CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

November 8, 2018

Hempire Corp.
DBA: Green Degree
Via email: kerby@greendegree.net

Re: Limited Marijuana Cultivation Facility License #12022

Dear applicant,

AMCO has reviewed the documents submitted transfer of the license referenced above. This letter is notice under 3 ACC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-17c License Transfer Application**
  - Page 2: Kerby, list all the titles you hold as an official of Hempire Corp. as shown with Division of Corporations https://www.commerce.alaska.gov/cbp/main/Search/EntityDetail/10058237 . ALSO, Aaron Coman needs to be listed as an entity official because according to Division of Corporations he is the Secretary, this makes him an official of the corporation, therefore, he needs to be listed on the application.
  - This form was signed after the dates you certified (MJ-07 & MJ-08) you had posted, and given a copy of to the Mat-Su Borough, and the Community Council which makes me think you did not provide them with a true copy of this application. So, once you have made the corrections I just mentioned above, please make copies and properly post the application, and notify the Mat-Su Borough, and the Community Council.

- **MJ-00 Application Certifications**
  - Aaron Coman, complete and submit MJ-00. You are listed as an official for Hempire Corp. with Division of Corporations.

- **MJ-01 Operating Plan**
  - Page 4, 3.5: please add to your answer in this box and describe how you will comply with 3 AAC 306.715(e), please read it, it is a fairly new subsection of the regulation.
  - Page 6, 4.2: the locked storage room for records you mention here, is this in the retail licensed premises? If it is, you are required to maintain the current six months of records on the licensed premises of the cultivation, older records can be stored off the cultivation licensed premises.

- Page 8, 8.1: re-review 3 AAC 306.750 and add to your answer in this box by describing how you will comply with the requirements of the manifest.

- **MJ-02 Premises Diagram**
  - Diagram 1&2:
    - Remove the cameras depiction.
    - Your green outline of the cultivation should be labeled as Garage Space/legal right of possession (that's what your lease says)/licensed premises and restricted access area.
    - How do you get upstairs to the loft? Show on the diagram.
    - Where is the storage for the cultivation? show on the diagram. If you are storing marijuana or marijuana product for the cultivation in the Storage & Surveillance Room that is in the retail side, it is not allowed. Please remove the green outline from this storage room which implies is part of the cultivation.
  - Diagram 3,4,&5:
    - Instead of licensed facility, point it out but to state this is the building in which the marijuana cultivation facility is.
    - Then, outline only the area of the cultivation and indicate that is the licensed premises of the cultivation facility.

- **MJ-04 Cultivation Supplemental**
  - Page 3: there is a new version of MJ-04 on our website because we added a section for pesticides. I am not requesting for you to fill out the entire application, but you do need to take page 3 of this new form and basically transfer the information from you old one to this new page. The new section is 4.6 which needs to be filled out with the requested information, and of course, you can attach separate pages as continuation. Here is the link to the form: https://www.commerce.alaska.gov/web/Portals/9/pub/MCB/MarijuanaApplication/MJ-04.pdf .
  - Page 5, 8.1: marijuana waste must be stored for three days **before** rendering unusable, then you can dispose of it. Your answer here implies you will render it unusable immediately then you will store it. ALSO, what is the ratio that you will be mixing the ground up waste to your growing medium? Re-review 3 AAC 306.740. Please correct this box accordingly.
  - Page 7: instead of saying "See test results and transport manifest for all other info" on your sample label. Please describe the information. Wholesale packages should also have a label with the information required under 3 AAC 306.475(e).

- **MJ-07 Public Notice Posting Affidavit**
  - As I mentioned above, under bullet point MJ-17c License Transfer Application, in this MJ-07 you certified you posted a copy of the application at the licensed premises and Carrs. However, your posted dates are before MJ-17c was even signed which makes me think you did not post the correct document. So, please post a copy of the completed/corrected MJ-17c at the licensed premises and another conspicuous location (Carrs grocery store bulletin board is fine).
  - You will need to complete a brand new MJ-07, and submit it to me.

