THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 26, 2018

Susan J Burrell
DBA: Sea*Weed Farms
Via email: ssusiesfire@msn.com

Re: Standard Marijuana Cultivation Facility #14511

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.** Please be sure to read the entire letter.

- **MJ-00 Application Certifications**
  - Page 3: you initialed both boxes in this page, but only one box should apply. Please correct that page.

- **MJ-01 Operating Plan**
  - Page 3: the licensee/employee/agent identification you provided seems to be an altered version of the marijuana handler permit. So, considering that the licensee needs to produce the licensee/employee/agent identification, and that in addition to that, each licensee/employee/agent needs to carry his/her marijuana handler permit on his/her person when on the licensed premises, how are you going to comply with identification requirement? Or are you really going to come up with an altered version of the marijuana handler permit as the licensee/employee/agent identification?
  - Page 9: while older records may be archived off the licensed premises, records for the last six months must be kept on the marijuana establishment's licensed premises. How will you comply with that regulation? Please explain in this box.
  - Page 12: the check box in this page was not marked.
  - Pages 12 &13: the answers in these pages is a little confusing. You talk about cannabis waste put in buckets to then be sold to concentrate facility and that ultimately it would be the concentrates facility's responsibility for that waste (which is not in compliance being that each marijuana establishment is responsible for its own waste). Then you say you will be composting it. In short, you are not clearly separating your processes for each instance. You must have a process of waste disposal that complies with the regulation. Please re-read 3 AAC 306.740. Additionally, you must give the 3-day notice, in addition to entering it in Metrc, by email in writing to our enforcement section **before** you render the marijuana waste unusable (It is not clear on your answer you understand that).
  - Page 15, first box: please expand upon your answer and describe how you will comply with 3 AAC 306.470 and 3 AAC 306.475 including submitting samples of labels you will be

using to comply with these regulations (if you will be having a logo, please also submit a copy of it).

- Page 15, second box: please explain in this box how a duffle bag will be locked, safe, and secured for transporting marijuana in the trunk of the vehicle.

- **MJ-02 Premises Diagram**
  - Please resubmit your entire MJ-02 showing the following:
    - A google aerial view or the like diagram/map of the building in which this cultivation premises will be. In that aerial view, you need to clearly show the building and what surrounds that building (what business, other buildings, streets, etc.), please label it.
    - A diagram of the interior of the building in which Sea*Weed will be, you submitted one, but it is not clear as to what other businesses surround it. Use legible labels and legend.
    - A very clear diagram of the interior of the proposed cultivation that shows the following, again, use labels:
      - Type of structure
      - Outline of the licensed premises and restricted access areas
      - Entrance(s)
      - Exit(s)
      - Storage areas/rooms
      - Clear interior layout of the proposed premises including of that of any enclosed areas within
      - Walls, partitions, counters, areas of ingress and egress
      - You stated that you will be sharing the surveillance equipment with The 420 which is owned by you. Show where in The 420 the surveillance is.
      - You stated that the bathroom will be in the future concentrate manufacturing. Show that in the diagram.
      - Do use colors but you need to label what those colors represent.
      - You state that you will be building loft areas, show those loft areas.
      - I cannot stress enough the importance of submitting very clear diagrams of what is being requested.

- **MJ-04 Cultivation Supplemental**
  - Page 2: make sure the description of your under cultivation area(s)/room(s) you describe in this box is congruent with your updated diagram (make changes in this box as necessary).
  - Page 3, second box: please expand upon your answer to this box and describe the chemicals, gases, and delivery systems, including carbon dioxide management you will use.
  - Page 4, first box: the answer to this box must be congruent with the answer(s) you provide regarding waste disposal on MJ-01, pages 12-13.
  - Page 5: please re-review 3 AAC 306.455 and 3 AAC 306.465 and explain in the box how you will comply with those regulations.
  - Page 6: just reiterating, please provide samples of the labels you will produce to comply with 3 AAC 306.470 and 3 AAC 306.475 including any logo(s) you intend to use.

- **MJ-07 Public Notice Posting Affidavit**
  - If I understand correctly, the other conspicuous location you used to put up your Public Notice was the same building in which your proposed marijuana cultivation facility will be. That said, this other conspicuous location/second location for posting your Public Notice is inadequate. 3 AAC 306.025 (a)(b)(1) requires the Public Notice to be posted at the location of the proposed licensed premises, and one other conspicuous location in the area of the proposed premises.
  - Please post your Public Notice in another location such as grocery store where it will be up for ten days. You will need to submit a new MJ-07 completed and signed in front of a notary for that posting.

- **Proof of Possession for Proposed Premises (amend lease accordingly and with appropriate signatures and/or initials)**
  - First page of the lease: the tenant on the lease should be Susan J Burrell who is the applicant applying as a Sole Proprietor for the marijuana establishment license, not Sea Weed Farms.
  - Please include in the lease a disclaimer, usually under the "Default" section of the lease, that the landlord/lessor will not remove from the premises or take possession of marijuana or marijuana products, and AMCO enforcement will be contacted.

- **Applicant's Residency**
  - Susan, will you be applying for the Permanent Fund Dividend this year? If so, is it possible that you can do it right away, then let me know. If you are not applying then let me know so I can send you an MJ-18.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov