Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Baked Alaska LLC	**License Number:**	15800		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	Baked Alaska LLC				
Premises Address:	2745 Hanson Road, Unit B				
City:	Fairbanks	**State:**	ALASKA	**ZIP:**	99709

Mailing Address:	PO Box 83573				
City:	Fairbanks	**State:**	ALASH	**ZIP:**	99708

Primary Contact:	Audrey Ranstead		
Main Phone:	907-460-1903	**Cell Phone:**	907-460-1903
Email:	bagelsandbrew@outlook.com		

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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

All entrances to the building will remain locked at all times and will be monitored with security cameras. Signs stating "Restricted Access Area" "Employees Only" and "All Visitors Must be Escorted" will be posted on the building. Visitors will need clearance from a Baked Alaska LLC owner or employee before entering the facility. All entrances will remain well-lit at all times of the day and night.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Visitors will be cleared before entering the facility. All visitors must provide proof of valid government issued identification upon arrival and must be 21 and over. All visitors with appropriate identification will be logged into Baked Alaska LLC visitor log. All visitors will be required to log in their name, arrival and departure time, their reason for visiting the facility and provide a signature. Visitors will obtain a Visitor ID badge to be worn, at all times, until signed out. Visitors will not be allowed to carry purses, backpacks, duffel bags or large coats on their person during their visit. All visitors will be escorted through the facility by an authorized licensee or employee. Baked Alaska LLC will limit the number of visitors to no more than 5 visitors for each licensee or employee who is actively engaged in supervising those visitors. Visitors will be required to leave the premises once the visit is over.

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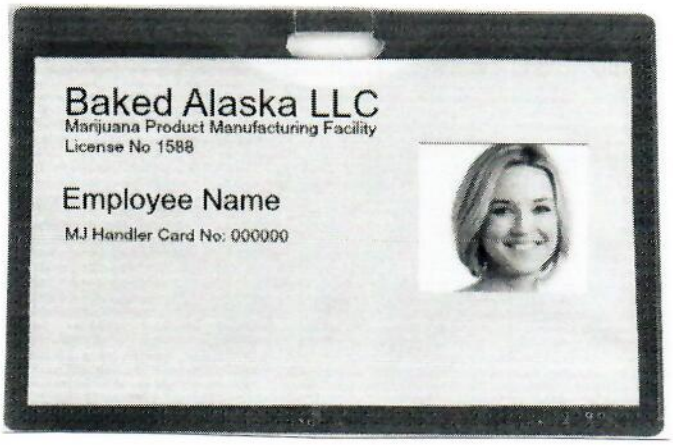
Describe your recordkeeping of visitors who are escorted into restricted access areas:

Identification will be scanned and saved into Baked Alaska LLC electronic records and a hard copy will be printed and stored on site. Visitors will be required to log their date of visit, arrival and departure time, print and sign their name, as well as provide their reason for visiting the facility. The visitor log book will be stored on site in the Baked Alaska LLC secured office. Baked Alaska LLC will retain visitor's log information for 3 years.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:



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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

The entrance gate will be lit with a commercial grade flood light on a timer. This light will remain lit during dark business hours. Each entrance to the facility will also be outfitted with commercial grade motion activated flood lights. Although these lights will be motion activated, they will also remain on a switch and will remain on at all times during dark business hours to ensure that all entrances are lit and security cameras can accurately record during all hours of the day and night. All lights will be calibrated to shine at their maximum range and will allow the security cameras to record clearly up to twenty feet. This will ensure that all entrances are properly lit at all times and that proper and high-quality surveillance is achieved.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

The building has been scrutinized by Vivint Smart Business Security Systems. An alarm system, security cameras, a doorbell camera, door locks, door sensors, smoke detectors, and lights have all been installed to ensure compliance with state security regulations for marijuana manufacturing. Exterior doors have door/window contacts that once separated will trip an alarm. A code is required to be input into the keypad controller to disable the alarm. If the correct code is not input into the keypad controller before the specified time has elapsed (60 seconds), the system automatically calls local law enforcement. Motion detectors will be used in the manufacturing facility that will trigger the alarm as well. This security system notifies the owners of any emergency on their smart phone and notifies local law enforcement and fire departments. The cameras and playback are accessible on the smart phones 24 hours a day. The doorbell camera notifies employees when a visitor is at the door and displays the video on the security hub panel located inside the facility. All security measures will have battery backup.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

When Baked Alaska LLC is closed, the alarm system will be activated to ensure the exterior doors and windows are secure. Door and window contacts must be closed before the alarm system can be activated by inputing a code into the keypad. The keypad code is necessary to activate and deactivate the alarm. Video surveillance can be reviewed remotely from smart phones 24 hours a day. If a security threat is determined, the owners and/or employees of Baked Alaska LLC will coordinate with law enforcement on the steps that need to be taken.

