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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	AK Frost LLC	**MJ License #:**	10866		
License Type:	Retail Marijuana Store				
Doing Business As:	AK Frost				
Premises Address:	5200 A Street Suite 102				
City:	Anchorage	**State:**	Alaska	**ZIP:**	99518

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Intake of marijuana product is done throughout the day as most product is brought from the adjacent cultivation and manufacturing facilities. All product is brought in pre-packaged for retail sale. Product is moved directly into the back office area where it is recounted and checked against METRC manifested quantities and accepted into the METRC system. Once accepted into METRC, it is accepted into our realtime METRC-interfaced POS system GreenBits where it is converted to sellable packages which barcodes are printed for. METRC tags remain with the package until it is exhausted in both the POS and METRC systems. Greenbits and METRC inventories are checked and reconciled on a three times a week basis. When a customer enters the establishment they are in a secure arctic entry where their ID is checked and they are let into the main retail floor. Once they are in the retail space they are greeted by retail staff and presented with the current menu. The retail staff helps explain the various products if needed and the customers desired purchase is rung up and paid for. The customers purchase is put in a brown paper sack if they do not have a bag of their own to conceal the purchase outside the store and the disembark the facility.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Before customers are let into the retail space their demeanor is evaluated for suspected impairment. If sunglasses are worn, the customer is asked to remove them. If impairment is suspected a manager is alerted to talk to the customer and if it is the mangers opinion that the person is impaired they are not admitted to the store. Once admitted to the store, customers are continually evaluated for signs of impairment and if impairment is suspected, the customer will be asked to leave.

3.2. I certify that the retail marijuana store will not:	Initials
a. sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;	KD
b. sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;	KD
c. offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;	KD
d. offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or	KD
e. allow a person to consume marijuana or a marijuana product on the licensed premises.	KD

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☑

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Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a). KD

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products. KD

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e). KD

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365. KD

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;** KD
- **b. promotes excessive consumption;** KD
- **c. represents that the use of marijuana has curative or therapeutic effects;** KD
- **d. depicts a person under the age of 21 consuming marijuana; or** KD
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.** KD

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;** KD
- **b. on or in a public transit vehicle or public transit shelter;** KD
- **c. on or in a publicly owned or operated property;** KD
- **d. within 1,000 feet of a substance abuse or treatment facility; or** KD
- **e. on a campus for postsecondary education.** KD

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Product is displayed in sealed clear bud bar jars in an acrylic case accessible only to the retail staff. If a customer requests to see or smell a product they are allowed to handle the bud bar jars in the attendance of retail staff. Once a customer decides what they would like to purchase, the item is procured from bins at the back of the behind-counter area or under-counter refrigerators in the case of extracts or edibles.

Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All marijuana and marijuana products sold at our retail location will be prepackaged by the cultivation or manufacturing facility from which they originate. All new packages delivered to the facility by a cultivation facility will be inspected to ensure the labels are in compliance with 3 ACC 306.345,

3 ACC 306.470 and 3 ACC 306.475; if the labeling meets all requirements, we will add a label with our own name or logo and license number. Any and all packages or products failing to meet the required standards for labeling will not be accepted for delivery and returned to the cultivation facility.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Front Label

Retailer: AK Frost **License**: #10866 **Harvest Date:** 7/28/17
Cultivator: Isidore, LLC **Expires:** 1/28/18
Strain: Termination Dust **Harvest Batch:** TDUS072817
Description: indica

CANNABINOID PROFILE:

Total THC: 20.50% **THC:** 00.29% **THC-A:** 23.05%
Total CBD: 00.05% **CBD:** <0.01% **CBD-A:** 00.06% **CBN:** <0.01%

WARNING

Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. Marijuana should not be used by women who are pregnant or breast feeding.

FOR USE ONLY BY ADULTS 21 & OLDER.
KEEP OUT OF THE REACH OF CHILDREN.

Back Label

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Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

All licensees, agents and employees working it retail for AK Frost are required to attend a state-approved marijuana handler permit education course. This course includes material that teaches the person how to determine if an identification is valid. All handlers must pass a written test and present the certificate of course completion to the board before receiving their marijuana handler permit card.

Identification will be checked both at the time of entry to the establishment and again at the time of checkout.

In addition, we will stress the importance of proper validation with all employees and offer refresher training on at least a semi-annual basis. We will also introduce new training as it becomes available.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. KD

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Flower waste or concentrate waste generated at the retail facility will be minimal. Any waste generated at the marijuana facility will be stored in a clearly labeled waste container and stored in secure storage within the restricted access area. A minimum of three days notice prior to the intended disposal date, AMCO will be notified of the intended disposal date and quantity and nature of the waste. At the time of disposal the waste will be ground and mixed with an equal volume of kitty litter to be rendered unusable. The waste will then be disposed of at the local solid waste facility

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. KD

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Kyle Denton

Printed name of licensee

VALERIE MASTOLIER
Notary Public
State of Alaska
My Commission Expires Jun 7, 2022

Notary Public in and for the State of Alaska

My commission expires: 6/7/22

Subscribed and sworn to before me this 17 day of September, 2018.

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