# CORRESPONDENCE

| | |
|---|---|
| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | thefiresupplyllc@gmail.com |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | Incomplete Application- The Fire Supply license #15015 |
| **Date:** | Tuesday, September 18, 2018 4:05:32 PM |
| **Attachments:** | 15015 Incomplete Application Letter.pdf<br>image001.png |

---

Hello,

Your application has been reviewed, and attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed.

**Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Letter.**

Please let me know if you need any of the documents I have for this application. I want to make sure you receive this email and incomplete letter attached first.

Please send any documents/correspondence to marijuana.licensing@alaska.gov

Thank you,

**Jacqlene Drulis**
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
Direct: (907) 754-3588
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

THE STATE of ALASKA
GOVERNOR BILL WALKER

**Department of Commerce, Community, and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 18, 2018

The Fire Supply, LLC
DBA: The Fire Supply
Via email: thefiresupplyllc@gmail.com

Re: Limited Marijuana Cultivation Facility #15015

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 ACC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-01 Operating Plan**
  - Page 5, Section 3.14: saying that something is attached in this context means that it is attached to form MJ-01. Please reword the statement "Please see attachments" to say something along the lines of, shown on the diagram for Form MJ-02…
  - Page 8, Section 8.1: you refer to Scorpion Grass in your answer, but this application is for The Fire Supply. Please correct accordingly.

- **MJ-02 Premises Diagram**
  - Please label your diagrams, such as, Diagram 1, Diagram 2, etc…
    - Because the diagrams are not labeled, it is difficult to tell which diagram is the aerial photo. For the aerial photo, please make sure to provide a Google-like aerial view that very clearly labels the proposed marijuana cultivation facility, and that shows what surrounds the premises and the property (businesses, houses, etc.) Make sure you label it.
  - Please clearly label the surveillance room/area.
  - On the 3 diagrams without any green marker, please outline/shade the proposed licensed premises in green for consistency.

- **MJ-04 Cultivation Supplemental**
  - Page 3, Section 4.6: AMCO must compare your list of fertilizers/pesticides/additives to the approved list from the Department of Environmental Conservation. Please expand upon your answer regarding the other additional additives that will be used, and by describing the fertilizers and chemicals that will be purchased from a commercial growing supplier.

- **Publisher's Affidavit**
  - The dates of publication do not match the publisher's affidavit dates; they are all 5 days off (11/3/17 and 11/8/17 etc.). Please submit a publisher's affidavit in which the dates match.

- **Proof of Possession for Proposed Premises**
  - What you provided as proof of possession is inadequate because it is for the wrong address and lessee/tenant. Please submit the current, legally binding lease for The Fire Supply, LLC with the correct address of unit #A3. Also, make sure to include the following:
    - An acknowledgment from the landlord/lessor that the premises will be used as a marijuana establishment, and
    - A disclaimer that the landlord/lessor may not take possession or remove marijuana from the premises, and AMCO will be contacted in the event that this is necessary.

- **Applicant's Residency**
  - Joshua Boots, did you apply for the Permanent Fund Dividend this year? If you did not or are not applying, then let me know so I can send you form MJ-18.

It is very important that you submit the above corrections and/or documents as soon as possible so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jacqlene Drulis, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

| | |
|---|---|
| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | Marijuana Licensing (CED sponsored); Valerie Mastolier |
| **Cc:** | Jana Weltzin; Josh Boots; Nicholas Holbrook |
| **Subject:** | Following up on corrections received 9.20.18-The Fire Supply license 15015 |
| **Date:** | Wednesday, September 26, 2018 3:24:14 PM |
| **Attachments:** | image001.png<br>15015 Commercial Lease and Amendments.pdf<br>15015 Another lease with missing pages.pdf |

---

JDW Team,

The lease is still incomplete for the following reasons:

- There are two leases, which lease am I supposed to consider for this application? Anyway, that's the first issue, please let me know if I am not looking at this right.
- Since one lease is missing pages, I am going to talk about the Commercial Lease and Amendments document I attached to this email:
    - The lease and amendments, still show Joshua Boots and Nicholas Holbrook as the tenants, it **does not** show that The Fire Supply, LLC is the tenant. If you look at your lease amendments, they imply that Nicholas and Joshua are the tenants as individuals, not The Fire Supply, LLC, you are using The Fire Supply, LLC as a doing-business-as, not as tenant.
    - One of the amendments to the Commercial Lease has the address of Wasilla, instead of Palmer. Or should it be Wasilla? That needs to be corrected.
    - The Commercial Lease references the location with the legal description, and I could not find the physical address in the lease. We need a linking document, or affidavit signed by the parties involved, or even possibly through an amendment where the legal description shown on the lease is the same as the physical address, including the unit.

**Jacqlene Drulis**
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

---

**From:** Marijuana Licensing (CED sponsored)
**Sent:** Thursday, September 20, 2018 4:26 PM
**To:** 'Valerie Mastolier' <valerie@jdwcounsel.com>; Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
**Cc:** Jana Weltzin <jana@jdwcounsel.com>; Josh Boots <joshbootsak@gmail.com>; Nicholas Holbrook <holbrookconstructionllc@yahoo.com>
**Subject:** RE: Attn. Jacq License No. 151015

Hi Valerie,

Because the lease was not for the correct unit number (therefore the wrong address) the lease was not reviewed in its entirety. What you are highlighting on your email was simply reminding you that the appropriate lease must have those clauses (not implying that they are not correct). Additionally, just to make sure we are on the same page, in this case, the lease needs to be to The Fire Supply, LLC (not the individuals) as the tenant/lessee. Furthermore, the lease must have all the appropriate signatures (lessor and lessee). Also, please do not submit unnecessary documents (there was some sort of checklist with this one, these documents get posted on our website for the public to see).

Thanks,

**Jacqlene Drulis**
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

---

**From:** Valerie Mastolier <valerie@jdwcounsel.com>
**Sent:** Thursday, September 20, 2018 10:01 AM
**To:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
**Cc:** Jana Weltzin <jana@jdwcounsel.com>; Josh Boots <joshbootsak@gmail.com>; Nicholas Holbrook <holbrookconstructionllc@yahoo.com>; Oates, Sarah D (CED) <sarah.oates@alaska.gov>
**Subject:** Attn. Jacq License No. 151015

Good Morning Jacq,

**this is just for clarification purposes and we are not submitting our response to you incomplete letter yet*

We received an incomplete letter for our client, The Fire Supply, LLC on September 18, 2018. In the incomplete letter it states:

• Proof of Possession for Proposed Premises o What you provided as proof of possession is inadequate because it is for the wrong address and lessee/tenant. Please submit the current, legally binding lease for The Fire Supply, LLC with the correct address of unit #A3. Also, make sure to include the following: An acknowledgment from the landlord/lessor that the premises will be used as a marijuana establishment, and A disclaimer that the landlord/lessor may not take possession or remove marijuana from the premises, and AMCO will be contacted in the event that this is necessary.

Attached is a copy of the POPPP that was originally submitted with an amendment on the first page covering the disclaimers you stated were needed on the incomplete letter. Please see attached document. Is the attached document not sufficient for an acknowledgment as well as a disclaimer that the landlord/lessor may not take possession or remove marijuana from the premises, and

AMCO will be contacted in the event that this is necessary?

Thank you!

--

*Valerie Mastolier*
JDW, LLC
Office Manager & Paralegal
3003 Minnesota Drive Suite 201
Anchorage, Alaska 99503
907-231-3750
info@jdwcounsel.com
valerie@jdwcounsel.com

The author of this email is not an attorney. This communication does not constitute legal advice and should not be construed as such. The information contained in this message is privileged and confidential. It is intended only to be read by the individual or entity named above or their designee. If the reader of this message is not the intended recipient, you are on notice that any distribution of this message, in any form is strictly prohibited. If you have received this message in error, please immediately notify the sender by telephone at 630-913-1113 and delete or destroy any copy of this message. Thank you.

P Think green, please don't print unnecessarily