THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 23, 2018

Simple House, LLC
DBA: Simple House, LLC
Via email: houseopllc34@gmail.com

Re: Limited Marijuana Cultivation Facility #13864

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.**

- **MJ-00 Application Certifications**
  - On each of the MJ-00, the last page has the two boxes initialed, but only one box should apply. Please rectify this page on both MJ-00's and resubmit.

- **MJ-01 Operating Plan (take this opportunity to improve your operating plan).**
  - **FYI: your entire MJ-01 was pretty minimal as far the answers you provided. In most cases you merely answered the questions but did not really elaborate. The board likes to see detailed elaboration on your policies and procedures regarding each question. That said, the following is where you really need to provide more detail, but it does not mean that the board will not find it inadequate or not enough information was provided from your part. This will be your chance to re-review the statutes and regulations and provide more detail on your operating plan.**
  - Page 2: re-review 3 AAC 306.710 and describe how you will comply with the restricted access area signage and the ratio of licensee/employee/agent to visitor.
  - Page 3, second box: the sample of the identification badge to be displayed by each licensee, employee, or agent must be a true representation. The sample ID you provided is not even for Simple House, LLC (it has a different company's name).
  - Page 5, first box: expand upon your answer to this box and describe how you will prevent diversion by employees.
  - Page 11: other than verifying employees have a marijuana handler's permit card, will you be providing in-house training?. Please explain in the box.
  - Page 12, first box: expand upon your answer and describe how you will store the marijuana waste during the three-day period in which you notify our office of the waste. ALSO, in addition to entering the waste in the Metrc system, you must send an email to enforcement three days before rendering the waste unusable and disposing of it as Metrc does not currently flag waste (working on it, though). Please notate you understand that.
  - Page 15, first box: please re-review 3 AAC 306.470 & 3 AAC 306.475, expand upon your answer to this box and describe how you will comply with these regulations.

- Page 16: do you, by now, have an idea of the sing(s) you will be using? Do you have a sample of the logo?

- **MJ-02 Premises Diagram**
  - On the site plan map you submitted, please label the proposed premises for the marijuana cultivation, and what are the Lots surrounding it. What sits there? Are they empty lots, are they business (what type), are there houses, etc.
  - Provide a diagram that very clearly shows the following:
    - What type of structure is the proposed premises
    - Outline licensed premises and restricted access areas (color coded and labeled)
    - Dimension of the grow tables, which you mention on your operating plan
    - Entrance(s)
    - Exit(s)
    - Gate, which you mention on your operating plan
    - Interior layout of the entire proposed premises, including of any rooms inside the premises.
    - Walls, partitions, and counters
    - Storage areas
    - Surveillance equipment area
    - Windows

- **MJ-04 Cultivation Supplemental**
  - Page 4, first box: please make sure that this box is congruent with pages 12-13 of MJ-01.
  - Page 5: please re-review 3 AAC 306.455 and 3 AAC 306.465 and describe how you will comply with those regulations.
  - Page 6: please provide samples of the labels you will produce to comply with 3 AAC 306.470 and 3 AAC 306.475.

- **Proof of Possession for Proposed Premises**
  - The permission statement submitted as the Proof of Possession for Proposed Premises is inadequate. If Simple House, LLC, which is the entity applying for the marijuana establishment license, is not the owner of the property, then please produce a legally binding lease. That lease must include the following:
    - An acknowledgement from the landlord/lessor that the establishment will be used as a marijuana establishment, and
    - A clause that the landlord/lessor will not remove from the premises or take possession of marijuana and AMCO enforcement will be contacted (this is usually under the "Default" section of a lease).

- **Entity Documents**
  - Please submit the Operating Agreement for Simple House, LLC.

- **Applicant's Residency**
  - Dane and Mark, will you be applying for the Permanent Fund Dividend this year? If so, is it possible that you can do it right away, then let me know. If you are not applying then let me know so I can send you an MJ-18.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov