Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

**Alaska Marijuana Control Board**

# Operating Plan Supplemental
# Form MJ-03: Retail Marijuana Store

**What is this form?**

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

**What additional information is required for retail stores?**

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

**This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.**

## Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

| | | | | | |
|---|---|---|---|---|---|
| **Licensee:** | King Street Ventures, Inc. | **License Number:** | 13394 | | |
| **License Type:** | Retail Marijuana Store | | | | |
| **Doing Business As:** | High Flower on King | | | | |
| **Premises Address:** | 9525 King Street, Suite 1 | | | | |
| **City:** | Anchorage | **State:** | ALASKA | **ZIP:** | 99515 |



Received by AMCO 04.23.18

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

**Alaska Marijuana Control Board**

## Operating Plan Supplemental

# Form MJ-03: Retail Marijuana Store

## Section 2 – Prohibitions

Applicants should review 3 AAC 306.310 and be able to answer "Agree" to all items below.

| The retail marijuana store will not: | Agree | Disagree |
|---|---|---|
| **Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355** | ☑ | ☐ |
| **Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet** | ☑ | ☐ |
| **Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample** | ☑ | ☐ |
| **Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation** | ☑ | ☐ |
| **Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4)** | ☑ | ☐ |

**Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:**

High Flower on King will not sell, give, distribute, deliver or offer to sell, give away, distribute, or deliver marijuana or marijuana products to any consumer who: a) Is not physically on licensed premises b) Under the influence of an alcoholic beverage, inhalant, or controlled substance (to the best of the company's abilities) and c) is not at least 21 years of age at the time of purchase, as evidenced by an employee's examination of that customer's valid photo identification. Employees will be trained to watch for signs of impairment and inconsistencies/forgeries in photo ID's. Additionally, employees will be provided with an ID guide to help identify valid ID's from other states and countries. High Flower on King has the right to refuse the sale of marijuana or marijuana products to any customer that appears visually impaired. We shall also abide by 3 AAC 306.310, which constitutes prohibited acts at retail marijuana stores as well as the limit on quantity sold set forth in 306.355.
All employees will receive in house training prior to employment, aside from their marijuana handlers permit course. This training module will focus on the tools to target the prevention of marijuana product sales to any consumers who are under the influence of alcohol, inhalants, or a controlled substance.



Received by AMCO 04.23.18

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

**Alaska Marijuana Control Board**

## Operating Plan Supplemental

# Form MJ-03: Retail Marijuana Store

## Section 3 – On-site Consumption

| | Yes | No |
|---|---|---|
| **Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?** | ☐ | ☑ |

**If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):**

## Section 4 – Displays and Sales

**Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:**

High Flower on King marijuana and marijuana products will be packaged and labeled in accordance with all the applicable Alaskan laws and regulations, as well as High Flower on King policies before being placed on display or stocked for sales.
All product displays and inventory will be placed under lock and key in secure cabinets or displays within designated restricted access areas that do not allow customers to access the marijuana or marijuana products. All marijuana and marijuana products will be dispensed for sales from behind the point of sale counter in a designated restricted access area. Concentrates and edibles will all be pre-packaged and labeled. Flower will be sold either pre-packaged or "Deli" style. "Deli" style flower will be displayed in large glass jars (behind the point of sale counter) with batch labeled strains. Employees will take customer orders at the point of sale counter and weigh the flower using a certified scale. Once weighed to the desired amount, the employee will register the purchase in the POS system which integrates with METRC, seal the product into a child-resistant container, and print the packaging label. The prepackaged products will be displayed in the glass display cases located within the restricted access area. The store will also buy bulk marijuana and roll their own pre-roll marijuana joints and package them in accordance with the regulations and place into pre-labeled mylar bags. Any edibles requiring refrigeration will be stored in a refrigerator behind the point of sale counter in the restricted access area.
Product displays will only be accessible and visible in the store during business hours. During nonbusiness hours, all display products will be placed in the secure storage room or placed into the display cases which will be secured and locked during non-business hours. Edibles and concentrates will remain in the retail area, locked and secured in the refrigerator which is equipped with commercial locking mechanisms. The licensee or employee who opens in the morning will move all marijuana and marijuana products from secure storage back to the display shelves.
Product displays, inventory storage areas and the point of sale counter will be in full view of working video surveillance cameras at all times.



Received by AMCO 04.23.18

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

**Alaska Marijuana Control Board**

## Operating Plan Supplemental

# Form MJ-03: Retail Marijuana Store

## Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

**Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):**

All marijuana and marijuana products sold to a customer shall be packaged for sale in a package: a) not exceeding one ounce for flower and bud, b) Meets all label requirements of the Alaska Marijuana Control Board, c) Our labeling will not have cartoon characters or anything that specifically target individuals under the age of 21. d) Packaging will be clean and hygienic in order to protect marijuana and marijuana products from contamination and will not impart any toxic or damaging substance to the marijuana. ( 306.345/306.470/360.475/360.355)
A High Flower on King employee will be responsible for inspecting and approving all marijuana and marijuana products that will be sold at the retail store. The inspection and approval will include all packaging, equipment, labeling, and testing policies and results. Marijuana products transported from cultivation or manufacturing facilities will be inspected by the designated employee for quality, consistency and compliance with the required travel manifest documentation. Once approved, inventory will be entered into METRC with all mandatory information designated by AMCO. Purchase order entry information will be stored on the server, and printed and stored as official business records. When marijuana-infused edibles and marijuana concentrates are delivered from a manufacturer, the designated employee will inspect the products for labeling compliance and the travel manifest documentation consistency. Labels will be checked for: (1) name and license number of the licensed establishment; (2) production lot and batch number; (3) strain Information; (4) net weight of the product in the package (not including weight of packaging); and (5) packaging date and expiration date; (6) testing results. The travel manifest paperwork will be checked for: (1) name and license number of the licensed establishment; (2) delivery date; (3) start time and estimated arrival time; (4) strain and batch information; (5) delivery driver name and handler permit verification; and (6) the weight of the products transferred. The employee accepting the product will take photocopies of all paperwork involved in the transfer. Both the provider and the receiver of the marijuana products will sign paperwork expressing that all information is correct and the transfer took place. All marijuana bud and flower sold to a customer shall be packaged for sale in a package not exceeding one (1) ounce. All marijuana product sold to a customer shall be packaged for sale in a package not to exceed seven (7) grams for marijuana concentrate meant for inhalation. The packages will meet all labeling requirements of the state and the municipality.

**Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):**

Received by AMCO 04.23.18

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

# Operating Plan Supplemental
# Form MJ-03: Retail Marijuana Store

## Section 6 – Security

**Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):**

**Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):**

High Flower on King will not sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana products to consumers who are:
a) Not physically on the licensed premises
b) Under the influence of an alcoholic beverage, inhalant, or controlled substance
c) Under the age of 21
All customers will enter one main door into our retail store where an employee of High Flower on King will greet customers and check photo ID's. Employees will be trained to identify forgeries and inconsistencies in ID's and will utilize an ID guide to help recognize ID's from other states and countries. If the ID is not in compliance for any reason, the customer will be asked to leave and law enforcement will be contacted if necessary.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Catherine Moncrieff
Printed name

CHRISTINA THIBODEAUX
Notary Public
State of Alaska
My Commission Expires Mar 31, 2021

Subscribed and sworn to before me this 28 day of June, 2017.

Christina Thibodeaux
Notary Public in and for the State of Alaska.

My commission expires: March 31, 2021



Received by AMCO 04.23.18

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

**Alaska Marijuana Control Board**

## Operating Plan Supplemental

# Form MJ-03: Retail Marijuana Store

**(Additional Space as Needed):**



Received by AMCO 04.23.18