- **MJ-08 Local Government Notice Affidavit**
  - As I mentioned above, under bullet point MJ-17c License Transfer Application, in this MJ-08 you certified that you provided a copy of the application to the local government, and the community council. However, your submitted dates are before MJ-17c was even signed which makes me think you did not submit the correct document. So, please provide a copy of the completed/corrected MJ-17c to the Mat-Su Borough and the Meadow Lakes Community Council.
  - You will need to complete a brand new MJ-08, and submit it to me.

- **MJ-09 Statement of Financial Interest**
  - Aaron Coman, complete and submit MJ-09. You are listed as an official for Hempire Corp. with Division of Corporations.

- **Entity Documents**
  - Please provide Hempire Corp.'s bylaws, and a list of the names of each official, director, and shareholder with the percentage of shares owned.

- **Alaska Residency**
  - Aaron Coman, complete and submit the attached MJ-18 for an investigation of Alaska residency.

- **Fingerprint cards**
  - Aaron Coman, submit fingerprint cards for a criminal background check + the $47 fee.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From: Marijuana Licensing (CED sponsored)
To: "kerby@trichcorp.com"; Marijuana Licensing (CED sponsored)
Subject: Follow up on corrections received as of 11.21.18- Transfer-Green Degree License 12022
Date: Wednesday, November 21, 2018 2:33:00 PM

Kerby,

I reviewed your corrections. I have a couple more things:

- Please submit a complete MJ-07 no later than 11/29/18
- Did you actually submit the Notice of Change of Officials to Division of Corporations?, if so how, and do you have acknowledgement that that office received it? If no, then please submit it to Division of Corporations, and request some sort receipt and send it to me.
- I made a mistake on my original incomplete letter dated 11.8.18, I asked for the incorrect box to be fixed. So, will you please fix page 4, 5.2 of MJ-04 as requested below.
    - Page 4, 5.2 of MJ-04 (the page reference was wrong in the original letter): marijuana waste must be stored for three days **before** rendering unusable, then you can dispose of it. Your answer here implies you will render it unusable immediately then you will store it. ALSO, what is the ratio that you will be mixing the ground up waste to your growing medium? Re-review 3 AAC 306.740. Please correct this box accordingly.

I did get your last diagram, thank you.

Respectfully,
Jane Sawyer
Occupational Licensing Examiner
Alcohol and Marijuana Control Office
907-269-0350

From: Kerby Coman <kerby@trichcorp.com>
Sent: Monday, November 19, 2018 3:08 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: License# 12022 Transfer Docs

Attached are all the remaining documents needed aside from a completed MJ-07 that will be turned in on November 23rd.
As you will see on the attached "Notice of Change of Officials" Aaron Coman is no longer an entity official. Sean Tower will be taking place as the Secretary.
I hope all is well and that you have a most excellent Thanksgiving.

Respectfully,

Kerby Coman, CEO

4426 E Curtis Dr.
Wasilla, AK 99654
(907) 884-3153
www.trichcorp.net
Kerby@trichcorp.com

From:	Marijuana Licensing (CED sponsored)
To:	"kerby@greendegree.net"
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Transfer Application Notice-Green Degree license 12022 *Limited cultivation at 3361 W Machen Road*
Date:	Thursday, November 08, 2018 4:34:00 PM
Attachments:	12022 Incomplete Transfer Application Notice.pdf MJ-18 ApplicantResidencyVerification.pdf

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Forgot to attach a form.

Jane Sawyer
Occupational Licensing Examiner
Alcohol and Marijuana Control Office
907-269-0350

From: Marijuana Licensing (CED sponsored)
Sent: Thursday, November 08, 2018 4:30 PM
To: 'kerby@greendegree.net' <kerby@greendegree.net>
Cc: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: Incomplete Transfer Application Notice-Green Degree license 12022 *Limited cultivation at 3361 W Machen Road*

Hello,

Your transfer application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed.

Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Letter.

Please let me know if you need copies of the transfer paperwork I have. I want to make sure you receive this email and its attachment first. Send any documents/correspondence to marijuana.licensing@alaska.gov

Respectfully,

Jane Sawyer
Occupational Licensing Examiner
Alcohol and Marijuana Control Office
550 W 7th Avenue Ste. 1600
Anchorage, AK 99501
907-269-0350