THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

March 8, 2018

Justin Bacher/ Charles Campbell
DBA: AK Cultivations
Via email: akcultivations@gmail.com

Re: Limited Marijuana Cultivation Facility #13310

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. Per our conversation with Justin, it appears that you submitted your Online Application incorrectly. The following items need to be corrected and/or resubmitted**.** Please be sure to read the entire letter.

- **Online Application**
  - Obtain a new business license through Division of Corporations. This business license must show that the owner is the Limited Partnership https://www.commerce.alaska.gov/web/cbpl/
  - When you obtain the new business license give me a call or email me with the business license number so I can change it in the system. I will then roll the application back to "New" status so that you can amend the online application. Updated Public Notice, Advertisement Notice, and Cover Page will generate; you will need these for your corrections.
  - Please note that I am not familiar with the entire process of forming entities or applying for business licenses with Division of Corporations. You will need to contact them if you have questions.
  - **The above needs to happen first before you try to correct pages of MJ forms.**

- **MJ-00 Application Certifications**
  - Submit new MJ-00 for each of you. Please note that the context of "Licensee" in Section 1 of this form is the name of the Limited Partnership. Use your updated cover page to guide you in this section.

- **MJ-01 Operating Plan**
  - Page 1, Section 1: the "Licensee" portion is the name of the Limited Partnership.
  - Page 2, first box:
    - According to 3 AAC 306.710 Restricted access areas, each entrance to a restricted access area must be marked by a sign that says "Restricted access area.

Visitors must be escorted." Please correct accordingly.
    - The portion referring to the front porch of the building is a bit confusing. Are you referring to the front porch of the house or the front porch of the licensed premises? Please reword and fix accordingly.
  - Page 2, second box:
    - In the first sentence, there is a word that is illegible; it appears to say, "cnteral". Please correct accordingly.
    - Please accordingly incorporate in the Operating Plan the following: a marijuana establishment shall limit the number of visitors to not more than five visitors for each licensee, employee, or agent of the licensee who is actively engaged in supervising those visitors.
  - Page 3, second box: there was no attachment to the MJ-01 Operating Plan. Please attach the document.
  - Page 5, first box: please include in your answer your policies and procedures for preventing diversion of marijuana or marijuana product by employees.
  - Page 12-13: please re-review 3 AAC 306.740 and adjust your answers accordingly. For example, you are not describing how you will store and manage the waste during the three-day waiting period. The marijuana waste must be ground to render it unusable and the three-day notice to AMCO must be given before the marijuana waste is rendered unusable. Also, you do not mention your disposal process.
  - Page 15, first box: please re-review 3 AAC 306.470 & 3 AAC 306.475 and expand upon your answer to this box describing how you will meet those regulations.

- **MJ-02 Premises Diagram**
  - Please provide a google-like, zoomed in, aerial view diagram/map of the building in which this cultivation premises will be. In that aerial view, you need to clearly show the building and what surrounds that building (what business, other buildings, streets, etc.), please label it.
  - The diagram you submitted of the proposed cultivation facility needs some work, please show the following (more questions may come up once we receive a new diagram from you):
    - Outline the entire perimeter of the proposed licensed premises and restricted access area (use separate colors and labels).
    - Please clearly label the entrances, exits, and storage areas.
    - The dimensions spaces/tables under cultivation are difficult to read. Please submit an enlarged diagram or clearly put the dimensions on the current diagram (on one diagram, please clearly include the specific dimensions of the areas under cultivation and of the entire proposed licensed premises; the submitted diagrams before construction will not be used for the dimensions).
    - Remove the cameras from the diagram.
    - The yellow font is difficult to read; please correct accordingly.
    - Page 2, Section 3 of the MJ-04 will need to be answered in order to compare the calculations with the diagram.
    - On your diagram, you show 5''X8'' spaces/tables. As is, you are showing 5 inch by 8 inch tables. One apostrophe means foot/feet. Please correct accordingly.

- **MJ-04 Cultivation Supplemental**
  - Page 1, Section 1: the "Licensee" portion is the name of the Limited Partnership.
  - Page 2, Section 3: Please provide a detailed answer in this box that is congruent with the diagram from MJ-02.
  - Page 3, second box: What kind of fertilizers will be used? What, if any, chemicals will be used?
  - Page 3, third box: please expand upon your answer and make sure to answer the entire question.
  - Page 4, first box: your answer does not really answer the waste disposal arrangements. Please fix accordingly. Also, please make sure that this box is congruent with pages 12-13 of MJ-01.
  - Page 6: please provide a sample of the label(s) (including logo(s) if you will have one) of how you will comply with the labeling and packaging under 3 AAC 306.470 & 3 AAC 306.475.

- **MJ-07 Public Notice Posting Affidavit**
  - You will need to re-post. Post the updated Public Notice at the proposed location and another conspicuous location for ten days. I will need a new MJ-07 filled out and signed in front of a notary after the posting has been done.
  - Use your cover page to guide you with section 1 of this form.

- **MJ-08 Local Government Notice Affidavit**
  - Notify your local government with the updated Public Notice which by now should be updated. I will need a new MJ-08 filled out and signed in front of a notary.
  - Use your cover page to guide you with section 1 of this form.
  - Please note- the Community Council must be the name of the Community Council, not the name of an individual.

- **MJ-09 Local Government Notice Affidavit**
  - Submit new MJ-09 for each of you. Please note that the context of "Licensee" in Section 1 of this form is the name of the Limited Partnership. Use your updated cover page to guide you in this section.

- **Publisher's Affidavit**
  - You will need to re-advertise. Take the updated Advertisement Notice to a newspaper of regular circulation and advertise once a week for three consecutive weeks, like you did with the original application. Then, please submit a new Publisher's Affidavit with a copy of the newspaper clipping.

- **Proof of Possession for Proposed Premises**
  - I will need proof of right to possession for the Limited Partnership. I know you submitted a warranty deed, but we need proof that the Limited Partnership has the right to the proposed premises.
  - If you are going to provide a commercial lease, the lease must be a legally binding lease and it should include the following:

- An acknowledgment from the landlord/lessor that the premises will be used as a marijuana establishment, and
- A disclaimer that the landlord/lessor may not take possession or remove marijuana from the premises and AMCO will be contacted (this is usually under the "Default" section).

- **Entity Documents**
  - Please submit a copy of the Limited Partnership Agreement which includes the name of each general or managing partner, and a list of all partners with the percentage of ownership of each partner.

- **Applicant's Residency**
  - Charles, will you be applying for the Permanent Fund Dividend this year? If so, is it possible that you can do it right away, then let me know? If you are not applying then let me know so I can send you form MJ-18.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Respectfully,

Jacqlene Drulis, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov