Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Tanana Herb Company, LLC	**License Number:**	15814		
License Type:	Retail Marijuana Store				
Doing Business As:	TANANA HERB COMPANY, LLC				
Physical Address:	1200 Well Street				
City:	Fairbanks	**State:**	AK	**Zip Code:**	99701 - 2835
Designated Licensee:	Leslea Nunley				
Email Address:	tananaherbcompany@gmail.com				

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	New MJ-02 with new diagram that incorporates a lift instead of a handicap ramp as required by the City of Fairbanks Building Department. This premises diagram will replace the diagram that was previously submitted for review. New, current MJ-02 notarized paperwork is attached with any new drawings required on the new MJ-02 instructions, along with the changed and revised premises drawing noted above.

OFFICE USE ONLY					
Received Date:		Payment Submitted Y/N:		Transaction #:	

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Form MJ-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). **All areas designated as the licensed premises of a single license must be contiguous.**

What must be submitted with this form?

Applicants must attach multiple diagrams to this form, including (as applicable):

- Diagram 1:
  a diagram showing only the licensed premises areas that will be ready to be **operational at the time of your preliminary inspection** and license issuance;

- Diagram 2:
  if different than Diagram 1, a diagram outlining **all areas for which the licensee has legal right of possession** (a valid lease or deed), and clearly showing those areas' relationship to the current proposed licensed premises *(details of any planned expansion areas do not need to be included; a complete copy of Form MJ-14: Licensed Premises Diagram Change must be submitted and approved before any planned expansion area may be added to the licensed premises);*

- Diagram 3:
  a **site plan or as-built of the entire lot**, showing all structures on the property and clearly indicating which area(s) will be part of the licensed premises;

- Diagram 4:
  an **aerial photo of the entire lot and surrounding lots**, showing a view of the entire property and surrounding properties, and clearly indicating which area(s) will be part of the licensed premises *(this can be obtained from sources like Google Earth)*; and

- Diagram 5:
  a diagram of the **entire building in which the licensed premises is located**, clearly distinguishing the licensed premises from unlicensed areas and/or premises of other licenses within the building. If your proposed licensed premises is located within a building or building complex that contains multiple business and/or tenants, please provide the addresses and/or suite numbers of the other businesses and/or tenants *(a separate diagram is not required for an establishment that is designating the entire building as a single licensed premises).*

This form, and all necessary diagrams that meet the requirements on Page 2 of this form, must be completed and submitted to AMCO's main office before any new or transfer license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Tanana Herb Company, LLC	**MJ License #:**		15814	
License Type:	Retail Marijuana Store				
Doing Business As:	Tanana Herb Company, LLC				
Premises Address:	1200 Well Street				
City:	Fairbanks	**State:**	Alaska	**ZIP:**	99701-2835

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Form MJ-02: Premises Diagram

Section 2 – Required Information

For your security, do not include locations of security cameras, motion detectors, panic buttons, and other security devices.

The following details must be included in all diagrams:

- [x] License number and DBA
- [x] Legend or key
- [x] Color coding
- [x] Dimensions
- [x] Labels
- [x] True north arrow

The following additional details must be included in Diagram 1:

- [x] Surveillance room
- [x] Restricted access areas
- [x] Storage areas
- [x] Entrances, exits, and windows
- [x] Walls, partitions, and counters
- [x] Any other areas that must be labeled for specific license types

The following additional details must be included in Diagram 2:

- [x] Areas of ingress and egress
- [x] Entrances and exits
- [x] Walls and partitions

The following additional details must be included in Diagrams 3 and 4:

- [x] Areas of ingress and egress
- [x] Cross streets and points of reference

The following additional details must be included in Diagram 5:

- [x] Areas of ingress and egress
- [x] Entrances and exits
- [x] Walls and partitions
- [x] Cross streets and points of reference

I declare under penalty of unsworn falsification that I have attached all necessary diagrams that meet the above requirements, and that this form, including all accompanying schedules, statements, and depictions is true, correct, and complete.

Signature of licensee

Leslea Nunely

Printed name of licensee

State of Alaska
NOTARY PUBLIC
Nicole Marshall
My Commission Expires Jan 9, 2021

Nicole Marshall

Notary Public in and for the State of Alaska

My commission expires: Jan 9, 2021

Subscribed and sworn to before me this 6 day of August, 2018.

License # 15814

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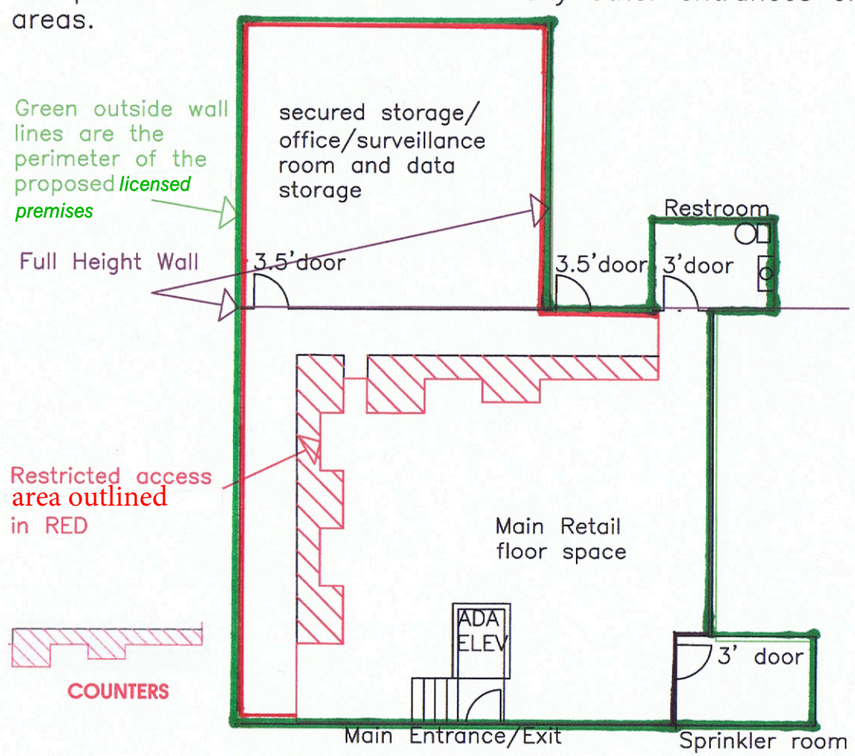
DIAGRAM 1 – Marijuana Retail Sales Facility #15814 Detail Area
Tanana Herb Company, LLC

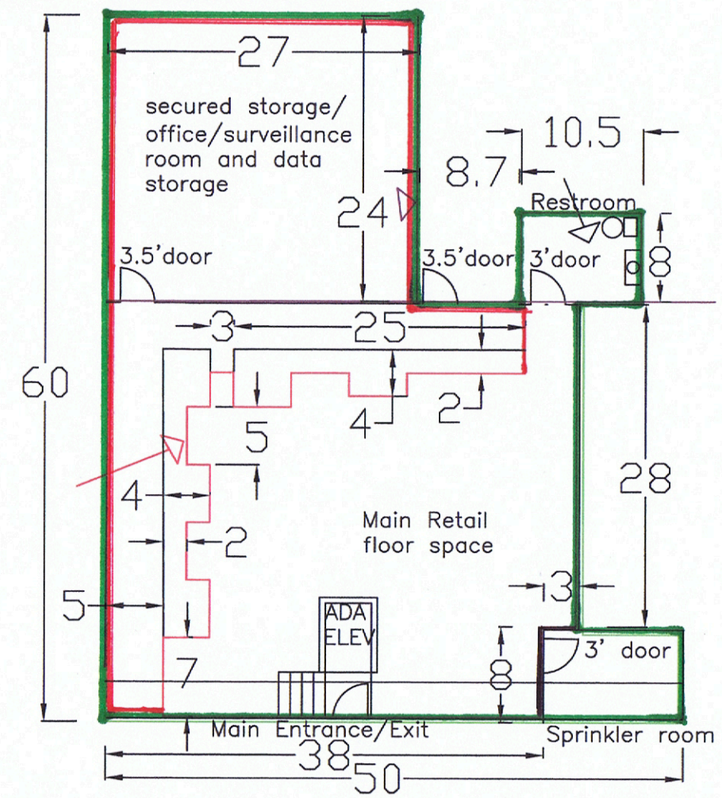
Red outline indicates restricted access area.
Green outline is perimeter of Marijuana Retail Sales Licensed Premises

Only Tanana Herb Company employees and escorted, authorized visitors will be allowed past those areas. Access to these areas will be physically blocked with counters and locked entries. **These areas are the restricted access areas and are outlined in red.**

Surveillance will be kept in the locked secured storage area in a locked cabinet.

Customers will have access to the restroom. The restroom door opens onto the public area and will not have any other entrances or exits into restricted access areas.





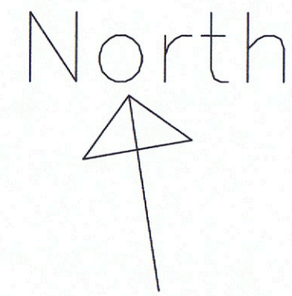


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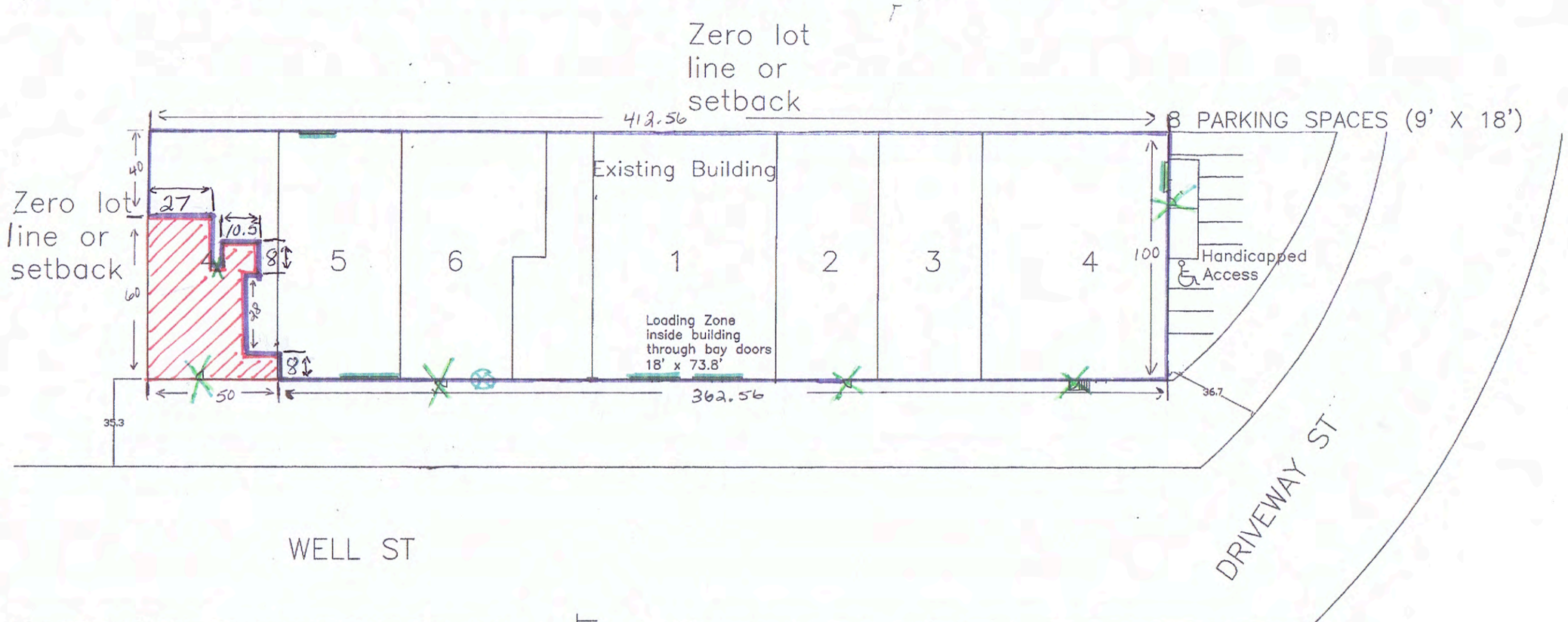
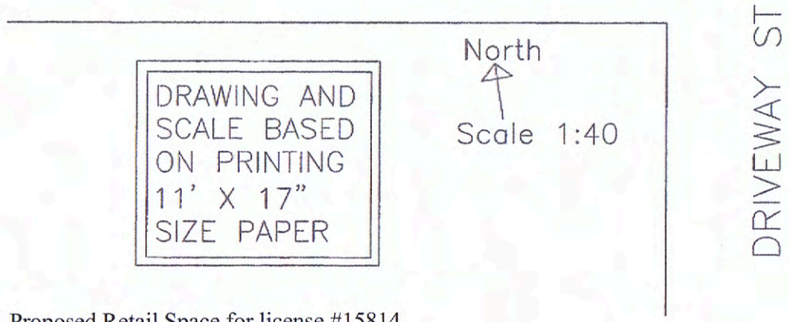
DIAGRAM 3: PLOT PLAN FOR PROPOSED MARIJUANA RETAIL STORE LICENSE #15814. TANANA HERB COMPANY, LLC





Tanana Herb Company,1200 Well Street, Fairbanks AK 99701
Lots 4,5 and 6A, Block E, Lots 1A, 2–4, block F, AKRR Industrial Sub

Proposed Retail Space for license #15814

Current Cultivation Facility License #14467

Loading doors

Entry and Exit doors

Window

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DIAGRAM 4: AERIAL PHOTO WITH YELLOW CIRCLE FOR 500 FT BUFFER ZONE FOR PROPOSED RETAIL STORE LICENSE #15814. TANANA HERB COMPANY, LLC 1200 WELL STREET IN FAIRBANKS

TRUE NORTH

1200 WELL STREET BUILDING DIMENSIONS 100 X 412.56. DIMENSIONS OF PROPOSED RETAIL LICENSE SPACE INSIDE BUILDING ARE 60 x 50 outside dimensions. See detail diagram #1 for exact dimensions inside building.