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

All employees will have criminal background checks to ensure they are of good moral character, and all must also obtain a Marijuana Handler Card. Baked Alaska LLC will not accept marijuana or marijuana products without a valid transport manifest generated from the marijuana inventory tracking system of licensed marijuana establishments that supply the marijuana or marijuana product. We will track any marijuana or marijuana products received for use in our marijuana products and we will reconcile each transaction using METRC at the close of each business day. The marijuana will be stored in a locked, secure, dry location within the facility until it is used to produce edibles. All employees will be monitored closely by surveillance cameras. All products manufactured will be accounted for by being labeled with batch/ lot numbers. A sample from each batch produced will be sent to a marijuana testing facility with a travel manifest. This batch will be packaged, labeled with a METRC label, and stored in locked, secure storage room. Once the sample is cleared through the testing facility, labels will be made and placed on the packaged edibles and stored in a locked, secured storage room until sent to licensed retail stores. CONTINUED ON PAGE 19 board approved products

board approved products

Describe your policies and procedures for preventing loitering:

As a manufacturing facility, Baked Alaska LLC does not plan to have any individual or groups on the premises who are not authorized to be there. Clear signs stating the importance of "NO Loitering" will be clearly posted at the entrances and around the premises. As mentioned before, all entrances will be clearly lit and monitored by security cameras. In the event an individual or group is found to be loitering, the proper procedures will be taken by Baked Alaska LLC employees to contact local law enforcement.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Security devices that Baked Alaska LLC will use will be interior motion sensors, glass break sensors, door and window contacts, panic, and hold up alarm devices. All employees will be properly trained to use all security devises installed. As mentioned before, all employees will be required to keep all entrances locked at all times.

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Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

All licensees, employees, or agents will be able to communicate with the security system and local law enforcement through the security system installed at the facility. Employees and/or licensees will be required to inform said agencies of any unauthorized breach or security risk, as well as provide a detailed log of any security breach that occurred during the work period in the Baked Alaska LLC record log.

Baked Alaska LLC licensees, employees or agents will review the video surveillance, evaluate the threat and coordinate with local law enforcement for apprehension and prosecution. The video surveillance will be available to law enforcement if needed.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	☑	☐
Both the interior and exterior of each entrance to the facility	☑	☐
Each point of sale area	☑	☐

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	☑	☐
Clearly and accurately displays the time and date	☑	☐
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	☑	☐

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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Surveillance cameras have been placed on the building at each entrance in order to capture a complete view of individuals approaching the building. The building flood lights provide ample lighting to be able to record faces within 20 feet. At the main entrance a doorbell camera has also been installed. This camera gives a clear view of any individual who has approached the entrance and notifies all employees of the individual with a notification on their smart phone, on the security control panel and by a doorbell sound. Security cameras have also been placed to monitor the parking spaces outside and down each side of the building (same cameras that monitor the exterior entrances). Inside the facility, security cameras have been placed on all sides of the production facility, ensuring that every angle is monitored at all times and that each individual outside or inside the facility is clearly seen and identified.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

Video monitors and security recording equipment will be housed in the surveillance room. It will be locked by a safe lock system. The room can only be accessed by owners and authorized employees who can provide a code to unlock the room. This room will only be accessible by authorized personnel who can escort local law enforcement and an agent of the board if necessary. Baked Alaska LLC will always have an authorized employee with access credentials to the security room on staff at all times. In addition, all video surveillance records will also be stored and saved at a separate off-site location, in the even the 'on-site' security room is compromised.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	☑	☐
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	☑	☐
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	☑	☐
Video surveillance records are stored off-site	☑	☐

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Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	☑	☐
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	☑	☐
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	☑	☐
Records related to advertising and marketing	☑	☐
A current diagram of the licensed premises including each restricted access area	☑	☐
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	☑	☐
All records normally retained for tax purposes	☑	☐
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	☑	☐
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	☑	☐

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A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All records will be stored in a locked cabinet on the premises. Backups will be stored electronically on an off-site server to prevent loss and destruction. Baked Alaska LLC will maintain all books and records to include financial books, inventory, surveillance, manifests and logs necessary to fully account for each business transaction conducted under its license for the current year of business and three preceding calendar years. Records for the last six months will be maintained on the marijuana establishments licensed premises; older records will be archived on and off premises. In addition, all records normally retained for tax purposes will be kept on-site and with Baked Alaska LLC's tax accountant. Baked Alaska LLC will maintain accurate and comprehensive inventory tracking records that account for all marijuana inventory activity.

Baked Alaska LLC will provide any records required to be kept on the licensed premises to an employee of the board upon request. Any record kept off premises will be provided to the board's employees no later than three business days after a request for the record. Baked Alaska LLC will exercise due diligence in preserving and maintaining all required records. Baked Alaska LLC fully understands that the loss of records and data, including electronically maintained records, does not excuse a violation. Baked Alaska LLC also fully understands that the board may determine a failure to retain records required under this section to be a license violation affecting public safety.

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Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	☑	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	☑	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

As mentioned, Baked Alaska LLC will employ METRC by Franwell to track all marijuana and marijuana products brought into the production facility as well as all marijuana and marijuana products that leave the facility. All of our employees will be trained by ~~Farewell~~ Franwell in the use of their software. All information will be updated daily and is easily shared, either by cloud access or file sharing, or with any system the AMCO board implements.

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Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	☑	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

All employees, licensees, and agents of Baked Alaska LLC will be required to take a state approved marijuana handlers course. Upon receiving their marijuana handlers certificate from the course provider and permit from the local AMCO office, Baked Alaska LLC will make digital copies of all employees, agents and licensees' permits and store them in the cloud, on-site and off-site. Baked Alaska LLC will also notify any employee, licensee or agent when their permit is soon to expire, so that the proper renewal procedures can be taken. All employees, licensees and agents who will work with food will also be required to obtain a State of Alaska food workers card. We will also have at least one Certified Food Protection Manager (CFPM) on staff. Further industry training will be provided at the expense of Baked Alaska LLC to include ~~by~~ but not limited to safety, technology, equipment use and maintenance, etc. Any all all state regulated training will be made mandatory by all Baked Alaska LLC employees once those resources are made available.

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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	☑	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

Any marijuana product that does not meet state testing requirements or the company's quality standards will be disposed of in a way that meets the State and Local regulations. Baked Alaska LLC will give the board notice via email to Enforcement and ~~METRIC~~ METRC not later than three days before rendering the waste unusable. Marijuana liquid waste will be stored in a grey water tank and rendered unusable by the mixture of at least 50% of other non-marijuana liquid waste including dish soap water, and other food liquid waste that happens in normal daily operations. Once rendered unusable, the liquid waste will be pumped out to be disposed of by a septic system company. Marijuana plant waste will be kept in a separate locked container inside the facility and will be rendered unusable by grinding up marijuana waste with other, at least 50% non-marijuana waste, before leaving the facility. Once rendered unusable, it will be delivered to the FNSB landfill. Any other materials or containers in contact with marijuana product that risk contamination will be stored in the same locked container within the facility, ground up, rendered unusable and delivered to the FNSB landfill. All disposal will be logged.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Marijuana waste will be made unusable by grinding the marijuana plant waste and mixing it with at least an equal amount of other materials such as paper, cardboard or plastic.

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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

Baked Alaska LLC understands that all marijuana plant waste materials will be handled and disposed of in accordance with state regulations, 3AAC 306.740. Marijuana waste will be logged into METRC at least three days prior to making it unusable. Waste material generated by food-based marijuana concentrate production includes leaves and stems that have NOT been processed with solvent or other hazardous chemicals will be made unusable by grinding the plant waste and mixing it with at least an equal amount of other compostable or non-compostable materials such as food waste, paper, cardboard or plastic prior to secured delivery to the FNSB landfill. This will be done inside the proposed location in a secure area. We will contact the FNSB landfill prior to delivering the marijuana waste to confirm that the waste will be accepted at the facility and to determine if the facility has additional acceptance requirements for the marijuana waste.

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	☑	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	☑	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	☑	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	☑	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	☑	☐

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Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

Products will be produced in an approved, licensed commercial kitchen. Each product will be individually packaged, labeled and tracked using appropriate and approved packaging methods and placed in a secured room within the production facility, designated for shipping which will be locked and will have 24/7 video surveillance. Baked Alaska LLC will comply with all required licensing and permits associated with food processing, handling and retail sales. Packaging will comply with all state and/or municipality mandates and/or regulations. All marijuana packaging will be uniform with labels secured and prominently displayed. Baked Alaska LLC will use certified scales in compliance with the Alaska Weights and Measures Act. All products produced by Baked Alaska LLC will be labeled with our business name and license number, the date the marijuana products were packaged, the net weight, quantity, serving size, test results and the date of expiration if perishable. The amount of thc in each serving and the total amount of thc per package will also be clearly stated on the label.

For all transports of products, Baked Alaska LLC will create a METRC transfer. In order to comply with 3 AAC 306.750, each trip manifest will include: strain name, type of product, batch number of product, amount/weight of product, name of the transporter (who will be required to carry their marijuana handlers card with them), the time of departure and expected time of delivery. The make, model number and license plate number of the transporting vehicle will also be on the manifest. The manifest will travel with the products at all times. No products will be directly visible and will be packaged, labeled and sealed inside the locked cargo compartment in the vehicle.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

Any and all transfers from our facility will be transported in a company vehicle with a separate and sealed locking cargo compartment. All marijuana products will be secured inside the cargo compartment made of unbreakable material (some form of metal or plastic), heated or cooled to a safe temperature for the marijuana products to be transported. The marijuana products will be locked inside the cargo compartment at all times during transportation. The driver, a Baked Alaska LLC employee, will have the combination or key to open the cargo compartment once it reaches its destination. All transfers will be accompanied by an approved manifest, traceability report, invoice for destination and receipt booklet for products received. Drivers will only be allowed to take a pre-determined route and will be required to transport directly to the approved destination without deviation except in case of an emergency and or otherwise directed by law enforcement. Any and all deviations of route will be immediately documented and such incidence will be immediately reported to Baked Alaska LLC management for immediate documentation and/or further directions and/or corrections.

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Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

One 8" x 11" sign with our business name, Baked Alaska LLC will be posted on the entry door to the production facility.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	✓	
Promotes excessive consumption	✓	
Represents that the use of marijuana has curative or therapeutic effects	✓	
Depicts a person under the age of 21 consuming marijuana	✓	
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	✓	

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Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	☑	☐
On or in a public transit vehicle or public transit shelter	☑	☐
On or in a publicly owned or operated property	☑	☐
Within 1000 feet of a substance abuse or treatment facility	☑	☐
On a campus for post-secondary education	☑	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	☑	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	☑	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	☑	☐

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Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

The entire building is a restricted access area and is not open to the public. All doors to the building will remained locked at all times. Signs stating "Restricted Access Area" "Employees Only" and "All Visitors Must be Escorted" will be posted on the building. Baked Alaska LLC requires all visitors to provide proof of valid government issued identification upon arrival and must be 21 before entering the building. If it is found that a visitor is under the age of 21, they will be escorted out of the building immediately. Any visitor who violates our visitor policy or attempts unauthorized access to the building will be reported to local law enforcement.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Audrey Ranstead
Signature of licensee

Audrey Ranstead
Printed name

Subscribed and sworn to before me this 13 day of December, 2017.

Notary Public in and for the State of Alaska.

My commission expires:

NOTARY PUBLIC
ERIN M. HAYES
STATE OF ALASKA
MY COMMISSION EXPIRES August 1, 2020

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(Additional Space as Needed):

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

METRC will be used to track all products that are sent to licensed retail stores as well as products that need to be disposed of due to testing failure or expired or outdated marijuana product. If an employee is caught stealing or diverting any marijuana product, Baked Alaska LLC will contact local law enforcement and AMCO and cooperate with the investigation. Furthermore, employees will be required to store their personal belongings (purses, backpacks, jackets) in lockers provided by Baked Alaska LLC (located at the entrance of the facility) before entering secure areas where marijuana and marijuana products are handled or stored. Visitors will also be required to store their personal belongings in lockers before entering secure areas where marijuana and marijuana products are handled or stored. This will help to prevent the diversion of marijuana or marijuana product by employees and visitors.

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