Alcohol and Marijuana Control Office
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marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	North Star Gardens, Inc.	**License Number:**	15245		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	NORTH STAR GARDENS				
Premises Address:	5310 COMMERCIAL BLVD, 2A				
City:	Juneau	**State:**	ALASKA	**ZIP:**	99801

Mailing Address:	5310 COMMERCIAL BLVD, 2A				
City:	Juneau	**State:**	ALASKA	**ZIP:**	99801

Primary Contact:	Jamie Letterman		
Main Phone:	907-723-7234	**Cell Phone:**	
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Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

The entire North Star Gardens cultivation facility will be designated as a restricted access area with prominent signage posted outside the building stating "Restricted Access Area: Visitors Must Be Escorted" and that the premises is secured and monitored. The licensees will ensure the signage is well lit by exterior lighting. Additionally, the facility will be equipped with a self contained security alarm system continuously monitored by an off-site security monitoring company. If unauthorized access is attempted or gained, the security alarm system will send an automatic, electronic alert to the security monitoring site and the licensees who will contact local law enforcement if needed. Both the interior and exterior of the facility will be well equipped with video surveillance cameras with conspicuous locations to deter individuals from attempting access alone.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Visitors to the facility, aside from emergency personnel, City & Borough of Juneau officials, agents of the MCB or local law enforcement, must be pre-approved and pre-scheduled by a licensee or designated manager before access to the facility will be granted. Once a visitor has been properly approved and scheduled, they will be directed to enter through the only entrance to the facility where they will be met by a licensee or manager in the arctic entry. The visitor will be asked to produce a valid form of government issued, photo identification proving they are at least 21 years of age and confirming their identity. The visitor will then sign into the visitor log recording their full name, date, time in and out of the facility and the purpose for the visit. The visitor will be given a visitor badge to be clearly displayed on their person for the duration of the visit and returned upon exiting the facility. A North Star Gardens licensee or employee will escort and actively supervise visitors at all times at a ratio of 5:1. When the visit is complete, all visitors must exit the premises.

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Describe your recordkeeping of visitors who are escorted into restricted access areas:

Each and every visitor to the facility, of which is entirely designated as a restricted access area, will sign into the visitor log recording full name, date, time and out of the facility, and the purpose of the visit. The log will be stored as an official business record within the office in the co-located and co-owned retail store and will be made available to the MCB upon request. Back up copies of the log will be stored electronically on the company's computer server.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

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Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

North Star Gardens will install exterior lighting around the facility to ensure the premises, signs and door is well lit to deter crime and to enable the surveillance cameras to clearly record individuals within 20 feet from the exterior entrance. Bright bulbs will be used for exterior lighting and will be regularly inspected to ensure optimum functionality and positioning.
Exterior surveillance recordings will be checked regularly as well to ensure there is adequate exterior lighting for clear recording quality.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

North Star Gardens will contract with a security alarm company to install the alarm system, train the licensees and managers on its use, continuously monitor the facility and maintain the equipment. The alarm system will be set up to monitor for unauthorized access with passive infrared sensors and door contact sensors during non-business hours. The alarm will send an automatic, electronic alert to the security monitoring center and to the licensees who will contact law enforcement if needed.
The alarm system will be activated each evening by the last employee to leave the facility and will be deactivated each morning by the first employee to arrive.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

There is a single exterior door leading to the cultivation facility which will have a door sensor installed on it. There are no windows.
The door sensor will detect attempted intrusions and will send an automatic, electronic alert to the security monitoring company and the licensees when triggered.

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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

The entire cultivation facility will be under constant video surveillance including all marijuana storage, growing, processing and packaging areas. Inventory will be taken weekly and filed with the business records. North Star Gardens will develop, implement and strictly adhere to a zero tolerance policy for employee theft and diversion. Employees will receive training in recognizing and preventing such activity. In the event that theft or diversion is suspected, all employees will be trained to alert licensees/management immediately. In the event that an employee is caught stealing marijuana, local law enforcement will be notified immediately, and North Star Gardens will comply with all directives, and provide all necessary information and records for the investigation. Licensees will take the necessary steps to ensure that illegal conduct by an employee does not compromise the facility's license and legitimate business operations. If a theft is reported, licensees and management will update the product records in the tracking system, as needed, to maintain an accurate and comprehensive accounting for all marijuana and inventory. The licensees will comply with all inquiries and investigations lodged by the MCB as a result. Documentation related to marijuana theft will be maintained as a business record for five (5) years and made available to the MCB upon request. All marijuana will be secured in the cultivation area during growth and processing, and then will be stored in a locked and secured area once it is ready and waiting for packaging. Only designated personnel will have access to marijuana storage. Constant surveillance will monitor the marijuana storage space and all individuals entering the area. Video recordings will be backed up and stored for forty (40) days. Cameras will be prominently displayed in the processing and packaging areas and next to all storage containers, and will provide a full view of the cultivation room, entryway, safes, money counting areas, and packaging areas. Security monitors and video recording equipment will be located in the office shared with the co-located and co-owned retail store.

Describe your policies and procedures for preventing loitering:

North Star Gardens will post signage to the exterior of the premises that read "No Loitering" and that the premises is under constant video surveillance. The licensees will ensure that the signs and premises remain well lit by exterior lighting. Additionally, designated employees will perform random premises walk-arounds to watch for loitering individuals. Those found to be loitering on the premises will be met with a verbal warning to leave and local law enforcement will be contacted for back-up if needed.
Any visitors at the facility will be informed of the no loitering policy and will be asked to leave the premises once their visit has concluded.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

The alarm system will monitor for intrusions with passive infrared motion sensors that detect infrared emissions from human bodies. When triggered, an automatic, electronic alert will be sent to the security monitoring company and the licensees who will contact law enforcement when necessary.
Wearable panic buttons will also be used in the facility and will send a silent, electronic alert to the security monitoring company, licensees and law enforcement when pressed. All employees will be trained on the security alarm system including how and when to use the panic buttons.

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Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

In the event that law enforcement is alerted due to a breach of security, designated employees who have been trained for such events, will evacuate the building of all those present to a pre-determined safe location. Once everyone arrives to the safe location, the designated employees will take a head count of employees and any visitors that were at the facility. After the emergency is resolved and everyone is able to return to the facility, employees will look for property damage, verify cash and inventory, and submit all necessary documentation to law enforcement officials for a police report. Surveillance footage will be downloaded and submitted to police officials to aid in their investigation, and authorized officials will be given direct phone numbers to licensees and agents to ensure a good working relationship.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	✓	
Both the interior and exterior of each entrance to the facility	✓	
Each point of sale area	✓	

Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	✓	
Clearly and accurately displays the time and date	✓	
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	✓	

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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Exterior surveillance cameras will be installed around the premises and positioned to ensure they are capable of clearly recording individuals within 20 feet of the entrance to the facility. Video surveillance cameras will be strategically placed inside the facility to record all areas at a variety of angles to record all individuals present. Cameras and surveillance monitors will be regularly inspected to ensure proper functionality and that they are positioned
A failure notification system will be installed to provide audible and visual notification of any failure in the surveillance system so that it can be immediately resolved. During a power outage all video cameras and recording equipment will be run on emergency power with a battery backup system to ensure that they can continue to operate for at least one (1) hour.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

Surveillance recording equipment and records will be stored in the shared office located in the co-located and co-owned retail store. The office will remain locked, with a commercial grade lock, at all times and access will be restricted to the licensees, authorized employees, law enforcement or an agent of the MCB.
Recorded data will be stored for a minimum of forty (40) days as an official business record. All surveillance footage will be accessible for upload to a separate hard drive in the event that it must be stored longer for criminal, civil, or administrative investigations. All recordings will be time and date stamped, and archived in a format that prevents alteration of the recorded image. Recordings and surveillance data will be available to the MCB and local law enforcement upon request.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	☑	☐
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	☑	☐
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	☑	☐
Video surveillance records are stored off-site	☑	☐

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Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	✓	
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	✓	
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	✓	
Records related to advertising and marketing	✓	
A current diagram of the licensed premises including each restricted access area	✓	
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	✓	
All records normally retained for tax purposes	✓	
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	✓	
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	✓	

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A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

North Star Gardens' business records, including all operational and regulatory documents, surveillance recordings, financial books, inventory, employee records, logs, manifests, testing results, correspondence and other records needed to fully account for each business transaction will be stored in the shared office. The shared office is located within the co-located and co-owned retail store. All business records will be duplicated and backed up electronically to the company's server to prevent loss or destruction.
Facility records will be managed by authorized agents in accordance with standard retention policies to ensure that business records are stored in a consistent and searchable manner. Records within the facility will be stored in the secured office, separate from all storage of marijuana products and currency. Only the licensees, the daily manager, and authorized agents will have access to the office and business records. A commercial grade door with a commercial grade locking mechanism will be used to separate and secure the office from the rest of the facility.

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Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	☑	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	☑	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

North Star Gardens will use the Metrc inventory tracking system to increase product security, track the cultivation and movement of products, and minimize diversion and illegal practices. Data will be recorded throughout: (1) cultivation; (2) sale, sample, and transport; and at (3) disposal, destruction, and theft. The facility will assign a tracking number to each batch and record the tracking information in Metrc. All employees will be trained to use the system to ensure that: (1) all marijuana prepared and packaged is identified and tracked through its cultivation, sale, transfer, and/or destruction; (2) all establishments transacting to purchase or receive marijuana products are licensed; and (3) any loss or theft of marijuana products is reported promptly. Employees will record sales, testing, and transportation arrangements in the system, and generate a transport manifest to accompany products in transit. Marijuana used for samples will be recorded as such, including: (1) the amount of each sample; (2) the facility that received the sample; and (3) the disposal of any expired or outdated promotional sample returned to the facility. Employees will use the system to verify sales and shipment, and to identify the permits for all business partners. Products marked for disposal will be recorded in Metrc and an email notification to AMCO enforcement will be sent at least three (3) days prior to any disposal action, and any destruction, loss, or theft of marijuana will be promptly reported in Metrc to notify the MCB, in addition to reporting to local authorities.

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Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Hander Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	☑	☐
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	☑	☐

Describe how your establishment will meet the requirements for employee qualifications and training:

Each licensee and employee will obtain a marijuana handler permit from AMCO Enforcement prior to beginning work at the cultivation facility. North Star Garden licensees and/or management will maintain a list of employees and their handler permit #'s and expiration dates to ensure each employee has a valid handler permit at all times while employed with the facility.
Employees will receive new employee orientation and periodic training on a variety of topics such as; marijuana industry topics and current issues, safety and security, internal policies and procedures, METRC, customer service, state, local and federal regulations and other topics as necessary.

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Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	☑	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

North Star Gardens anticipates the following waste at the cultivation facility: (1) marijuana that is identified as contaminated, infected or is otherwise rejected for quality (2) waste from marijuana flowers and plant material and trimmings; (3) run off water from cultivation and processing; (4) any other materials or containers in contact with marijuana products that risk contamination; and (5) any other waste as determined by the Marijuana Control Board, Director or a licensee. Marijuana waste will be stored away from all other products in a locked container in Room #5 as shown on the premises diagram, and will be rendered unusable prior to leaving the facility for disposal. A notice will be sent to AMCO enforcement via email not later than three days prior to rendering waste unusable. Marijuana waste will be rendered unusable by grinding the materials and mixing with other compostable and non-compostable material until the resulting mixture is no more than fifty percent (50%) marijuana waste. The final waste mixture will be picked up by the city waste facility and delivered to the city landfill. A log recording the final destination of all marijuana waste will be maintained as a business record and will be made available to the MCB upon request.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

All marijuana waste will be ground using a grinder and will then be mixed with at least 50% non-marijuana solid wastes such as; food waste, yard waste, cat litter, vegetable oil, soil, paper waste or cardboard waste. At least three days before rendering marijuana unusable, a notification email will be sent to AMCO Enforcement.

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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

North Star Gardens will render all marijuana plant waste unusable by grinding in a grinder and then mixing with the above mentioned non-marijuana solid wastes so that the final mixture is no more than 50% marijuana waste. The final mixture will be inspected by a licensee or manager to ensure it is no more than 50% marijuana waste. The final destination of all marijuana plant waste will be recorded in a waste log and stored as a business record, available to AMCO upon request.

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:	Yes	No
The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle	☑	☐
The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport	☑	☐
During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport	☑	☐
Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment	☑	☐
When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received	☑	☐
The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest	☑	☐

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Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

Metrc will generate a transport manifest to accompany all marijuana in transit. The facility will send a copy of the manifest with the marijuana, and file an additional copy in the office as a business record. The manifest will document the strain name, type of product, batch number, weight, name of the transporter and handler's ID, time of departure and expected delivery, and the make, model, and license plate of the transporting vehicle. The transport vehicle will travel directly between destinations without making any unnecessary stops, and marijuana will be sealed in not more than five (5) pound containers inside a locked storage compartment within the vehicle for wholesale transactions up to one ounce containers for re-sale by retailers without re-packaging. At no time during transit will marijuana be visible outside the vehicle. The shipping container will have a label stating that a licensed testing facility has tested each batch in the shipment, and list: (1) the date of final testing; (2) the cannabinoid potency profile, expressed as a range of percentages that extends from the lowest percentage to highest percentage of concentration for each cannabinoid listed from every test conducted on that strain of marijuana from the same marijuana cultivation facility within the last three months; (3) a statement listing the results of microbial testing; and (4) a statement listing the contaminants for which the marijuana was tested, including molds, mildew, filth, herbicides, fungicides, and harmful chemicals. Any packaging done at the facility will be performed in an area specifically set aside for packaging and monitored with 24 hour surveillance. Packaging will be uniform with labels secure and prominently displayed. The facility will use certified scales in compliance with the Alaska Weights and Measures Act, and will maintain registration and inspection reports at the facility. After agents package marijuana they will be placed in sanitized, air-tight containers, labeled with all compliant labeling information, and given a barcode for the inventory control system. Plastic packaging will be heat-sealed without an easy-open tab, dimple, corner, or flap. Packaged marijuana will be stored in a secured area until ready for transport. All packaging will be inspected, accepted or rejected, and recorded in the log, and the on site manager will check all final packages to ensure that they will secure marijuana from contamination and not impart toxic or deleterious substances. Labels will include: (1) the name and license number of the cultivation facility; (2) the date the marijuana was harvested; (3) the harvest batch number assigned to the marijuana; (4) the date the marijuana was packaged; (5) the net weight and the quantity of usable marijuana packaged in a standard of measure compatible with the inventory tracking system; (6) a complete list of all pesticides, fungicides, and herbicides used in the cultivation of the marijuana.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

Any vehicle transporting marijuana will be unmarked and inconspicuous. Vehicles that will be used for transportation of marijuana will contain a secure and sanitary area affixed to the inside of the transportation vehicle or bed of the truck that will lock and will ensure the marijuana cannot be seen by anyone from outside of the vehicle. Prior to departure, a licensee or manager will ensure all marijuana is in sealed packages, and locked in the safe and secure storage compartment in the transport vehicle. All employees will be trained and will understand that under no circumstances (absent instruction from a duly authorized law enforcement officer) shall a sealed package containing marijuana be opened during transportation. The vehicle storage box will be a large rectangular industrial container mounted and secured within the vehicle, accessible by a combination lock. The structure will be formed of steel, hard plastic or like materials. From time to time ownership may utilize a third party for transport and shall ensure the third party transport company has their Marijuana Handlers' card.

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Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

North Star Gardens will not post any signs at the establishment with the business name.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	☐	☐
Promotes excessive consumption	☐	☐
Represents that the use of marijuana has curative or therapeutic effects	☐	☐
Depicts a person under the age of 21 consuming marijuana	☐	☐
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	☐	☐

Received by AMCO 12.19.17

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
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No advertisement for marijuana or marijuana product will be placed:	Agree	Disagree
Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21	☐	☐
On or in a public transit vehicle or public transit shelter	☐	☐
On or in a publicly owned or operated property	☐	☐
Within 1000 feet of a substance abuse or treatment facility	☐	☐
On a campus for post-secondary education	☐	☐

Signage and Promotional Materials:	Agree	Disagree
I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)	☐	☐
The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products	☐	☐
All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)	☐	☐

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Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

The facility will not be open to the public and the single entrance will be monitored at all times. Any visitors to the facility must be pre-arranged and pre-approved with a licensee or manager. Visitors who arrive at the facility will be required to product an unaltered, unexpired form of government issued. photo identification proving they are at least 21 years of age and confirming their identity. Any individuals who fail to product such identification will be refused access to the facility and will be asked to leave the premises immediately. Employees will be trained to call local law enforcement for back-up when an individual does not comply with this policy.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Jamie Letterman
Printed name

Notary Public
CECILIA PEREZ-FELIPE
State of Alaska
My Commission Expires Aug. 17, 2021

Subscribed and sworn to before me this 14th day of Dec, 2017.

Cecilia Perez-Felipe
Notary Public in and for the State of Alaska.

My commission expires: Aug. 17, 2021

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(Additional Space as Needed):

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