# CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR BILL WALKER

**Department of Commerce, Community, and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

June 8, 2018

AK Provisions Corporation
DBA: Turnagain Herb Company
Via email: molen.seth@TurnagainHerbCo.com

Re: Retail Marijuana Store license #10686

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.** Please be sure to read the entire letter.

- **Online Application**
  - I rolled the application back to "New" for you to please remove AK Provisions Corporation from Entity Officials, it should not be listed there. An updated Public Notice will generate which you will need for part of your corrections.

- **MJ-01 Operating Plan**
  - Entire page 2: I cannot tell whether you understand the difference between licensed premises and restricted access area as defined in our regulations in a retail marijuana store. A restricted access area in a retail marijuana store was not intended for every day customers to come into. Are the visitors the same as a regular customer? The licensed premises and restricted access area of your licensed premises must be very clearly shown on the diagram (later mentioned in this letter).
  - Page 2, second box: you also need to describe how you will comply with the licensee/employee/agent to visitor ratio in this box.
  - Page 16: your freestanding wooded sign along the road is not acceptable. Signs with your business name must be attached to the licensed premises.

- **MJ-02 Premises Diagram**
  - Please provide a Google-like aerial view that clearly labels the proposed retail marijuana store, what surrounds the proposed retail marijuana store and the property.
  - I cannot figure out the diagram you submitted in general but more specifically regarding the perimeter of the licensed premises, and the restricted access area within the licensed premises. Please provide a diagram that clearly shows the following:
    - Type of structure the building is.
    - Proposed licensed premises (use one color).
    - Restricted access areas (use a different color).
    - Very clear and labeled interior layout of the retail marijuana store premises.
    - Surveillance room

- Label entrance(s) and exit(s)
- Storage room(s)
- Dimensions
- Take a third color and outline or shade the bathroom(s) and mark them as licensed but not restricted access area.

- **MJ-07 Public Notice Posting Affidavit**
  - Please post your Public Notice you obtain from your MyAlaska at both the proposed premises and another conspicuous location (the post office in Girdwood is fine) for the ten days.
  - You will need to fill out and submit a new MJ-07 after you have posted it. Use the new version of the form found on our website.
  - The MJ-07 you submitted is not acceptable. In this MJ-07 you certify you posted it from 3/06/16 through 3/13/16, but you initiated the application on 6/29/16 so you could not have had the Public Notice to notify the public.

- **MJ-08 Local Government Notice Affidavit**
  - Please notify the MOA and the community council of your application by providing a copy of the Public Notice you obtain from your MyAlaska.
  - You will need to fill out and submit a new MJ-08. Use the new version of the form found on our website.
  - The MJ-08 you submitted is not acceptable. In this MJ-08 you certify you notified the community council on 3.3.16, but you initiated the application on 6/29/16 so you could not have had the Public Notice to notify them.

- **Entity Documents**
  - Please provide your corporation bylaws.

- **Proof of Possession for Proposed Premises**
  - Unless I completely missed it, I do not see the physical address mentioned as the leased premises on the lease, only the legal description.
  - On section 19, last sentence, it should say no removal of marijuana or marijuana product by the landlord/lessor.

It is very important that you submit the above corrections and/or documents as soon as possible. AMCO staff needs adequate time to review the documents and determine if additional corrections and/or documents are necessary to complete your application. If you fail to complete this application within 90 days of the date of this notice, you must file a new application and pay a new fee, per 3 AAC 306.025(f).

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director

marijuana.licensing@alaska.gov

| | |
|---|---|
| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | "molen.seth@TurnagainHerbCo.com" |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | Following up on corrections received 8.24.18-Turnagain Herb Company License 10686 |
| **Date:** | Monday, August 27, 2018 1:01:00 PM |
| **Attachments:** | MJ_01.pdf<br>MJ_02.pdf<br>Proof_Premises.pdf |

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Seth,

I reviewed your corrections. Your application is still incomplete. This email does not extend your deadline to get this application complete, that deadline is 9.6.18.

