NOTIFICATIONS

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 27, 2018

Matanuska-Susitna Borough
Attn: Mark Whisenhunt
VIA Email: mark.whisenhunt@matsugov.us
CC: alex.strawn@matsugov.us
permitcenter@matsugov.us

License Number:	16181
License Type:	Limited Marijuana Cultivation Facility
Licensee:	POTTER'S HARVEST, LLC.
Doing Business As:	POTTER'S HARVEST, LLC.
Physical Address:	4123 S. Gon Fishin Drive Wasilla, AK 99687
Designated Licensee:	Jayci Caldwell
Phone Number:	406-781-8781
Email Address:	jayci.caldwell@icloud.com

☒ **New Application**

AMCO has received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under 3 AAC 306.025(d)(2).

To protest the approval of this application(s) pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.010, 3 AAC 306.080, and 3 AAC 306.250 provide that the board will deny an application for a new license if the board finds that the license is prohibited under AS 17.38 as a result of an ordinance or election conducted under AS 17.38 and 3 AAC 306.200, or when a local government protests an application on the grounds that the proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the marijuana establishment, unless the local government has approved a variance from the local ordinance.

This application will be in front of the Marijuana Control Board at our October 16-17, 2018 meeting.

Sincerely,

Erika McConnell

Erika McConnell, Director
amco.localgovernmentonly@alaska.gov

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

August 30, 2018

State Fire Marshal
Attn: Michelle Wagner, michelle.wagner@matsugov.us
Lloyd Nakano, Lloyd.nakano@alaska.gov
Pam Bowden, pam.bowden@alaska.gov

License Number:	16181
License Type:	Limited Marijuana Cultivation Facility
Licensee:	POTTER'S HARVEST, LLC.
Doing Business As:	POTTER'S HARVEST, LLC.
Physical Address:	4123 S. Gon Fishin Drive Wasilla, AK 99687
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Phone Number:	406-781-8781
Email Address:	jayci.caldwell@icloud.com

3 AAC 306.300(a)(2)(B), 3 AAC 306.400(b)(2)(B), 3 AAC 306.500(b)(2)(B), and 3 AAC 306.605(b)(2)(B) require that an applicant for a marijuana establishment license operate in compliance with each applicable public health, fire, safety, and tax code and ordinance of the state and the local government in which the applicant's proposed licensed premises are located.

This letter serves to provide written notice and request for compliance status from the above referenced entities regarding the above application (see attached application documents for more information). **Please complete and return this form to the AMCO office at the email below**.

REVIEWER: _____ ☐ DEC ☐ Fire Marshal

DATE: _____ PHONE: _____

☐ Compliant ☐ Non-compliant

COMMENTS: _____

If you have any questions, please send them to marijuana.licensing@alaska.gov

Sincerely,

Erika McConnell, Director

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 27, 2018

Big Lake Community Council
Attn: President or Chair
VIA email: aksandybaker@gmail.com

License Number:	16181
License Type:	Limited Marijuana Cultivation Facility
Licensee:	POTTER'S HARVEST, LLC.
Doing Business As:	POTTER'S HARVEST, LLC.
Physical Address:	4123 S. Gon Fishin Drive Wasilla, AK 99687
Designated Licensee:	Jayci Caldwell
Phone Number:	406-781-8781
Email Address:	jayci.caldwell@icloud.com

☒ **New Application**

3 AAC 306.025(d)(3) and (4) requires that the Director shall provide written notice to a community council or any nonprofit organization that has requested notification about pending applications for marijuana licenses.

This letter serves to provide written notice to the above referenced entities regarding the above application.

To object to the approval of this application pursuant to 3 AAC 306.065, you must furnish the director and the applicant with a clear and concise written statement of reasons for the objection within 30 days of the date of this notice. We recommend that you contact the local government with jurisdiction over the proposed premises to share objections you may have about the application.

If you have any questions, please send them to marijuana.licensing@alaska.gov.

Sincerely,

Erika McConnell

Erika McConnell, Director

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 27, 2018

Potter's Harvest, LLC
DBA: Potter's Harvest, LLC
VIA email: jayci.caldwell@icloud.com

Re: Application Status for License #16181

Dear Applicant:

AMCO has received your application for a limited marijuana cultivation facility. Our staff has reviewed your application after receiving your application and required fees. Your application documents appear to be in order, and it has been determined that your application is complete for purposes of 3 AAC 306.025(d).

Your application will now be sent electronically, in its entirety, to your local government, your community council if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough, and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest the issuance of your license or waive protest.

If you have not yet received all necessary approvals, such as a local license, conditional use permit, site plan review, Fire Marshal approval, or Department of Environmental Conservation approval, you should continue to work with those local or state agencies to get the requirements completed. We must also wait for the criminal history check for each individual licensee based on your fingerprint card(s).Your application status in the application database will be changed to "Complete" today.

Your application may be considered by the board while some approvals are still pending. However, your license will not be finally issued and ready to operate until all necessary approvals are received and a preliminary inspection of your premises by AMCO enforcement staff is completed.

Your application will be scheduled for the October 16-17, 2018 board meeting for Marijuana Control Board consideration. The meeting agenda gets posted on our website 7 days before the board meeting. **Your appearance at the meeting, either in-person or telephonic, is mandatory.** The telephone number is 1-800-315-6338 code 69176#. Please feel free to contact us through the marijuana.licensing@alaska.gov email address if you have any questions.

Sincerely,

Erika McConnell

Erika McConnell, Director
907-269-0350

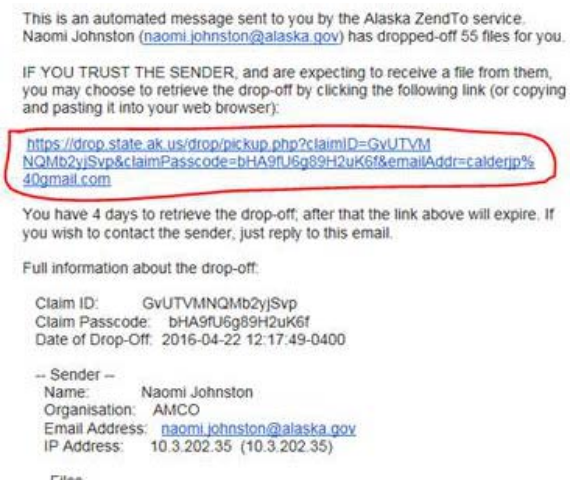
From:	AMCO Local Government Only (CED sponsored)
To:	Mark Whisenhunt; alex.strawn@matsugov.us; permitcenter@matsugov.us
Cc:	AMCO Local Government Only (CED sponsored); Marijuana Licensing (CED sponsored)
Subject:	New - LG Notice - Limited Marijuana Cultivation Facility - Potter"s Harvest, LLC License #16181
Date:	Thursday, September 27, 2018 8:29:02 AM
Attachments:	New - LG Notice - Limited Marijuana Cultivation Facility - Potter"s Harvest, LLC License #16181.pdf image004.png

Dear local government officials,

Please find the attached notification for a marijuana establishment license application. Direct all correspondence to amco.localgovernmentonly@alaska.gov .

The application and all supporting documentation will be sent to each of you via the State of Alaska Drop Box called ZendTo.

You will receive an email that looks like this:



This is an automated message sent to you by the Alaska ZendTo service.
Naomi Johnston (naomi.johnston@alaska.gov) has dropped-off 55 files for you.

IF YOU TRUST THE SENDER, and are expecting to receive a file from them, you may choose to retrieve the drop-off by clicking the following link (or copying and pasting it into your web browser):

https://drop.state.ak.us/drop/pickup.php?claimID=GvUTVMNQMb2yjSvp&claimPasscode=bHA9fU6g89H2uK6f&emailAddr=calderjp%40gmail.com

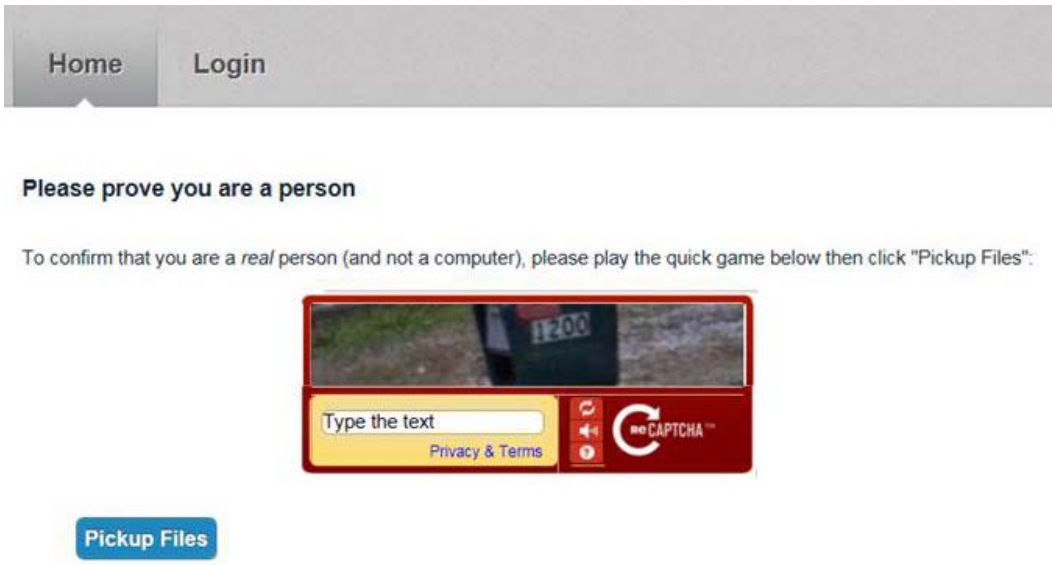
You have 4 days to retrieve the drop-off; after that the link above will expire. If you wish to contact the sender, just reply to this email.

Full information about the drop-off:

Claim ID: GvUTVMNQMb2yjSvp
Claim Passcode: bHA9fU6g89H2uK6f
Date of Drop-Off: 2016-04-22 12:17:49-0400

-- Sender --
Name: Naomi Johnston
Organisation: AMCO
Email Address: naomi.johnston@alaska.gov
IP Address: 10.3.202.35 (10.3.202.35)

Click the link that is circled in red in the image above. You should be redirected to a page similar to this:



Type the text that is displayed in the image and hit enter. In this example you would type “1200” into the field that says “type the text”.
Your Files should appear:

Drop-Off Summary

Click on a filename or icon to download that file.

Filename	Type	Size	Description
ABCAgenda.pdf	application/pdf	472.3 KB	
Tab1.pdf	application/pdf	416.6 KB	
Tab10.pdf	application/pdf	259.1 KB	
Tab11.pdf	application/pdf	1.9 MB	
Tab12.pdf	application/pdf	1.7 MB	
Tab13.pdf	application/pdf	10.0 MB	
Tab14.pdf	application/pdf	3.5 MB	
Tab15.pdf	application/pdf	1.4 MB	
Tab16.pdf	application/pdf	513.9 KB	
Tab17.pdf	application/pdf	812.2 KB	

Click the blue link for each tab. You can download and save them however you wish.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From:	Marijuana Licensing (CED sponsored)
To:	michelle.wagner@matsugov.us; Nakano, Lloyd M (DPS); Bowden, Pam A (DPS)
Cc:	Marijuana Licensing (CED sponsored)
Subject:	New - Fire Notice - Limited Marijuana Cultivation Facility - Potter"s Harvest, LLC License #16181
Date:	Thursday, September 27, 2018 8:30:53 AM
Attachments:	New - Fire Notice - Limited Marijuana Cultivation Facility - Potter"s Harvest, LLC License #16181.pdf image004.png

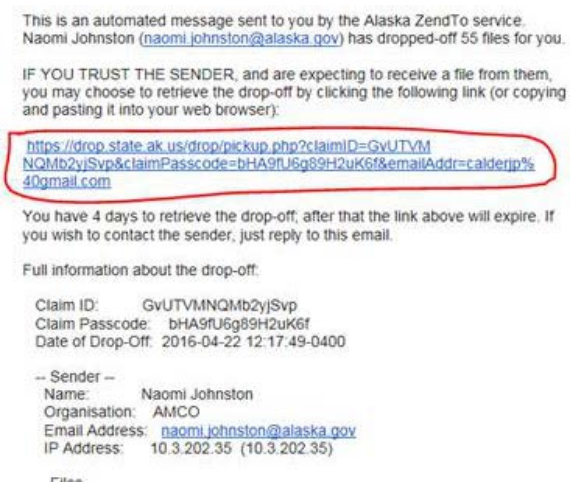
Dear State Fire Marshal officials,

CO_2 Usage: No

Please find the attached notification for a marijuana establishment license application. Direct all correspondence to marijuana.licensing@alaska.gov .

The application and all supporting documentation will be sent to each of you via the State of Alaska Drop Box called ZendTo.

You will receive an email that looks like this:



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https://drop.state.ak.us/drop/pickup.php?claimID=GvUTVMNQMb2yjSvp&claimPasscode=bHA9fU6g89H2uK6f&emailAddr=calderjp%40gmail.com

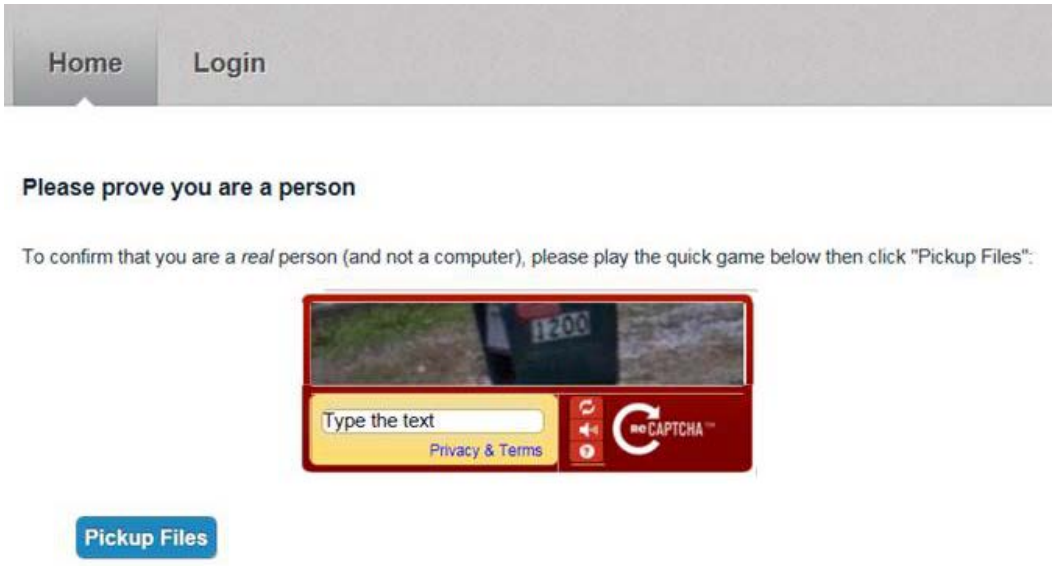
You have 4 days to retrieve the drop-off; after that the link above will expire. If you wish to contact the sender, just reply to this email.

Full information about the drop-off:

Claim ID: GvUTVMNQMb2yjSvp
Claim Passcode: bHA9fU6g89H2uK6f
Date of Drop-Off: 2016-04-22 12:17:49-0400

-- Sender --
Name: Naomi Johnston
Organisation: AMCO
Email Address: naomi.johnston@alaska.gov
IP Address: 10.3.202.35 (10.3.202.35)

Click the link that is circled in red in the image above. You should be redirected to a page similar to this:



Type the text that is displayed in the image and hit enter. In this example you would type “1200” into the field that says “type the

text".
Your Files should appear:

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Click on a filename or icon to download that file.

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Tab1.pdf	application/pdf	416.6 KB	
Tab10.pdf	application/pdf	259.1 KB	
Tab11.pdf	application/pdf	1.9 MB	
Tab12.pdf	application/pdf	1.7 MB	
Tab13.pdf	application/pdf	10.0 MB	
Tab14.pdf	application/pdf	3.5 MB	
Tab15.pdf	application/pdf	1.4 MB	
Tab16.pdf	application/pdf	513.9 KB	
Tab17.pdf	application/pdf	812.2 KB	

Click the blue link for each tab. You can download and save them however you wish.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From:	Marijuana Licensing (CED sponsored)
To:	aksandybaker@gmail.com
Cc:	Marijuana Licensing (CED sponsored)
Subject:	New - CC Notice - Limited Marijuana Cultivation Facility - Potter"s Harvest, LLC License #16181
Date:	Thursday, September 27, 2018 8:31:53 AM
Attachments:	New - CC Notice - Limited Marijuana Cultivation Facility - Potter"s Harvest, LLC License #16181.pdf 16181 Online Application_Redacted.pdf 16181 MJ-02 Premises Diagram.pdf image001.png

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Dear community council,

Attached is correspondence regarding an application for a marijuana establishment license in your jurisdiction, and please let us know if you would like a copy of the entire application.

Any correspondence should be directed to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From:	Marijuana Licensing (CED sponsored)
To:	jayci.caldwell@icloud.com
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Complete Application - Potter"s Harvest, LLC License #16181
Date:	Thursday, September 27, 2018 8:33:04 AM
Attachments:	16181 Complete Application Notice.pdf image001.png

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Good morning,

Your marijuana establishment application has been reviewed and been determined to be complete for the purposes of 3 AAC 306.035(c). Please see attached for correspondence regarding your application. If you have any questions, direct all correspondence to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501