CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

October 12, 2018

Mr. Happy Farms LLC
DBA: Mr. Happy Farms LLC
Via email: msmatt02@gmail.com

Re: Limited Marijuana Cultivation Facility Facility #17692

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 ACC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-00 Application Certifications**
  - Thomas Dicus will need to complete and submit Form MJ-00.
- **MJ-01 Operating Plan**
  - Page 2, Section 2.1:
    - There is specific wording that must be used on signage marking restricted access areas. Please re-review the requirements under 3 AAC 306.710.
  - Page 2, Section 3.2:
    - Include in your response the ratio of visitors to the licensees/employees/agents of the licensees that will be escorting them.
  - Page 4, Section 3.5:
    - Please re-review 3 AAC 306.715(e) and expand upon your response to describe when AMCO is contacted in the event of an unauthorized breach.
  - Page 10, Section 9.2:
    - Your response references an attached logo, but a copy of your logo was not provided.
- **MJ-02 Premises Diagram**
  - Please label each diagram in accordance with the list on Page 1 of Form MJ-02.
  - Diagram of the proposed premises:
    - Outline in color and label the boundary of the licensed premises on your diagram (you can use the same line if the licensed premises and restricted access areas are the same, but you would need to correct the labeling as appropriate).
  - Aerial Photo and As-Built Diagrams:

        - It appears that your proposed cultivation facility is being labeled as "Production Facility" on both diagrams. For clarity, please re-label these areas as "Licensed Premises".
- **MJ-04 Cultivation Supplemental**
    - Page 3, Section 4.6:
        - Please provide specific examples and brands of fertilizers you intend to use.
        - Will any pesticides, fungicides, or herbicides be used? If no, please state so in this section.
        - Will you be using CO_2? Please specify yes or no in this section also.
    - Page 6, Section 8.2:
        - A sample label that demonstrates how you will meet the requirements of 3 AAC 306.475 must be submitted with this form.
- **MJ-08 Local Government Notice Affidavit**
    - A copy of your Public Notice must also be provided to the City of Wasilla. Once you have done so, you will need to complete a new MJ-08.
- **Proof of Possession for Proposed Premises**
    - An amount for consideration (the rental amount) must be specified in your lease.
    - A lease must be legally binding and contain the following:
        - Acknowledgement from the landlord/lessor that the premises will be used as a marijuana establishment.
        - A disclaimer that the landlord/lessor will not take possession of or remove marijuana from the premises, and that AMCO will be contacted in the event that this is necessary (typically under the "Default" section of the lease).
- **Entity Documents**
    - A copy of the LLC's Operating Agreement must be submitted with your application.
    - The list of LLC members and their ownership interest does not match the information currently listed for this entity with the Division of Corporations, Business and Professional Licensing (CBPL) at https://www.commerce.alaska.gov/cbp/main/Search/EntityDetail/10077535
      The Notice of Change of Officials that you provided with your application does not appear to have ever been filed with CBPL. If Kerri Shelton is no longer a Member of this LLC, you will need to file a Notice of Change of Officials with CBPL and provide a copy of this form that has been stamped received by CBPL.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

TJ Zielinski, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	msmatt02@gmail.com
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Application - Mr. Happy Farms LLC License #17692
Date:	Friday, October 12, 2018 3:06:40 PM
Attachments:	17692 Incomplete Notice.pdf image001.png

Good afternoon,

Your application for your marijuana establishment license has been reviewed, and at this time is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Notice.

Let us know if you require copies of any documents that were submitted.

If you have any questions or concerns, please address them to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From:	Marijuana Licensing (CED sponsored)
To:	matthew shelton
Cc:	Marijuana Licensing (CED sponsored)
Subject:	RE: Incomplete Application - Mr. Happy Farms LLC License #17692
Date:	Wednesday, November 14, 2018 12:30:19 PM
Attachments:	image001.png

Good afternoon,

I have finished my review of your revised documents and see that most of the corrections have been addressed. However, there is some additional information required on the sample label provided for Section 8.2 of Form MJ-04: Cultivation Supplemental. Please re-review the requirements under 3 AAC 306.475(e) and expand upon your sample label to meet those requirements.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Kerre Shelton <kerreshelton@gmail.com>
Sent: Tuesday, November 13, 2018 5:43 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: matthew shelton <msmatt02@gmail.com>
Subject: Application 17692 Corrections - email 2 of 2

TJ-

Remainder of documents attached here.

Thank you-
Kerre & Matt Shelton