CORRESPONDENCE

From:	Marijuana Licensing (CED sponsored)
To:	"denny@thundermountaindrywall.com"
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Application- The Mason Jar LLC license #13279
Date:	Friday, August 31, 2018 1:09:00 PM
Attachments:	13279 Incomplete Application Letter .pdf image001.png

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Hello,

Your application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed. Please send any documents/correspondence to marijuana.licensing@alaska.gov.

Please let me know if you need any of the documents I have for this application. I want to make sure you receive this email and incomplete letter attached first.

Thank you,

Jacqlene Drulis
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
Direct: (907) 754-3588
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

August 31, 2018

The Mason Jar LLC
DBA: The Mason Jar LLC
Via email: denny@thundermountaindrywall.com

Re: Retail Marijuana Store #13279

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 ACC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **Online Application**
  - According to the Lease submitted, there is a unit # associated with your address. There was no unit # included in the Online Application. Additionally, Kenneth Rivest and Dennis Lavigne are included as Affiliates, although both individuals should only be Entity Officials. I have rolled the application back to "New" status so the unit # can be added, and the Affiliates can be removed. An updated Public Notice and Advertisement Template will generate which you will need as part of your corrections outlined below. Once you make these corrections to the Online Application, please send an email notifying me that you have done so, so that I may update the application status.

- **MJ-00 Application Certifications**
  - Page 1, on both forms: please include the unit # in the premises address.

- **MJ-01 Operating Plan**
  - Page 1: please include the unit # in the premises address.
  - Page 2, Section 3.1: what are the required signs, and what is the specific verbiage that will be posted as state regulation requires? Please expand upon your answer and provide the specifics as to what you are referring to.
  - Page 3, Section 3.4: you refer to an additional attachment, I do not see the additional attachment. Please, either, submit the attachment that you are referencing, or remove the wording that there is an additional attachment.
  - Page 4, Section 3.7: how will you prevent loitering of non-customers, and what actions will you take when loiterers do not want to comply?

- **MJ-02 Premises Diagram**
  - Page 1: please include the unit # in the premises address.
  - Please provide a google-like, zoomed in, aerial view diagram/map of the building in which this retail premises will be. In that aerial view, you need to clearly show the building and what surrounds that building (what business, other buildings, streets, etc.), please label it (Diagram 4).
  - The diagrams you submitted of the proposed retail store need some work, please show the following:
    - Please include the license number on all diagrams.
    - Include on the diagrams the type of structure of the building.
    - Outline/shade the entire perimeter/area of the <u>proposed licensed premises AND restricted access area</u> (use separate colors and labels, and provide a legend/key).
      - Note- the bathroom can be a part of the licensed premises, but it should not be designated as the restricted access area because restricted access areas need cameras, and bathrooms should not have cameras.
        - Please make it consistent on all diagrams.
    - What is the existing construction used for? There is the word, "Storage" throughout the existing construction. The storage areas throughout the existing construction are not being used as the proposed retail premises, right? Please specify.
      - Additionally, please address the door leading to the existing construction area.
    - Clearly label the counter(s) of the proposed licensed premises.
    - Diagram 5.1 seems to be of a home. How does this diagram relate to your application? Is this your residence? Please describe/explain.

- **MJ-03 Retail Supplemental**
  - Page 1: please include the unit # in the premises address.
  - Page 4, Section 6.1: expand upon your answer and discuss 3 AAC 306.345(a)(3).
  - Page 4, Section 6.2: The wording for the warning statements must be verbatim. For the warning statement of, "Keep out of reach of children", please correct it to say, "Keep out of the reach of children."
  - Page 5, Section 8.1: please address expired marijuana and/or marijuana products in your answer.

- **MJ-07 Public Notice Posting Affidavit**
  - Section 1: please include the unit # in the premises address.
  - Once you have updated your online application as mentioned above, under Online Application, you will need to post the updated Public Notice at both, the location of the proposed premises and another conspicuous location for five days.
  - I will need a new MJ-07 completed and signed in front of a notary.

