THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 18, 2018

Remedy Shoppe, LLC
DBA: Remedy Shoppe, LLC
Via email: taramallory@hotmail.com

Re: Retail Marijuana Store #10149

Dear applicant,

The AMCO Office is reviewing the documents submitted for the transfer of ownership from Tara A Bass to Remedy Shoppe, LLC of the marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.**

- **MJ-01 Operating Plan**
  - Page 1, Primary Contact: is Tara's last name Mallory or Bass?
  - Page 2, first box: your restricted access areas should also have signs that state "Restricted access area. Visitors must be escorted". Please expand upon the answer to this box and explain how you are complying with that requirement.
    Page 2, second box: expand upon the answer to this box and describe how you are complying with the licensee/employee/agent to visitor ratio requirement.
  - Page 3, first box: is the DOB and the reason for access the only information you are requiring on your visitor's log? Please re-review 3 AAC 306.755, there is other information that needs to be logged on a visitor's log. Expand upon the answer to this box and explain how you will comply with that requirement. You do need to issue a visitor's badge, but there is other information you should be logging on the visitor's log.
  - Page 5, first box: do you have additional policies and procedures on preventing diversion of marijuana or marijuana products other than "…careful monitoring of customer and products"? such as keeping inventory or anything like that? Please explain in this box. ALSO, please explain your policies and procedure on how you prevent diversion by employees.
  - Pages 12-13: In addition to entering your marijuana waste in Metrc, an email to AMCO enforcement must be sent 3-days before rendering the marijuana waste unusable as Metrc does not currently flag waste (working on it, though). Please notate that you understand that in this box.

- **MJ-02 Premises Diagram**
  - Please provide a site plan diagram that clearly shows the licensed premises and what surrounds the licensed premises, use labels.
  - On the "Block 34 lot 5" diagram, please very clearly outline the perimeter and color code the licensed premises. You are saying "Whole licensed lot", what does that mean?
  - On the diagram that shows the interior layout, add the following:

        - Label the colors on the diagram, I can only assume "blue" is for licensed premises, and "red" is for restricted access areas.
        - Surveillance room/area

- **MJ-03 Retail Supplemental**
    - Page 4, first box: please provide samples of the labels you produce to comply with 3 AAC 306.345(a).
    - Please provide a sample of your logo.

- **MJ-09 Statement of Financial Interest**
    - Tara's date of birth was entered with the year 2017. Please provide accurate date of birth.

- **MJ-17c License Transfer Application**
    - On page 1, section 2: the designated licensee should be Tara's name. Please correct.

- **Publisher's Affidavit**
    - The publisher's affidavit for the newspaper ad still pending from you.
    - Now, I looked at the newspaper ad that I asked you for and it is missing the type of license regulation citation. I don't know when the third ad will run, but is it early enough for you to add the citation to the last ad? 3 AAC 306.300 should be listed right after ….Retail Marijuana Store… on the ad. The rest of the ad looks good. **Call me if you have questions.**

- **Proof of Possession for Proposed Premises**
    - Please incorporate in the lease the following:
        - An acknowledgement from the landlord/lessor that the premises is used as a marijuana establishment, and
        - a clause, usually under the "Default" section of the lease, that the landlord/lessor will not take possession of or remove marijuana or marijuana products from the premises, and AMCO enforcement will be contacted.

- **Food Safety Permit**
    - Please provide a copy of the actual Food Establishment Permit you received from DEC.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee. Additionally, there may be enforcement action against your marijuana establishment license.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director

marijuana.licensing@alaska.gov