Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Susan Burrell	**License Number:**	14511		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	Sea*Weed Farms				
Premises Address:	307 N. Nordic Dr. A				
City:	Petersburg	**State:**	ALASKA	**ZIP:**	99833

Mailing Address:	PO Box 485				
City:	Petersburg	**State:**	ALASKA	**ZIP:**	99833

Primary Contact:	Susan Burrell		
Main Phone:	907-772-3673	**Cell Phone:**	907-650-7887
Email:	ssusiesfire@msn.com		

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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

Restricted access areas will be secured behind commercial grade doors, with commercial grade keypad locks. Steel scissor gates will cover any outside entry and these are locked with heavy duty padlocks. Only the licensee, or authorized personnel will have the combination or keys to those locks.

The doors will be marked with signs stating "Restricted Access Area, Visitors Must Be Escorted." A licensee, employee, or Agent of the marijuana establishment shall wear a current identification badge bearing the person's photograph.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

A licensee, employee or agent of the marijuana establishment will require identification from any visitor to verify that they are 21 years of age or older. A copy will be made.
Once age is verified, a visitor will be given a vistor's ID badge, and will be escorted, at all times, by the licensee, an employee, or agent of marijuana establishment, while they are in restricted access area.
The licensee, an employee, or agent of the licensee shall supervise no more than five visitors at a time.

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Describe your recordkeeping of visitors who are escorted into restricted access areas:

The name, license number, type and state issue of license, date, and time of entry will be recorded on designated monthly visitor log before the visitor is escorted through the facility. Visitors will be logged out when they depart. Logs will be stored on sight for six months, then stored off sight after that.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

attached is a sample of the employee id badge and the visitors badge. We are aware that the employee must have their marijuana handlers permit on their person when ever they are at work. We also keep a copy of each employees marijuana handlers permit and their legally issued ID on the premises at all times.

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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Outside lighting is on a motion sensor. Security cameras are infrared and can see in the dark if there is ever a malfunction of lights.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

There will be a motion sensor system set up inside. The sensor will set off an alarm if a security code is not entered within X amount of secs. This alarm will notify the Petersburg Police Dept. and Susan Burrell. Appropriate action will be taken.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

Steel scissor gates will cover any outside entry and the and locked with heavy duty padlocks. The exterior door and inside adjoining door will have a keypad locking system, and upon entry to the premises the employee will have X amount of time to enter a code into the security system before an alarm is triggered and notifications
sent.
1. If a code is not entered into the system to disarm the alarm, it will notify authorities and Susan Burrell of a break in.
2. The keypad will also alert authorities after 3 failed pass code attempts.

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

There is camera surveillance throughout the entire facility. RFID tags are with all plants. Once plant is harvested and cured, it will be weighed and packaged into opaque childproof packaging. The packages will stay in a restricted and locked storage area until sold. No employee or any visitor shall bring any bag, purse, backpack, etc., into any area where there is cannabis. Visitors are absolutely forbidden to touch anything inside the facility unless it is a person from AMCO, the police or their counterparts.

Describe your policies and procedures for preventing loitering:

Signs will be placed outside the entrance stating, "Notice: No Loitering". There are no benches, seats, or open areas to encourage loitering. When the licensee, an employee, or agent of the licensee observes loitering they will confront loiterers and ask them to leave. If they do not leave the police will be called.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Motion detectors will be active at all times when no one is at the facility.

There is only 1 entrance to this facility, not counting the delivery door, which will be locked from inside and also have a scissor gate locked over it on the outside. Another existing doorway is going to be closed off and made unusable. The entrance into the facility is through an adjoining door that will connect Susie's Stuff to Sea*Weed Farms. There is a camera which monitors anyone one coming or going through this door. Anyone working in the cultivation facility will have to pass through 2 security doors to get to work.

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Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

If notified:
1. Owner will view surveillance video in real time to see what is happening
2. If during working hours, employee, manager or owner will physically inspect the facility to make sure the facility is secure. If alarm was set off by accident Police will be notified that all is ok.
3. Police will be called if:
any unauthorized persons are on the premises
if anyone is breaking in or
if any cars are leaving the immediate area

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	☑	☐
Both the interior and exterior of each entrance to the facility	☑	☐
Each point of sale area	☑	☐

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	☑	☐
Clearly and accurately displays the time and date	☑	☐
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	☑	☐

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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

There will be cameras throughout the facility- there will be no corner that is not being caught on video. Nothing will obstruct the view of any camera. They will be at such a height as to have a wide view of all areas. Include adequate lighting and anyone on the premises will be easily identified. Two outside video camera will cover both the south and west walls to the facility where there is a garage bay door and a sealed off entry door. These will both be secured at all times with scissor gates and heavy padlock, except when receiving a delivery of dirt, etc.. There will be 1 interior adjoining door which will have a camera on the product manufacture/concentrate side that will video anyone coming in from that side. Restrooms are off the product manufacture/concentrate side and I will have installed X amount other cameras throughout the inside of these facilities.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

There will be a monitor in the surveillance area so an employee or the owner can go back over video footage as needed. The video will be automatically backed up and saved to an exterior hard drive that will be in the locked security/storage area. This area is access through 2 separate security doors and is under video surveillance by 3 separate cameras.

The surveillance area is a shared area with The 420, Canna Creations and Susie's Stuff which are also owned by Susan Burrell.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	✓	
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	✓	
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	✓	
Video surveillance records are stored off-site	✓	

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Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	✓	
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	✓	
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	✓	
Records related to advertising and marketing	✓	
A current diagram of the licensed premises including each restricted access area	✓	
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	✓	
All records normally retained for tax purposes	✓	
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	✓	
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	✓	

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A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

Not only will the records be on the hardware at the establishment, it will be preserved on a cloud on the Internet .

All hard copy records, employee logs and such generated daily will be kept in the same locked security/storage area where the surveillance video is kept.

If needed, the records can be presented for inspection or review at any reasonable time. They will be kept and organized for ease of research.

Supplemental information: Susan Burrell, Owner, will be using the current office in The 420 as an office for all her ventures. We have in our secured area an 8 terabyte backup for all security and we also have a 2 terabyte backup for all files on the computer. Current year hard copy paperwork is kept in a filing cabinet in that office and prior years are kept in storage.
I attached a layout of The 420 just explaining the surveillance and office area and the door to Sea*Weed Farms.

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Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	☑	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	☑	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

We will be compliant by using METRC required by AMCO. Our Seed to Sale hardware and software is being purchased with METRC in mind so as to insure compatibility of each product to diligently control the product.

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Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	☑	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

Each employee must obtain a marijuana handlers permit card which they will have to allow a copy of to be stored on the establishments premises. The facility cultivator will train each new employee. Each employee has to learn the protocols, procedures and policies and will work with another (skilled) employee until deemed knowledgeable and responsible in the position.

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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	☑	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

There will be 5 gallon cannabis waste buckets throughout the facility, these buckets will be emptied daily into a mulcher and this mulch will be stored in 35 gal. drums until harvest at which time all the unusable plant matter is mulched and mixed with worm castings and dirt. We shall give the amco and METRC notice not later than 3 days before making the waste unusable per 3 AAC 306.740 and will keep a record of final destination of marijuana waste made unusable.

Marijuana plant waste will be made unusable by mulching the marijuana plant waste and mixing it with at least an equal amount of other compostable or non-compostable material. 7 days after notification to the AMCO, the waste is considered destroyed when added to the compost heap. These materials will be composted in accordance with the AMCO and State of Alaska's guidelines.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Marijuana waste is made unusable by adding already composted dabris, dirt, food waste (coffee grounds, egg shells) and yard waste such as leaves, worm casting etc.

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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

Once marijuana product is determined to be unusable it will be separated from usable product and it will be submitted through the marijuana tracking system for disposal at least 3 days in advance of actual disposal. Plant waste will be made unusable by grinding it up in a mulcher and adding already composted dabris, dirt, food waste (coffee grounds, egg shells) and yard waste such as leaves, worms castings, etc.

Any remaining marijuana plant waste will be ground and mixed with at least an equal part of non-compostable materials and delivered to a permitted solid waste facility. A record of the final destination of all disposed marijuana product will be kept per 3 AAC 306.740.

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	☑	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	☑	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	☑	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	☑	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	☑	☐

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Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

