Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Control plan for persons under the age of 21
- Security
- Business records
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Health and safety standards
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment & Contact Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Bristol Bay Bud Company, LLC	**MJ License #:**		16915	
License Type:	Retail Marijuana Store				
Doing Business As:	Bristol Bay Bud Company				
Premises Address:	233 Airport Rd				
City:	Dillingham	**State:**	Alaska	**ZIP:**	99576

Mailing Address:	PO Box 876090				
City:	Wasilla	**State:**	Alaska	**ZIP:**	99687

Designated Licensee:	Heather Allen		
Main Phone:	907-843-2518	**Cell Phone:**	907-843-2518
Email:	hrgsenterprises.ak@gmail.com		

RECEIVED
MAY 03 2018
ALCOHOL MARIJUANA CONTROL OFFICE
STATE OF ALASKA

Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

The prevention of the sale of legal marijuana and marijuana products to underage consumers will be taken very seriously at Bristol Bay Bud Company. The only entrance door to the licensed retail store (an exterior door that opens into an arctic entry) will have a sign stating "No one under 21 years of age allowed," in compliance with 3 AAC 306.325(b). An additional sign will be placed on the interior door from the arctic entrance to the interior of the licensed retail store. In addition to the signage warning about the age restriction, Bristol Bay Bud Company employees will undergo training on verifying customer age, identifying underage customers, identifying fake identification and the protocol to confiscate and notify law enforcement. All employees will be trained to greet all customers as they enter the licensed facility and upon entering, Bristol Bay Bud Company staff will check IDs of all customers.

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

Bristol Bay Bud Company will restrict access to any part of the licensed premise where marijuana or marijuana product is stored, displayed, or sold. Retail staff will verify appropriate legal identification of the customer, when greeted at the door into the retail facility. Before any visitors can enter a restricted access area, an employee of Bristol Bay Bud Company will again check their legal, current, unaltered, and state/government issued identification card in accordance with AAC 306.350. Visitors will fill out the visitor log and will be issued a visitor badge prior to being allowed access to any restricted access areas. Restricted areas that will have no general customer access and will require a visitor badge include the area behind the sales counters, the restroom, business office, secured storage areas, product packaging area, and basement apartment will have the signage of "Restricted access area. Visitors must be escorted" in accordance with 3 AAC 306.710(b).

3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

Bristol Bay Bud Company will maintain a visitor log with the following information in accordance with 3 AAC 306.710(c) and 3 AAC 306.755(a): Visitor name, and signature stating that they understand the rules and regulations governing the visitor access; Date; Time in/Time out; and Reason for visit. Before visitors move from the licensed premises sales area into the restricted access areas, an employee of Bristol Bay Bud Company will check their legal, current, unaltered state/government issued identification card in accordance with 3 AAC 306.350. The visitor will then be registered in the visitor log. Visitors will be issued a visitor badge and escorted by the employee for the duration of their visit and will wear a visitor's badge at all times. At no time will there be more than 5 visitors per employee in the facility in accordance with 3 ACC 306.710. Visitor logs will be scanned daily as part of the end of day paperwork and digital copies will be saved to the security log. Visitor records will be kept and maintained for 4 years with six months of logs shall be stored on-site and immediately available to AMCO.

Received by AMCO 11/7/18

3.3. Provide samples of licensee-produced identification badges that will be displayed by each licensee, employee, or agent while on the premises, and of visitor identification badges that will be worn by all visitors while in restricted access areas:

Bristol Bay Bud Company

AMCO License Number #16915

EMPLOYEE

Name _____

MHP# _____

Expiration _____

Bristol Bay Bud Company

AMCO License Number #16915

ESCORTED

VISITOR

Security Alarm Systems and Lock Standards (3 AAC 306.715):

3.4. Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Bristol Bay Bud Company will maintain a minimum of five 22-watt LED motion-triggered exterior flood lights in accordance with 3 AAC 306.715(b) and 3 AAC 306.720(a)(b). The lights will be located on all sides of the building. The output of each light will be 1600 lumens and have a maximum reach of 50 feet. The 24/7 video surveillance will employ Internet protocol cameras (IP cameras) that will be placed in a way that a clear and adequate view will be produced. The cameras will identify an individual inside or outside of the licensed premise, including within 20 feet of the entrance from the exterior.

RECEIVED
MAY 03 2018
ALCOHOL MARIJUANA CONTROL OFFICE
STATE OF ALASKA

3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

Bristol Bay Bud Company will have a completely integrated security and video surveillance system installed and monitored by CIS Alaska, or a comparable professional security monitoring service. To be in compliance with 3 AAC 306.715(b), we will have installed 3 door sensors, 4 motion detectors to monitor the 4 barred windows, 1 overhead door sensor, and 4 panic/duress buttons.

Bristol Bay Bud Company will maintain 24/7 monitoring in accordance with 3 AAC 306.715(b) and 3 AAC 306.720(a)(b). The monitoring will include all 4 windows with motion detectors, 3 door sensors, 1 overhead door sensor, and 4 panic/duress buttons that will be monitored by CIS Alaska. The motion detectors will be armed upon close of business. There will be a battery backup for the surveillance equipment to assure security in the event of a power interruption. All alarm systems, with the exception to the motion detectors, will be operational and continuously monitored 24/7. During operational hours the panic alarms, video surveillance and glass break sensors will be active. All retail staff will be trained on how, when, and why to activate panic buttons. There will be two panic buttons under the retail counter separating the restricted area from the public area for stealthy use.

(continued on p.11)

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

Bristol Bay Bud Company has strict rules in regards to moving inventory to and from and throughout the licensed premises to effectively prevent diversion of marijuana or marijuana products from employees, visitors, and customers. Bristol Bay Bud Company will be using video surveillance in accordance with 3 AAC 306.720. The video surveillance system will monitor all restricted and customer access areas during operating hours. We will utilize motion sensors in addition to the video surveillance to monitor the retail establishment during nonoperational hours. Visitors are not permitted to touch any of the marijuana or marijuana products. (continued on p.11)

3.7. Describe your policies and procedures for preventing loitering:

No loitering/solicitation signs will be posted at the entry, in the parking area, and inside the retail store in a conspicuously displayed area with the other required signage in accordance to 3 AAC 306.365. Regular site safety inspections will be conducted during normal business hours. Loitering is defined by our establishment as a customer that has been in the establishment for an extended amount of time and it becomes apparent that they are not going to make a purchase, or any individual remaining near the outside of the licensed premises for an extended period of time with no discernible business-related purpose. (continued on p.11)

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use.

RECEIVED
MAY 03 2018
ALCOHOL MARIJUANA CONTROL OFFICE
STATE OF ALASKA

(Additional Space as Needed):

3.5 Continued: The employees will also be given the option to wear a panic button on their person via a lanyard around their neck. Activation of the panic button will sound an audible alarm and will trigger a signal to the third-party monitoring company and they will dispatch the Dillingham Police Department or the Alaska State Troopers. The manager will be responsible to interface with law enforcement upon arrival at the retail establishment. Any and all alarm signals will be documented and reviewed by staff for training purposes.

Bristol Bay Bud Company has policies and procedures designed to protect their employees and customers. Each employee will receive training in the use of the integrated security system upon employment and annual training to ensure the best possible preparedness for any unseen security breach. In addition, the alarm system will undergo a monthly testing that will be noted in the security log. Bristol Bay Bud Company will have LED motion triggered exterior flood lighting installed and maintained on the exterior of the retail facility in accordance with 3 AAC 306.720(b). If a breach of security occurs after normal business hours, the security monitoring system will notify the Dillingham Police Department and/or Alaska State Troopers in addition to the owner/manager of the licensed retail facility. The owner/manager will communicate and comply with law enforcement and will not hinder the investigation.

3.6 Continued: Employees will be trained on how to detect, prevent, and address diversion in the retail facility. All marijuana and marijuana products will be stored/displayed out of the reach of customers. Customers will only have physical access to the marijuana and marijuana products after having paid for the purchase. All transactions of marijuana or marijuana products will be logged in Metrc and reconciled at the end of business each business day in accordance with 3 AAC 306.330(c) to ensure accuracy of inventory. Any suspected diversion will be immediately followed up by reviewing the video surveillance footage of the suspected occurrence.

Employees and visitors will not be allowed to carry any containers of any kind in any of the restricted access areas where marijuana is stored or packaged. Employees will be provided with a secure cabinet to keep their essential personal belongings. Managers will be responsible for the supervision of employees to prevent product diversion and theft. All marijuana and marijuana products will be stored in the secured storage closet at the end of the business day. Management will review the stored video footage upon suspicion of employee theft or diversion.

3.7 Continued: Any individuals determined to be loitering will be asked to vacate the property. Should the situation escalate in a negative manner, the Dillingham Police Department will be contacted and made aware of the situation. Video surveillance footage will be reviewed weekly to determine any continuous/suspicious activities related to retail sales. The results of the review will be viewed and discussed with all employees and stake holders.

RECEIVED
MAY 03 2018
ALCOHOL MARIJUANA CONTROL OFFICE
STATE OF ALASKA

Video Surveillance (3 AAC 306.720):

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

3.9. The video surveillance and camera recording system for the licensed premises covers each restricted access area, and both the interior and exterior of each entrance to the facility. HA

3.10. Each video surveillance recording: is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing (consistent with the Alcohol & Marijuana Control Office's approved format list); clearly and accurately displays the time and date; and is archived in a format that does not permit alteration of the recorded image. HA

3.11. The surveillance room or area is clearly defined on the Form MJ-02: Premises Diagram that is submitted with this application. HA

3.12. Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area where access is limited to the licensee(s), an authorized employee, and law enforcement personnel (including an agent of the Marijuana Control Board). HA

3.13. Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Bristol Bay Bud Company's licensed premise will be equipped with Internet Protocol (IP) cameras to monitor all activity within the retail store (except for the bathroom). Every point-of-sale area and storage area will be monitored with video surveillance and an integrated security alarm system will monitor all exterior doors, rooms and windows during non-business hours. In accordance with 3 AAC 306.720(b), the exterior entrance point and all entrance points to restricted access areas will be equipped with IP cameras and will be maintained with the appropriate lighting to facilitate the surveillance to be able to identify an individual within 20 feet of the entrance.

3.14. Describe the locked and secure area where video surveillance recording equipment and original copies of surveillance records will be housed and stored, and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the Marijuana Control Board. If you will be using an offsite monitoring service and offsite storage of video surveillance records, your response must include how the offsite facility will meet these security requirements:

The video surveillance recording equipment and storage server will be housed in the secured storage area in accordance with 3 AAC 306.720(d). The room will be in a restricted access area and will be locked at all times and only the licensees and store manager(s) will have access to this room. All the video recording backups will be done daily and will be stored in a fireproof safe. All recordings will be accessible to all law enforcement, AMCO board members or AMCO appointed agents facilitated by an licensee/manager in a timely manner.

RECEIVED
MAY 03 2018
ALCOHOL MARIJUANA CONTROL OFFICE
STATE OF ALASKA

Section 4 – Business Records

Review the requirements under 3 AAC 306.755. All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records.

4.1. I certify that the following business records will be maintained and kept on the licensed premises: Initials

a. **all books and records necessary to fully account for each business transaction conducted under my license for the current year and three preceding calendar years** *(records for the last six months must be maintained on the licensed premises; older records may be archived on or off-premises)*; HA

b. **a current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment;** HA

c. **the business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises;** HA

d. **records related to advertising and marketing;** HA

e. **a current diagram of the licensed premises, including each restricted access area;** HA

f. **a log recording the name, and date and time of entry of each visitor permitted into a restricted access area;** HA

g. **all records normally retained for tax purposes;** HA

h. **accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed;** HA

i. **transportation records for marijuana and marijuana product, as required by 3 AAC 306.750(f); and** HA

j. **registration and inspection reports of scales registered under the Weights and Measures Act, as required by 3 AAC 306.745.** HA

4.2. A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

To maintain compliance with 3 AAC 306.755(a)(c), all business records at Bristol Bay Bud Company will be created in or converted to digital media. Physical records will be maintained in a locked cabinet inside the restricted access security room, and will only be accessible by licensees and authorized employees during non-operational hours. As part of the nightly closing procedures, all paper records will be scanned and stored digitally. The business record files will then be backed up nightly to an external hard drive that will be stored in the facility's safe. All of the documents collected during the day's business will be placed in a designated and safe location, under video surveillance, until the end of the day paperwork and reconciliation can be done. All original paper records will be kept on site for 6 months, then moved off site for 6 more months then destroyed. All digital records will be kept onsite for a period of 5 years. Bristol Bay Bud Company will have battery back-ups on all computers and storage servers to ensure integrity of the systems. There will also be a back-up generator on site.

RECEIVED
MAY 03 2018
ALCOHOL MARIJUANA CONTROL OFFICE
STATE OF ALASKA

Section 5 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730. All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with Metrc to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana is propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a marijuana product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. My marijuana establishment will be using Metrc, and if any other tracking software is used, it will be capable of sharing information with Metrc.

5.2. All marijuana delivered to a marijuana establishment will be weighed on a scale registered in compliance with 3 AAC 306.745.

5.3. My marijuana establishment will use registered scales in compliance with AS 45.75.080 (Weights and Measures Act), as required by 3 AAC 306.745.

Section 6 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700. A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, must obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

6.1. Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment.

6.2. Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the licensed premises) when on the licensed premises.

6.3. Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired.

6.4. Describe any in-house training that will be provided to employees and agents (apart from a marijuana handler course):

Bristol Bay Bud Company's prospective employees must have Marijuana Handler's Permit in hand at time of application for employment in accordance with 3 AAC 306.320 and 3 AAC 306.700(a)(b). Only applicants with relevant experience or aptitude for learning will be considered. Once employed, in-house training will include ID verification, customer intoxication awareness, current state regulations regarding the sale of marijuana, limits on quantity sold, effects of marijuana consumption, current strains and products, diversion/loss practices, business record protocols, and security. Bristol Bay Bud Company will also track all employee handler permit cards and will ensure validation is maintained through timely training and oversight so that re-permitting is completed. Records will be kept indicating date of employment, expiration date of MHP, and dates of training. As with all records, training will be maintained both on paper and digitally and stored on the premises.

