CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

August 9, 2018

ISG, Inc.
DBA: Juneau's Green Market
Via email: elizabethromanoski28@yahoo.com

Re: Retail Marijuana Store #12313

Dear applicant,

The AMCO Office is reviewing the documents submitted for the transfer of controlling interest in the marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.** Please be sure to read the entire letter.

- **MJ-01 Operating Plan**
  - Page 4, 3.5: please add to the answer in this box and describe the actions to be taken by a licensee, employee, or agent when in the event of security breach.

- **MJ-02 Premises Diagram**
  - The diagrams submitted were not numbered so I could not really cross reference the MJ-02 requirements to the diagrams. Please number them accordingly.
  - The diagram labeled Retail Space Floor Plan needs the cameras depiction removed.
  - The diagram with yellow and red outline has the incorrect name of the business, please correct.

- **MJ-03 Retail Supplemental**
  - Page 4, 6.1: please add to your answer in this box and describe how you will meet the requirement of 3 AAC 306.345(a)(3).

- **MJ-17c License Transfer Application**
  - Page 1, section 2: the state business license number 1049320 written in this box is NOT for Juneau's Green Market (which is the name this specific business will be going by), it is for Juneau's Green Garden. Please write the state business license for Juneau's Green Market which, by the way, is Inactive. https://www.commerce.alaska.gov/cbp/main/Search/BusinessDetail/1050003 . UNLESS the business name for this license will really be Juneau's Green Garden in which case you will need a lot more corrections, so let me know.
  - Page 2, section 3: please list all the titles that you hold as an entity official for ISG, Inc. (e.g. President, Shareholder, etc.)

- **Entity Documents**

- Because 3 AAC 306.045 states that a person may not receive or transfer a marijuana establishment license or a controlling interest in a marijuana establishment license….without applying and receiving the written consent of the board, the ownership of ISG, Inc. needs to be reverted to Paul Burrows.
- Please provide documentation that shows you have reverted the ownership of ISG, Inc back to Paul Burrows including copies of any applications you must submit to Division of Corporations (a separate state agency) to accomplish this.

- **Proof of Possession for Proposed Premises**
  - Both the master lease, and the sublease are expired. Please provide renewal documentation for the leases.
  - If you are going to write up new leases entirely, please make sure they are legally binding leases, and that they include the following:
    - An acknowledgment from the landlord/lessor that the premises will be used as a marijuana establishment, and
    - A disclaimer that the landlord/lessor may not take possession or remove marijuana from the premises and AMCO will be contacted (this is usually under the "Default" section).

- **Food Safety Permit**
  - The food establishment permit application submitted for this license transfer application is under Paul Burrows' name. Please submit an application to the Department of Environmental Conservation for a food establishment permit, and provide a copy of that application, stamped as received by them, to me.
  - Please let me know if there is an issue with this request.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee. Additionally, there may be enforcement action against your marijuana establishment license.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	"elizabethromanoski28@yahoo.com"; "Valerie Mastolier"; Jana Weltzin
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Transfer Application Notice-Juneau"s Green Market license #12313 (Retail)
Date:	Thursday, August 09, 2018 2:29:00 PM
Attachments:	12313 Incomplete Transfer Application Notice.pdf

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Hello,

Your transfer application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed. Please send any documents/correspondence to marijuana.licensing@alaska.gov

Please let me know if you need copies of the transfer paperwork I have. I want to make sure you receive this email and its attachment first.

Thank you
Jane Sawyer

AMCO Staff
State of Alaska-DCCED
Alcohol and Marijuana Control Office (AMCO)
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907-269-0350