In accordance with 3 AAC 306.470, all marijuana will be packaged for resale in packages:
1. not exceeding one ounce for resale to consumers without additional handling by the retail marijuana store except to add the retail marijuana store's
own identifying name or logo and license number; or
2. in a wholesale package not exceeding five pounds for re - packaging by the retail marijuana store; or
3. to a marijuana product manufacturing facility in a wholesale package not exceeding five pounds, consisting of a single strain or a mixture of strains as
identified on the label.
4. When Sea*Weed Farms packages marijuana for a retail marijuana store to sell to a consumer without re-packaging, the packaging will be designed or constructed to be significantly difficult for children under five years of age to open; but not normally difficult for adults to use properly. The packaging will not have any printed images, including cartoon characters, that specifically target individuals under the age of 21.
a. In addition, the packaging will:
b. protect the product from contamination and must not impart any toxic or damaging substance to the marijuana;
c. be four mil or greater thickness plastic, heat sealed, and with no easy-open corner, dimple or flap;
d. be opaque so that the product cannot be seen without opening the packaging material.
5. Each package prepared in compliance with this section must be identified by a tracking label generated for tracking by the marijuana cultivation facility's marijuana inventory control system.
6. A marijuana cultivation facility shall prepare marijuana for transport or transfer to another marijuana establishment by placing marijuana packaged in compliance within a sealed, tamper-evident shipping container and affixing a label in compliance with 3 AAC 306.475 to the shipping container;
7. Sea*Weed Farms will generate a transport manifest from the marijuana cultivation facility's marijuana inventory system, METRC; the transport manifest must remain with the marijuana at all times.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

Sea*Weed Farms will prepare marijuana for transport or transfer to another marijuana establishment by placing the packaged marijuana within a sealed, tamper evident shipping container; and will affix a label in compliance with 3 AAC 306.475 to the shipping container; and generate a transport manifest from the marijuana cultivation facility's marijuana inventory tracking system; the transport manifest will remain with the marijuana at all times while being transported, and a copy will be given to the licensed marijuana establishment that receives the shipment.
Any vehicle transporting cannabis products will be unmarked and inconspicuous. Vehicles that will be used for transportation of cannabis products will contain a secure and sanitary area affixed to the inside of the transportation vehicle that will lock and will ensure the cannabis products cannot be seen by anyone from outside of the transportation vehicle.
Prior to departure, Sea*Weed Farms manager shall ensure the cannabis is in a sealed package, and locked in a safe, and secure storage compartment in the vehicle that will be transporting the marijuana. All Sea*Weed Farms team members will be trained and will understand that under no circumstances (absent instruction from a duly authorized law enforcement officer) shall the sealed package containing the cannabis be opened during transportation as required by 3 AAC 306.750(4)(d).
The company shall have a rectangular safe that, when transporting marijuana, can be bolted to the floor in the back of the company vehicle.

Sea*Weed Farms facility will be collocated with a product manufacturing facility and a retail store. These facilities will be in the same building physically separated by walls but will have adjoining doors. In the case of transfer to and/or from either of the collocated facilities, the following applies:

In the case of on-site distribution to collocated facilities all of the above applies with the exception that the marijuana and marijuana products will be transferred through secure doorways that will have security cameras at each.

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Sea*Weed Farms

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Harvest batch

Weight in grams

pesticides, fungicides, and herbicides used in cultivation of the marijuana

Testing Facility and test results

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Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

We will have one 48" x 60" (2880 sq. in.) on the building where persons of interest can see it.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	✓	
Promotes excessive consumption	✓	
Represents that the use of marijuana has curative or therapeutic effects	✓	
Depicts a person under the age of 21 consuming marijuana	✓	
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	✓	

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No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	✓	☐
On or in a public transit vehicle or public transit shelter	✓	☐
On or in a publicly owned or operated property	✓	☐
Within 1000 feet of a substance abuse or treatment facility	✓	☐
On a campus for post-secondary education	✓	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	✓	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	✓	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	✓	☐

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Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

There will be no entry into this facility from outside. The delivery door is locked from inside at all times and also has a steel scissor gate that closes over it which is padlocked with a super heavy lock. No one can just walk into this facility. There will be cameras outside on all walls that would catch anyone tampering with any of these locks.

Any visitors have their ID's scanned with a NUG. The NUG is the handheld ID scanner / inventory device. You can use it to check people into the system at the door and verify their ID. You can also use it to go around the store and do inventory checks. Once a person is verified to be 21 or older, then they are issued a visitors badge and there name and the time is put into the visitors log. The time they leave is also logged.

This is a cultivation facility and does not have an office that someone can just walk into. An appointment needs to be made with the facility to come on the premises unless you are an employee or owner.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

_____
Signature of licensee

_____
Printed name

Subscribed and sworn to before me this _____ day of _____, 20_____.

_____
Notary Public in and for the State of Alaska.

My commission expires: _____

Received by AMCO 9.13.17

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 8 – Control Plan for Persons Under the Age of 21

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I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Printed name

Subscribed and sworn to before me this 8 day of September, 2017.

STATE OF ALASKA
OFFICIAL SEAL
Kathleen Boggs
NOTARY PUBLIC
My Commission Expires 05/16/2021

Notary Public in and for the State of Alaska.

My commission expires: 5-16-21

Received by AMCO 9.13.17

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(Additional Space as Needed):

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