RECEIVED
MAY 03 2018
ALCOHOL MARIJUANA CONTROL OFFICE
STATE OF ALASKA

Section 7 – Health and Safety Standards

Review the requirements under 3 AAC 306.735.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
7.1. I understand that a marijuana establishment is subject to inspection by the local fire department, building inspector, or code enforcement officer to confirm that health or safety concerns are not present.	HA
7.2. I have policies regarding health and safety standards (including: ensuring a person with an illness or infection does not come into contact with marijuana or marijuana product; good hygienic practices; cleaning and maintenance of equipment and the premises; pest deterrence; chemical storage; sanitation principles; and proper handling of marijuana and marijuana product) and will take all reasonable measures and precautions to ensure that they are met or exceeded.	HA
7.3. I have policies to ensure that any marijuana or marijuana product that has been stored beyond its usable life, or was stored improperly, is not salvaged and returned to the marketplace.	HA
7.4. I have policies to ensure that in the event information about the age or storage conditions of marijuana or marijuana product is unreliable, the marijuana or marijuana product will be handled in accordance with 3 AAC 306.735(d).	HA

Answer "Yes" or "No" to each of the following questions:	Yes	No
7.5. Adequate and readily accessible toilet facilities that are maintained and in good repair and sanitary condition are clearly indicated on my Form MJ-02: Premises Diagram.	☒	☐
7.6. Convenient handwashing facilities with running water at a suitable temperature are clearly indicated on my Form MJ-02: Premises Diagram.	☒	☐

7.7. If you answered "No" to either 7.5 or 7.6 above, describe how toilet and/or handwashing facilities are made accessible, as required by 3 AAC 306.735(b)(2):

Section 8 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750.

8.1. Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment. Include a description of the type of locked, safe, and secure storage compartments to be used in vehicles transporting marijuana or marijuana product:

All the transportation of marijuana or marijuana products to the retail establishment will be logged in Metrc, will be in accordance with 3 AAC 306.750, and will be accompanied by the required manifest that was generated through the METRC system. All marijuana and marijuana products will be transported in a locked, sealed, odor controlling containers, suitable for the size and type of product being moved.

RECEIVED
MAY 03 2018
ALCOHOL MARIJUANA CONTROL OFFICE
STATE OF ALASKA

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

8.2. The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700.

8.3. The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle.

8.4. The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport.

8.5. During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport.

8.6. Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment.

8.7. When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received.

8.8. The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest.

Section 9 – Signage and Advertising

9.1. Describe any signs that you intend to post on your establishment with your business name, including quantity, dimensions, graphics, and location on your establishment (photos or drawings may be attached):

Bristol Bay Bud Company will be placing one sign, in accordance with 3 AAC 306.360(1), on the exterior of the building not to exceed 4,800 square inches. The signage will include the name of the establishment and/or a logo that incorporates the retail store's name.

RECEIVED
MAY 03 2018
ALCOHOL MARIJUANA CONTROL OFFICE
STATE OF ALASKA

9.2. Describe any advertising you intend to distribute of your establishment. Include medium types and business logos (photos or drawings may be attached):

It is Bristol Bay Bud Company's intention to continue in developing our branding logos and artwork to be used in our advertising and merchandising. The final designs will be in accordance with 3 AAC 306.360(b). The advertising will not be false or misleading and will not promote excessive consumption. It will not espouse the existence of curative or therapeutic properties, it will not depict a person under the age of 21 using marijuana or marijuana products, and it will not be designed to appeal to children.

All written advertising for marijuana and marijuana products will include the warning statements as prescribed in 3 AAC 306.360(e).We plan on maintaining a website with updated menus that is mobile compatible. The website will also employ all relevant required warnings. We plan on utilizing the local radio station, KDLG, and the local weekly newspaper, The Bristol Bay Times. The current logo is still being developed, but here is the first iteration of one of the logo designs.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Heather Allen
Signature of licensee

Heather Allen
Printed name of licensee

DENISE GAGNON NOTARY PUBLIC STATE OF ALASKA

Denise Gagnon
Notary Public in and for the State of Alaska

My commission expires: 12/25/20

Subscribed and sworn to before me this 3rd day of May, 2018.

RECEIVED
MAY 03 2018
ALCOHOL MARIJUANA CONTROL OFFICE
STATE OF ALASKA