Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Odor control
- Testing procedure and protocols
- Security

This form must be submitted to AMCO's main office before any marijuana cultivation facility license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Susan Burrell	**License Number:**	14511		
License Type:	Standard Cultivation Facility				
Doing Business As:	Sea*Weed Farms				
Premises Address:	307 N. Nordic Dr. A				
City:	Petersburg	**State:**	ALASKA	**ZIP:**	99833

Received by AMCO 9.13.17

14511

Sea*Weed Farms

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Section 2 – Prohibitions

Applicants should review 3 AAC 306.405 – 3 AAC 306.410 and be able to answer "Agree" to all items below.

The marijuana cultivation facility will not:	Agree	Disagree
Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation	☑	☐
Allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on its licenses premises or within 20 feet of the exterior of any building or outdoor cultivation facility	☑	☐
Treat or otherwise adulterate marijuna with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana	☑	☐

Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

26' x 38' is 988 sq.ft. inside the building area, plus a proposed 12' x 12' shed outside is 144 sq.ft..

We plan on building 1 loft area that will be approx. 15' x 15' adding another 225 sq feet to that total.

Total square footage is 1357

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Describe the marijuana cultivation facility's growing medium(s) to be used:

Organic Potting soil - including aged fir bark, coco coir pith, pumice, organic green waste compost, worm castings, sand, fish bone meal, feather meal, blood meal, non-GMO soybean meal, greensand, kelp meal and gypsum, organic mycorrhizae, and organic wetting agent

Describe the marijuana cultivation facility's fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used:

Sea*Weed Farms will use Fox Farm organic soil fertilizers and composted materials from the cultivation. Organically controlled PH with vinegar and baking soda applied from a bottle by hand.

Add vinegar to your soil if you need to lower the pH or make the soil more acidic.
Add baking soda to the soil if you need to raise the pH or make the soil more alkaline.

THERE ARE NO CHEMICALS OR GASES. BY HAND IS THE DELIVERY SYSTEM.

Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

Hand watering at onset, other means may be initiated sometime in the future and we will be sure to submit proposed changes to the AMCO, in advance, for authorization.

Top watering of pots, plants are in aerated pots and will be watered to saturation and run off will be caught in floating table reservoirs. Public utilities will be used to handle the waste water as it is all organic and used in compliance with the codes of the Borough of Petersburg.

We will have a large exhaust equipped with carbon filters for air extraction and an intake fan for fresh air.

THERE ARE NO CHEMICALS OR GASES.

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Describe the marijuana cultivation facility's waste disposal arrangements:

Once marijuana product is determined to be unusable it will be separated from usable product and it will be submitted through the marijuana tracking system for disposal at least 3 days in advance of actual disposal. Plant waste will be made unusable by grinding it up in a mulcher and adding already composted dabris, dirt, food waste (coffee grounds, egg shells) and yard waste such as leaves, worms castings, etc.

Any remaining marijuana plant waste will be ground and mixed with at least an equal part of non-compostable materials and delivered to a permitted solid waste facility. A record of the final destination of all disposed marijuana product will be kept per 3 AAC 306.740.

Section 4 – Odor Control

Review the requirements under 3 AAC 306.430, and identify how the proposed premises will meet the listed requirement.

Describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

We will be using a 6 - 8 " Carbon filters (AKA carbon scrubbers) in conjunction with our fan powered exhaust. Filters will be replaced every 3 months or more often as needed.

There is no outside entrance used here on a daily bases. The delivery bay is sealed shut and only opened when we get soil or fertilizer shipments in the spring, so there should be no odor.

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Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the item below.

I understand and agree that:	Agree	Disagree
The board will or the director shall from time to time require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks	☑	☐

Describe the testing procedure and protocols the marijuana cultivation facility will follow:

A Waterproof Portable pH/EC/TDS/Temperature Meter will be used every 7 days to test 1 plant in 7, for proper ph of the soil and water being used. At that time, if adjustments need to be made it will be a process over the next 24 - 36 hours of slowly correcting though watering with proper nutrients.

All fertilizer, soil, etc are all organic.

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Section 6 – Security

Review the requirements under 3 AAC 306.430 and 3 AAC 306.470 – 3 AAC 306.475, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the two items below.

The marijuana cultivation facility applicant has:	Agree	Disagree
Read and understands and agrees to the packaging of marijuana requirements under 3 AAC 306.470	☑	☐
Read and understands and agrees to the labeling of marijuana requirements under 3 AAC 306.475	☑	☐

Restricted Access Area (3 AAC 306.430):

	Yes	No
Will the marijuana cultivation facility include outdoor production?	☐	☑

If "Yes", describe the outdoor structure(s) or the expanse of open or clear ground fully enclosed by a physical barrier:

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Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility cannot be observed by the public from outside the facility:

There are no windows in this facility, and the outside door will be sealed off, entry will be through the front of the building where you see the employee/packaging area on the diagram. This is so as to keep the cultivation room at a constant temperature.

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

_____
Signature of licensee

Susan Burrell
_____
Printed name

Subscribed and sworn to before me this _____ day of _____, 20_____.

_____
Notary Public in and for the State of Alaska.

My commission expires: _____

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Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility cannot be observed by the public from outside the facility:

There are no windows in this facility, and the outside door will be sealed off, entry will be through the front of the building where you see the employee/packaging area on the diagram. This is so as to keep the cultivation room at a constant temperature.

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Susan Burrell
Signature of licensee

Susan Burrell
Printed name

Subscribed and sworn to before me this 8 day of September, 2017.

STATE OF ALASKA
OFFICIAL SEAL
Kathleen Boggs
NOTARY PUBLIC
My Commission Expires 05/16/2021

Kathleen Boggs
Notary Public in and for the State of Alaska.

My commission expires: 5-16-21

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(Additional Space as Needed):

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