THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

February 28, 2018

High Tide Farms, LLC
DBA: High Tide Farms, LLC
Via email: kyle.lutz21@gmail.com

Re: Marijuana Concentrate Manufacturing Facility #12482

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.** Please be sure to read the entire letter.

- **MJ-01 Operating Plan**
  - Page 3, first box: expand upon your answer to this box and describe what information you will be logging of a visitor.
  - Page 3, second box: provide a sample identification that you will produce for licensee/employee/agent. It was not submitted with the application.
  - Pages 12-13: the answers in these boxes need to be tailored to the type of license this application is for. The answers sound like answers to a cultivation facility, this is an application for a marijuana concentrate manufacturing facility.

- **MJ-02 Premises Diagram**
  - Please provide a google-like aerial view map/diagram that clearly labels the building in which this marijuana concentrate manufacturing will be. The same diagram needs to show what surrounds the building and the property (what other businesses, buildings, etc.), please label it.
  - On the diagram you submitted, I see two separate sections outlined yellow. Now, the licensed premises of any type of marijuana establishment license must be contiguous, meaning, in this case, you must be able to do all the functions of a marijuana concentrate manufacturing facility within its licensed premises without having to go out of its licensed premises, or crossing another licensed premises (in this case possibly you cultivation facility). That said, please submit a diagram that shows the following:
    - the marijuana concentrate manufacturing facility's proposed licensed premises, outlined in color and labeled licensed premises and restricted access area.
    - interior layout of the proposed marijuana concentrate manufacturing facility.
    - Interior layout of any enclosed room within the marijuana concentrate manufacturing facility.
    - Identify entrances, walls, partitions, counters, windows, storage area(s) of the marijuana concentrate manufacturing facility.
    - Entrance(s)/Exit(s)

- I will also need the overall diagram of the building in which you need to show the marijuana cultivation facility's licensed premises in relation to the proposed marijuana concentrate manufacturing facility.
- Please also describe the type of structure on the diagram

- **MJ-05 Manufacturing Supplemental**
  - Page 1, section 1: context of "Licensee" is the name of the LLC. Please correct.
  - Page 2, the box: Super Charged Flower and Trim Joints cannot be manufactured by a Marijuana Concentrate Manufacturing Facility. Please remove that from this box, and the product itself from the application.
  - Page 6: the text in this box did not come through all the way. You may need to adjust it on your side first, then resend it.

  - **Product: Rosin Extract**
    - On your revised MJ-05 you did not include a photo of the expected appearance of the final product. Please provide a color picture.
    - In addition to the explanation of the packaging description you provide on page 5, you need to provide photos or graphic representation of the packaging you intend to use.
    - The sample label requested on page 5 should be a true representation of the actual label that you will produce to comply with 3 AAC 306.570 including any logo(s) you will be using.

  - **Product: Super Charged Flower/Trim Joints**
    - A marijuana concentrate manufacturing facility may not manufacture this product. It will be removed from your application.

  - **Product: Bubble Hash**
    - On your revised MJ-05 you did not include a photo of the expected appearance of the final product. Please provide a color picture.
    - In addition to the explanation of the packaging description you provide on page 5, you need to provide photos or graphic representation of the packaging you intend to use.
    - The sample label requested on page 5 should be a true representation of the actual label that you will produce to comply with 3 AAC 306.570 including any logo(s) you will be using.

  - **Rosin Vape Juice**
    - On your revised MJ-05 you did not include a photo of the expected appearance of the final product. Please provide a color picture.
    - In addition to the explanation of the packaging description you provide on page 5, you need to provide photos or graphic representation of the packaging you intend to use.
    - The sample label requested on page 5 should be a true representation of the actual label that you will produce to comply with 3 AAC 306.570 including any logo(s) you will be using.

- **Rosin Crumble**
  - On your revised MJ-05 you did not include a photo of the expected appearance of the final product. Please provide a color picture.
  - In addition to the explanation of the packaging description you provide on page 5, you need to provide photos or graphic representation of the packaging you intend to use.
  - The sample label requested on page 5 should be a true representation of the actual label that you will produce to comply with 3 AAC 306.570 including any logo(s) you will be using.

- **Proof of Possession for Proposed Premises**
  - Please accordingly incorporate in the lease the following:
    - Landlord/lessor may not remove from the premises or take possession of marijuana or marijuana products, and AMCO enforcement will be contacted (usually under the "Default" section).
    - All parties' signatures and/or initials must be present on the lease accordingly.

- **Entity Documents**
  - Please provide the High Tide Farms, LLC's Operating Agreement.

- **Food Permit Application**
  - Did you submit the application for food establishment permit to the Department of Environmental Conservation? You submitted a copy to us, but it is not stamped as received. Please provide a copy of the application where it is stamped as received.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov