CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

October 8, 2019

Arctic Hydroponics LLC
DBA: Arctic Hydroponics LLC
Via email: kenny_champ@yahoo.com

Re: Standard Marijuana Cultivation Facility License #19279

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-01 Operating Plan**
  - Page 5, Section 3.13:
    - Please expand on your description of camera placement within the facility, particularly in restricted access areas.
  - Page 9, Section 9.1:
    - The second sentence in your response states: "However, if that were to change, not more than [blank] signs will be used". How many signs might be used?
      - If you do not plan on posting signs, you can simply state so. Changes to your Operating Plan documents can be requested at a later time via Form MJ-15.
- **MJ-02 Premises Diagram**
  - All Diagrams:
    - The entry to Suite B is designated as part of the licensed premises for Storage, but would be considered non-contiguous because it doesn't appear that you can access this area without leaving the premises of Suite A. A licensed premises must be contiguous.
    - Please add labels identifying what the different structures on your premises are, such as which ones are a building and which ones are shipping containers.
- **MJ-04 Cultivation Supplemental**
  - Page 3, Section 4.4:
    - Your diagram shows a gated fence enclosing the building and shipping containers that are being designated as your licensed premises. Please describe the fence in this section, including its height, materials used, and what type of fence (chain-link, solid walls, etc.).
  - Section 4.6:

        - You state that no pesticides will be used, but your response in Section 4.7 includes hydrogen peroxide, rubbing alcohol, diatomaceous earth, and SM-90. Pest control products must be listed in Section 4.6, and must also be on DEC's approved list of pest control products for cannabis cultivation. The EPA registration number must also be included. The list is available online at https://dec.alaska.gov/eh/pest/cannabis-and-pesticides/.
    - Section 4.7:
        - Please remove the fungicide and insecticide products and move them to Section 4.6. Also remove general cleaning chemicals (bleach, Simple Green, Windex) unless they will be applied directly to plants.
    - Page 6, Sections 8.1 and 8.2:
        - Sample labels that show how you will meet the requirements of 3 AAC 306.475 are required for each of these sections. Note that the required warning statements must be written verbatim as defined in regulation.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

TJ Zielinski, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	kenny_champ@yahoo.com
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Application - Arctic Hydroponics LLC, License #19279
Date:	Tuesday, October 08, 2019 11:31:57 AM
Attachments:	19279 Incomplete Notice.pdf image001.png

Good morning,

I have reviewed your application for a marijuana establishment, but at this time your application is considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your application.

Please make sure to read the entire notice. If the submitted corrections for your application are inadequate to deem your application complete, or your application is still incomplete after ninety (90) days from the date of this notice, your application will be returned to you in accordance with 3 AAC 306.025(e)(1) and 3 AAC 306.025(f). Should you wish to continue pursuing licensure, it would be necessary to file a new application and pay new fees.

Ninety-day Due Date: 1/6/2020

Let us know if you require copies of any submitted documents, and feel free to call or email if you need clarification on any items in the Incomplete Notice. Correspondence should be sent to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Marijuana Licensing (CED sponsored)
To: Jason Brandeis; kenny_champ@yahoo.com
Cc: Marijuana Licensing (CED sponsored)
Subject: RE: Incomplete Application - Arctic Hydroponics LLC, License #19279
Date: Monday, October 14, 2019 9:14:42 AM
Attachments: image001.png

Good morning Jason,

Thank you for the explanation, that makes a lot more sense now. If you could label on the diagram that the storage area is under the stairs that lead up to Suite B, that would suffice.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Jason Brandeis <jbrandeis@BHB.com>
Sent: Sunday, October 13, 2019 4:00 PM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Subject: RE: Incomplete Application - Arctic Hydroponics LLC, License #19279

TJ-

I am writing to follow up on the incomplete notice referenced below.

Thank you for your feedback and for identifying some areas that needed correction and additional clarification. We are in the process of making those corrections and will get them to you this week.

Regarding one of the issues you identified on the MJ-02 Premises Diagram forms, I am confused by your comment that "The entry to Suite B is designated as part of the licensed premises for Storage, but would be considered non-contiguous because it doesn't appear that you can access this area without leaving the premises of Suite A." We attempted to draft a diagram that shows that the storage area is part of Suite A and is accessible from within Suite A only. There is a door identified on the north-northeast wall of the storage room within Suite A. That is the only access to the storage room, so it should be considered contiguous. The door to Suite B is outside of the highlighted licensed premises area and does not open into the storage room; rather, the door to Suite B opens directly to a stairway that leads upstairs to Suite B. This is identified on diagram 5 Part 2, which shows the second floor of the facility. The storage room is located under the stairs.

Please let me know if this resolves the issues with the storage room, or if additional clarification is still needed. If you still have concerns, we would be happy to incorporate any suggestions you have as to how to make the diagrams clearer.

Thank you,
Jason Brandeis

From: kenny_champ@yahoo.com <kenny_champ@yahoo.com>
Sent: Tuesday, October 8, 2019 8:34 PM
To: Jason Brandeis <jbrandeis@BHB.com>
Subject: Fwd: Incomplete Application - Arctic Hydroponics LLC, License #19279

Jason Brandeis, Of Counsel
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---------- Forwarded message ----------
From: "Marijuana Licensing (CED sponsored)" <marijuana.licensing@alaska.gov>
Date: Oct 8, 2019 11:31 AM
Subject: Incomplete Application - Arctic Hydroponics LLC, License #19279
To: kenny_champ@yahoo.com
Cc: "Marijuana Licensing (CED sponsored)" <marijuana.licensing@alaska.gov>

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Sincerely,

TJ Zielinski

Occupational Licensing Examiner

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550 West 7th Avenue, Suite 1600

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