- **MJ-08 Local Government Notice Affidavit**
  - Section 1: please include the unit # in the premises address.
  - Once you have updated your online application as mentioned above, under Online Application, you will need to re-notify the local government by submitting to them the updated Public Notice.

- I will need a new MJ-08 completed and signed in front of a notary.

- **MJ-09 Statement of Financial Interest**
  - Page 1, on both forms: please include the unit # in the premises address.

- **Publisher's Affidavit**
  - You will need to do a one-time correction advertisement. Take the updated Advertisement Notice to a newspaper of regular circulation and advertise a one-time correction ad. Then, please submit a new Publisher's Affidavit with a copy of the newspaper clipping.

- **Proof of Possession for Proposed Premises**
  - Please correct the Tenant/Lessee to say The Mason Jar LLC, so that the tenant is the Licensee, not the individuals.
  - The date was left blank at the beginning of the lease. Please include a date at the very beginning where it says, "THIS LEASE (this "Lease") dated this _____ day of January, 2018.
  - Make sure the lease is signed by both the landlord and the tenant in the appropriate places.
  - Accordingly incorporate in the lease the following:
    - An acknowledgment from the landlord/lessor that the premises will be used as a marijuana establishment, and
    - A disclaimer that the landlord/lessor may not take possession of or remove marijuana from the premises, and that AMCO will be contacted in the event that this is necessary.

It is very important that you submit the above corrections and/or documents as soon as possible so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jacqlene Drulis, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	Alison Watson-Rivest; denny@thundermountaindrywall.com
Cc:	Marijuana Licensing (CED sponsored)
Subject:	RE: Corrections/additional items for License #13279 email 2 of 2
Date:	Tuesday, September 25, 2018 4:28:12 PM
Attachments:	image001.png

Good afternoon,

I have reviewed the corrections that were submitted. There are further minor corrections needed:

-MJ-01:

- Thank you for your corrections; however, there were corrections made that were not requested. On page 4, Sections 3.5 and 3.6, much of the wording was removed from these questions. Please add the wording that was previously submitted in order to answer the questions in full.

-MJ-02:

- The following correction was not addressed in full- Outline/shade the entire perimeter/area of the proposed licensed premises AND restricted access area (use separate colors and labels, and provide a legend/key).
  - It seems as though this was partially completed on Diagram 2, but the diagrams seemed to be scanned in black and white, so no color showed up; please scan the diagrams in color. Additionally, this partial correction is inaccurate. Please refer to the following corrections for each diagram:
    - Diagram 1: Outline the Licensed Premises in one color (including floor 1.5). Outline the Restricted Access Area within the licensed premises in a different color. Provide a legend/key.
    - Diagram 2: Outline the Licensed Premises in the same color used in Diagram 1 (including floor 1.5). Provide a legend/key (it should be called Licensed Premises, not proposed premises).
    - Diagram 3: Outline the Licensed Premises in the same color used in Diagram 1. Provide a legend/key.
    - Diagram 4: Outline the Licensed Premises in the same color used in Diagram 1. Provide a legend/key.
    - Diagram 5: Outline the Licensed Premises in the same color used in Diagram 1 (including floor 1.5). Provide a legend/key.

*Note- Please get your corrections in by close of business on September 28th to be considered for the October 16-17 Board Meeting. Additionally, if you are unable to get your corrections in by Friday the 28th, the 90 day deadline for your application to be deemed complete is November 29, 2018.

Please send any documents/correspondence to marijuana.licensing@alaska.gov

Respectfully,

Jacqlene Drulis
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Alison Watson-Rivest <ali@akmasonjar.com>
Sent: Tuesday, September 18, 2018 9:53 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Drulis, Jacqlene M (CED) <jacqlene.drulis@alaska.gov>
Subject: Corrections/additional items for License #13279 email 2 of 2

Good Morning Jacqlene,
Here are the completed corrections/additional items for license #13279 The Mason Jar LLC.

Thank you again for taking the time on this.

Regards,
Alison Watson-Rivest