NOTIFICATIONS

Municipality of Anchorage

P.O. Box 196650 • Anchorage, Alaska 99519-6650 • Telephone: (907) 343-4316 • Fax: (907) 249-7533 http://www.muni.org/assembly/license

Office of the Municipal Clerk
Licensing

October 23, 2019

Marijuana Control Board
c/o Erika McConnell, Director
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501

RE: Local Governing Body Action on State Marijuana License
Top Shelf Herbs of Alaska, LLC, #22150

Dear Ms. McConnell:

In accordance with Anchorage Municipal Code 10.80.061A., the Municipal Clerk is **protesting** the state marijuana establishment license #22150 for a marijuana retail facility, doing business as Top Shelf Herbs of Alaska.

This applicant proposes to operate a marijuana establishment within the Municipality of Anchorage but does not possess all approvals needed to operate within the municipality. At this time, the applicant does not have an approved municipal marijuana license or an approved municipal special land use permit for marijuana.

The Municipal Clerk will provide written notification to you when all required approvals, including final Assembly approval, have been obtained and this protest is lifted.

Cordially,

Mandy Honest

Mandy Honest_____
Business License Official

cc: Ryan Yelle, Current Planning
Top Shelf Herbs of Alaska, LLC – via email

AMCO Received 22015

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

October 23, 2019

Municipality of Anchorage
Attn: Mandy Honest
VIA Email: honestml@ci.anchorage.ak.us; mjlicenses@muni.org
Cc: mclaughlinfd@muni.org; odellsm@muni.org; yellerj@muni.org; gloria.stewart@anchorageak.gov

License Number:	22150
License Type:	Retail Marijuana Store
Licensee:	Top Shelf Herbs Of Alaska LLC
Doing Business As:	Top Shelf Herbs Of Alaska LLC
Physical Address:	901 Photo Ave Suite A Anchorage, AK 99503
Designated Licensee:	Chism Leimbach
Phone Number:	864-363-7238
Email Address:	chismleimbach@yahoo.com

☒ **New Application**

AMCO has received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under 3 AAC 306.025(d)(2).

To protest the approval of this application(s) pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.010, 3 AAC 306.080, and 3 AAC 306.250 provide that the board will deny an application for a new license if the board finds that the license is prohibited under AS 17.38 as a result of an ordinance or election conducted under AS 17.38 and 3 AAC 306.200, or when a local government protests an application on the grounds that the proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the marijuana establishment, unless the local government has approved a variance from the local ordinance.

This application will be in front of the Marijuana Control Board at our November 13-15, 2019 meeting.

Sincerely,

Erika McConnell

Erika McConnell, Director
amco.localgovernmentonly@alaska.gov

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

October 23, 2019

Spenard Community Council
Attn: President or Chair
VIA email: spenardcc@gmail.com
Cc: info@communitycouncils.org

License Number:	22150
License Type:	Retail Marijuana Store
Licensee:	Top Shelf Herbs Of Alaska LLC
Doing Business As:	Top Shelf Herbs Of Alaska LLC
Physical Address:	901 Photo Ave Suite A Anchorage, AK 99503
Designated Licensee:	Chism Leimbach
Phone Number:	864-363-7238
Email Address:	chismleimbach@yahoo.com

☒ **New Application** ☐ **New Onsite Consumption Endorsement Application (Retail Only)**

3 AAC 306.025(d)(3) and (4) requires that the Director shall provide written notice to a community council or any nonprofit organization that has requested notification about pending applications for marijuana licenses.

This letter serves to provide written notice to the above referenced entities regarding the above application (application documents will be sent separately via ZendTo).

To object to the approval of this application pursuant to 3 AAC 306.065, you must furnish the director and the applicant with a clear and concise written statement of reasons for the objection within 30 days of the date of this notice. We recommend that you contact the local government with jurisdiction over the proposed premises to share objections you may have about the application.

If you have any questions, please send them to marijuana.licensing@alaska.gov.

Sincerely,

Erika McConnell

Erika McConnell, Director

THE STATE of ALASKA
GOVERNOR MICHAEL J. DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

October 23, 2019

Top Shelf Herbs Of Alaska LLC
DBA: Top Shelf Herbs Of Alaska LLC
Via email: Chismleimbach@yahoo.com

Re: Application Status for License #22150

Dear Applicant:

AMCO has received your application for a retail marijuana store. Our staff has reviewed your application after receiving your application and required fees. Your application documents appear to be in order, and it has been determined that your application is complete for purposes of 3 AAC 306.025(d).

Your application will now be sent electronically, in its entirety, to your local government, your community council if your proposed premises is in Anchorage or certain locations in the Mat-Su Borough, and to any non-profit agencies who have requested notification of applications. The local government has 60 days to protest the issuance of your license or waive protest.

If you have not yet received all necessary approvals, such as a local license, conditional use permit, site plan review, Fire Marshal approval, or Department of Environmental Conservation approval, you should continue to work with those local or state agencies to get the requirements completed. We must also wait for the criminal history check for each individual licensee based on your fingerprint card(s). Your application status in the application database will be changed to "Complete" today.

Your application may be considered by the board while some approvals are still pending. However, your license will not be finally issued and ready to operate until all necessary approvals are received and a preliminary inspection of your premises by AMCO enforcement staff is completed.

Your application will be scheduled for the November 13-15, 2019 board meeting for Marijuana Control Board consideration. The meeting agenda gets posted on our website 7 days before the board meeting. **Your appearance at the meeting, either in-person or telephonic, is mandatory.** The telephone number is 1-800-315-6338 code 69176#. Please feel free to contact us through the marijuana.licensing@alaska.gov email address if you have any questions.

Sincerely,

Erika McConnell

Erika McConnell, Director
907-269-0350

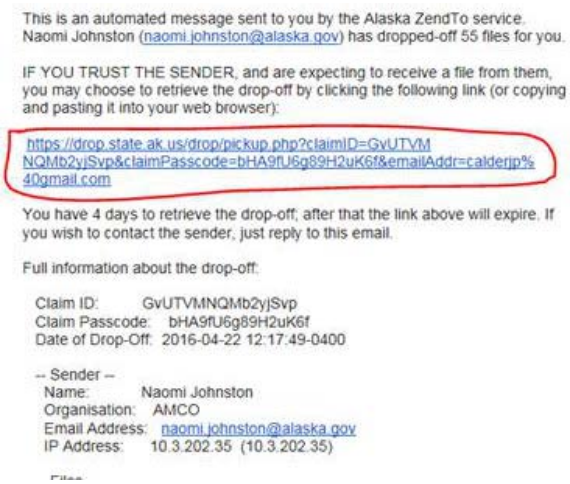
From:	AMCO Local Government Only (CED sponsored)
To:	Honest, Miranda L.; mjlicenses@muni.org; mclaughlinfd@muni.org; odellsm@muni.org; Yelle, Ryan J; Stewart, Gloria I.
Cc:	AMCO Local Government Only (CED sponsored); Marijuana Licensing (CED sponsored)
Subject:	New - LG Notice - Retail Marijuana Store - Top Shelf Herbs Of Alaska LLC, License #22150
Date:	Wednesday, October 23, 2019 8:17:33 AM
Attachments:	New - LG Notice - Retail Marijuana Store - Top Shelf Herbs Of Alaska LLC, License #22150.pdf image004.png

Dear local government officials,

Please find the attached notification for a marijuana establishment license application. Direct all correspondence to amco.localgovernmentonly@alaska.gov .

The application and all supporting documentation will be sent to each of you via the State of Alaska Drop Box called ZendTo.

You will receive an email that looks like this:



This is an automated message sent to you by the Alaska ZendTo service.
Naomi Johnston (naomi.johnston@alaska.gov) has dropped-off 55 files for you.

IF YOU TRUST THE SENDER, and are expecting to receive a file from them, you may choose to retrieve the drop-off by clicking the following link (or copying and pasting it into your web browser):

https://drop.state.ak.us/drop/pickup.php?claimID=GvUTVMNQMb2yjSvp&claimPasscode=bHA9fU6g89H2uK6f&emailAddr=calderjp%40gmail.com

