THE STATE of ALASKA
GOVERNOR BILL WALKER

**Department of Commerce, Community, and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 2, 2018

Croy's Enterprises, LLC
DBA: Pine Street Cannabis Company
Via email: pinestcannabis@gmail.com

Re: Retail Marijuana Store license #10273

Dear applicant,

The AMCO Office is reviewing the documents submitted for the transfer of the marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.**

- **MJ-00 Application Certifications**
  - The license number in section 3 for the cultivation license is incorrect. I do not need a new MJ-00, just correct the license number and resubmit.

- **MJ-01 Operating Plan**
  - Page 3, second box: the licensee/employee/agent identification badge required in this section should be one that is provided by the licensee. Provide a copy of the badge you produce for yourself/employees/agents while in the licensed premises.
  - Page 4, second box: so now that you are in operation, who does or will the alarm system notify specifically in case of breach, we don't need specific names, just title of that person(s), and does it or will it actually automatically notify law enforcement?
  - Page 7, second box: please make sure that you show your surveillance room or area on the diagram. AND, under which licensed premises will the surveillance room or area be? If it is not within the licensed premises of the retail marijuana store, then describe the area where it is and how you maintain that area secured from other people and only accessible to authorized personnel, law enforcement, or an agent of the board.
  - Page 11: do you provide in-house training to employees aside from making sure that they obtain and maintain a valid marijuana handler's permit? Please explain further in the box.
  - Page 12 and 13: your answer here sounds confusing. Being that you are a business in operation, what are your policies and procedures to comply with this very section for the retail business? Please describe thoroughly. Please do not simply cite that you are complying with such and such regulation. For example, I don't see where you mention that the 3-day notice of marijuana waste before rendering it unusable and disposing of it must be given in writing by email to our enforcement section. ALSO, your answer does not describe how you are dealing with liquid waste.
  - Page 15, first box: in which instance would you transport marijuana or marijuana products from your **retail marijuana store** to another licensed marijuana establishment? Please explain further in this box.

- **MJ-02 Premises Diagram**
  - The diagram you submit for this transfer should match with the MJ-14 you and I are currently working on. So, on the diagram you submitted with MJ-14, the one that **does not** have the cameras, please show the following:
    - Entrance(s)
    - Exit(s)
    - What will the interior layout of the square next to the storage/safe room be? I need it on the diagram. The rest of the diagram looks fine.

- **MJ-03 Retail Supplemental**
  - Will you please provide just a clearer copy of your label. Leave the one you have in the box there, I just need a bigger, clearer one. It is a little hard to read.

- **MJ-17c License Transfer Application**
  - MJ-17c needs to be signed by James Harris so I sent it directly to him.

- **MJ-19 Creditors Affidavit**
  - MJ-19 needs to be signed by James Harris so I sent it directly to him.

- **Proof of Possession for Proposed Premises**
  - Does the lease have an expiration date? I did not see one on the lease.
  - Please incorporate the following to the lease whether that is by via amendment or addendum or whatever is appropriate:
    - The landlord/lessor will not remove from the licensed premises or take possession of marijuana or marijuana products. And, AMCO enforcement will be contacted (usually under "Default" section of lease).

- **Applicant's Residency**
  - Richard, will you be applying for the Permanent Fund Dividend this year? If you are, is it possible that you can do it immediately? If you are not please let me know right away so I can send you MJ-18 to fill out and return.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee. Additionally, there may be enforcement action against your marijuana establishment license.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov