THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 31, 2018

The Happy Harvest Company, LLC
DBA: The Happy Harvest Company, LLC
Via email: charleneoman70@gmail.com

Re: Limited Marijuana Cultivation Facility #14736

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.** Please be sure to read the entire letter.

- **Online Application**
  - John Funk needs to be under Entity Officials in the online application. I have rolled the application back to "New" status so that his name can be moved up (done through your MyAlaska). ALSO, verify the community council and correct it accordingly, I don't think Big Lake is the community council of this area.
  - Once you have updated and resubmitted the online application as mentioned above, the system will generate an updated Public Notice (both Charles and John should be under Entity Officials) which you will need for part of your corrections.

- **MJ-01 Operating Plan**
  - Page 2, second box: expand upon your answer and describe how you will comply with the licensee/employee/agent to visitor ratio.
  - Page 9: your answer to this box was not thorough. Re-review 3 AAC 306.755 and thoroughly explain how you will comply with the regulation. Address both physical and electronic records.
  - Page 11: other than the requirement of having a marijuana handler permit, will you have any in-house training for employees? Please explain in the box.
  - Page 12, first box: I am not quite following your process for rendering marijuana waste unusable and disposing of it. For example, you are not stating where you are going to hold the marijuana waste during the 3-day waiting period. Please re-review 3 AAC 306.740 and clearly explain how you will comply with the regulation. Additionally, the 3-day notice before rendering the marijuana waste unusable must be given in writing by email to AMCO enforcement as Metrc does not currently have that capability. Please make sure these pages are congruent with page 4 of MJ-04.
  - Page 15, first box: re-review 3 AAC 306.470, 3 AAC 306.475, and 3 AAC 306.750 and explain further how you will comply with those regulations. ALSO, please provide a sample label(s) (including logo if you will have one) that shows how you will comply with these regulations.

- **MJ-02 Premises Diagram**
  - The diagrams you submitted are a little confusing. Please submit diagram(s) that clearly show the following:
    - Describe what type of structure the premises is
    - Remove cameras
    - Clearly outline, color code, and label licensed premises and restricted access areas.
    - Show surveillance room/area
    - Label the floors (which one is number 1, which one is number 2)
    - Show entrance(s), and exit(s)
    - Walls, partitions, counters
    - Dimensions in general, dimensions interior rooms, dimensions of the tables you are using to grow
    - Interior layout of the premises, including any enclosed rooms within the premises
    - You state you will have 15 tables, I only count 14
    - Please make sure that your diagram(s) are congruent with your description on page 2 of MJ-04.

- **MJ-04 Cultivation Supplemental**
  - Page 2: make sure that what you describe in this box is consistent with MJ-02. You mention 15 tables, but I count 14.
  - Page 5: the answer in this box was not through, please re-review 3 AAC 306.455 and thoroughly describe how you will comply with the regulation.

- **MJ-07 Public Notice Posting Affidavit**
  - Re-post the updated Public Notice as mentioned above, under Online Application, at both the location of the proposed premises and another conspicuous location (Carrs bulleting board is fine).
  - I will need a new MJ-07 completed and signed in front of a notary.

- **MJ-08 Local Government Notice Affidavit**
  - Re-notify the Mat-Su Borough by providing a copy the updated Public Notice as mentioned above, under Online Application. ALSO, notify the correct community council by providing a copy of the updated Public Notice.
  - I will need a new MJ-08 completed and singed in front of a notary.

- **Proof of Possession for Proposed Premises**
  - The lease you submitted is inadequate, it is page 15 of a 16-page document, it is Exhibit F to some document, and the tenant must be The Happy Harvest Company, **LLC**.
  - Please submit a legally binding lease (google that term or contact an attorney), the lease must include the following:
    - An acknowledgement from the landlord/lessor that the premises will be used as marijuana establishment, and

- A clause that the landlord/lessor will not remove from the premises or take possession of marijuana, and AMCO enforcement will be contacted (usually under the "Default" section of the lease)

- **Entity Documents**
  - Please file your biennial report with Division of Corporations https://www.commerce.alaska.gov/cbp/main/Search/EntityDetail/10057127
  - Please provide The Happy Harvest Company, LLC's Operating Agreement.

- **Miscellaneous**
  - You have two other applications initiated at the same location, numbers 15042 & 13213. Can you verify that I can void these two applications.

- **Applicant's Residency**
  - Charles and John, will you be applying for the Permanent Fund Dividend this year? If so, is it possible that you can do it right away, then let me know. If you are not applying then let me know so I can send you an MJ-18.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov