CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

June 7, 2018

Field's of Green LLC
DBA: Fields of Green LLC
Via email: gardner1954@yahoo.com

Re: Limited Marijuana Cultivation Facility #14800

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.** Please be sure to read the entire letter.

- **Online Application**
  - There is a discrepancy throughout your application. According to you State Business License and your Online Application, the name of the entity is Field's of Green LLC (with an apostrophe). The Doing Business As (DBA) is Fields of Green (without the apostrophe). As is, this is adequate. However, there are several corrections needed throughout your application related to this discrepancy. Is it your intension to have the DBA be different from the Entity? Again, if so, that is fine. Also, do you want to include the apostrophe in the name of the business, or are the current names (Entity and DBA) what you prefer? If you want to include the apostrophe in the DBA, then your State Business License would need to be corrected. Please update me with your preferred path.

- **MJ-00 Application Certifications**
  - Depending on what your preferred path is concerning the name of the entity and the DBA referenced above under Online Application, you may need to correct the Doing Business As portion under Section 1 to say, Fields of Green LLC (by removing the apostrophe), since that is what your State Business License and online application says.

- **MJ-01 Operating Plan**
  - Page 1: Depending on what your preferred path is concerning the name of the entity and the DBA referenced above under Online Application, you may need to correct the Doing Business As portion under Section 1 to say, Fields of Green LLC (by removing the apostrophe), since that is what your State Business License and online application says.
  - Page 2, second box: please accordingly incorporate in the Operating Plan the following- a marijuana establishment shall limit the number of visitors to not more than five visitors for each licensee, employee, or agent of the licensee who is actively engaged in supervising those visitors.
  - Page 12-13: In the first box on page 12, please discuss how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated.

        - Additionally, on pages 12 and 13, please amend your answer to reflect that the board must be given at least 3 days' notice in METRC <u>and by email to Enforcement</u> before making the waste unusable.

- **MJ-02 Premises Diagram**
    - I see that you provided an aerial view diagram/map which can be included with your application; however, please provide a clearer google-like, zoomed in, aerial view diagram/map of the building in which this cultivation premises will be. In that aerial view, you need to clearly show the building and what surrounds that building (what business, other buildings, streets, etc.), and please label it.
    - The diagram you submitted of the proposed cultivation facility needs some work, please show the following (more questions may come up once we receive a new diagram from you):
        - Please refer to the corrections needed for form MJ-04 outlined below. Page 2 of the MJ-04 is to describe what is outlined on the diagram for MJ-02 and it must be easily decipherable. On form MJ-04, please provide a detailed answer that is congruent with the diagram from MJ-02; be very specific.
        - For the Clone Rack, the information you provided of: 4- 2x6'=24sqft seems to be inaccurate. It seems to me that if you had four- 2x6' racks, the total square footage would be 48sqft, not 24sqft. Do you only have two racks? Please adjust accordingly.
        - Page 7 of your MJ-01 states that the surveillance room or area is clearly defined on the premises diagram. If this statement is accurate, please clearly define it on your premises diagram.
        - What type of structure is the building? (include it on the diagram)
        - Outline the entire perimeter of the proposed licensed premises and restricted access area (use separate colors and labels). OR, if applicable, you may use one color and label it Restricted Access Area and Licensed Premises.

- **MJ-04 Cultivation Supplemental**
    - This form was blank, except for page 7. Please resubmit this form and make sure that it is filled out in its entirety. I'm not sure what happened exactly, but when we receive fillable PDFs (like you submitted), we must convert them to non-fillable PDFs in order to review them. However, this does not seem to be the issue because the fillable PDF was also blank.

- **MJ-07 Public Notice Posting Affidavit**
    - Depending on what your preferred path is concerning the name of the entity and the DBA referenced above under Online Application, you may need to correct the Doing Business As portion under Section 1 to say, Fields of Green LLC (by removing the apostrophe), since that is what your State Business License and online application says.
    - The other conspicuous location (main parking area on Future Rd.) provided on your MJ-07 is inadequate. Please post the Public Notice at a different conspicuous location in the area (bulletin board at a post office, grocery store, convenience store, etc…) for 10 days and submit a corrected MJ-07.

- **MJ-08 Local Government Notice Affidavit**
  - Depending on what your preferred path is concerning the name of the entity and the DBA referenced above under Online Application, you may need to correct the Doing Business As portion under Section 1 to say, Fields of Green LLC (by removing the apostrophe), since that is what your State Business License and online application says.
  - Please notify the Matanuska-Susitna Borough and submit another MJ-08 certifying that you have notified them.
  - Your MJ-08 says that your Community Council is Susitna, but your Online Application says that your Community Council is Talkeetna. Please clarify if your Community Council is in Susitna or Talkeetna.
    - If your Community Council is Talkeetna, you will need to notify them by submitting to them the Public Notice, and submit another MJ-08 signed in front of a notary to AMCO.
    - If your Community Council is Susitna, please let me know so that I may update your Online Application.

- **MJ-09 Statement of Financial Interest**
  - Depending on what your preferred path is concerning the name of the entity and the DBA referenced above under Online Application, you may need to correct the Doing Business As portion under Section 1 to say, Fields of Green LLC (by removing the apostrophe), since that is what your State Business License and online application says.

- **Publisher's Affidavit**
  - Depending on what your preferred path is concerning the name of the entity and the DBA referenced above under Online Application, you may need to run a one-time correction ad to remove the apostrophe from the DBA, since that is what your State Business License and online application says.

- **Proof of Possession for Proposed Premises**
  - Please accordingly incorporate in the lease the following: Landlord/lessor may not remove from the premises or take possession of marijuana or marijuana products, and AMCO enforcement will be contacted.

- **Entity Documents**
  - Please file the Initial Report for the LLC with the Division of Corporations, Business, & Professional Licensing (CBPL).
  - Please submit the Operating Agreement for Field's of Green LLC.

It is very important that you submit the above corrections and/or documents as soon as possible. AMCO staff needs adequate time to review the documents and determine if additional corrections and/or documents are necessary to complete your application. If you fail to complete this application within 90 days of the date of this notice, you must file a new application and pay a new fee, per 3 AAC 306.025(f).

Respectfully,

Jacqlene Drulis, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	Robert Gardner
Cc:	Marijuana Licensing (CED sponsored)
Subject:	RE: Incomplete Application-Fields of Green LLC license #14800
Date:	Tuesday, July 31, 2018 2:29:25 PM
Attachments:	image001.png

Good afternoon, Robert,

I have reviewed the corrections that were submitted. There are further corrections needed:

-MJ-02:

- Please correct the total sq ft to be 441, not 417 sq ft. Additionally, please correct the corresponding "417 sq ft use…" to say, 441.
- On the bottom right-hand side of the diagram, part of the outline may have been cut off during scanning and emailing, or something similar. On the bottom of the diagram in the office & changing room, please complete the red outline so that the entire perimeter is outlined.
- I see that you included a Lock Box in the office. Is this the surveillance area? If so, please label it as surveillance. **AND**, please use a different color other than red, since red denotes the outline of the restricted access area and the licensed premises.

-MJ-04:

- Page 2: Please correct the total sq ft to be 441, not 417 sq ft. Additionally, please correct the corresponding 417 sq ft of canopy… to say, 441.
- Page 3, second box: please describe the marijuana cultivation facility's gases, including carbon dioxide management, to be used.
- Page 6: please provide a sample of the label(s) (including logo(s) if you will have one) of how you will comply with the labeling and packaging under 3 AAC 306.470 & 3 AAC 306.475.

-MJ-08

- Did you notify the Matanuska-Susitna Borough? If so, please submit an MJ-08 certifying that you have notified the Borough. If not, please notify the Borough and submit another MJ-08 certifying that you have notified them.

*Note- Please get your corrections in by close of business tomorrow, August 1st to be considered for the August 15-17 Board Meeting. Additionally, if you are unable to get your corrections in by 4pm tomorrow, the 90 day deadline for your application to be deemed complete is September 5, 2018.

Please send any documents/correspondence to marijuana.licensing@alaska.gov

Respectfully,

Jacqlene Drulis
Occupational Licensing Examiner

Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Robert Gardner <gardner1954@yahoo.com>
Sent: Tuesday, July 31, 2018 11:01 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: Re: Incomplete Application-Fields of Green LLC license #14800

Hello Jacqlene,

I am just following up on my application and wanted to make sure that you have everything you need.

Thank you,
Robert Gardner

From: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
To: "gardner1954@yahoo.com" <gardner1954@yahoo.com>
Cc: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Sent: Thursday, June 7, 2018 10:05 AM
Subject: Incomplete Application-Fields of Green LLC license #14800

Hello,

Your application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed. Please send any documents/correspondence to marijuana.licensing@alaska.gov.

Please let me know if you need any of the documents I have for this application. I want to make sure you receive this email and incomplete letter attached first.

Thank you,

Jacqlene Drulis
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
Direct: (907) 754-3588
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From:	Marijuana Licensing (CED sponsored)
To:	"gardner1954@yahoo.com"
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Application-Fields of Green LLC license #14800
Date:	Thursday, June 07, 2018 10:05:00 AM
Attachments:	14800 Incomplete Application Letter .pdf image001.png

---

Hello,

Your application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed. Please send any documents/correspondence to marijuana.licensing@alaska.gov.

Please let me know if you need any of the documents I have for this application. I want to make sure you receive this email and incomplete letter attached first.

Thank you,

Jacqlene Drulis
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
Direct: (907) 754-3588
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501