From:	kara jurczak
To:	Marijuana Licensing (CED sponsored)
Subject:	Re: Follow up on corrections received between 5.23.18 and 5.24.18-Peak Analytical, LLC license #15590
Date:	Monday, May 28, 2018 10:58:19 AM
Attachments:	Peak Analytical LLC Operating Agreement.pdf Lease Agreement_2208 Tongass Ave_2017-2022.pdf Premises Diagram_Revised.pdf

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Jane,

Per your request please find attached revised documents:

LLC Operating Agreement
Commercial Lease Agreement
Premises Diagram-5pages

I hope you had a good holiday weekend.

Kara Jurczak
Peak Analytical LLC
907-254-9808

From: kara jurczak
Sent: Friday, May 25, 2018 4:04 PM
To: Marijuana Licensing (CED sponsored)
Subject: Re: Follow up on corrections received between 5.23.18 and 5.24.18-Peak Analytical, LLC license #15590

Jane,

See attached email from the City of Ketchikan that describes the distinction between premises address (2208 Tongass Ave) and legal description (Unit G-4 Tongass Tower). Every marijuana licensee premises has a legal description, but they are not listed on the application; as is the case with my application, where I used the physical address instead of legal description. To be clear, the address 2208 Tongass Ave is uniquely for my premises; every other business in the building also has a unique physical address assigned to their premises by the City of Ketchikan.

The lease also references the physical address (see attached). If it would help, I can simply delete the legal description from the lease and solely use the physical address?

Does this clarify things and alleviate the need to use my legal description in the application papers?

Kara Jurczak
Peak Analytical LLC
907-254-9808

From: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Sent: Friday, May 25, 2018 10:52 AM
To: kara jurczak
Cc: Marijuana Licensing (CED sponsored)
Subject: Follow up on corrections received between 5.23.18 and 5.24.18-Peak Analytical, LLC license #15590

Kara,

I reviewed the correction received, the application still incomplete. This email does not extend the 90-day deadline referenced in the incomplete notice to get this application complete, that deadline is 8/15/18.

The LLC's Operating Agreement needs hand signatures of both members.
On diagrams 3 & 4, I still do not see the what outlines the licensed premises (is it the red outline?). Assuming that it is the red outline, that outline must be **tightly** around the perimeter of the licensed premises (no gaps).
You also talk about a unit number in a 11-story condominium which you did not include on your proposed licensed premises address on all your documents including your newspaper ad. This is a fixable but a set back to the progress of your application.
The lease lists a unit number which was you did not include on the address of your proposed licensed premises.
Can you please verify that the unit number for this proposed marijuana testing facility is G-4 so I can update the record and send you another email with more corrections to address.

Call me if you have any questions.

Thank you

Jane P Sawyer
Occupational Licensing Examiner|Alcohol & Marijuana Control Office
550 W 7th Avenue, Ste. 1600, Anchorage, AK 99501| 907-269-0350