THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

May 17, 2018

Peak Analytical, LLC
DBA: Peak Analytical, LLC
Via email: sales@peakanalyticalak.com

Re: Marijuana Testing Facility License #15590

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.** Please be sure to read the entire letter.

- **MJ-00 Application Certifications**
  - Please fill out new MJ-00 for each of you. The ones you submitted are unusable for the following reason(s):
    - You sent the forms in fillable PDFs format and for some reason when I tried to convert them into non-fillable PDFs the information you had entered disappeared.
    - The initials on the boxes must be hand initials not computer text.
    - When re-submitting, please convert your fillable PDFs into non-fillable PDFs, then send them.

- **MJ-01 Operating Plan**
  - Please, do not send me a fillable PDF.
  - The context of "Licensee" on section 1 is the name of the LLC.
  - Page 7, first box: you mention a diagram that has depictions of cameras/surveillance. Please note that this diagram will not be put in the packet (see below under MJ-02).
  - Page 12, first box: will there be any liquid waste? Please expand upon your answer to this box.

- **MJ-02 Premises Diagram**
  - The context of "Licensee" on section 1 is the name of the LLC.
  - Diagram 3: please remove any depiction of cameras.
  - Diagram 4: are you sure you want motion sensors and alarm system stuff depicted on your diagram?
  - Diagram 5 (decent diagram, just little more work):
    - What type of structure is it? Indicate it on the diagram.
    - Please depict the loft in this diagram.
    - Outline in color the perimeter of the licensed premises which should enclose the restricted access area (I see the shaded area is restricted access area).

        - Remove the shade on the bathroom (it should be licensed premises, but not restricted access area).
        - Provide a more detailed interior layout.

- **MJ-06 Testing Supplemental**
    - Please resubmit MJ-06. The one you submitted was unusable for the following reason(s):
        - You sent the form in fillable PDF format and for some reason when I tried to convert it into non-fillable PDF (because we have to) some of the information you had entered disappeared. Please re-submit the entire MJ-06 addressing the following:
            - The context of "Licensee" on section 1 is the name of the LLC.
            - Page 3: although the SOP Manual will be included as an attachment to this application, it may not be in lieu of providing an answer in the box. Please use this box provide your answer, and use page 8 for additional space.

- **MJ-07 Public Notice Posting Affidavit**
    - The context of "Licensee" on section 1 is the name of the LLC.

- **MJ-08 Local Government Notice Affidavit**
    - The context of "Licensee" on section 1 is the name of the LLC. Please correct on both MJ-08s (I do need both MJ-08s).

- **MJ-09 Statement of Financial Interest**
    - Please fill out new MJ-09 for each of you. The ones you submitted are unusable for the following reason(s):
        - The context of "Licensee" on section 1 is the name of the LLC.
        - You sent the forms in fillable PDFs format and for some reason when I tried to convert them into non-fillable PDFs the information you had entered disappeared.
        - When re-submitting, please convert your fillable PDFs into non-fillable PDFs then, send them.

- **Entity Documents**
    - Please provide the LLC's Operating Agreement.

- **Proof of Possession for Proposed Premises**
    - The Warranty Deed is inadequate to prove that Peak Analytical, LLC has right to possession of the proposed premises. Please provide proof that Peak Analytical, LLC has right to possession.
    - If you are going to provide a commercial lease, the lease must be a legally binding lease and it should include the following:
        - An acknowledgment from the landlord/lessor that the premises will be used as a marijuana establishment, and
        - A disclaimer that the landlord/lessor may not take possession or remove marijuana from the premises and AMCO will be contacted (this is usually under the "Default" section).

It is very important that you submit the above corrections and/or documents as soon as possible. AMCO staff needs adequate time to review the documents and determine if additional corrections and/or documents are necessary to complete your application. If you fail to complete this application within 90 days of the date of this notice, you must file a new application and pay a new fee, per 3 AAC 306.025(f).

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov