Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaskan Mountain Trails, LLC	**License Number:**	13396		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	High Flower Farms				
Premises Address:	9525 King Street, Suite 2				
City:	Anchorage	**State:**	ALASKA	**ZIP:**	99515

Mailing Address:	PO Box 1452				
City:	Girdwood	**State:**	ALASKA	**ZIP:**	99587

Primary Contact:	Catherine Moncrieff		
Main Phone:	907-382-8990	**Cell Phone:**	
Email:	ak_catmon@yahoo.com		

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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

The entire cultivation facility will be designated as a restricted access area and will remain locked at all times. The doors to the facility will be equipped with both lock and key and key code locking mechanisms. The premises will be equipped with outdoor lighting, 24 hour video surveillance, an alarm system and signage stating that the premises is secured and video surveillance in progress at all times. Additionally, signage will be posted stating that the facility is a restricted access area and visitors must be escorted. Cameras will be placed conspicuously to deter members of the public from attempting access without an escort.
All visitors must be pre-approved and pre-scheduled and will check in through one main entrance.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

General policy is that unannounced visitors at the cultivation facility are not allowed with the exception of law enforcement and Alaska Marijuana Control Board representatives and other designated officials acting in accordance with state and local laws and regulations.

Any visitor must present current and valid photo identification. Any and all visitors will be recorded on video surveillance at all times and will sign a visitor entry log prior to admission. All visitors will be escorted and actively supervised at all times by an authorized company official at a ratio of 5:1. All visitors are required to wear and have in open display a visitor badge issued per visit for single use. All visitors will sign in and out of the facility to include full name, time in and out of the restricted access area, date and purpose of visit. Additionally, all entries and exits will be recorded on video surveillance.

No person under the age of 21 shall be allowed onto the licensed premises and signs will be posted indicating that “No one under 21 years of age allowed”.

These visitor policies do not include an agent of the MCB, local law enforcement or other duly authorized agents

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Describe your recordkeeping of visitors who are escorted into restricted access areas:

In order to be escorted into restricted access areas a visitor must be pre-scheduled, with the exception of AMCO and duly authorized law enforcement agents, and pre-approved. Each visitor will sign into the visitor's log indicating their name, the date, time in and out of the restricted access area, and purpose of the visit. All visitors will be required to sign in, and to provide valid government issued photo identification. The visitor's log will be kept and stored on-site as official business records in a locked cabinet within the office. The visitors will be escorted and actively supervised by an employee at all times while on the premises. The escorting employee will record all information related to the visitor's presence, including any reportable activity or behavior during the visit. This visitor log will be made available to AMCO upon request. The records will be stored on the company's computer server, hard original copy will be stored in the secured locked office located. After 7 years the hard copy may be destroyed.

These visitor policies do not include an agent of the MCB, local law enforcement or other duly authorized agents

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

The exterior lighting shall be strategically placed to allow the video surveillance system to identify individuals that are approaching any of the entry points to within 20 feet, 1 light on each side of the building, 2 in front and 2 in back). To avoid any tampering with the lighting system the security lights shall be mounted in vandal proof housing. All lights will be flood lighting of either high pressure sodium or LED equivalent that meets or exceeds recommended exterior lighting security guidelines.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

Catherine will contract with a third party security company who will install and monitor the alarm system. The premises shall be monitored by the alarm company on a 24/7 basis to ensure safety of all personnel and customers. The alarm system will detect any unauthorized intrusion or activity, and notify our local staff on site and the alarm monitoring company who in turn can notify local law enforcement if required. Our facility will contract with a third party security and alarm monitoring company to install and maintain all the security alarm equipment. The system will include monitoring of all exterior doors, windows and any other opening located within the facility. Any unauthorized intrusion or attempt will result in an automatic electronic alert being sent to local management, Catherine's mobile phone and law enforcement. The relevant staff shall be trained in the use of the alarm system including any trouble shooting, law enforcement response times and any other measures required to fully take advantage of the alarm system. The facility manager with the morning shift shall be the individual responsible for disabling the alarm during working hours. At closing time, the management agent responsible shall ensure that that the alarm is properly functioning and operational before they leave the premises.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

Catherine shall contract with a security company for the installation of sensors on all our doors and windows so they register all activity when the alarm system is activated. The alarm system emergency notifications which shall be located in strategic areas within the facility. Alarm will be digital IP compatible for online monitoring. Every day the opening manager shall check the security system and cameras to ensure that all is properly functioning. The manager at closing time shall ensure that the security system is activated and all security devices and locks are functioning.