X = AREAS OF INGRESS OR EGRESS

= OTHER LICENSE IN SAME BUILDING

= PROPOSED RETAIL LICENSE SPACE

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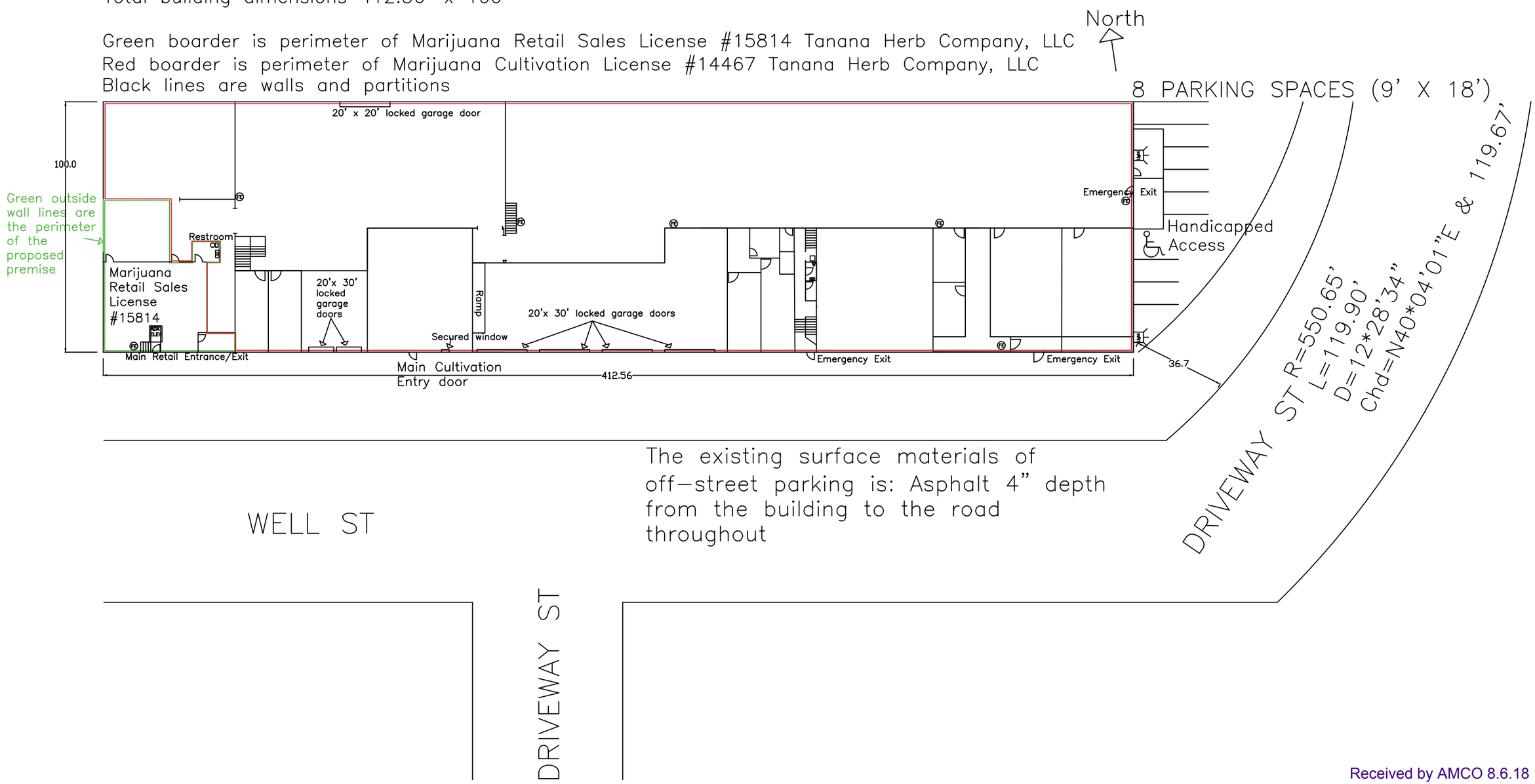
Diagram 2 & 5
Legal description of property
1200 Well Street, Fairbanks, AK 99701

Lots 4,5 and 6A, Block E, Lots 1A,2–4, Block F, AKRR Industrial Subdivision

Total Retail SQ FT 2304
Total building dimensions 412.56' x 100'

Green boarder is perimeter of Marijuana Retail Sales License #15814 Tanana Herb Company, LLC
Red boarder is perimeter of Marijuana Cultivation License #14467 Tanana Herb Company, LLC
Black lines are walls and partitions



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