# CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR BILL WALKER

**Department of Commerce, Community, and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

October 23, 2018

Kreative Konfections LLC
DBA: Kreative Konfections LLC
Via email: KreativeKonfectionsAK@gmail.com

Re: Marijuana Product Manufacturing Facility Facility #17389

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 ACC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-01 Operating Plan**
  - Page 2, Section 3.2:
    - Expand upon your response in this section to include the ratio of visitors to licensees escorting them, and at what point visitors are issued a visitor's badge.
  - Page 4, Section 3.5:
    - Include in your response the policies and procedures to be taken in the event of an unauthorized breach. Also specify when AMCO is contacted after a breach, as required under 3 AAC 306.715(e).
  - Page 4, Section 3.7:
    - Expand on your response to describe the procedures to be followed if an individual is suspected to be loitering.
- **MJ-02 Premises Diagram**
  - All Diagrams:
    - In color, please outline and label the boundary of the licensed premises.
  - Diagram 1a:
    - The labeling on this diagram states that all of the interior of the building is a restricted access area, which includes the lavatory. Please outline and label the boundary of the restricted access area(s) to exclude the lavatory, or outline and label the lavatory as part of the licensed premises but not restricted access.
  - Diagram 1b:
    - The licensed premises of a single license must be contiguous, but the unattached conex would make your premises non-contiguous. In order for a licensed

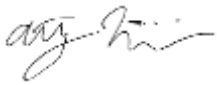
premises to contain multiple buildings, the area between them must be enclosed by a physical barrier and designated as a restricted access area.

- Diagram 3:
  - Please outline (in color) the areas that will be part of the licensed premises.
- Diagram 4:
  - Each diagram must be labeled with the license number and DBA.

- **MJ-05 Manufacturing Supplemental**
  - Page 1, Section 1 – Establishment Information:
    - The "Doing Business As" name must be listed as "Kreative Konfections LLC" to be consistent with your state business license.
  - Page 3, Section 4.1:
    - Include in your response the ratio of materials that will be mixed with ground marijuana to render it unusable.
    - Your response regarding the disposal of marijuana concentrate is inconsistent with the procedures described in #8 of Section 2.1.
  - Page 4, Section 5.4:
    - Please review 3 AAC 306.550 and describe how your testing procedures and protocols meet the requirements. This section is not referencing in-house testing procedures (such as Sections 5.2 and 5.3 are).
  - Fireweed Extracts Shatter, Fireweed Extracts Butter, Fireweed Extracts Crumble, Fireweed Extracts Live Resin, and Fireweed Extracts Kief:
    - The sample images used in the Packaging Description are very difficult to see. Please provide cleaner images (such as the images used for Fireweed Extracts Sugar).
  - Fireweed Extracts Sugar:
    - The Product Name listed in Section 7 for this product (Fireweed Extracts Live Sugar) is inconsistent with Section 6 and the product name on the sample label provided.
  - Kreative Karamels, Heavenly Konfections, and Divine Konfections:
    - In the Packaging Description section, specify how much of these products constitute an individual serving.
    - Provide specific examples of package sizes and the total amount of THC. For example, a product that contains 5 mg of THC per serving may be packaged with ten servings, or a product that contains 2.5 mg of THC per serving might be packaged with twenty servings.
- **MJ-08 Local Government Notice Affidavit**
  - A copy of your Public Notice must be provided to your Community Council. Once you have provided this notice, complete and submit a new MJ-08.
- **MJ-09 Statement of Financial Interest**
  - Section 1 – Establishment Information for all:
    - The "Doing Business As" name must be listed as "Kreative Konfections LLC" to be consistent with your state business license.
  - Section 2 – Individual Information for Allen Koenig and Trista Koenig:
    - The Social Security Number fields have been left blank.
- **Proof of Possession for Proposed Premises**
  - The lease that was submitted has the necessary components, but the Matanuska-Susitna Borough's records show that this lot is owned by Andrea Kretschek. Why is Koenig Real Estate LLC listed as the landlord on the lease provided?

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,



TJ Zielinski, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

| | |
|---|---|
| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | KreativeKonfectionsAK@gmail.com |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | Incomplete Application - Kreative Konfections LLC License #17389 |
| **Date:** | Tuesday, October 23, 2018 3:21:31 PM |
| **Attachments:** | 17389 Incomplete Notice.pdf<br>image001.png |

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Good afternoon,

Your application for your marijuana establishment license has been reviewed, and at this time is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

**Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Notice.**

Let us know if you require copies of any documents that were submitted.

If you have any questions or concerns, please address them to marijuana.licensing@alaska.gov.

Sincerely,

**TJ Zielinski**
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

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| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | "kreativekonfectionsak" |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | RE: Incomplete Application - Kreative Konfections LLC License #17389 |
| **Date:** | Tuesday, October 30, 2018 11:10:00 AM |
| **Attachments:** | image001.png |

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Good morning Jenny,

Before I answer, can you clarify which document or correction your question is in reference to?

