology to transmit their information so it is till connected in the case of a power outage. Moreover, each system has two "Keyed" FOB's for Management and employees for a total of six FOBS each with an independent panic/ duress alarm for hold ups, police, fire, and medical emergencies.



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

VIVINT Security is an inclusive automatic electronic notification system that alerts local law enforcement agencies in the event of an unauthorized breach of security. VIVINT will contact the Police and main/ secondary contact regarding facility in order to establish communications with local authorities to find status of event vis-a-vis VIVINT. Live on-shift Security or Management personnel is onsite 24/7 and would be the immediate contact. Relevant breach in security will be verified and immediately inspected and reported for said break specifically the breach area for any evidence or suspects, this will be reported immediately to police upon their arrival. Building would be check and sealed following any incident and report filed immediately following the incident.

**Video Surveillance (3 AAC 306.720):**

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:

Yes No

Each restricted access area and each entrance to a restricted access area

Both the interior and exterior of each entrance to the facility

Each point of sale area

Each video surveillance recording:

Yes No

Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing

Clearly and accurately displays the time and date

Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

**Video cameras:**  
 Video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises within Key areas, or upon entry into restricted areas in the facility, or within 20 feet of each entrance to the licensed premises both on the inside and outside these entrances.

**Video Recording:**  
 Video surveillance footage and building sensor logs are streamed to the cloud for Online storage and retrieval.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

**Video Security:**  
 Video surveillance recording equipment and records will be housed and stored in Administrative office, and/or locked cabinets, in order to preserve integrity of the data. Moreover, the area is accessible only to authorized personnel with specific security clearance. Key individuals who have proper clearance and access to prescribed area can escort law enforcement, or an agent of the board are individuals with access using a "Keyed" access protocol using a key pad or a remote FOB System. An access log for this data is in place for approved access and viewing, as well as video footage in the office where recording is occurring.

**Access:**  
 Access to video recording equipment requires a three step process.  
 1) Reason Request  
 2) Identification  
 3) Schedule/ Escort

**Log:**  
 An access log for this data is in place for approved access and viewing, as well as video footage in the office.

**Location of Surveillance Equipment and Video Surveillance Records:**

Yes No

Surveillance room or area is clearly defined on the premises diagram

Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area

Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board

Video surveillance records are stored off-site



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

**Business Records (3 AAC 306.755):**

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Records related to advertising and marketing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current diagram of the licensed premises including each restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
All records normally retained for tax purposes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

A marijuana establishment is required to exercise due diligence in preserving and maintained all required records.

Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All Surveillance video, and system data/ backups, and record systems are maintained Online and are recorded live via the Internet and stored on the cloud. Access to these records are restricted to key personnel as well as state agents and law enforcement.

Any paper records will be stored in fire proof cabinets for 6 months. All record viewing is done by appointed employees only, any other individuals must make written request by appointment only by stating specific reason and obtaining prior approval ( see procedural process for access approval). There is a log book for any records request and access, logging specific details of said access. After 6 months files are uploaded to the cloud and/or stored electronically, and/or moved to long term storage where they will be held for at least three years, seven years or more for tax records as well.

All record viewing is done by appointed and with an employee escort, any other individuals must make written request by appointment only. Records are available upon request for inspection/ review There is a log book for any record by the state of Alaska or an appointed representative.

Other records that will be held and maintained include, but are not limited to, a log book containing all records necessary to fully account for all current employees. Current business contact for video surveillance and alarms, all advertising records, premise diagram available for viewing with all areas including Restricted Access (R/A) areas, all tax records, Inventory, transport, and testing records.

Moreover, internal records regarding specific data concerning horticultural/ agricultural activities, building maintenance records and internal testing results will be stored in order to preserve all data records in one cohesive unit.



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

**Marijuana Tracking and Weighing:**

Yes No

A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used

All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745

**Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:**

GABCO cultivation production will use the State AK tracking system as well as assign a tracking label with radio tag and number to each plant over eight inches tall. When harvested, bud and flowers, clones or cuttings, or leaves and trim may be combined in harvest batches of distinct strains, not exceeding five pounds. Each harvest batch will be given an inventory tracking number.

