



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

**MEMORANDUM**

TO: Chair Springer and Members of the  
Marijuana Control Board

DATE: August 14, 2018

FROM: Erika McConnell, Director

RE: North Star Fire #13479  
Standard Cultivation Facility

The board approved this application in June of 2018; the license is currently in delegated status.

Recently we learned that the facility is in the City of Fairbanks, but the licensee stated on their application that the facility was in the Fairbanks North Star Borough, so only the borough was notified by the licensee and AMCO during the application process. This is a violation of 3 AAC 306.025(b)(3)(B).

I recommend that the board rescind your approval of this license and require the applicant to re-notice the application in accordance with 3 AAC 306.025(b) (by posting, publishing, and notifying the local government and the community council). The applicant should be required to submit a new MJ-07, *Public Notice Posting Affidavit*, a new MJ-08, *Local Government Notice Affidavit*, and a new *Publisher's Affidavit*. After receiving these new forms, I will determine the application to be complete under 3 AAC 306.025(d), and send out AMCO's required notices, which will restart the public participation period under 3 AAC 306.065.

Attachments: Email regarding location of premises  
MJ-08

**From:** Dani Snider  
**To:** [Sawyer, Jane Preston \(CED\)](#)  
**Cc:** [Marijuana Licensing \(CED sponsored\)](#)  
**Subject:** RE: Address Verification  
**Date:** Friday, June 15, 2018 4:57:58 PM

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Jane,

Yes, that property is within the Fairbanks city limits.

*Dani*

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**From:** Sawyer, Jane Preston (CED) [mailto:jane.sawyer@alaska.gov]  
**Sent:** Friday, June 15, 2018 4:34 PM  
**To:** Dani Snider <DSnider@fairbanks.us>  
**Cc:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>  
**Subject:** Address Verification

Hi Dani,

I was wondering if you could tell me if the following address is within the City of Fairbanks' jurisdiction.

3780 Leasure Street, Suite 3  
Fairbanks, AK 99701

Thank you

*Jane P Sawyer*

Occupational Licensing Examiner | Alcohol & Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Ste. 1600, Anchorage, AK 99501 | 907-269-0350



## Alaska Marijuana Control Board

**Form MJ-08: Local Government Notice Affidavit****What is this form?**

A local government notice affidavit is required for all marijuana establishment license applications with a proposed premises that is located within a local government, per 3 AAC 306.025(b)(3). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by submitting a copy of the application to the local government and any community council in the area of the proposed licensed premises. For purposes of this notification, the document that must be submitted is the application document produced by the online application system titled "Public Notice".

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	North Star Fire, LLC	License Number:	13479		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	North Star Fire				
Premises Address:	3780 Leasure Street, Suite 3				
City:	Fairbanks	State:	AK	ZIP:	99701

**Section 2 – Certification**

I certify that I have met the local government notice requirement set forth under 3 AAC 306.025(b)(3) by submitting a copy of my application to the following local government official and community council (if applicable):

Local Government: Fairbanks North Star BoroughName of Official: Lanien LivingstonTitle of Official: Public Information OfficerDate Submitted: 06/12/2017Community Council: N/A

Date Submitted: \_\_\_\_\_

(Municipality of Anchorage and Matanuska-Susitna Borough only)


I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.



Signature of licensee

Kirsten Hagen

Printed name of licensee

  
Notary Public in and for the State of AlaskaMy commission expires: 02-04-2019Subscribed and sworn to before me this 27<sup>th</sup> day of November, 2017.