Alcohol and Marijuana Control Office
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Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	GRATEFUL BUD LLC	**License Number:**	~~1064927~~ 16474		
License Type:	LIMITED MARIJUANA CULTIVATION FACILITY				
Doing Business As:	GRATEFUL BUD LLC				
Premises Address:	1817 SUNSET BLVD				
City:	KENAI	**State:**	ALASKA	**ZIP:**	99611

Mailing Address:	1817 SUNSET BLVD				
City:	KENAI	**State:**	ALASKA	**ZIP:**	99611

Primary Contact:	JENNIFER HUFFMAN		
Main Phone:	907-513-1152	**Cell Phone:**	479-214-7439
Email:	jhuffman_907@hotmail.com		

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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

Grateful Bud (GB) will insure its licensed premises will be designed and constructed to prevent unautherized entry into restricted access areas by unescorted members of the public.Safty and security will be significant components to the long-term viability of our licensed premises. Our buildings security will include secure facility entery points utilizing commercial grade door locks and deadbolts, with internal vestibules and a secure storage room. The secure storage room will be for all marijuana and products. Additionally, the secured storage room will be reinforced and climate controled ensuring that all marijuanan and product is in a secured, locked access area that will prevent degridation, theft, and loss. Exterior penmeter wall, interior seperation walls, and dividing walls to restricted access areas will be enhanced with intrusion resistant paneling to enhance prevention of exterior penetration. All restricted areas will use non-residential commercial grade deadbolt locks, and be monitored by 24 hour video surveillance/camera recordings in conjunction with a motion alarm system and indoor/outdoor lighting. Each video surveillance recording will be preserved for a minimum of 40 days, will clearly and accurately display the date and time, and will be archived with no alterations for authentications.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Grateful Bud owner/licensee will wear a current ID badge bearing photograph identifying themselves as Owner/Licensee of licensed premises. Owner/Licensee will ensure that when a visitor is admitted to a restricted access area of the licensed premises, the visitor will be logged in and out. The owner/licensee will greet visitors, directing every step of the intake process. Each visitor will be assigned a badge, and the owner/licensee will record in the logbook the visitors name, affiliated organization, reason for the visit, date, time in and out, and visitors badge number. Any visitor to be admitted to a restricted acess area will be required to present their government issed ID (AKOL) as per 3 AAC 306.350 (b) (3) when required by facility as proof of age. No individual under the age of 21 will be admitted to restricted access areas. When visitors are admitted to a restricted area of the licensed premises. GB will continuously supervise the individual(s) while on premises. All visitors will be clearly visible at all times. GB will oversee the completion of registration inspection. GB will deliver the organizational visitation policies and procedures to all visitors GB visitation conditions will be posted to the logbook eachvisitor will sign, aacknowledging acceptance of our policies regaurding visitor rules and regulations. As per 3 AAC 306.710 (b), no more than five visitors for each licensee who is activly engaged in supervising visitors will be allowed on premises at any given time. AT this time, the visitor may enter the restricted access areas permitted by their visitors pass, supervised by the owner/licensee, and /or agent in compliance with 3AAC 306.710 (c) (3) until departing the facility

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Describe your recordkeeping of visitors who are escorted into restricted access areas:

All visitors will be documented and logged for accountability, a picture ID as per 3 AAC 306.350 (b) (3) to verify age, and a signature will be required. The data and time they arrived and were escorted into the restricted areas, and their departure will be logged. All Information will be retained for security purposes on private computer on/off-site. Each video surveillance recording will be preserved for a minimum of 40 days, willo clearly and accurately display the date and time, and will be archived with no alterations for authentications. GratefulBud will maintain a log of all visitors to restricted access areas of the premisis for a minimum of one year (current license period) on-site and five years off-site location. Visitors to restricted access areas will be documented accordingly to Marijuana Control Board requirements 3 ACC 306.710 (a) and (c) (1,2,3) and GratefulBud standard operating procedures. A logbook will be securely filed on and off-site detailing visitor specifications, including their name, date and time of entry, along with a photocopy of their government issued identification. Access to any and all visitor data will be limited to owners/licensee, agents of the Marijuana Control Board, or any agent of a regulatory agency. Files will be protected by secure, lockable cabinets and digitally encrypted passwords where necessary for virtual files that will only be available on a need-to-know basis to premisis personnel and upon immediate request by the Marijuana Control Board.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

The exterior of the facility will be lit with high intensity led flood lighting as to allow and facilitate clear and constant video recording as per 3 ACC 306.715 (b) (1) (2) (3). The lighting spread around the facility and its enterances will provide and allow quick and easy identification of any individual. This includes the entire perimiter of designated facility. All security lighting fixtures will maintain illumination levels for viable image retrival from the video recording system which is also assisted by infrared. Greatful Bud facility security and emergency light fixtures will be tested regularly to ensure proper performance and overall compliance.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

The security alarm surveillance system for the premises will be monitered by a 3rd party security service Company and can be activated manually or by a security application on the keypad, or automatically. The alarm system monitors movement, fire and gas, and any other ue to power-outages, break-ins or any other disruptions or anomalies that may trigg. Grer the alarm system. Once the alarm is triggered the Owner/Licensee, Law Enforcement, Fire Dept, and medical services are allerted. Grateful Bud will have a professionally installed security interface with interactive, dedicated communication channels, tamper-resistant protection, awareness controll measures, image sensing, video monitering and access control measures along with a mobile application giving instant alerts, personalized access codes and historical activity reporting for specific events with time, date and sensor location in facility. Grateful Bud facility will be in compliance with statue 3 AAC 306.720

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

Grateful Bud alarm surveillance system is curently designed to meet and exceed the standard requirements mentioned. All doors are equipped with sensors that activate the alarm system. The alarm will trigger if any sensor is disrupted. Our alarm system and associated sensors and detectors will be continuously monitered by a 3rd party security system. Our licensed premises alarm systemes will communicate via land line, cell phone and law enforcement notification, and touchpad provided by our security provider. our alarm system, access control devices and video surveillance will be supported with back up battery system that provides fulloperational capability during total power loss.

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

All activities will be monitored per video surveillance protection. It is policy and procedure of Grateful Bud to train employes that; no person shall have access to restricted areas unless accompanied by a designated handler. All employees will be monitored at all times through video surveillance cameras or attention by the licensee, or the designated marijuana handler appointed to oversee any or all activity regarding work with cultivated, or the cultivation of manjuana. Also employes will be required to wear full body tyvek suits and rubber gloves while attending to the cultivated or the cultivation of marijuana in restricted area. Employees will be trained and notified of any changes in policy or procedures regarding Grateful Bud policies and procedures. Adequate video surveillance and alarm systems are in place. The security alarm system being implemented will meet and exceed stated requirements. Using METRIC Grateful Bud will be able to control and prove how much manjuana is being grown, how much marijuana is harvested, and how much marijuana is being sold. Any marijuana not sold will be reported in METRIC. Any employee of Grateful Bud will be held accountable for their actions. The 24 HR video Surveillance system will record all activities while premises is vacant and the alarm system sensors protecting the facility will trigger and alert the proper authoritiesof any attempted breach or unauthorized entry after hours. The system is designed to be in compliance with 3 AAC 306.715 (a) (b) (1) (2) (3) and (C) (1) (2) and (d).

Describe your policies and procedures for preventing loitering:

Public safety, and safe access to the marijuana cultivation facility is a priority on Grateful Bud operating plan. Our video surveillance monitoring equipment will be mounted in a clear view of the public to establish the video recording activities taking place. Signs will be posted across Grateful Bud location and illuminated under clear lighting that reads: Notice: This are is under 24 HR surveillance. Grateful Bud does not intend to post signs with our business name at our cultivation facility. It is our intention to keep our cultivation facility non descriptive and visually unobtrusive to our surrounding area. Grateful Bud will be in full compliance with 3 AAC 306.715 (c) (2)

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

As described in the aforementioned there will be 24 HR video surveillance cameras with exterior illumination and alarm sensors. There will also be a hold up/ panic button for the protection and safety of the people working there. All possible entrance points are equipped with commercial locks and alarm sensors that will activate in the event of any attempted un authorized entry of any door or window. Windows at the facility will be reinforced to prevent entry of any type. Motion sensors will be strategically placed inside the licensed facility to further increase security and facility protection and being in compliance with 3 AAC 306.715 (a) (b) (1) (2) (3) & (c) (1) (2) (3) (4) and (d). Where appropriate on premises we will install panic buttons to enable Grateful Bud to immediately notify the security monitoring company and law enforcement if necessary.
The panic alarm will be programmed to audibly sound and automatically alert monitoring company that an emergency crisis is occurring. The monitoring station will forgo any notifications to the predetermined call priority list and notify law enforcement directly, informing them of the situation and location that initiated the signal. Additionally, the panic alarm system will also be programmed to initiate silent alarms, and can be modified as necessary. If a sensor activates the system, and audibal pulse is sounded and communicated to the system monitoring station which will identify the specific zone impacted and type of alarm signaled. The alert is automatically communicated to our 3rd party security company who will then notify the owner/licensee, and law enforcement all via e-mail, cell phone, or land line.

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Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

When Grateful Bud alarm system is activated and the alarm system has been triggered, the electronic notification system alerts law enforcement of an unauthorized breach of security and will immediately locate and notify the owner/licensee via phone or other electronic communication device.The 3rd party security company will then contact law enforcement, fire and medical departments if needed. The owner/licensee will secure the premisis that is critical to investigation and will preserve the integrity of the area, and wait for law enforcement to arrive. Upon arrival of law enforcement, owner/licensee will immediatly submit if requested, all business records, all security video equipment and storage areas, all digital files needing passwords and any other requests for information, material, or product they may need to handle an ongoing investigation.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	☑	☐
Both the interior and exterior of each entrance to the facility	☑	☐
Each point of sale area	☑	☐

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	☑	☐
Clearly and accurately displays the time and date	☑	☐
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	☑	☐

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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

The video surveilance cameras placed inside/outside of each entrance and positioned inside the facility to clearly capture facial features and reckognize any person inside the restricted access facility. There will be one camera in the cure/storage area. Grateful Bud will ensure that video surveillance cameras at its licenssed premises will be positioned to produce a clear view adequate to identify an individual inside the licensed premises, or within 20 feet of the exterior entrance to the licensed premises. We will impliment notices advising all persons of the ongoing 24 hour video surveillance recording process. On the interior of the facility cameras will be placed establishing clear lines of sight at the entrance to ensure more than adequate visual coverage of the premises. We will ensure that a surveillance camera will capture activity at the enterance to all restricted access areas where marijuana is cultivated, packaged, processed, or stored in compliance with 3 AAC 306.720 (a) (1) (2) (3), 3 AAC 306.720 (b) and (c). Grateful Bud licensed premises activity will always be conducted on 24hr video camera and where applicable lighting will automatically illuminate to guarantee quality video coverage that is unobstructed and that appropriate contrasting is used, and in compliance with 3 AAC 306.720

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

All video surveillance recordings equipment and records will be housed and stored in a designated, locked and secure area seperate from the area of cultivation. Owner will ensure the storage area is only accessible to authorized personnel only, law enforcement, and/or agent of the board. Each video surveillance recording will be preserved for a minimium of 40 days, will clearly and accurately display time and date, and will be archived with no alterations for authentication. Grateful Bud will be in compliance with 3 AAC 306.720 (e). All video surveillance records and recording equipment will have a failsafe backup system in case of electrical power outtages or prolonged power outages. All 24hr video surveillance recordings will be saved to an encrypted surveillance harddrive for added protection and stored in secure locked cabinets. Grateful Bud will be in compliance with all of 3 AAC 306.720 (d)

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	✓	
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	✓	
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	✓	
Video surveillance records are stored off-site		✓

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Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	✔	
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	✔	
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	✔	
Records related to advertising and marketing	✔	
A current diagram of the licensed premises including each restricted access area	✔	
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	✔	
All records normally retained for tax purposes	✔	
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	✔	
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	✔	

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A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All records will be maintained electronically by specific software and preserved on a computer cloud protected by Norton 360 anti-virus software. Physical records will be housed on site at a separate secure locked location accessable only to a marijuana establishment owner/licensee, law enforcement personnel including a peace officer or an agent of the board. Grateful Bud will ensure that all required records will either be maintained in paper or digital folder in GB's computer system where it will be kept on a surveillance harddrive and coppied to computer cloud. The hard copy or orgional will remain in a locked cabinet that is located in the secure storage room and the area with access to such records is limited to authorized personnel only. If in electronic format, access to such records will be protected by password that will be available only to owners/licensee who need to access or createsuch records in accordance with the MCB, and all electronic records will be backed up on a server maintained both on-site and off-site. Grateful Bud will retain all records in a format that is readdily understood by a reasonobly prudent business person and such record keeping of documents will be in compliance with 3 AAC 306.755 (a) (1)-(9), 3 AAC 306.755 (b) and (c). All accurate and comprehensive seed to sale inventory tracking records, and transportation records and manifests as required by the Marijuana Control Board under 3 AAC 306.750 (f). We will incorporate our business operations software with METRIC, Quickbooks for accounting purposes, CLOUD for document storage, and otherapplications asneeded to create and establish a comprehansive record retention program. It is our intent to track all business facets associated with each phase of operations. Grateful Bud will retain all business records conducted inder our license for the current year, and the three preceding calandar years, securely on-site and available upon request for the Marijuana Control Board, or any other regulatory agency in compliance with 3 AAC 306.755 Business records.

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Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:

	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	✓	
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	✓	

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

The tracking system METRIC, through Franwell, will be used in compliance in accordance to 3 AAC 306.730 (a) and (b). Grateful Bud establishment shall use METRIC as the tracking system required by the Board. The system will be in compliance, capable of sharing information the board implements to ensure all marijuana cultivated and sold in the state is identified and tracked from the time the marijuana is propogated from seedling or clone through transfer to another licensed marijuana establishment, or use in manufacturing a marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana. Grateful Bud will be in compliance with 3 AAC 306.730. Franwell will also be utalized for ongoing training, support and maintenance.

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Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:

	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	✓	
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	✓	
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	✓	

Describe how your establishment will meet the requirements for employee qualifications and training:

Grateful Bud will mantain a copy of qualified employees or agents and will conduct regular inspections of handlers permit cards in order to be in compliance.

Grateful Bud employees will obtain a marijuana handlers permit from the board before beginning employment at the marijuana establishment. Grateful Bud will ensure that employee's marijuana handlers permit is current and up to date, and shall enforce that persons marijuana handler permit card be in that persons immediate possession, or on file at premises. Grateful Bud will be in compliance with 3 AAC 306.700 (a) and (b) (1)-(6), (c), (d), and (e).

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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:

	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	✓	

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations

Grateful Bud will give the board at least 3 days nitice in METRIC before making the marijuana plant waste " (reffering to the stems, stalk, and rooted soil)". unusable and disposing of it. GB will store waste in large plastic bags stored in totes in a secure locked area within the production area, without the use of solvents. it will be rendered unusable by grinding the waste and adding equal amounts of non-compostable materials as per 3 AAC 306.730 and (2), and keep a record of final destination.

All solid waste will be ground up, and properly packaged and disposed of at a permitted Class I or Class II landfill willing to accept the waste. The operator of the landfill will be contacted prior to delivering the marijuana plant waste confirming the waste will be accepted and to comply with possible additional requirements. Grateful Bud will also ensure enforcement is notified 3 days prior. All waste water will be completely recycled, filtered and ph tested for purity and stored for use again. Grateful Bud will be in compliance with 3 AAC 306.740 (a) (b) (1) (2) (3), 3 AAC 306.740 (c) (1), 3 AAC 306.740 (d) (1) (2)

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Enviromental conservation and responsibility is very important to Grateful Bud and our operating procedure for waste will meet and exceed all Marijuana Control Board regulations.

All marijuana waste (plant stems, stalks, leaves, and roots) will be ground to a non-retrievable form. At this point, it will be mixed with eaqual amounts of non-compostable material such as cardboard, paper, oil, or plastic at GB. All actions and steps will be taken ensure that Grateful Bud will be in compliance with all marijuana control board guidelines to make the waste material completely unusable.

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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

Grateful Bud will store marijuana waste in a confined area in totes, without the use of any solvents. It then will be made un usable by grinding and mixing with equal parts of non-compostable materials.

All waste water will be recycled by filtration and ph checked for reuse again in the facility.

All marijuana waste will be mixed with at least an equal amount of non-compostable materials such as cardboard, paper, or plastic at GBs Facility.

If a composting facility or organic waste treatment center was to open, then Grateful Bud would then mix compostable materials such as food, yard waste, or vegetable based oils at GBs facility on site. All other board approved materiels for making waste unusable will be mixed and the material delivered to a solid waste facility, or other facility with approval. Grateful Bud will be in compliance with 3 AAC 306.740.