By the use of RFID (Radio Frequency Identification) technology combined with serialized item tracking, the system creates an "end to end" surveillance system where the municipality has real-time visibility at any given time into the "inventory" at all the locations. Central control of security through RFID secure tag ID and captures perpetual inventory quantities for each entity, and Provides an inspection process with the tools necessary to complete on-site validation of inventory with audit capability and anti-piracy safeguards, supports the auditing process from a series of exception reports, and provides the industry with the means to report required inventories with minimal cost and investment - can remain cost neutral to the regulatory body.

The system maintains a secure reporting environment for participant. The regulator has access to all data, and the system provides for a real time digital transport manifest giving access to law enforcement enabling them to quickly discover illegal activity during transportation, tracks transfers between licensed premises, allows regulatory users to view all licensee activities captured in the system, and creates audit trails and tools for assessing risk and channeling resources more efficiently (e.g. system notifications and reporting).

Creates a database of analytical information to establish trends and benchmarks for marijuana production  
 Allows criminal investigators to streamline field enforcement and compliance activities associated with licensees, and  
 Provides aggregate data regarding cultivation, production, transportation and sales of marijuana within the regulated model using a secure web hosted solution.



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Section 4 – Employee Qualification and Training**

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer “Yes” to all items below.

**Marijuana Handler Permit:**

Yes No

Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment

Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person’s marijuana handler permit card in that person’s immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises

Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person’s marijuana handler permit card is valid and has not expired

**Describe how your establishment will meet the requirements for employee qualifications and training:**

All employees, licensees, or agents must complete the required State of Alaska Marijuana Handler Permit, Education Course with certificate. Moreover, new employees may be required to pass a background and/ or drug test in order to obtain employment. We will use an industry trusted company such as New Corp background clearance for our personnel hiring process.



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

**Marijuana Waste Disposal:**

Yes No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

GABCO will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations, using a waste inventory control system with a log file documenting each transference of material to a rendered and unusable state. and reporting the disposal through the state MICS. Waste water will be collected and stored until it can be picked up or disposed of in compliance with applicable federal, state, and local laws and regulations. Solid waste will be stored in bins or contained until it is disposed of or remediated if applicable. Waste products from Processing testing and/or retail sales will be stored in secure locked areas until disposal.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

All marijuana plant waste will be made unusable by grinding the marijuana plant waste and mixing it with at least an equal amount of other compostable or non-compostable materials.

(1) compostable materials including used cultivation soils (dirt), food waste, yard waste, vegetable based grease or oils, or other wastes approved by the board when the mixed material can be used as compost feedstock or in another organic waste method such as an anaerobic digester with approval of any applicable local government entity.

(2) non-compostable materials including paper waste, cardboard waste, plastic waste, oil, or other wastes approved by the board when the mixed material may be delivered to a permitted solid waste facility, incinerator, or other facility with approval of any applicable local government entity.



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

---

Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

All solid waste such as leaves stems roots will be rendered unusable by being ground dried and rinsed with an alcohol solvent or "turned" into dirt in order to make the ground marijuana waste unusable. any other solid plant matter that becomes waste material may be rinsed with alcohol solvent solution rendering it THC and CBD free and unusable as well and can then be disposed of as ground earth matter, compost, and dirt filler as well.

Moreover, (1) in the marijuana inventory tracking system required under 3 AAC 306.730, we must give the board notice not later than three days before making the waste unusable and disposing of it; however, the director may authorize immediate disposal on an emergency basis; and (2) keep a log record of the reason for disposal, contents, weight, as well as final destination of marijuana waste made unusable.



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer “Yes” to all items below.