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

Catherine recognizes that the illicit value of cannabis makes the risk of diversion and inversion a significant one requiring sound and holistic security arrangements.

Any security arrangements need to take into account the actions of employees, contractors, visitors, and other people who may have access or knowledge of the cannabis site. Access controls are the first step in denying people access to the cannabis and assist in the detection and response of unauthorized activity. Access controls will be put in place to both control ingress and egress to the perimeter of the facility, but equally importantly, within the facility itself.

Our facility will also have a CCTV (Closed Circuit TV) 24/7 video surveillance monitoring system. The cameras will be placed in all areas of the facility specified in 3 AAC 306.720 such as where marijuana is handled, transported, disposed, stored, grown, the entry and exit ways and the office. The cameras will be monitored from the facility security room located in the office, room #215.

Inventory control using our computerized system shall be carried out on a daily basis to ensure that all inventory is properly accounted for.

Employees must place all backpacks, bags, purses or other storage items into the employee lockers before entering into any restricted access area where marijuana products or cash are located.

Describe your policies and procedures for preventing loitering:

A NO LOITERING sign will be placed on the exterior of our facility and employees will walk around the building every 1 - 2 hours looking for loiterers. If anyone is found loitering outside of the facility they will be informed of the no loitering policy and to leave the premises. This shall be accompanied by a statement indicating that if the loitering persists that law enforcement shall be notified. In the event of non-compliance, law enforcement will be called to the facility. We shall have one single entrance to the facility which will be monitored by a CCTV surveillance system at all times. Management and staff will work in conjunction with our security company to take all necessary measures to prevent and discourage any loitering at the facility.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

High Flower Farms will not use any additional security devices in the cultivation facility.

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Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

When the security alarm system triggers an alarm which alerts the third party security company, the licensee via mobile phone and local law enforcement, our policy and procedures specify that all personnel and visitors to the facility are to refrain from entering that area until the law enforcement personnel advises that the area has been secured. All visitors will be asked to leave the facility during the time frame that law enforcement is present conducting its investigation. If it is deemed that the event in fact presents a danger to personnel, visitors and the facility management shall evacuate the entire facility until the same has been cleared by law enforcement or fire department personnel. A designated employee will perform a head count once everyone has arrived at the pre-arranged safe location to ensure that everyone is accounted for. Once the facility has been cleared, then Management will re-enter the building and verify any property damage, review cash draw intake and product inventory to ensure that nothing is missing. If any property is damaged or cash or product is missing then management will file a police report with law enforcement and will notify AMCO Enforcement.
The company management and licensee will cooperate fully with any law enforcement or fire department personnel. We shall make available any video footage that may be required.
Any law enforcement involvement or criminal activity on the premises will be reported AMCO Enforcement as soon as feasible.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	✓	
Both the interior and exterior of each entrance to the facility	✓	
Each point of sale area	✓	

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	✓	
Clearly and accurately displays the time and date	✓	
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	✓	

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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

A combination of camera types, including infrared cameras will be used to record the facility at all times. To ensure proper identification of any individual inside the premises or within 20 feet of each entrance we shall use High Definition (HD) quality cameras.

All cameras will be strategically positioned at different angles and locations around the facility to provide 360 degree surveillance of the entrances to the facility. The cameras shall be placed high enough to avoid anybody tampering with any of the cameras. Where necessary, the cameras will be placed in a vandal proof tampering housing.

In the interior of the facility, high quality HD cameras shall be placed in every access and exit door and covering every hallway and restricted access area that will allow for accurate facial recognition of any individual that is present in the monitored areas. The camera security system will be linked to a remote viewing software that will allow the owner and management the ability to monitor the facility from any location.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

A secured room within the facility will be set aside to place all the video surveillance equipment, monitors and recorders. The security room will only be accessible to authorized personnel with proper security clearance. The entrance to the security room shall be through a reinforced security door that must remain locked at all times. The door shall have an access control system so that only the authorized personnel may enter the security room.