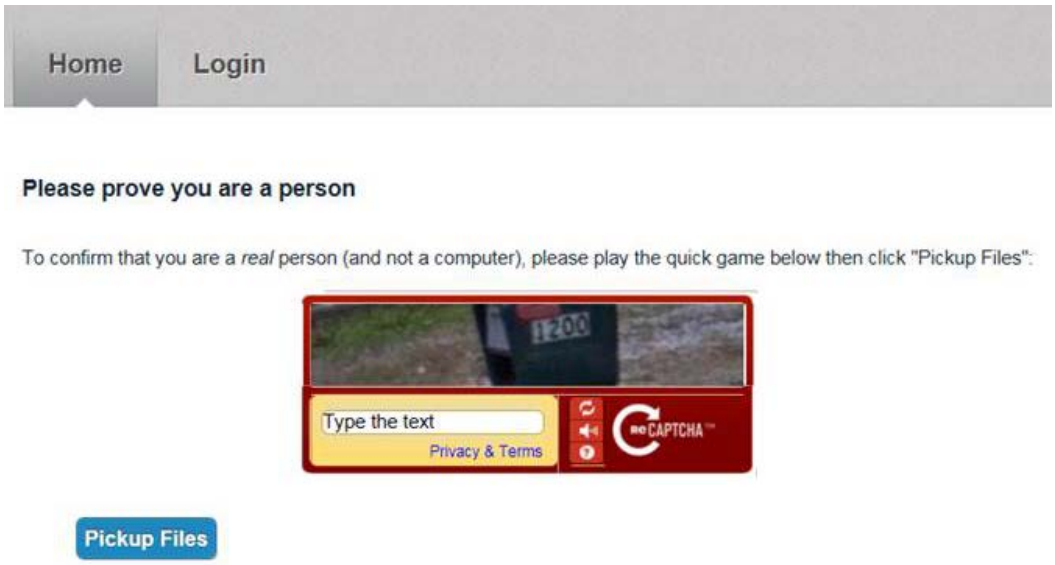
You have 4 days to retrieve the drop-off; after that the link above will expire. If you wish to contact the sender, just reply to this email.

Full information about the drop-off:

Claim ID: GvUTVMNQMb2yjSvp
Claim Passcode: bHA9fU6g89H2uK6f
Date of Drop-Off: 2016-04-22 12:17:49-0400

-- Sender --
Name: Naomi Johnston
Organisation: AMCO
Email Address: naomi.johnston@alaska.gov
IP Address: 10.3.202.35 (10.3.202.35)

Click the link that is circled in red in the image above. You should be redirected to a page similar to this:



Type the text that is displayed in the image and hit enter. In this example you would type “1200” into the field that says “type the text”.
Your Files should appear:

Drop-Off Summary

Click on a filename or icon to download that file.

Filename	Type	Size	Description
ABCAgenda.pdf	application/pdf	472.3 KB	
Tab1.pdf	application/pdf	416.6 KB	
Tab10.pdf	application/pdf	259.1 KB	
Tab11.pdf	application/pdf	1.9 MB	
Tab12.pdf	application/pdf	1.7 MB	
Tab13.pdf	application/pdf	10.0 MB	
Tab14.pdf	application/pdf	3.5 MB	
Tab15.pdf	application/pdf	1.4 MB	
Tab16.pdf	application/pdf	513.9 KB	
Tab17.pdf	application/pdf	812.2 KB	

Click the blue link for each tab. You can download and save them however you wish.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

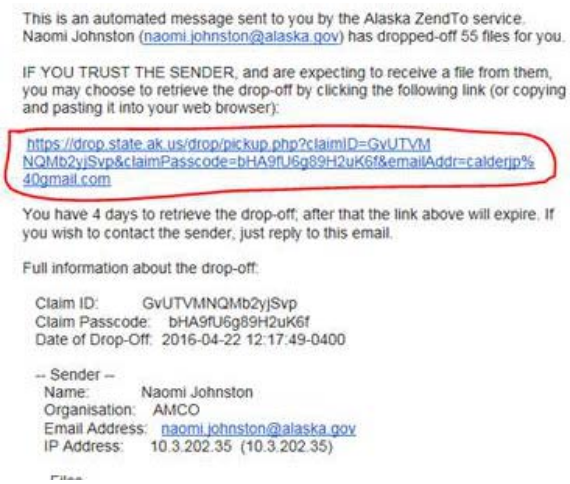
From:	Marijuana Licensing (CED sponsored)
To:	spenardcc@gmail.com; Federation of Community Councils
Cc:	Marijuana Licensing (CED sponsored)
Subject:	New - CC Notice - Retail Marijuana Store - Top Shelf Herbs Of Alaska LLC, License #22150
Date:	Wednesday, October 23, 2019 8:18:04 AM
Attachments:	New - CC Notice - Retail Marijuana Store - Top Shelf Herbs Of Alaska LLC, License #22150.pdf image004.png

Dear Spenard community council,

Please find the attached notification for a marijuana establishment license application. Direct all correspondence to marijuana.licensing@alaska.gov.