**Marijuana Transportation:**

Yes No

The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700

The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle

The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport

During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport

Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment

When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received

The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest



Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

---

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

The marijuana or marijuana product will be in a sealed package or container, packaged in 0.3 mil. or greater. Moreover, the marijuana or marijuana product will be packaged in a tamper evident package/container and secured in a locked safe during shipment. A transport manifest must be created and the transfer recorded in the marijuana inventory tracking system. An individual transporting marijuana in compliance with this section shall have a marijuana handler permit required under 3 AAC 306.700.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

During transport, the marijuana or marijuana product will be in a locked, safe, and secure storage compartment located in the rear on the floor or back of vehicle, and "within", the vehicle transporting the marijuana or marijuana product using a "Car Vault" or car safe, which are designed with features found in a bank vault. The console vault provides high security with bank vault designs and is engineered to fit vehicles that require bank vault security.



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

Three to Four main signs will be posted on the Property displaying the Name/ Logo of the "Great Alaskan Bud Company" aka "GABCO". using:

- 1) up to three 6' round lighted signs in the front building area
- 2) A 60" X 80" or smaller lighted sign On the Facade

No sign shall exceed 4800 square inches.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

### Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that: Agree Disagree

Is false or misleading

Promotes excessive consumption

Represents that the use of marijuana has curative or therapeutic effects

Depicts a person under the age of 21 consuming marijuana

Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

No advertisement for marijuana or marijuana product will be placed:

Agree Disagree

Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21

On or in a public transit vehicle or public transit shelter

On or in a publicly owned or operated property

Within 1000 feet of a substance abuse or treatment facility

On a campus for post-secondary education

Signage and Promotional Materials:

Agree Disagree

I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)

The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products

All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)



Alaska Marijuana Control Board

**Form MJ-01: Marijuana Establishment Operating Plan**

**Section 8 – Control Plan for Persons Under the Age of 21**

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

GABCO will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items by posting signs stating "Persons under 21 not allowed on premises. Moreover, camera security and Identification check at the door as well to prevent any under age persons from trying to gain access to premises or Marijuana items using a valid form of ID such as a passport, unexpired drivers license/ state ID card of any state or US Territory including D/C, and Canada.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

*Shawn Coyle*  
Signature of licensee

Shawn Coyle  
Printed name

Subscribed and sworn to before me this 1<sup>st</sup> day of JUNE, 2016.

NOTARY PUBLIC  
M. BURNELL  
STATE OF ALASKA  
My commission Expires December 7, 20    

*M. Burnell*  
Notary Public in and for the State of Alaska.

My commission expires: 12/7/17



Alaska Marijuana Control Board

**Form MJ-01: Marijuana Establishment Operating Plan**

---

(Additional Space as Needed):

See Great Alaskan Bud Company, GABCO, Business Plan.



Alaska Marijuana Control Board

# Form MJ-02: Premises Diagram

## What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). Your diagram must show all entrances and boundaries of the premises, restricted access areas, and storage areas, and dimensions. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex. For those applying for a limited marijuana cultivation license, the proposed area(s) for cultivation must be clearly delineated.

**The second page of this form is not required.** Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

**This form must be completed and submitted to AMCO's main office before any license application will be considered complete.**

