Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Bodhi's Homestead, LLC	**License Number:**	14178		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	BODHI TREE WELLNESS				
Premises Address:	6514 N. Farm Loop Road				
City:	Palmer	**State:**	ALASKA	**ZIP:**	99645

Mailing Address:	PO Box 873672				
City:	Wasilla	**State:**	ALASKA	**ZIP:**	99687

Primary Contact:	Travis Webb		
Main Phone:	907-521-6319	**Cell Phone:**	
Email:	traviswebbprime@gmail.com		

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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

The cultivation facility and surrounding premises will be subject to 24-hour monitoring with restricted access area into the licensed at all times. Travis will ensure that the area surrounding the limited cultivation facility will be equipped with ample outdoor lighting, mounted video surveillance equipment and signs indicating the area is under surveillance and no members of the public un-escourted are allowed. The facility will also have, on all penetrable entry points, alarm sensors that will be monitored by a third party security system and will alter the third party and Travis' mobile device if triggered by unauthorized entrance into the facility. Those with unrestricted access to the facility and the facility's office will include: Travis, the daily on-site manager (which will only be Travis for now - Travis lives on site and does not have children), any emergency personnel during a time of emergency, as well as AMCO. No loitering will be permitted inside or outside of the facility, there will be signange stating no loitering is allowed. All access points, including all doors and boarded windows, will remain locked at all times & doors & windows will have sensors linked to the alarm system. The exterior of the building will have cameras with night surveillance capability to record all activity around the facility. Security cameras will be mounted throughout the interior of the facility to monitor, at a minimum: all access points, the entire cultivation area, processing, and packaging areas, all restricted access areas, the office, and all safes and storage areas. Visitors will be directed to enter through the front entrance door and each person must check in with the on-site manager. Entrants will provide government-issued photo identification, with no exceptions. Visitors (with the exception of AMCO Enforcement, other agent of the MCB, law enforcement or other duly authorized agents) will be given a company-issued visitor badge to display on their person at all times. A visitor's log will record the visitor's name, date and time, and purpose of the visit(with the exception of AMCO Enforcement, other agent of the MCB, law enforcement or other duly authorized agents), available to AMCO upon request. All visitors will be escorted by an authorized employee or the licensee at all times on the premises, and will immediately exit the property upon returning their badge.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

All individuals permitted entry to restricted access areas will be required to provide goverment-issued, photo identification, and will be given a company-issued visitor badge to be displayed on their person at all times within the facility. Travis will pre-schedule all visitors and Travis will not allow any un-scheduled visitors (with the exception of AMCO Enforcement, other agent of the MCB, law enforcement or other duly authorized agents). The visitor (with the exception of AMCO Enforcement, other agent of the MCB, law enforcement or other duly authorized agents) will sign into a log indicating the date, time in and out of the restricted area, and purpose of the visit. The visitor's log and copies of all visitor information will be kept and stored as official business records, and will be made available to AMCO upon request. All visitors will be escorted by Travis or an employee of the establishment at all times while in the facility. Visitors will be limited to 5 per supervising licensee, employee or agent of the establishment. The visitor badge will be returned to the employee prior to leaving. Visitors must be physically present with their designated escort at all times while in the facility, and once the visit has concluded and identification is returned, the visitor must leave the premises immediately.

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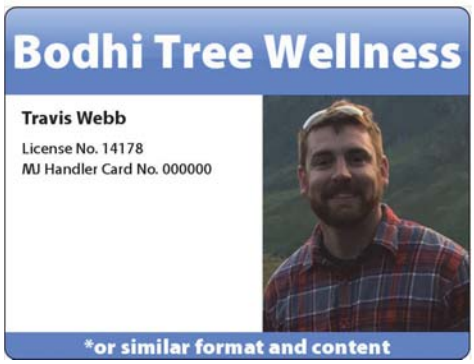
Form MJ-01: Marijuana Establishment Operating Plan

Describe your recordkeeping of visitors who are escorted into restricted access areas:

