# CORRESPONDENCE

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|---|---|
| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | "weldingpipesteel@hotmail.com" |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | Incomplete Application- J & R Green Farm license #17948 |
| **Date:** | Wednesday, October 24, 2018 12:28:00 PM |
| **Attachments:** | 17948 Incomplete Application Letter.pdf<br>image001.png |

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Hello,

Your application has been reviewed, and attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed.

**Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Letter.**

Please let me know if you need any of the documents I have for this application. I want to make sure you receive this email and incomplete letter attached first.

Please send any documents/correspondence to marijuana.licensing@alaska.gov

Thank you,

**Jacqlene Drulis**
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
Direct: (907) 754-3588
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

THE STATE of ALASKA
GOVERNOR BILL WALKER

**Department of Commerce, Community, and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

October 24, 2018

Ray N Kase Jr.
DBA: J & R Green Farm
Via email: weldingpipesteel@hotmail.com

Re: Limited Marijuana Cultivation Facility #17948

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 ACC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **Online Application**
  - Because you applied as a sole proprietor, you should not be listed as an entity official, you should only be listed as the licensee. Additionally, the physical address should not include a PO Box. I have rolled the application back to "New" status so the PO Box can be removed, and the entity official can be removed. Once you make these corrections to the Online Application, please send an email notifying me that you have done so, so that I may update the application status.

- **MJ-01 Operating Plan**
  - Page 6, Section 4.2: according to 3 AAC 306.755, a marijuana establishment shall maintain in a format that is readily understood by a reasonably prudent business person all books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years. So, essentially, records must be kept for approximately 4 years. Please correct your answer accordingly.

- **MJ-02 Premises Diagram**
  - The two rooms that you intend to have as the cultivation facility **must** be connected internally. In other words, the licensed premises and restricted access area must be contiguous. Whether this is by adding a door to connect the two rooms, or removing the office (and any marijuana inventory/storage or quarantine area) from the licensed premises and restricted access area. Please clarify and correct accordingly.
  - Please label the rooms referenced in the MJ-04 (Room 1, 2, and 3) on all applicable diagrams.

- **MJ-04 Cultivation Supplemental**
  - Page 2, Section 4.1: Please provide a more detailed answer that is congruent with the diagram from MJ-02. This box on the MJ-04 is to describe what is outlined on the MJ-02 and it must be easily decipherable.
    - For example, the calculations provided for Room 1 and 2 do not seem accurate, as is. Please be more specific in your explanation. Such as, for Room 1, when subtracting 30 from 230, the answer is 200, not 170. And, for Room 2, when subtracting 30 from 120, the answer is 94, not 72. Please, either, correct your calculations, **OR** expand upon your answer to describe why the total square footage is less than the provided calculations.
  - Page 3, Section 4.4: Please refer to the requested corrections above for form MJ-02 regarding the contiguity of your proposed licensed premises, and make the necessary corrections in regard to transporting marijuana from one building to another.
  - Page 4, Section 5.2: 3 AAC 306.740 requires marijuana plant waste to be made unusable by grinding the plant waste and mixing it with at least an equal amount of other compostable or non-compostable materials. Please add to your answer accordingly.
    - Additionally, incineration of marijuana waste has not been approved in other applications, per se, but (as long as your application is deemed complete) we can bring your incineration process to the board for consideration; **OR**, do you have a permit from the City of Dillingham to burn marijuana? Please clarify and adjust accordingly.
  - Page 6, Section 8.2: For the sample label provided, the wording for the warning statements must be verbatim. For the warning statement of, "For use only by adults 21 or older, please correct it to say, "For use only by adults twenty-one and older." Additionally, for the warning statement of, "Keep out of reach of children", please correct it to say, "Keep out of the reach of children."

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jacqlene Drulis, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

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|---|---|
| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | "weldingpipesteel@hotmail.com" |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | Incomplete Application- J & R Green Farm license #17948 |
| **Date:** | Friday, November 16, 2018 10:56:00 AM |
| **Attachments:** | image001.png |

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Good morning, Ray,

Thank you for the corrections. Everything appears to be in order, except for a couple of additional items:

- **MJ-04 Cultivation Supplemental**
  - Page 4, Section 5.2: Marijuana plant waste is to be made unusable be grinding the plant waste. Please adjust your answer accordingly.
  - Page 6, Section 8.2: I see that you made some corrections to the warning statements; however, one is still inaccurate. The warning statements must be word for word as written in the regulations. Be very specific and make sure that they are verbatim. Most of your statements are now correct, but one is incorrect. I have bolded, underlined, and highlighted in red the error below. Please correct accordingly.
    -For use only by adults twenty-one **and** older.

Please send any documents/correspondence to marijuana.licensing@alaska.gov

Respectfully,

**Jacqlene Drulis**
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
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