- MJ-01:
  - Page 3, 3.3: please provide a sample of the visitor's badge.
  - Page 9, 9.1: in this box you cite a few statutes, and regulations for other agencies, and you cite 3 AAC 306.360 which is AMOC's but, you do not describe how you will NOT exceed the three-sign, not more than 4800 square-inch per sign, when it pertains to 3 AAC 306.360. Please add to your answer in this box and describe or clarify how you will comply with 3 AAC 306.360.
- MJ-03:
  - Because you submitted the new version of MJ-01 in response to your incomplete letter, please complete the new version of MJ-03 found on our website to go with your MJ-01. https://www.commerce.alaska.gov/web/Portals/9/pub/MCB/MarijuanaApplication/MJ-03.pdf.
  - On your answers to the questions, please make sure you are describing how you will comply with the regulations, do not just cite regulations.

- MJ-02:
  - Please provide a Google-like aerial view that clearly labels the proposed retail marijuana store, what surrounds the proposed retail marijuana store, and what surrounds the property (this one on the original incomplete letter but your corrected MJ-02 did not include it).
  - On the diagram that shows the green and red and yellow: you need the green color (possibly in the form of outlining the perimeter) to include the red section. The green is the entire licensed premises, but the red is the restricted access area within the licensed premises. I get that you submitted two versions of the diagram to show this, but the diagram with the three colors is the one that needs to adequately show these labels.
  - What is the "Down" steps in the restricted access area? where do those steps lead to?

- Proof of Possession for Proposed Premises:
  - Your lease and the letter of authorization still does not appropriately indicate the physical address of the proposed retail marijuana store. You need the entire address of 279 Crow Creek Road, Girdwood, AK to be attached to the legal description on the lease (if these two address in fact are one in the same, I don't know, I'm just going by the documents you provide).

Thank you

*Jane P Sawyer*
Occupational Licensing Examiner|Alcohol & Marijuana Control Office
550 W 7th Avenue, Ste. 1600, Anchorage, AK 99501| 907-269-0350

**From:** Marijuana Licensing (CED sponsored)
**To:** "Seth Molen"; Marijuana Licensing (CED sponsored)
**Subject:** RE: Following up on corrections received 8.28.18-Turnagain Herb Company License 10686
**Date:** Tuesday, August 28, 2018 3:46:00 PM

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Seth,

Still incomplete. This email does not extend your deadline to get this application complete. That deadline is 9.6.18.

- MJ-03, on page 4, 6.1: add to your answer and describe how you will meet3 AAC 306.345(a)(3) which talks about opaque, resealable, child-resistant when the customer leaves the store… please read that section.
- MJ-03, the sample label is too blurry on both pages, can you send it to me again, but in a separate page, or in the body of the email, or I can try to work with a picture of it (this specific thing only). JUST, make sure that all the warning statements are verbatim to the regulations, and all the requirements under 3 AAC 306.345(b) are on the label.

Thank you
*Jane Sawyer*
Occupational Licensing Examiner
Alcohol and Marijuana Control Office
907-269-0350

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**From:** Seth Molen <molen.seth@turnagainherbco.com>
**Sent:** Tuesday, August 28, 2018 12:48 PM
**To:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
**Subject:** Re: Following up on corrections received 8.24.18-Turnagain Herb Company License 10686

Good afternoon, Jane.

Please see the attached files for your records.

In regards to the question you asked regarding the "Down" steps located within MJ-02: These steps, there are only a few, lead from the loading dock down to the garage floor.

Thank you.

Kindest regards,

Seth Molen
**Turnagain Herb Co**
*Girdwood Alaska*

www.TurnagainHerbCo.com

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**From:** Marijuana Licensing (CED sponsored)
**Received:** 8/27/2018 1:01:49 PM -08:00
**To:** molen.seth@turnagainherbco.com
**CC:** Marijuana Licensing (CED sponsored)

Seth,

I reviewed your corrections. Your application is still incomplete. This email does not extend your deadline to get this application complete, that deadline is 9.6.18.

MJ-01:

- Page 3, 3.3: please provide a sample of the visitor's badge.
- Page 9, 9.1: in this box you cite a few statutes, and regulations for other agencies, and you cite 3 AAC 306.360 which is AMOC's but, you do not describe how you will NOT exceed the three-sign, not more than 4800 square-inch per sign, when it pertains to 3 AAC 306.360. Please add to your answer in this box and describe or clarify how you will comply with 3 AAC 306.360.

MJ-03:

- Because you submitted the new version of MJ-01 in response to your incomplete letter, please complete the new version of MJ-03 found on our website to go with your MJ-01. https://www.commerce.alaska.gov/web/Portals/9/pub/MCB/MarijuanaApplication/MJ-03.pdf.
- On your answers to the questions, please make sure you are describing how you will comply with the regulations, do not just cite regulations.

MJ-02:

- Please provide a Google-like aerial view that clearly labels the proposed retail marijuana store, what surrounds the proposed retail marijuana store, and what surrounds the property (this one on the original incomplete letter but your corrected MJ-02 did not include it).
- On the diagram that shows the green and red and yellow: you need the green color (possibly in the form of outlining the perimeter) to include the red section. The green is the entire licensed premises, but the red is the restricted access area within the licensed premises. I get that you submitted two versions of the diagram to show this, but the diagram with the three colors is the one that needs to adequately show these labels.
- What is the "Down" steps in the restricted access area? where do those steps lead to?

Proof of Possession for Proposed Premises:

- Your lease and the letter of authorization still does not appropriately indicate the physical address of the proposed retail marijuana store. You need the entire address of 279 Crow Creek Road, Girdwood, AK to be attached to the legal description on the lease (if these two address in fact are one in the same, I don't know, I'm just going by the documents you provide).

Thank you

*Jane P Sawyer*

Occupational Licensing Examiner|Alcohol & Marijuana Control Office

550 W 7th Avenue, Ste. 1600, Anchorage, AK 99501| 907-269-0350

| | |
|---|---|
| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | "molen.seth@TurnagainHerbCo.com" |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | Incomplete Application Notice-Turnagain Herb Company license #10686 |
| **Date:** | Friday, June 08, 2018 9:55:00 AM |
| **Attachments:** | 10686 Incomplete Application Notice.pdf |

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Hello,

Your application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed. Please send any documents/correspondence to marijuana.licensing@alaska.gov

Let me know if you need copies of the paperwork I have for this application. I want to make sure you receive this email and incomplete notice first.

Thank you
Jane

AMCO Staff
State of Alaska-DCCED
**Alcohol and Marijuana Control Office (AMCO)**
**550 W 7th Avenue Ste. 1600**
**Anchorage, AK 99501**
**907-269-0350**

**From:** Marijuana Licensing (CED sponsored)
**To:** Seth Molen; Marijuana Licensing (CED sponsored)
**Subject:** RE: Incomplete Application Notice-Turnagain Herb Company license #10686
**Date:** Thursday, June 14, 2018 1:43:00 PM

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You need to address bullet point MJ-07 as requested on the incomplete letter.

Thank you
*Jane Sawyer*
Occupational Licensing Examiner
Alcohol and Marijuana Control Office
907-269-0350

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**From:** Seth Molen <molen.seth@turnagainherbco.com>
**Sent:** Thursday, June 14, 2018 11:25 AM
**To:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
**Subject:** Re: Incomplete Application Notice-Turnagain Herb Company license #10686

Good morning, Jane. I hope this email finds you well. Thank you for getting these notes to me.

Regarding the MJ-07, I'm not sure what happened with the dates. I can assure you that this was posted compliantly after I initiated my application. I remember pinning it to the board in the Post Office in Girdwood around the same time as the Forest Fair. This would have been in July. Maybe this was a simple mistake on my part when filling out the month on the form. Would a simple notarized replacement suffice or do I need to take the time and do it again?

I believe I have all of the files necessary for this application; if I find any gaps, I will reach out.

Have a great Thursday and I will talk with you soon.

Kindest Regards,

Seth Molen
**Turnagain Herb Co**
*Girdwood Alaska*

www.TurnagainHerbCo.com

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**From:** Marijuana Licensing (CED sponsored)
**Received:** 6/8/2018 9:55:51 AM -08:00
**To:** molen.seth@turnagainherbco.com

**CC:** Marijuana Licensing (CED sponsored)

Hello,

Your application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed. Please send any documents/correspondence to marijuana.licensing@alaska.gov

Let me know if you need copies of the paperwork I have for this application. I want to make sure you receive this email and incomplete notice first.

Thank you

Jane

AMCO Staff

State of Alaska-DCCED

**Alcohol and Marijuana Control Office (AMCO)**

**550 W 7th Avenue Ste. 1600**

**Anchorage, AK 99501**

**907-269-0350**