All visitors granted access into Bodhi Tree Wellness facility and restricted areas will be signed into the visitor's log noting their name, the date, time in and out of the restricted space, and the purpose of their visit. The visitor's log and copies of all visitor information will be stored on-site as business records in the secured locked cabinet and will be made available to AMCO and AMCO Enforcement upon request. The log, once filled up, will also be scanned into the computer system for an additional record back up. Visitors will be escorted by Travis or an employee at all times while inside the secured areas, and any additional information, activity, or behavior will be recorded, as necessary, during the visit and made part of the visitor log. Employees escorting visitors will continuously monitor them during the visit and record any notable activity in the visitor log. The log and associated notations will be kept as a regular business record and will be readily produced to AMCO and AMCO Enforcement upon request.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:



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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Exterior lighting will be placed on each side of the facility to ensure video cameras can produce a clear view to adequately identify individuals within 20 feet and to ensure safety of Travis and any employees he may employ so that intruders won't be able to lurk in the dark. Four (4) total commercial grade flood lights will be used in front of the facility above the entrance door, and on either side of the facility.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

Travis will be installing his own security system and will then hire a third party security company to monitor the security alarm system. The alarm system will detect unauthorized entry and notify the security company who will then notify Travis, who will then notify law enforcement if needed. Any instances/events needing law enforcement

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

The last employee to leave the facility or Travis will activate the security alarm system at the end of the day. The alarm system will remain armed during non-business hours (ie when travis or Travis' potential future employees are not physically within the licensed premises). All exterior doors and windows of the facility will be equipped with motion sensors to detect intrusions. If an intrusion is detected, an electronic notification will be sent to the security company and the Travis' mobile phone. Travis will also be living on site along with his dog, whose main job is to alert Travis of persons who are unknown to the dog that enters the perimeter of the premises.

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

Video surveillance will continuously monitor the cultivation facility 24/7. Employees will perform mandatory inventory counts each week and document the reports as business records. The company has a zero tolerance policy for theft and diversion. Additionally, Travis will most likely be the only person in the facility during harvest and flowering cycles. In the event that theft, diversion, or indiversion is suspected, all employees will alert management immediately. In the event that an employee is caught stealing marijuana, Bodhi Tree Wellness will notify local law enforcement immediately, comply with all directives, and provide all necessary information and records for the investigation. Travis will take the necessary steps to ensure that illegal conduct by an employee does not compromise the facility's license and legitimate business operations and follow company disciplinary protocols, including employee termination. Once a theft is reported, ownership will update the product records in the tracking system, as needed, to maintain an accurate and comprehensive accounting for all marijuana and inventory. Travis will comply with all inquiries and investigations lodged by AMCO as a result. Documentation related to marijuana theft will be maintained as a business record for five (5) years and made available to AMCO and Enforcement upon request. All marijuana will be secured in the locked storage areas of the cultivation facility. Only designated personnel will have access to marijuana storage. Constant surveillance will monitor the marijuana storage spaces and all individuals entering the area. Video recordings will be backed up and stored for forty (40) days. Cameras will be prominently displayed in the cultivation facility and will provide a full view of the facility. Security monitors and video recording equipment will be located in the office as indicated on the diagram.

Describe your policies and procedures for preventing loitering:

The cultivation facility will not be open to the public and will have signs prominently posted that state "No Loitering" and "No Trespassing". Employees will be trained to ask any individual who appears to be loitering to leave the premises immediately and inform them that law enforcement will be notified if they do not comply. Travis will also have "No Trespassing" signs displayed. Additionally, Travis lives on site with his security dog, (name of dog), who will vigilantly run around the property multiple times, sniffing out potential intruders.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

The interior alarm system will monitor all access points, including all doors and windows. The surveillance cameras will be placed strategically to capture 20 feet from all entry points and will also be prominently displayed (but out of reach) to dissuade persons from breaking in as they will be under surveillance. Any attempted intrusion will send an automatic, electronic alert to the third party security company who will then contact Travis. Motion detecting exterior lighting, in addition to the stationary mounted lighting, will allow for additional security at night to ensure all exterior cameras can capture a clear recording of individuals entering the premises. Each device in the alarm system will be inspected daily and tested every six (6) months to ensure that it is functioning as intended. As additional security, Travis will live on site with his security dog, Mr. Purdy, who is known for barking at any sign of persons who are not known to Purdy.

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Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

In the event of an emergency or unauthorized breach, Travis will call and await law enforcement and or emergency personnel at a safe location outside of the facility. Any visitors present on the premises will be asked to leave immediately and escorted to the nearest exit in a safe and organized manner. After the emergency is settled, and have approval from law enforcement to enter, Travis will inspect the premises and document any damages or missing inventory and submit a police report if damages or missing inventory is found. AMCO will also receive a report of the incident from the Licensees and any employee statements taken at the time of the incident. Video surveillance will be downloaded and submitted to law enforcement & AMCO Enforcement as necessary and/or requested for further investigation. Travis will be the main point of contact with law enforcement, and authorized officials will be given the direct phone number to Travis' cell to ensure a good working relationship continues.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	✓	
Both the interior and exterior of each entrance to the facility	✓	
Each point of sale area	✓	

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	✓	
Clearly and accurately displays the time and date	✓	
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	✓	

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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Video surveillance cameras will be placed to cover each restricted access area, the interior and exterior of each entrance to the facility. Video surveillance will also cover cultivation areas and areas where waste is made unusable. The video cameras will be placed to ensure capability of producing a clear facial view of individuals inside the facility or within 20 feet of any entrance. Bodhi Tree Wellness will ensure there is no blockage to any camera's view by any sort of common obstruction such as plants, hoods, etc.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

All surveillance recording equipment and footage will be stored in the secured office in a locked cabinet, with backups on site, locked in the cabinet of which only Travis has a key. Key will be marked with "Do Not Duplicate". The office will be locked at all times, and the door will be equipped with a commercial grade lock and heavy duty hinges to ensure no forced entry. The security system will be accessible by password to prevent data tampering. Recorded data will be stored for a minimum of forty (40) days, and will be uploaded to a separate hard drive and stored longer in the event of a criminal, civil, or administrative investigation. Recordings will be stored with a time and date stamp, and archived in a format to prevent against alteration. Recordings will be available to AMCO and local law enforcement upon request. Travis will have remote access to real time video recording and to monitor the premises and all operations virtually on his mobile device.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	✓	
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	✓	
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	✓	
Video surveillance records are stored off-site		✓

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Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	✓	
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	✓	
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	✓	
Records related to advertising and marketing	✓	
A current diagram of the licensed premises including each restricted access area	✓	
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	✓	
All records normally retained for tax purposes	✓	
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	✓	
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	✓	

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A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

Bodhi Tree Wellness will store their business records within the secured office, locked in the metal cabinet in the facility which is only accessible to Travis (again via use of a key marked "Do Not Duplicate"). All hard copy records will be scanned to local hard drives and backed up on an off-site server. Hard copies (if original hard copied needed to be kept in addition to electronic versions such as Visitors Logs) will be kept in the locked cabinet that is accessible only to Travis. Facility records will be managed by a designated employee in accordance with standard retention policies to ensure that business records are stored in a consistent and searchable manner. Every 6 months the company will do a manual backup to an external hard drive. The hard drive will be locked in the record cabinet located in the office. Hard original copies of documents will be kept for at least 7 (seven) years and the company has no intention of destroying any electronic copies of the business records.

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Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	☑	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	☑	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

Bodhi Tree Wellness will use the Metrc inventory tracking system to track the production and movement of all inventory, to increase product security, and to deter and prevent diversion activity. Data will be collected and recorded during all cultivation and processing activity, and also during the subsequent sale, sample, transport, disposal, and/or destruction. The facility will assign a tracking number to all marijuana leaving the facility, and record the tracking information in Metrc. Employees will be trained to use the tracking system to ensure that: (1) all marijuana, processed, and packaged marijuana are identified and tracked through sale, transfer, or destruction; (2) all establishments transacting to purchase or otherwise receive marijuana from the facility are licensed; and (3) any loss or theft of marijuana is promptly reported. Employees will record all sales, testing, and transportation arrangements in the system, and generate a transport manifest to accompany all shipments. Marijuana used to prepare and package samples will also be recorded, including: (1) the amount of each sample; (2) the facility that received the sample; and (3) the disposal of any expired or outdated promotional sample returned to the facility. Employees will use the tracking system to verify all shipments, and identify any individuals at the facility for the purpose of conducting business. Any products flagged for disposal will be recorded in Metrc after giving at least three (3) days notice to AMCO enforcement via email prior to any disposal action. Any destruction, loss, or theft of marijuana will be promptly recorded in Metrc to notify AMCO and Enforcement.

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Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	☑	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

Any employees (and Travis) of Bodhi Tree Wellness will be required to complete a handler permit education course and obtain a handler permit from AMCO before beginning employment. Training will also consist of Bodhi Tree Wellness internal policies and procedures, Alaska Statute 17.38 and chapter 306 of the Alaska Administrative Code. Employees will learn the importance of preventing diversion, how to utilize METRC and the facility's safety protocols.

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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	☑	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

Marijuana waste will be stored in sealed containers in a restricted access area until it is rendered unusable. Bodhi Tree Wellness will notify enforcement via email no less than 3 days before rendering the waste unusable by grinding it and mixing it with at least an equal amount of compostable or non-compostable materials. All marijuana waste will be tracked by logging the type of waste, date it was rendered unusable, date of disposal and final destination of waste. Marijuana waste will be disposed of by using the waste recorded unusable as compost material, or delivering to local waste facility. Wastewater will be collected and re-used to water the marijuana plants or left to evaporate from trays.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

All marijuana waste material will be ground up and mixed with other compostable food waste, yard waste, vegetable oils, or with non-food paper waste or cardboard until the resulting mixture is less than fifty percent (50%) marijuana waste by volume. AMCO will be notified three (3) days before rendering unusable via email (which will include the waste weight amount and if it is a large amount of waste, identification as to where the waste derived from aka Harvest Batch Numbers or plant tag numbers if, for example, a plant "herms" out) and waste destruction will be accounted for in Metrc as well.

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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

Bodhi Tree Wellness expects it will create marijuana waste such as stems, stalks, fan leaves, water run off, etc) will render waste unusable by grinding solids and incorporating the material with either non-compostable or compostable wastes so that the resulting mixture is at least fifty percent (50%) non-marijuana. After flagging and logging material for disposal in Metrc, and giving AMCO and Enforcement three (3) day notice, authorized agents will use paper waste, plastic waste, cardboard waste, soil, food waste, yard waste, and/or vegetable-based grease or oils, and grind the material with the marijuana waste. All waste material will be secured in designated storage within the facility,separate from all other marijuana products, until such time it is delivered to the waste disposal company, or used as compost for private residence on site. Travis or the designated employee will inspect the final mixture to ensure it is composed of no more than fifty percent (50%) marijuana by volume, and will record the composition of the mixture in the disposal log.

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	☑	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	☑	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	☑	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	☑	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	☑	☐

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Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

A Metrc generated transport manifest will accompany all marijuana in transit. Bodhi Tree Wellness will send a copy of the manifest with the marijuana, and file an additional copy on the premises as a business record. The manifest will document the strain name, type of product, batch number, weight, name of the transporter and handler's ID, time of departure and expected delivery, and the make, model, and license plate of the transporting vehicle. The transport vehicle will travel directly between destinations without making any unnecessary stops, and marijuana will be sealed in not more than five (5) pound containers inside a locked storage compartment within the vehicle or bed of a truck for wholesale transactions and up to one pound containers for re-sale by retailers without re-packaging. At no time during transit will marijuana be visible outside the vehicle. The shipping container will have a label stating that a licensed testing facility has tested each batch in the shipment, and list: (1) the date of final testing; (2) the cannabinoid potency profile, expressed as a range of percentages that extends from the lowest percentage to highest percentage of concentration for each cannabinoid listed from every test conducted on that strain of marijuana from the same marijuana cultivation facility within the last three months; (3) a statement listing the results of microbial testing; and (4) a statement listing the contaminants for which the marijuana was tested, including molds, mildew, filth, herbicides, pesticides, fungicides, and harmful chemicals. Any packaging done at the facility will be performed in an area specifically set aside for packaging and monitored with 24 hour surveillance. Packaging will be uniform with labels secure and prominently displayed. The facility will use certified scales in compliance with the Alaska Weights and Measures Act, and will maintain registration and inspection reports at the facility. After agents package marijuana they will be placed in sanitized, air-tight containers, labeled with all compliant labeling information, and given a barcode for the inventory control system. Plastic packaging will be heat-sealed without an easy-open tab, dimple, corner, or flap. Packaged marijuana will be stored in a secured area until ready for transport. All packaging will be inspected, accepted or rejected, and recorded in the log, and the on site manager will check all final packages to ensure that they will secure marijuana from contamination and not impart toxic or deleterious substances. Labels will include: (1) the name and license number of the cultivation facility; (2) the date the marijuana was harvested; (3) the harvest batch number assigned to the marijuana; (4) the date the marijuana was packaged; (5) the net weight and the quantity of usable marijuana packaged in a standard of measure compatible with the inventory tracking system; (6) a complete list of all pesticides, fungicides, and herbicides used in the cultivation of the marijuana. Travis may contract with a third-party transport company and will ensure they have their marijuana handler permits.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