In compliance with 3 AAC 306.720 (e) the recordings shall be preserved on the hard drive of the DVR recording system and backed up on an external hard drive for a period of 40 days. A cloud based storage system may also be used as a secondary backup of the video footage.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	✓	
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	✓	
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	✓	
Video surveillance records are stored off-site	✓	

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Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	✓	
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	✓	
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	✓	
Records related to advertising and marketing	✓	
A current diagram of the licensed premises including each restricted access area	✓	
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	✓	
All records normally retained for tax purposes	✓	
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	✓	
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	✓	

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A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

A two tier document retention and storage policy shall be implemented which requires that all company documents and records, including all operational and regulatory documents, recordings, surveillance, financial books, inventory and employment records, logs, manifests and communications, be stored both on an onsite server which shall be located in the security room and synchronized with the company cloud service storage account. All physical documents that require retention and preservation shall be placed in a safe located in the security room only accessible by the licensee and designated employees. All staff will be informed of the document retention policy that shall be followed.

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Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	☑	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	☑	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

High Flower Farms will use a point of sale software for marijuana inventory tracking and control, which will work seamlessly with METRC as stipulated in 3 AAC 306.730. The point of sale software will integrate with METRC and sync with the State API to automatically upload compliance, data-sales, inventory transfers, adjustments and taxes. High speed internet will be used to ensure the capability of sharing information amongst both systems. The use of METRC will be fully integrated amongst our day to day business practices. Course training and education for utilizing METRC will be implemented for our staff in order for everyone to be up to date and compliant with the tracking,and recording of marijuana within our facility.

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Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	☑	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

Every individual employee shall undergo a High Flower Farms training course, which entails the revision of our operating systems, as well as our employee handbook and educational packet. The employee will also be required to sign an affidavit stating that they are aware of and have read the company policy rules and standards, as well as state and local requirements. As required by state law High Flower Farms shall require that all employees present to them a Marijuana Handlers Permit before they may be hired. Further industry training will be provided at the expenses of the employer, to include but not limited to safety, technology, equipment use and maintenance.

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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	☑	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

First, High Flower Farms shall notify the Marijuana Control Board at least 3 days in advance (via email to AMCO Enforcement) before marking the waste unusable and disposing of it.

Any marijuana solid waste such as leaves, stems and stalks that cannot be processed and are deemed as unusable shall be ground down and incorporated with compostable or non compostable solid wastes of equal amount or more. Marijuana waste will be stored in secured bins away from all other marijuana product until it can be picked up by the city waste truck and delivered to the city landfill. Afterwards, it will be transported to the waste disposal station or used in the facility as compost for additional growth medium.

For waste water, High Flower Farms will attempt to recycle as much water as possible. The water that cannot be recycled will be held over and stored for disposal on a weekly basis to the appropriate waste disposal station.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

In order to render the marijuana unusable, High Flower Farms will grind the marijuana waste and incorporate it with either non compostable or compostable solid wastes such as food waste, yard waste, vegetable oils, paper waste or cardboard so that the resulting mixture is at least fifty percent (50%) non marijuana waste.

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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

The marijuana waste will be ground down and incorporated with either non compostable or compostable solid wastes to make it unusable so that the resulting mixture is at least fifty percent (50%) non marijuana waste. The facility will use food waste, yard waste, and vegetable based grease or oils for compostable mixing materials and paper waste, cardboard waste and other wastes approved by the board to combine with non-compostable materials.

Management shall ensure that the composition is of fifty percent or less of marijuana by volume, and will be responsible for logging the composition of the mixture. All marijuana waste will be securely stored within the facility, separate from all other marijuana products, storage and waste, until it is properly picked up by the waste disposal company under a manager's supervision.

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	☑	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	☑	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	☑	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	☑	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	☑	☐

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Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

Every harvested plant will be placed into a designated curing/drying room for a period of 3 to 8 days depending on moisture levels. The product will be measured and documented at this stage to include data entry within METRC. A METRC generated transport manifest will accompany all marijuana in transit. When ready, the Marijuana designated for dry product retail sale will be processed both by hand as well as utilizing trimming equipment (trimming wands, shaker baskets, tumble trimmers, etc.). This portion of the product will be tested for compliance, packaged in State approved packaging systems, fully sealed containers without easy open tabs. Depending on customer demand, this product may either be sold on a retail level through our proposed retail outlet store or may be sold wholesale to a licensed manufacturer and or retail store and each sale documented within our tracking software. The remaining and trimmed plant material will be transferred to our manufacturing facility. Each product will be individually packaged, labeled, tracked using appropriate and approved packaging methods and placed into fully secured rooms designated for security, which will be under lock and 24/7 surveillance. Packaging will comply with all state and or municipality mandates and or regulations. The facility will send a copy of the manifest with the products, and file an additional copy on the premises as a business record. The manifest will document the strain name, type of product, batch number, weight, name of the transporter and handler's ID, time of departure and expected delivery, and the make, model, and license plate of the transporting vehicle. The transport vehicle will travel directly between destinations without making any unnecessary stops, and marijuana will be sealed in not more than five (5) pound containers inside a locked storage compartment within the vehicle for wholesale transactions up to one ounce containers for re-sale by retailers without re-packaging. At no time during transit will marijuana be visible outside the vehicle. The shipping container will have a label stating that a licensed testing facility has tested each batch in the shipment, and list: (1) the date of final testing; (2) the cannabinoid potency profile, expressed as a range of percentages that extends from the lowest percentage to highest percentage of concentration for each cannabinoid listed from every test conducted on that strain of marijuana from the same marijuana cultivation facility within the last three months; (3) a statement listing the results of microbial testing; and (4) a statement listing the contaminants for which the marijuana was tested, including molds, mildew, filth, herbicides, pesticides, fungicides, and harmful chemicals. Any packaging done at the facility will be performed in an area specifically set aside for packaging and monitored with 24 hour surveillance. Packaging will be uniform with labels secure and prominently displayed. The facility will use certified scales in compliance with the Alaska Weights and Measures Act, and will maintain registration and inspection reports at the facility. After agents package marijuana they will be placed in sanitized, air-tight containers, labeled with all compliant labeling information, and given a barcode for the inventory control system. Plastic packaging will be heat-sealed without an easy-open tab, dimple, corner, or flap. Packaged marijuana will be stored in a secured area until ready for transport. All packaging will be inspected, accepted or rejected, and recorded in the log, and the on site manager will check all final packages to ensure that they will secure marijuana from contamination and not impart toxic or deleterious substances. Labels will include: (1) the name and license number of the cultivation facility; (2) the date the marijuana was harvested; (3) the harvest batch number assigned to the marijuana; (4) the date the marijuana was packaged; (5) the net weight and the quantity of usable marijuana packaged in a standard of measure compatible with the inventory tracking system; (6) a complete list of all pesticides, fungicides, and herbicides used in the cultivation of the marijuana.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

All transporting vehicles moving marijuana will be unmarked and inconspicuous. Marijuana transportation vehicles will contain a secure and sanitary area established within the transportation vehicles that will lock and will ensure that the products cannot be seen by anyone from outside of the transportation vehicle and to guarantee no access to any unauthorized person trying to access the marijuana. The secure storage within the transportation vehicle will be sanitized before and after each use. Prior to departure, a manager will ensure all marijuana is in sealed packaging, and locked in the secure storage compartments of the transport vehicle. Under no circumstance will a sealed package containing marijuana be opened during transportation. The structure will be formed of steel, hard plastic or like materials. From time to time ownership may utilize a third party for transport and shall ensure the third party transport company has their Marijuana Handlers' card.

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Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

The facility shall post 3 signs with the business name "High Flower Farms" on it visible to the general public affixed to the building or in a window. Each sign will be no more than 4,800 square inches.

HIGH FLOWER FARMS

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	☐	☐
Promotes excessive consumption	☐	☐
Represents that the use of marijuana has curative or therapeutic effects	☐	☐
Depicts a person under the age of 21 consuming marijuana	☐	☐
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	☐	☐

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No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	☐	☐
On or in a public transit vehicle or public transit shelter	☐	☐
On or in a publicly owned or operated property	☐	☐
Within 1000 feet of a substance abuse or treatment facility	☐	☐
On a campus for post-secondary education	☐	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	☐	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	☐	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	☐	☐

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Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

High Flower Farms will refuse entrance to any person who does not produce a form of valid and current photo identification such as Driver License, Passport, Military Identification or other State of Alaska approved documentation showing that the person is twenty one (21) years of age or older. High Flower Farms will only have one point of access with 24/7 surveillance, and signage stating "No one under 21 years of age allowed" including accompanied minors. Employees will also be given an ID guide in order to spot inconsistencies with identification documents.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Catherine Moncrieff
Printed name

Subscribed and sworn to before me this 28 day of June, 2017.

CHRISTINA THIBODEAUX
Notary Public
State of Alaska
My Commission Expires Mar 31, 2021

Christina Thibodeaux
Notary Public in and for the State of Alaska.

My commission expires: March 31, 2021

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(Additional Space as Needed):

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