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	☑	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	☑	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	☑	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	☑	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	☑	☐

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STATE OF ALASKA

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501

Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

After all the marijuana bud have cured, the bud is then trimmed from the stem, weighed, in compliance with 3 ACC 306.745 (1) and (2). packaged and reweighed for consistency. A tracking label will then be attached provided by the METRIC Tracking System. Grateful Bud will then prepare, package, and secure the marijuana sample during shipment, then record the transfer in the marijuana tracking and inventory system, and prepare the transportation manifest. In addition, the individual transporting marijuana in compliance shall have a current and valid marijuana handlers permit required 3 AAC 306.700. Grateful Bud shall observe the limits set forth in 3 AAC 306.470. In addittion the packaging will protect the flower/bud from contamination. All packaged marijuana will be identified by a tracking label generated by the marijuana manufacturing facility's marijuana inventory tracking system (METRIC). Grateful Bud shall prepare marijuana flower/bud for transfer to another marijuana establishment by placing the marijuana flower/bud within a sealed-tamper evident shipping container; and generating a transport manifest from Grateful Bud facility (METRIC) inventory tracking system; the name of the transporter, the time of departure, and the estimated/expected delivery time, make model and LICPLT# of transport vehicle. A complete printed transport manifest on a form prescribed by the board must be kept with the marijuana flower/bud at all times. A copy of the manifest will be given the the licensed establishment that receives the shipment.

The packages will consist one-gram, one-ounce, and/or 1-5 LB packages. With the results from the testing facility the flower/bud will be labeled with the following: Cultivator, license #, HB #, METRIC #, strain, pesticides, fungicides, herbicides, and cannabinoid profile. It will also include the total THC, THCA, CBO, CBDA, CBN as required by 3 AAC 306.475, and A warning label, business name and address will also be listed.

The Marijuana flower/bud will be placed in a controled packages determined by its weight, THC content, tracking #, name of cultivaton business, and date made ready for sale. The ready marijuana will be secured in locked boxes for transportation with tracking # supplied by METRIC.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

All marijuana will be locked in a keyed or numbered pelican case with multiple locks or a metal lock box that will be used only in a vehicle registered to the state of AK. All keys or combination lock boxes will be accessed only by licensed registered marijuana handlers. Lock boxes will never be opened during transport.

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Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

No business signs will be posted. Grateful Bud is not a retail store. GB does not intend to post any signs with our business name at our cultivation facillity. Safety and security are of the most concern at Grateful Bud and signs identifying the cultivation facility to the public compromise these considerations. It is our intention to keep our facility visually unobtrusive and nondescriptive to the surrounding community.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	☐	☐
Promotes excessive consumption	☐	☐
Represents that the use of marijuana has curative or therapeutic effects	☐	☐
Depicts a person under the age of 21 consuming marijuana	☐	☐
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	☐	☐

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No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	☐	☐
On or in a public transit vehicle or public transit shelter	☐	☐
On or in a publicly owned or operated property	☐	☐
Within 1000 feet of a substance abuse or treatment facility	☐	☐
On a campus for post-secondary education	☐	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	☐	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	☐	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	☐	☐

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Form MJ-01: Marijuana Establishment Operating Plan

Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

No admittance to anyone under the age of 21 will be posted on the doors and enforced by security measures and protocall, surveillance recording, flood lights and alarm system. There will be comercial grade deadbolt locks on all areas of access. Owner/Licensee supervision will be vigilant.

Every aspect of Grateful Bud Opperation will have strong emphasis on security and preventing the exposure and diversion of marijuana to persons under the age of 21. At Grateful Bud , the licensed premises will feature an installed security system featuring high resolution, facial capture capability cameras, dusk to dawn external lighting fixtures, detection sensors around the perimiter. Signage will be posted on the exterior and interior of the licensed premises in an unobscured area that states, "NOTICE, no persons under 21 allowed". Grateful Bud will inspect all presented forms of identification as well as aditional security check steps, to verify legal age and legitimate identification credentials. Any person found to be under 21 will be asked to leave the licensed premises immediately and will not be permitted to enter any portion of the licensed premises. Grateful Bud will notify law enforcement, if necessary, to assist in any situation involving persons under the age of 21.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Jennifer Huffman
Printed name

Subscribed and sworn to before me this 30 day of January, 2018

K. Waterbury
State of Alaska
Notary Public
My Commission Expires 09/09/19

Notary Public in and for the State of Alaska.

My commission expires: 9.9.19

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