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

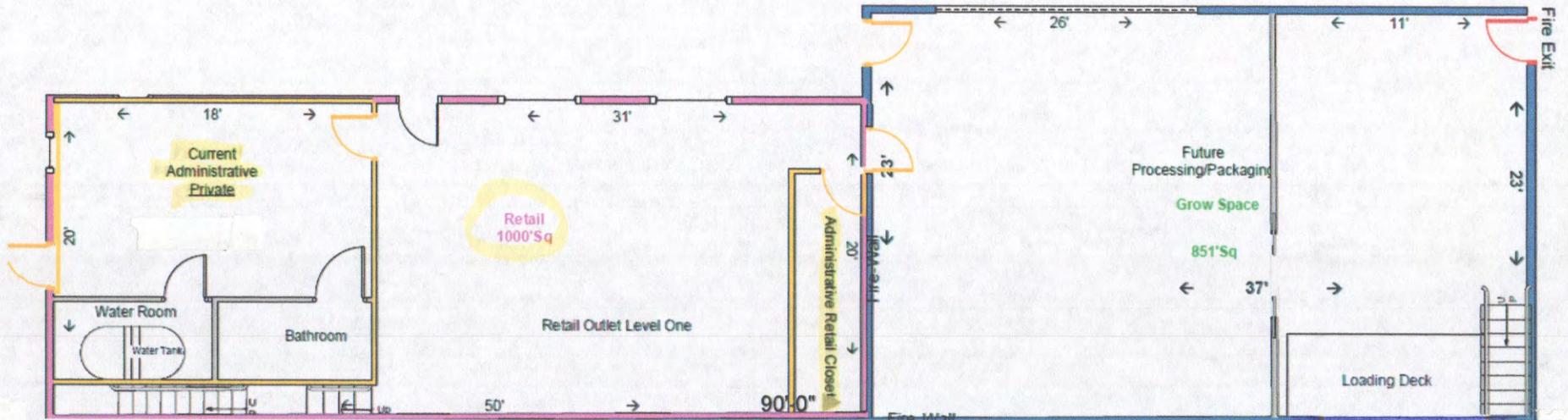
## Section 1 - Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	SP&C Enterprises LLC	License Number:	10113
License Type:	Retail Marijuana Store		
Doing Business As:	Great Alaskan Bud Company		
Premises Address:	1905 Livengood Ave,		
City:	Fairbanks	State:	AK
		ZIP:	99701

# Drawing 1

Retail outlet application Lic# 10113:



Drawing here has a proposed change in the original drawing to reduce the retail store to a 1000sq' retail outlet on the first floor only, this would reduce the retail from 2000sq' with a consumption venue to 1000sq' with the consumption venue removed.

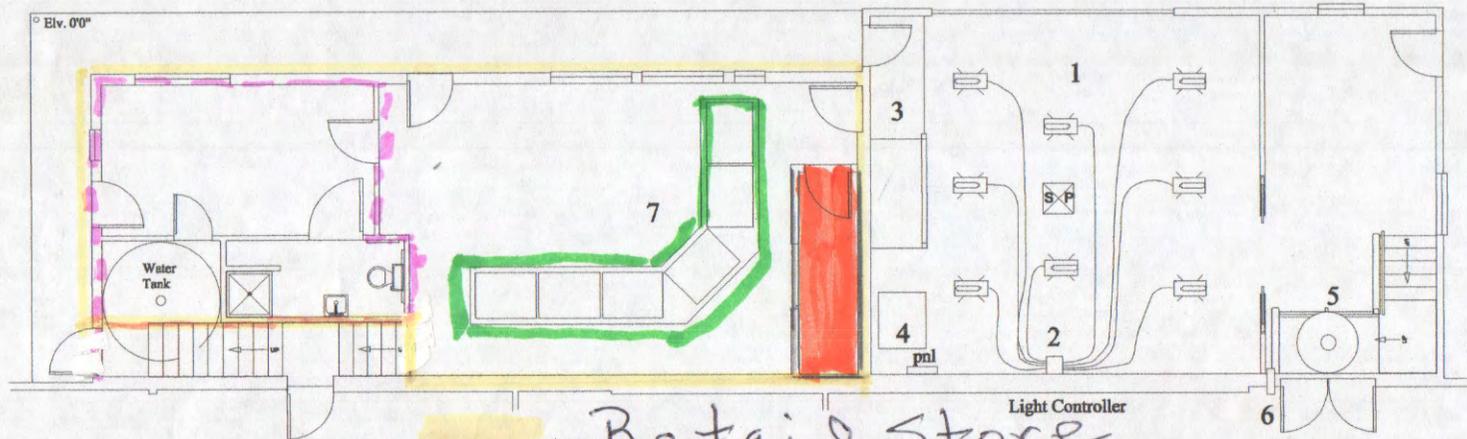
# Document Drawing 2

**Gabco Proposal:**

Convert the present day retail showroom and garage into a marijuana retail store and horticulture facility.

