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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	OutPost LLC.	**MJ License #:**		17068	
License Type:	Retail				
Doing Business As:	OutPost				
Premises Address:	1044 S. Old Glenn Hwy				
City:	Palmer	**State:**	Alaska	**ZIP:**	99645

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Our retail store plans to operate unlike many in the industry. We plan to utilize pre-packaged products to enhance convenience for our customers. We also are able to maintain much tighter controls on our product quality and security by offering products sold packaged. We will not have deli style options for customers, all flower products will be sold prepackaged from our cultivation facility. We will not process cannabis in our retail store.

We have a safe where excess product will be stored in the retail facility. Our retail employees will be handling packaged products and will not have any responsibilities relating to trimming or packaging.

Intake of marijuana: We will intake all flower products from our sister company KushTopia. All other cannabis products will be handled and cared for by retail employees. All products stored in inventory at the OutPost will be kept in restricted areas as designated on the diagrams.

All refrigerated items will be kept in a locked fridge in restricted access areas until sold. Continued in attachment #1

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

The OutPost will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance. All employees will be trained to handle marijuana and they will be required to have a marijuana handlers card.
All employees will be required to go through a metric training program for their first 2 days on the job and will be further trained in all of the stores security protocols in the event of an emergency.
Apart of our security protocols are that the employees are trained to identify someone under the influence of an alcoholic beverage, inhalant, or controlled substance.
When entering, customers will be required to give a staff member their government issued ID. While inspecting their ID, our staff are trained to also look for signs of someone under the influence of an alcoholic beverage, inhalant, or controlled substance. Once inside the building the customer will be able to meet with another staff member who is also trained to look for signs of impairment.
The customer selects what they would like and they check out across the room where they will meet with a staff member to check out.If a customer is deemed to be under the influence of an alcoholic beverage, inhalant, or controlled substance our staff are trained to report to on duty manager and ask the customer to leave the store.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** ☑

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** ☑

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** ☑

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** ☑

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.** ☑

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☑	☐

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(Additional Space as Needed):

Attachment #1:

Intake and Flow of Marijuana Continued:

Customer facing marijuana:
We will have smelling jars available behind the counter with signs over each designating which strain. These will be accessible to customers with the assistance of employees. All products will be given to the customer after they go through a check out process.

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Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;**
- **b. promotes excessive consumption;**
- **c. represents that the use of marijuana has curative or therapeutic effects;**
- **d. depicts a person under the age of 21 consuming marijuana; or**
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.**

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;**
- **b. on or in a public transit vehicle or public transit shelter;**
- **c. on or in a publicly owned or operated property;**
- **d. within 1,000 feet of a substance abuse or treatment facility; or**
- **e. on a campus for postsecondary education.**

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Our customers will have the option to purchase prepackaged, weighed product that will be individually labeled. All products will be labeled and packaged in according to AAC 306.345, 306.470, 306.475, 306.565, 306.570.

All sales will take place at the checkout counter, where all prepackaged products are stored behind a secure area where only The OutPost Staff will be able to Access the Area. We will have sample jars that allow customers to see the product and we have products on display in and on the shelves for customers to smell and look at.

All products will be weighed on a certified scale, all areas of the building will be under video recording. We utilize motion activated cameras and when people enter a restricted room they are under video recording from start to finish. In the product safe we will have an additional camera that will record employees entering and taking inventory. All sales of cannabis will be in opaque, resealable, child resistant containers.

Edibles and concentrates will be on display in another cabinet also behind the secured area. All edibles that require refrigeration will be located behind a secured area where only staff can access it.

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Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All marijuana sold on the licensed premises will be packaged and labeled in compliance with 3 AAC 306.470 and 3 AAC 306.475. Any marijuana product sold on the licensed premises will be packaged and labeled in compliance with 3 AAC 306.565 and 3 AAC 306.570; and (3) marijuana or a marijuana product sold is packaged in opaque, resealable, child-resistant packaging when the purchaser leaves the retail section of the licensed premises; the packaging must be designed or constructed to be significantly difficult for children under five years of age to open, but not normally difficult for adults to use properly. A retail marijuana store shall affix a label to each package of marijuana or marijuana product that (1) identifies the retail marijuana store selling the marijuana product by name or distinctive logo and marijuana establishment license number; (2) states the total estimated amount of THC in the labeled product.

(3) contains each of the following statements:
(A) "Marijuana has intoxicating effects and may be habit forming and addictive.";
(B) "Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence.";
(C) "There are health risks associated with consumption of marijuana.";
(D) "For use only by adults twenty-one and older. Keep out of the reach of children.";
(E) "Marijuana should not be used by women who are pregnant or breast feeding.". (Eff. 2121/2016, Register 217)

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Cultivator: KushTopia Lic: #11611
Strain: Kush HB: #BB11
Retailer: The OutPost Lic: #17068
Pesticides, Fungicides, Herbicides: none
(A) "Marijuana has intoxicating effects and may be habit forming and addictive.";
(B) "Marijuana impairs concentration, coordination, and judgment.
Do not operate a vehicle or machinery under it's influence.";
(C) "There are health risks associated with consumption of marijuana.";
(D) "For use only by adults twenty-one and older. Keep out of the reach of children.";
(E) "Marijuana should not be used by women who are pregnant or breast feeding."
(Eff. 2121/2016, Register 217)

Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

The OutPost takes selling cannabis to underage individuals very seriously and in doing so we will implament a ID scanner similar to the bars in Anchorage. We will do this to verify the ID is real and that the person checking the ID has the ability to review the individual and the the ID closely.

The OutPost will refuse to sell manjuana or a marijuana product to a person who does not produce a Valid ID.

The ID must show the person is above the age of 21 years of age.
A valid form of photographic identification includes
(1) an unexpired, unaltered passport;
(2) an unexpired, unaltered driver's license, instruction permit, or identification card of a state or territory of the United States, the District of Columbia, or a province or territory of Canada;
(3) an identification card issued by a federal or state agency authorized to issue a driver's license or identification card.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. [initials]

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

All waste disposal will be mulched with soil and mixed to a 50/50 ration with common household trash to include: expired, molded, or otherwise unusable.
Household waste will consist of cardboard, paper bags, paper towels and food waste products. It will promptly be disposed of at a local landfill per all federal, state and local laws.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. [initials]

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Phillip Izon
Printed name of licensee

Official Seal
STATE OF ALASKA
Notary Public
Addam J. Parsons
Commission Expires: 06/15/2022

Notary Public in and for the State of Alaska

My commission expires: 06/15/2022

Subscribed and sworn to before me this 25 day of September, 2018.

License # 17068