# CORRESPONDENCE

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|---|---|
| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | "Marty Brown"; "Lance Wells" |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | Transfer-Incomplete Application Notice-Snow Capped Gardens, LLC license #11921 |
| **Date:** | Wednesday, June 13, 2018 10:38:00 AM |
| **Attachments:** | 11921 Transfer-Incomplete Application Notice.pdf |

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Hello,

Your transfer application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed. Please send any documents/correspondence to marijuana.licensing@alaska.gov

Please let me know if you need copies of the transfer paperwork I have. I want to make sure you receive this email and its attachment first.

Thank you
Jane

AMCO Staff
State of Alaska-DCCED
**Alcohol and Marijuana Control Office (AMCO)**
**550 W 7th Avenue Ste. 1600**
**Anchorage, AK 99501**
**907-269-0350**

THE STATE of ALASKA
GOVERNOR BILL WALKER

**Department of Commerce, Community, and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

June 13, 2018

Snow Capped Gardens, LLC
DBA: Snow Capped Gardens, LLC
Via email: martyb@mtaonline.net

Re: Limited Marijuana Cultivation Facility License #11921

Dear applicant,

The AMCO Office is reviewing the documents submitted for the transfer of ownership in the marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.** Please be sure to read the entire letter.

- **MJ-01 Operating Plan**
  - Page 13: in this page you state you will take your processed marijuana waste to the local landfill but on page 4 of MJ-04 you state you will compost it. Which is it? Please ensure that these pages are consistent.

- **MJ-02 Premises Diagram**
  - On the diagram of the layout of the cultivation facility:
    - Remove camera depictions.
    - What type of structure is the cultivation facility? Indicate it on the diagram.
    - Take a different color, outline or shade the bathroom and label it as licensed but not restricted access area.
    - How do you get to the loft from the first floor? I don't see stairs leading up to the loft.
    - What is the unlabeled area by the entry? Indicate it on the diagram.
    - The under-cultivation square footage must be **under** 500 square feet. Correct your diagram accordingly.
    - I might have more questions after I receive the corrected diagram.

- **MJ-04 Cultivation Supplemental**
  - Page 2: the total square footage allowed to be under cultivation for a limited cultivation as defined in our regulations is **under** 500 square feet, please correct this page accordingly.
  - Page 4: please ensure that this page is consistent with page 13 of MJ-014.

- **MJ-07 Public Notice Posting Affidavit**
  - For the second location of the public posting of MJ-17c, the community mailbox is not adequate, OR is there a public bulletin board here? Otherwise, please post the MJ-17c a

location in the area and of general public view that has a bulletin board such as Fred Meyer, Carrs, Post Office.
  - I will need a new MJ-07 for the second location posting.

- **Publisher's Affidavit**
  - The newspaper ad you ran for this transfer implies that Martin Brown, Sr., as a Sole Proprietor, is applying for the transfer of this license, not Snow Capped Gardens, LLC which I think is the intent. ALSO, the ad was missing the regulation referencing the license type which goes right after the type of license name.
  - Please run the newspaper that reflects the proper change of ownership. It will have to run for the required once a week for three consecutive weeks, and I will need the publisher's affidavit along with a copy of that ad.
  - Please use the template we have on our website for a regular ownership transfer for the newspaper ad. Call me if you have questions on this.

- **Proof of Possession for Proposed Premises**
  - The tenant on the lease should be the company applying for the transfer of the license, in this case Snow Capped Gardens, LLC.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee. Additionally, there may be enforcement action against your marijuana establishment license.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

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|---|---|
| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | "Marty Brown"; "Lance Wells" |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | Following up on corrections received 6.21.18-transfer from American Growers Company, LLC to Snow Capped Gardens, LLC license #11921 |
| **Date:** | Thursday, July 05, 2018 2:16:00 PM |
| **Attachments:** | 11921 Diagram-second time.pdf |

Hello,

I reviewed the corrections received 6.21.18. The application is still incomplete and will outline below. This email does not extend the 90-day deadline to get this application complete per 3 AAC 306.025(f). That deadline is 9/11/18.

- At the September 2017 MCB meeting, the board determined that licensed premises must be contiguous https://www.commerce.alaska.gov/web/Portals/9/pub/MCB/Minutes/2017/9.14/Tab%204%20-%20Report%20of%20Subcommittee%20on%20Licensed%20Premises.pdf , now, I realize that the diagram is the same as what the current licensee has licensed, nevertheless, the non-contiguity of licensed premises is going to be addressed by AMCO's Director at some point, or at the time that we are dealing with a transfer of the license. That said, I have more questions regarding the diagram:
  - Is the little storage room above or below the main floor (larger room), or where is it in relation to the larger room?
  - Do you or can you access the little room from the inside of the larger room?
  - If it is not contiguous, how is it going to be made contiguous?
  - Do not hesitate to call me if you have questions regarding this.

- The following items are still pending from you, I know you are working on them:

**MJ-07 Public Notice Posting Affidavit**

- For the second location of the public posting of MJ-17c, the community mailbox is not adequate, OR is there a public bulletin board here? Otherwise, please post the MJ-17c a location in the area and of general public view that has a bulletin board such as Fred Meyer, Carrs, Post Office.

- I will need a new MJ-07 for the second location posting.

**Publisher's Affidavit**

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- Please use the template we have on our website for a regular ownership transfer for the newspaper ad. Call me if you have questions on this.

Respectfully,

*Jane P Sawyer*
Occupational Licensing Examiner|Alcohol & Marijuana Control Office
550 W 7th Avenue, Ste. 1600, Anchorage, AK 99501| 907-269-0350

| | |
|---|---|
| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | "Marty Brown"; "Lance Wells" |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | Following up on corrections received 7.16.18-Snow Capped Gardens, LLC license #11921 |
| **Date:** | Wednesday, July 18, 2018 4:07:00 PM |
| **Attachments:** | 11921 MJ-02 Premises Diagram.pdf |

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Marty,

I reviewed your corrections received 7.16.18. Application is still incomplete. This email does not extend the 90-day deadline to get this application complete. That deadline is 9.11.18.

On the diagram attached, I can only see the difference in the color of the marker if I print it out (and that is barely). Now, the storage you will have up front, is that for marijuana or marijuana product (I totally missed that on the second time around)? If it is, this area needs to be restricted access area also. So, can you please use a very different color of marker, or re-color it, to outline the restricted access area within the licensed premises which is already colored in yellow. This email may sound more complicated than it really is, call me if you have questions.

Respectfully,

*Jane P Sawyer*
Occupational Licensing Examiner|Alcohol & Marijuana Control Office
550 W 7th Avenue, Ste. 1600, Anchorage, AK 99501| 907-269-0350