Sincerely,


**TJ Zielinski**
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
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**From:** kreativekonfectionsak <kreativekonfectionsak@gmail.com>
**Sent:** Tuesday, October 30, 2018 10:01 AM
**To:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
**Subject:** Re: Incomplete Application - Kreative Konfections LLC License #17389

Mr. Zielinski,

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Do I need to go to the owner of the building complex and have them give me a plot with the EXACT boundary of my unit #5 (since this is not specifically laid out in the lease)

OR

Can I use an APPROXIMATE boundary given the permissions I have from the owner on where I was allowed to place the outbuildings and fence and their relation to the other buildings and the common parking lot?

Thank you,
Jenny Koenig, CPA, CMA, CVA
Kreative Konfections LLC

Sent from my Samsung Galaxy smartphone.

-------- Original message --------
From: "Marijuana Licensing (CED sponsored)" <marijuana.licensing@alaska.gov>

Date: 10/23/18 3:21 PM (GMT-09:00)
To: KreativeKonfectionsAK@gmail.com
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**To:** KreativeKonfectionsAK@gmail.com
**Cc:** Marijuana Licensing (CED sponsored)
**Subject:** RE: Incomplete Application - Kreative Konfections LLC License #17389
**Date:** Tuesday, October 30, 2018 3:56:21 PM
**Attachments:** image001.png

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Hello,

Thank you for clarifying. The correction noted for all diagrams included in Form MJ-02 is that the boundary of the licensed premises must be outlined and labeled in color, but a plot showing the exact boundary of Unit #5 is not being requested. Under 3 AAC 306.990(23), the term "licensed premises" is defined as any or all designated portions of a building or structure, or rooms or enclosures in the building or structure, at the specific address for which a marijuana establishment license is issued, and used, controlled, or operated by the marijuana establishment to carry out the business for which it is licensed.

For example, you indicate in Diagrams 1a and 1b that a building and a conex are intended to be your licensed premises. I noted in the section for Diagram 1b that a single licensed premises must be contiguous, and a physical barrier would be necessary around the buildings (or between them, with the area between designated as restricted access). If a fenced walkway was between the building and conex, then the building, walkway, and conex would all together be the licensed premises.

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550 West 7th Avenue, Suite 1600
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**From:** kreativekonfectionsak <kreativekonfectionsak@gmail.com>
**Sent:** Tuesday, October 30, 2018 2:58 PM
**To:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
**Subject:** RE: Incomplete Application - Kreative Konfections LLC License #17389

TJ,

All Diagrams in MJ-02 are supposed to have the boundary of the premises marked on them.

Thank you,
Jenny

Sent from my Samsung Galaxy smartphone.

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Date: 10/30/18 11:10 AM (GMT-09:00)
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Sincerely,

Blue

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| **To:** | kreativekonfectionsak |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | RE: Incomplete Application - Kreative Konfections LLC License #17389 |
| **Date:** | Thursday, November 01, 2018 8:24:02 AM |
| **Attachments:** | image001.png |

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Good morning,

I apologize for not responding sooner, I was out of the office yesterday. But yes, highlighting the outline of the buildings in blue and labeling them as appropriate should be fine.

Sincerely,


**TJ Zielinski**
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501


---

**From:** kreativekonfectionsak <kreativekonfectionsak@gmail.com>
**Sent:** Tuesday, October 30, 2018 4:22 PM
**To:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
**Subject:** RE: Incomplete Application - Kreative Konfections LLC License #17389

TJ,

1. We are actively building the fence to make them contiguous.
2. So drawing a blue line around the set of buildings will be fine? I don't have to know the exact offset of grass included around them?

Thank you,
Jenny

Sent from my Samsung Galaxy smartphone.

-------- Original message --------
From: "Marijuana Licensing (CED sponsored)" <marijuana.licensing@alaska.gov>
Date: 10/30/18 3:56 PM (GMT-09:00)
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| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | Kreative Konfections |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | RE: Incomplete Application - Kreative Konfections LLC License #17389 |
| **Date:** | Wednesday, November 14, 2018 2:56:51 PM |
| **Attachments:** | image001.png |

Good afternoon,

I have finished reviewing your revised documents and see that most of the needed corrections have been made. There is some additional information that will be required for Form MJ-02: Premises Diagram and Form MJ-05: Manufacturing Supplemental, as well as a revision for Form MJ-09: Statement of Financial Interest before the application can be deemed complete.

On **Form MJ-02: Premises Diagram**, can you combine Diagrams 1a and 1b in some way to show the entire licensed premises on one page? I see that you have labeled the fence between the kitchen building and conex on the separate diagrams, but a single diagram showing both buildings and the fence between them would provide better clarity.

On **Form MJ-05: Manufacturing Supplemental**, your three edible products (Kreative Karamels, Heavenly Konfections, and Divine Konfections) list THC/CBD Concentrate as an ingredient. Can you add to the list of ingredients to specify where the THC/CBD concentrate is obtained from?

Lastly, on **Form MJ-09: Statement of Financial Interest**, the License Type has been listed as "Marijuana Manufacturing Facility". I did not notice this during my initial review, but the License Type will need to be corrected since Product Manufacturing and Concentrate Manufacturing is differentiated by license type.

Let me know if you have any questions.

Sincerely,

**TJ Zielinski**
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

**From:** Kreative Konfections <kreativekonfectionsak@gmail.com>
**Sent:** Tuesday, November 13, 2018 9:33 PM
**To:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
**Subject:** Re: Incomplete Application - Kreative Konfections LLC License #17389

TJ,

Please find our cover page and all requested sections/documents attached in response to the letter of Oct 23, 2018.

Thank you,
Jenny

Jenny Koenig
Kreative Konfections LLC

---

Virus-free. www.avast.com

On Tue, Oct 23, 2018 at 3:21 PM Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

> Good afternoon,
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> Alcohol & Marijuana Control Office
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> Anchorage, Alaska 99501

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| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | RE: Incomplete Application - Kreative Konfections LLC License #17389 |
| **Date:** | Thursday, November 15, 2018 8:42:39 AM |
| **Attachments:** | image001.png |

Good morning Jenny,

For the MJ-02, yes. The separate diagrams will still be included, but the combined diagram would accompany them.

On Form MJ-05, I apologize for the confusion. I see where you specify in the sample label where the marijuana concentrate comes from, but this information should also be specified in the list of ingredients in Section 6 for the edible products.

Sincerely,

**TJ Zielinski**
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**Sent:** Wednesday, November 14, 2018 4:19 PM
**To:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
**Subject:** RE: Incomplete Application - Kreative Konfections LLC License #17389

Good Afternoon,

MJ-02 - Could I provide both the separate and combined diagrams? Otherwise the detail gets too hard to make out.

MJ-05 - We will be making the concentrate. It says that it contains our concentrates on the upper part of the label. Or were you looking for the words "thc/cbd marijuana concentrate"? I could do that. Otherwise, I'm a little confused by your request.

Mj-09 - No problem. I will correct that.

Thank you!
Jenny

Sent from my Samsung Galaxy smartphone.

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From: "Marijuana Licensing (CED sponsored)" <marijuana.licensing@alaska.gov>
Date: 11/14/18 2:56 PM (GMT-09:00)
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Jenny Koenig
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| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | kreativekonfectionsak |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | RE: Incomplete Application - Kreative Konfections LLC License #17389 |
| **Date:** | Friday, November 16, 2018 2:09:00 PM |
| **Attachments:** | image001.png |

Hello Jenny,

Thank you, I have received and reviewed your documents. Forms MJ-02 and MJ-09 are now complete and have been included with your application. I was comparing the MJ-05 you attached with the last version that was submitted and I did not see any differences. Can you tell me what changed between versions?

If the three edible products need to be resubmitted, you can just submit those particular pages.

Sincerely,

**TJ Zielinski**
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

---

**From:** kreativekonfectionsak <kreativekonfectionsak@gmail.com>
**Sent:** Friday, November 16, 2018 12:36 PM
**To:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
**Subject:** Fwd: email response

TJ,

Great! That's how I did these. Please find all required documents attached.

Thank you,
Jenny

Jenny Koenig
Kreative Konfections LLC

Sent from my Samsung Galaxy smartphone.

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This email has been checked for viruses by Avast antivirus software.
https://www.avast.com/antivirus

| | |
|---|---|
| **From:** | Marijuana Licensing (CED sponsored) |
| **To:** | kreativekonfectionsak |
| **Cc:** | Marijuana Licensing (CED sponsored) |
| **Subject:** | RE: Incomplete Application - Kreative Konfections LLC License #17389 |
| **Date:** | Friday, November 16, 2018 2:17:24 PM |
| **Attachments:** | image001.png |

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Correct. Also in the Ingredients section, please specify that the marijuana concentrate will be made by you.

Sincerely,


**TJ Zielinski**
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501


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**From:** kreativekonfectionsak <kreativekonfectionsak@gmail.com>
**Sent:** Friday, November 16, 2018 2:14 PM
**To:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
**Subject:** RE: Incomplete Application - Kreative Konfections LLC License #17389

TJ,

I added the word "marijuana" to the thc/cbd concentrate in the ingrediants listing on the actual sample label.

It just occurs to me that you might be asking for it to appear on the page before in the ingredients box?

Jenny

Sent from my Samsung Galaxy smartphone.

-------- Original message --------
From: "Marijuana Licensing (CED sponsored)" <marijuana.licensing@alaska.gov>
Date: 11/16/18 2:08 PM (GMT-09:00)
To: kreativekonfectionsak <kreativekonfectionsak@gmail.com>
Cc: "Marijuana Licensing (CED sponsored)" <marijuana.licensing@alaska.gov>
Subject: RE: Incomplete Application - Kreative Konfections LLC License #17389

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If the three edible products need to be resubmitted, you can just submit those particular pages.

Sincerely,

Blue

**TJ Zielinski**
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

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**From:** kreativekonfectionsak <kreativekonfectionsak@gmail.com>
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**To:** Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
**Subject:** Fwd: email response

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Thank you,
Jenny

Jenny Koenig
Kreative Konfections LLC

Sent from my Samsung Galaxy smartphone.

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