To accomplish this proposal the following tasks are required:

1. Hang 8 Doubleluxx Light Reflectors w/ 1000 watt Bulbs
2. Mount a Titan Conrols Helios 8 Light 240 Volt Controller (50 amp input/40 amp output) and migrate to an existing 50amp 240v line.
3. Build a 44"x8' landing with a 7" rise and a 7' ramp to include railing.
4. Waste Water holding tank.
5. 250 gal Water Tank
6. Install Air exhaust and intake lines.
7. Furnish with custom made Display Cases and Glass Countertop in proposed retail store.



**Proposal**

- Retail Store
- Administrative Retail Closet w/ locked cooler & restricted Access
- Sales Counter (MJ Products under GLASS)
- Administrative Private (office)

Scale: 1/4"=1'

PS&C, LLC  
GABCO  
1905 Livengood Ave.  
Fairbanks, AK 99701

Created  
10/05/2016  
Modified

Printed

Sheet

**P**



## Alaska Marijuana Control Board Operating Plan Supplemental Form MJ-03: Retail Marijuana Store

### What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

### What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

**This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.**

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	SP&C Enterprises LLC	License Number:	10113		
License Type:	Retail Marijuana Store				
Doing Business As:	Great Alaskan Bud Company				
Premises Address:	1905 Livengood Ave.				
City:	Fairbanks	State:	ALASKA	ZIP:	99701



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

Section 2 - Prohibitions

Applicants should review 3 AAC 306.310 and be able to answer "Agree" to all items below.

The retail marijuana store will not:

Agree Disagree

- Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355
Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet
Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample
Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation
Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4)

Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

All GABCO employees are trained Marijuana Handlers with Background training to identify AND refuse service to anyone identified as under the influence and SPECIFICALLY trained NOT to sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance per 3 AAC 306.305(a)(4). Any person found under the influence will not be permitted access to the facility and or removed from premises, a log file will be maintained concerning any incidents involving 3 AAC 306.305(a)(4).



## Alaska Marijuana Control Board Operating Plan Supplemental Form MJ-03: Retail Marijuana Store

### Section 3 – On-site Consumption

Yes No

Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?

If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):

Patrons are not allowed to bring in any type of marijuana, individuals are checked at the door, as well as being monitored. Marijuana consumed at our premise is sold at our premises MJ bar, we call this the red dot pkg. The MJ bar will sell all types of products only for consumption with in the bar in .5 .75 and 1 gram incements only and is packaged in a certain pkg with our red dot label.

### Section 4 – Displays and Sales

Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Display behind counter display behing glass cabinets  
Glass Jars with a screened lid for viewing and smelling  
Sold in prepkg increments of 1g, 3.5g, 7g 14g 28g  
Sealed in 0.3 mil plastic  
Stamped logo  
POS tracking



Alaska Marijuana Control Board  
Operating Plan Supplemental  
Form MJ-03: Retail Marijuana Store

550 W 7<sup>TH</sup> AVENUE, SUITE 1000

Anchorage, AK 99501

[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

**Section 5 – Exit Packaging and Labeling**

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Per 3 AAC 306.345(a) all marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements need for all products. We use an established Package and label vendor, JKD Brands, in order to maintain legal packaging and labeling at all times.

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):

See Attached Sample:



Alaska Marijuana Control Board  
Operating Plan Supplemental  
Form MJ-03: Retail Marijuana Store

330 W 7<sup>th</sup> AVENUE, SUITE 1000

Anchorage, AK 99501

[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Section 6 - Security

Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):

Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):

Per 3 AAC 306.350(a), GABCO shall refuse to sell Marijuana, or a Marijuana product to any person who does not produce a valid form of ID showing the person to be of 21 years of age or older. This valid ID includes an unexpired unaltered passport, unexpired unaltered Drivers License/ instruction permit/ or state ID card from any territory of USA, DC or Canada, a federal or state agency authorized to issue a drivers license

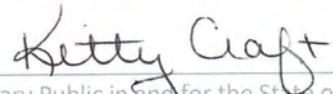
I declare under penalty of perjury that I have examined this form including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

  
Signature of licensee

Shawn Coyle  
Printed name



Subscribed and sworn to before me this 19 day of August, 2016.

  
Kitty Craft  
Notary Public in and for the State of Alaska.

My commission expires: July 2, 2018

