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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Bristol Bay Bud Company, LLC	**MJ License #:**		16915	
License Type:	Retail Marijuana Store				
Doing Business As:	Bristol Bay Company				
Premises Address:	233 Airport Rd				
City:	Dillingham	**State:**	Alaska	**ZIP:**	99576

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

In compliance with 3 AAC 306.330(b), upon receipt of marijuana or marijuana product from licensed cultivator or manufacturer, the manifest will be checked for correctness and the product will be logged in to the METRC system through the integrated POS system. No marijuana or marijuana product will be accepted if not accompanied with the required manifest. Once Bristol Bay Bud Company has taken possession of the marijuana or marijuana product it will be either prepared for the sales floor or stored in the secured storage area until moved to the sales floor.

The customer will be greeted upon entering the retail sales floor and will be asked to show their identification before remaining in the store to complete a purchase. The customer will be notified, by signage and/or verbally that the identification will need to be displayed a second time at the completion of the sale. Once age is verified, the customer is free to browse the marijuana and marijuana products, marijuana accessories, and merchandise for sale. Menus will be accessible for the customers to peruse. Samples, provided by the cultivators, will be stored in resealable containers behind the sales counter and offered to the customer for smelling and visual inspection. Upon request, and under the supervision of a Bristol Bay Bud Company employee, the customer may hold and inspect the sample jar from all angles.

The customer will have the option to buy select prepackaged marijuana and marijuana products or purchase "deli-style." If prepackaged products are chosen a Bristol Bay Bud Company employee will ask to see their id once again. The employee will then complete the transaction, in accordance with the restrictions on quantity sold in 3 AAC 306.355, through the POS thus communicating the inventory change automatically to METRC. After payment is secured, the purchase(s) will be placed in a discrete, opaque exit packaging. For those whom choose "deli-style," a Bristol Bay Bud Company employee will ask to see their ID once again. The employee will then assist the customer and weigh the desired product on the certified scales connected to METRC through our POS system. This transaction will trigger the printing of the label and the employee will affix the label on the opaque, child-resistant packaging containing the marijuana. The employee will repeat the weighing and labeling in accordance with the restrictions on quantity sold in 3 AAC 306.355. Once the financial transaction is complete, the labeled packages will be placed in discrete, opaque exit packaging.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

In addition to the state approved Marijuana Handler Permit training, Bristol Bay Bud Company will hold preemployment and biannual training to assure all employees can identify intoxicated potential customers. Employees will be trained to focus on particular behaviors that indicate signs of impairment to include, but not limited to, the strong odor of alcohol, slurred or incoherent speech, unsteady gait, lack of coordination, blood shot or red glassy eyes, recognizable horizontal or vertical nystagmus, dilated pupils, and paranoia. If a potential customer is found to be under the influence, Bristol Bay Bud Company will refuse all service and sale to that individual and will safely escort them off of the premises. Law enforcement will be notified, if the situation warrants intervention.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** HA

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** HA

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** HA

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** HA

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.** HA

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☒

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Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a). HA

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products. HA

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e). HA

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365. HA

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;** HA
- **b. promotes excessive consumption;** HA
- **c. represents that the use of marijuana has curative or therapeutic effects;** HA
- **d. depicts a person under the age of 21 consuming marijuana; or** HA
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.** HA

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;** HA
- **b. on or in a public transit vehicle or public transit shelter;** HA
- **c. on or in a publicly owned or operated property;** HA
- **d. within 1,000 feet of a substance abuse or treatment facility; or** HA
- **e. on a campus for postsecondary education.** HA

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana and marijuana products for sale or stored at Bristol Bay Bud Company will be kept in restricted access areas and under continuous video surveillance. Products for immediate sale will be stored in glass display cases, out of the customers' reach, but in clear view for the customers in the retail area. Select prepackaged marijuana and marijuana products will be labeled in accordance with 3 AAC 306.345 and offered for expedited transactions. All edibles and concentrates will be prepackaged, labeled, and displayed in the glass display cases or refrigerator located within the restricted area. Marijuana for sale "deli-style" will be stored in resealable glass containers filled daily and located on the wall out of customer's reach behind the sales counter. After the order is filled through the POS system in compliance with 3 AAC 306.730, the product will be placed in opaque, child-resistant packaging, labeled and placed in exit packaging. Once the financial transaction is complete, the customer will be handed the packaged product so they can exit the retail store.

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Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Bristol Bay Bud company will communicate with cultivators to ensure that all prepackaged marijuana purchased for retail sale is packaged and labeled in accordance with 3 AAC 306.345. Bristol Bay Bud Company will visually inspect all received prepackaged marijuana and marijuana products to confirm compliance. To the extent that any packaging or labeling is inconsistent with the regulations, such affected products will not be sold to customers until packaging or labeling errors are resolved.

For all non-prepackaged for retail sale marijuana or marijuana products, Bristol Bay Bud company will package and label such items on-site. Packaging will be in resealable, child-resistant containers and any additional exit packaging will be opaque. As for labeling, the store will employ an integrated POS system (Green Bits, MJ Freeway or the like) to ensure all products that are sold in the licensed facility are accurately labeled in accordance with 3 AAC 306.345(a). The POS system will be integrated to work with the METRC system, by using registered and certified scales embedded in the POS interface to keep the inventory current with the state's network. Once the product has been chosen by the customer and weighed, the POS system will print all necessary labeling to be placed on the exit packaging. The labeling will be in accordance with all of the requirements in 3 AAC 306.345, including all required caution statements as set forth in 3 AAC 306.345 (3). The use of an automated (POS) system will assist in removing human error and assists in keeping the packaging in compliance.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Bristol Bay Bud Company LIC#16915 Date of Sale
Cultivator Name & License Number

STRAIN NAME—Cultivator's Batch ID#
Net Weight: 0.00 grams (0.000 ounces)

Testing Facility & License Number
Testing Date
Total THC: 00.00% Total CBD: 00.00%

Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. Marijuana should not be used by women who are pregnant or breast feeding.
For use only by adults twenty-one and older. Keep out of the reach of children.

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Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

All employees of Bristol Bay Bud Company will be trained in the valid forms of identification that will be used to gain entry to the licensed retail establishment. Each employee will verify the identification and age of any person entering the premises and before purchasing marijuana or marijuana products. The customer will provide an approved form of identification upon entering the premises. The contact employee will physically control the ID and inspect for validity. All potential customers must be twenty-one years of age or older. The presented form of identification must be current and in good condition with nothing obscuring the id picture or date of birth and that the picture and age matches the appearance of the person in the facility. Bristol Bay Bud Company will only accept the following types of identification in accordance with 3 AAC 306.350(b) and all forms of id presented will be checked for expiration date and any signs of alteration. The list of permitted IDs are valid passports, state issued ID cards (including territories of the United States and territories/providences of Canada), state issued driver's license, and state issued instruction permit. Any person without the required identification or is under the age of twenty-one will be required to vacate the premise immediately. Failure to leave will result in the immediate notification of local law enforcement.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. HA

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

To maintain compliance with 3 AAC 306.740, Bristol Bay Bud Company will give 72-hour notice in METRC before making expired marijuana products unusable and prepared for disposal. The waste disposal area will be in a restricted area with appropriate surveillance camera placement, providing an unobstructed view of the employees rendering the marijuana waste unusable. To render the marijuana or marijuana products unusable, Bristol Bay Bud Company will grind the marijuana waste and mix with either compostable solid wastes so that the resulting mixture is at least fifty percent (50%) non-marijuana waste. The employees will use paper, plastic, food, liquids, water, yard waste, and/or vegetable-based grease or oils to mix in the ground marijuana waste or marijuana products waste. Waste will be transported to a local landfill for disposal, or sent to a facility for incineration if permitted under state and local regulations.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. HA

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Heather Allen
Signature of licensee

Heather Allen
Printed name of licensee

DENISE GAGNON NOTARY PUBLIC STATE OF ALASKA

Notary Public in and for the State of Alaska

My commission expires: 12/25/20

Subscribed and sworn to before me this 3rd day of May, 2018.

Received by AMCO 11/7/18