The application and all supporting documentation will be sent to each of you via the State of Alaska Drop Box called ZendTo.

You will receive an email that looks like this:



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https://drop.state.ak.us/drop/pickup.php?claimID=GvUTVMNQMb2yjSvp&claimPasscode=bHA9fU6g89H2uK6f&emailAddr=calderjp%40gmail.com

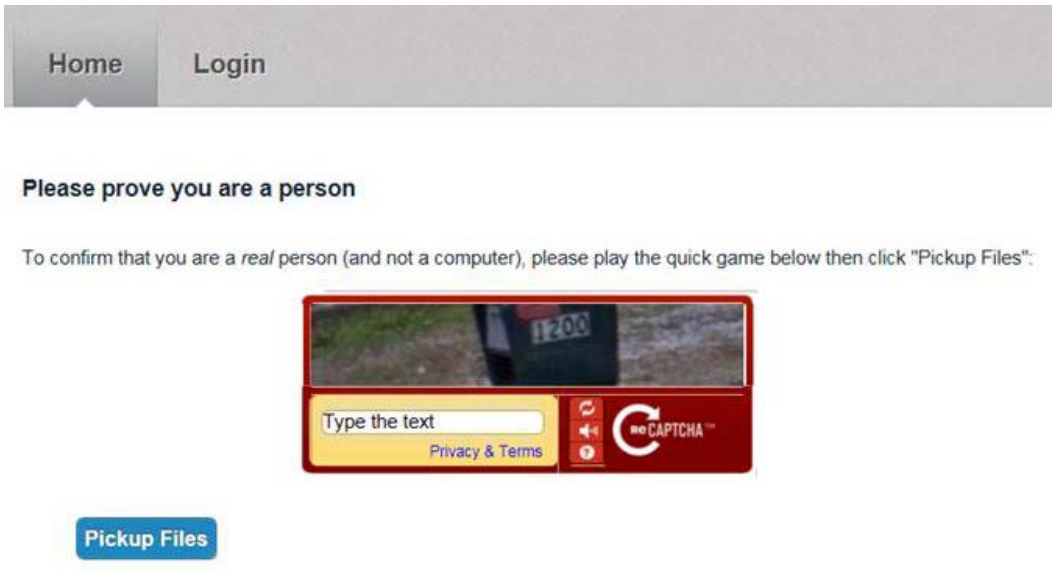
You have 4 days to retrieve the drop-off; after that the link above will expire. If you wish to contact the sender, just reply to this email.

Full information about the drop-off:

Claim ID: GvUTVMNQMb2yjSvp
Claim Passcode: bHA9fU6g89H2uK6f
Date of Drop-Off: 2016-04-22 12:17:49-0400

-- Sender --
Name: Naomi Johnston
Organisation: AMCO
Email Address: naomi.johnston@alaska.gov
IP Address: 10.3.202.35 (10.3.202.35)

Click the link that is circled in red in the image above. You should be redirected to a page similar to this:



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Tab11.pdf	application/pdf	1.9 MB	
Tab12.pdf	application/pdf	1.7 MB	
Tab13.pdf	application/pdf	10.0 MB	
Tab14.pdf	application/pdf	3.5 MB	
Tab15.pdf	application/pdf	1.4 MB	
Tab16.pdf	application/pdf	513.9 KB	
Tab17.pdf	application/pdf	812.2 KB	

Click the blue link for each tab. You can download and save them however you wish.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From:	Marijuana Licensing (CED sponsored)
To:	chismleimbach@yahoo.com
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Complete Application - Top Shelf Herbs of Alaska LLC, License #22150
Date:	Wednesday, October 23, 2019 8:21:40 AM
Attachments:	22150 Complete Application Notice.pdf image001.png

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Good morning,

Thank you, I have received all of the necessary revisions. Your marijuana establishment application has been determined to be complete for the purposes of 3 AAC 306.035(c). Please see attached for correspondence regarding your application. If you have any questions, direct all correspondence to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501