Any vehicle transporting marijuana will be unmarked and inconspicuous. Vehicles that will be used for transportation of marijuana will contain a secure and sanitary area affixed to the inside or attached to the transportation vehicle that will lock and will ensure the marijuana cannot be seen by anyone from outside of the transportation vehicle. The secure storage area affixed to the transportation vehicle will be sanitized before and after each use. Prior to departure,a manager or Travis will ensure all marijuana is in sealed packages, and locked in the safe and secure storage compartment in the transport vehicle. All employees will be trained and will understand that under no circumstances, unless otherwise instructed by law enforcement, shall a sealed package containing marijuana be opened during transportation. The vehicle storage box will be a large rectangular industrial container mounted and secured within the vehicle, accessible by a combination lock or commercial grade key lock. The structure will be formed of steel, hard plastic, or like materials.

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Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

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(Additional Space as Needed):

Cultivator: **Bodhi Tree Wellness** **License No**: **14178**
Harvest Batch No: ECBD12.8.17 **Package No**: 1A405030001B5000000789
Net Weight: 454g Flower **Strain:** Wino
Testing Facility: XYZ Testing **License No:** 12345
THC: 12.87% **THCA:** 13.94% **CBD:** 0.1% **CBDA:** 0.03% **CBN:** 0.01%
Microbial Test: Passed **Fungicides:** None **Pesticides:** None **Herbicides:** None
Fertilizers: General Hydroponics **Soil Amendment:** None
Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

*or similar format and content

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Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

Bodhi Tree Wellness will not be open to the public and will not post any signs with the business name.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	☐	☐
Promotes excessive consumption	☐	☐
Represents that the use of marijuana has curative or therapeutic effects	☐	☐
Depicts a person under the age of 21 consuming marijuana	☐	☐
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	☐	☐

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No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	☐	☐
On or in a public transit vehicle or public transit shelter	☐	☐
On or in a publicly owned or operated property	☐	☐
Within 1000 feet of a substance abuse or treatment facility	☐	☐
On a campus for post-secondary education	☐	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	☐	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	☐	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	☐	☐

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Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

At no time will a person under the age of twenty one (21) be permitted on the premises. If at any time an agent suspects that a person on property is under 21, the employee will have the individual escorted off the premises immediately, notifying law enforcement when necessary. The front entrance door will have a sign posted stating "No one under 21 years of age allowed". All individuals granted access to the facility will enter the facility through the front entrance door and check in with the designated security agent. All entrants will be required to present a valid photo identification showing that they are twenty one (21) years of age or older. A valid form of identification will include: (1) an unexpired, unaltered passport; (2) an unexpired, unaltered driver's license; instruction permit, or identification card of any state or territory of the United States, the District of Columbia, or a province of Canada; and (3) an identification card issued by a federal or state agency authorized to issue a driver's license or identification card. Employees will be trained to spot inconsistencies and signs of forgery in IDs, and will have an ID guide on hand to help recognize IDs from other states and countries. The facility will refuse entrance to all visitors who fail to produce photo identification, regardless of how old they appear or how familiar they are with the potential visitor.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Travis Webb
Printed name

Subscribed and sworn to before me this 30 day of August, 2017.

CHRISTINA THIBODEAUX
Notary Public
State of Alaska
My Commission Expires Mar 31, 2021

Christina Thibodeaux
Notary Public in and for the State of Alaska.

My commission expires: March 31, 2021

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