Alcohol and Marijuana Control Office
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Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaskan Blooms, LLC	**MJ License #:**		10314	
License Type:	Retail Marijuana Store				
Doing Business As:	ALASKAN BLOOMS, LLC				
Premises Address:	2443 Arvilla St.				
City:	Fairbanks	**State:**	Alaska	**ZIP:**	99709

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Each shipment of marijuana and marijuana product that arrives at Alaskan Blooms' retail store will be inspected by a licensee or member of the management team before it is accepted and added to the store's inventory. The shipment will be reconciled with the transport manifest, shipment labels and packaging labels to ensure everything matches. All product will be weighed by Alaskan Blooms and reconciled with the weight listed on the manifest and labels. Any shipments with discrepancies will be rejected. Shipments that pass initial inspection will be accepted into the facility, entered into metrc and the point of sale software and added to the store's inventory storage or display cabinets. At the end of each business day, the management team will reconcile the sale's transactions from the point of sale software with the inventory on hand and with metrc to ensure all match and handle any discrepancies immediately.
Customers will be greeted outside the store's entrance by a security guard who will check their identification and watch for signs of impairment. If cleared by security, customers will enter the waiting room and wait for a manager to let them onto the sales floor. This will allow Alaskan Blooms to control the number of customers in the store, provide better customer service and help prevent criminal activity. Once inside the store, customers can ask questions, view/smell samples of product in closed glass jars connected to the counter, browse available products in the glass display cases and shelves behind the counter and make purchases at one of the three point of sale stations (as shown on the premises diagram). Once a sales transaction is completed, customers will exit the store and the next customer service number will be called.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Alaskan Blooms will have a security guard stationed outside of the retail store entrance at all times during business hours. The security guard will check ID's from each individual before they are allowed to enter the lobby waiting area of the retail store. The security personnel will watch for signs of impairment during this time and will refuse entrance to any individual who exhibits signs of impairment and will be trained to contact local law enforcement if back-up is needed.
Additionally, Alaskan Blooms retail staff working inside the store will also be trained to watch for signs of impairment and will refuse sales to any individual who appears impaired. If a retail employee needs to refuse service to a customer for this reason, they will call on security personnel for assistance and to escort the individual from the premises.
All retail store employees, including the security personnel, will be required to obtain a marijuana handler permit issued by AMCO prior to beginning employment.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;**

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;**

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;**

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or**

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.**

Answer "Yes" or "No" to the following question: Yes No

3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises? ☑ ☐

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Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;**
- **b. promotes excessive consumption;**
- **c. represents that the use of marijuana has curative or therapeutic effects;**
- **d. depicts a person under the age of 21 consuming marijuana; or**
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.**

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;**
- **b. on or in a public transit vehicle or public transit shelter;**
- **c. on or in a publicly owned or operated property;**
- **d. within 1,000 feet of a substance abuse or treatment facility; or**
- **e. on a campus for postsecondary education.**

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana and marijuana products will be displayed and dispensed for sales within the designated restricted access area, unreachable to customers. Signage stating "Restricted Access Area: Visitors Must Be Escorted" will be posted at the access point that leads behind the counter. Marijuana and marijuana products will be displayed in either locked, glass display cases (as shown below), on shelving along the wall behind the display case/point of sale counter or in a cooler behind the display case/point of sale counter. After customers pass the security checkpoint located outside the entrance door, they will enter the waiting room where they will receive a service number. Customers can view available products on a menu in the waiting room until their service number is called. Alaskan Blooms will only allow one customer per retail sales floor employee. Employees will unlock the waiting room door from inside the retail store and call the next customer service number. Once inside the store, customers can ask questions, view/smell samples of product in closed glass jars connected to the counter, browse available products in the glass display cases and shelves behind the counter and make purchases at one of the three point of sale stations (as shown on the premises diagram).
*Continued on the following page

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(Additional Space as Needed):

*Continuation of: 5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Once a sales transaction is completed, customers will exit the store and the next customer service number will be called.
All concentrates and edibles will be pre-packaged and labeled and samples will be displayed in the locked glass display counter or refrigerator within the restricted access area. Marijuana flower may be sold "Deli" style. "Deli" style marijuana will be displayed in large glass jars behind the sales counter on shelving. Once an order has been placed for "deli style" marijuana flower, the cashier will weigh the desired amount of flower, on a certified scale, behind the counter and place the marijuana into exit packaging. The cashier will print the packaging label and adhere it to the package before completing the transaction. The area behind the display counter will be a restricted access area blocked by a gate with signage displayed accordingly. Employees will dispense for sales from behind the point of sales counter and within the restricted access area and place products into exit packaging (if necessary) at the cash register before handing it to the customer. Once a customer's transaction is complete, they will be instructed by an employee to exit the store.

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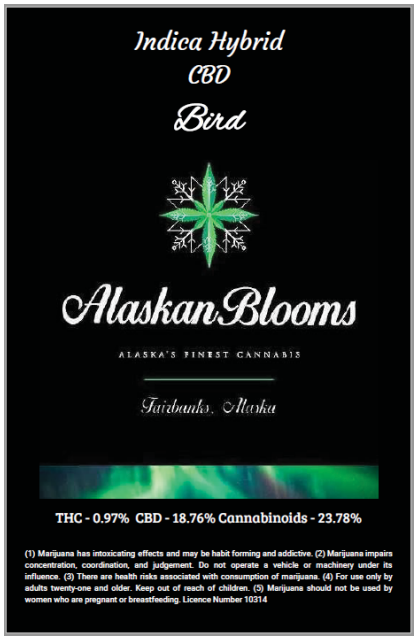
Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Alaskan Blooms' management team or a licensee will inspect all shipments of marijuana and marijuana products that arrive at the retail store. Shipments will be inspected for quality, consistency with the transport manifest and shipment labels, and for regulatory compliance.
When marijuana, marijuana products and concentrates arrive at the retail store, the designated manager or licensee will inspect the products and ensure consistency with the transport manifest and the label. Labels will be checked for: (1) name and license number of the manufacturing or cultivation facility; (2) production lot and/or batch number; (3) strain information; (4) net weight of the product (5) packaging date and expiration date. The transport manifest will be checked for: (1) name and license number of the providing entity; (2) delivery date; (3) start time and estimated arrival time; (4) strain and batch information; (5) delivery driver name and handler's card verification; and (6) the weight of the products transferred (7) testing information. Once a delivery is approved by the manager or licensee, the inventory will be accepted into the retail facility and entered into the POS system and metrc with all mandatory information designated by AMCO. The shipment information will be both recorded in Metrc and stored on-site as official business records. Both the transporting agent and the manager or licensee will sign the paperwork expressing that all information is deemed correct and the transfer took place.
If any of the above is missing or inaccurate, the manager or licensee will refuse the transfer.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):



Retailer: Alaskan Blooms License #: 10314
Cultivator:
License #:
HB#: Bird252018
Strain: Bird

METRC #: 36B875000036451115AB
Testing Lab: ABC Lab **License #:** 12345
Testing Date: 02/05/2018
Fungicides: None **Herbicides:** None **Pesticides:** None
Cannabinoid Profile:
Total THC: XXXX% **Total CBD:** XXXX% **THC:** XXXX%
CBD: XXXX% **THC-A:** XXXX% **CBD-A:** XXXX%
CBN: XXXX%

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

*or similar format and content

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Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Each and every individual wishing to enter the retail store will be required to present an unaltered, valid, government issued, photo identification proving they are at least 21 years of age before even being allowed to enter the retail store. Alaskan Blooms will have security personnel stationed outside the entrance to the retail store lobby and will not allow anyone to pass until their photo identification has been physically examined and age has been verified. Additionally, signage will be prominently posted on the entrance door stating "No One Under 21 Years of Age Allowed". Security will refuse entrance to any individual who does not produce valid, photo identification proving they are at least 21 years of age.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area.

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Alaskan Blooms will ensure that all marijuana plant and marijuana product waste is rendered unusable prior to leaving the facility. Expected marijuana waste consists of: (1) marijuana plant or marijuana products that are identified as contaminated, infected or are otherwise rejected for quality (2) expired marijuana and marijuana products (3) any other materials or containers in contact with marijuana or marijuana products that risk contamination (4) marijuana or marijuana products deemed by the licensees, the board or the director as unfit for sale or consumption for any reason and (5) other waste as determined by the board. An email notification will be sent to AMCO Enforcement at least 3 days prior to any disposal action. Marijuana plant and marijuana product waste will be stored away from all other products in a locked container within the restricted access area of the store, and will be rendered unusable prior to leaving the premises for disposal. Marijuana waste will be rendered unusable by grinding and mixing the materials with other compostable and non-compostable material until the resulting mixture is no more than fifty percent (50%) marijuana waste. A log tracking the final destination of all marijuana waste will be maintained by management or designated employees.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Karen Lowry

Printed name of licensee

CASEY WATERS YOUNGBLOOD
Notary Public
State of Alaska
My Commission Expires Jan 25, 2022

Notary Public in and for the State of Alaska

My commission expires: Jan 25, 2022

Subscribed and sworn to before me this 8th day of February, 2018.

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