



## MEMORANDUM

TO: Mark Springer, Chair, and  
Members of the Board

DATE: April 4, 2018

FROM: Erika McConnell, Director  
Marijuana Control Board

RE: Regulations Project – Extend Video  
Storage Retention Time

**Summary:** This regulation extends the length of time that video surveillance footage must be kept, as the Enforcement Unit has found that 40 days is insufficient to properly investigate complaints. Mr. Hoelscher stated in his November 2017 enforcement report that AMCO receives reports after the 40 day retention period has passed of potential violations occurring on licensed premises.

**Recommendation:** Put out for public comment.

3 AAC 306.720(e) is amended to read:

(e) Each surveillance recording must be preserved for a minimum of 120[40] days, in a format that can be easily accessed for viewing. All recorded images must clearly and accurately display the time and date, and must be archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated. After 120[40] days, a marijuana establishment may erase video recordings, unless the licensee knows or should know of any pending criminal, civil, or administrative investigation for which the video recording may contain relevant information. (am \_\_\_\_\_, Register \_\_\_\_\_)