Bulletin Number: AKIB#010_090718	**Distribution Date**: 09/07/18	**Effective Date**: N/A
Contact Point: support@metrc.com	**Subject(s)**: Workshop Announcement	

Greeting Metrc Users,

In our on-going efforts to provide training & support for the Cannabis industry, we would like to announce that Metrc will be providing in-person training workshops in September, 2018. These workshops will be open to all employees with agent badges in the Alaska Cannabis industry (Owners, Managers and Staff).

Workshop Overview

- The purpose of these workshops is to address current issues and common errors experienced by the industry and the state regulatory authority
- The workshops will be live, in-person with a Q&A session after each workshop with Metrc staff
- Workshops may have state personnel in attendance

Workshop Registration

Registration has been closed for all workshops

Dates, Times & Locations

Juneau, AK

Monday, September 10th
1:30 PM – 4:30 PM AKDT
State Office Building Floor 10
Commissioner's Conference Room
333 Willoughby Ave. Juneau, AK

Anchorage, AK

Tuesday, September 11th
Wednesday, September 12th
1:30 PM – 4:30 PM AKDT
The Job Center in Midtown
Conference Room #104
3301 Eagle Street #103 Anchorage, AK

Kenai, AK

Thursday, September 13th
1:30 PM – 4:30 PM AKDT
Residence Hall Room
949 E Poppy Ln. Kenai, AK

Fairbanks, AK

Friday, September 14th
1:30 PM – 4:30 PM AKDT
DOT K2 Training Room
27020 Picket Place
Fairbanks, AK

Workshop Agenda

Additional agenda items may be added without notice before the workshops or on a case-by-case basis.

- Introduction
- Review previous workshop notes
- Common Errors
- New Features
- Training & Support

METRC – INDUSTRY TRAINING

Metrc provides industry training & education workshops in person and online as well as training guides and videos.

- Register for workshops or classes online at: **Metrc.com/Alaska**
- *You must attend at least one New Business (Level 1) class online before you may register for other classes*
- *We recommend that all industry users take classes every 3-4 months to stay updated on new features or changes*

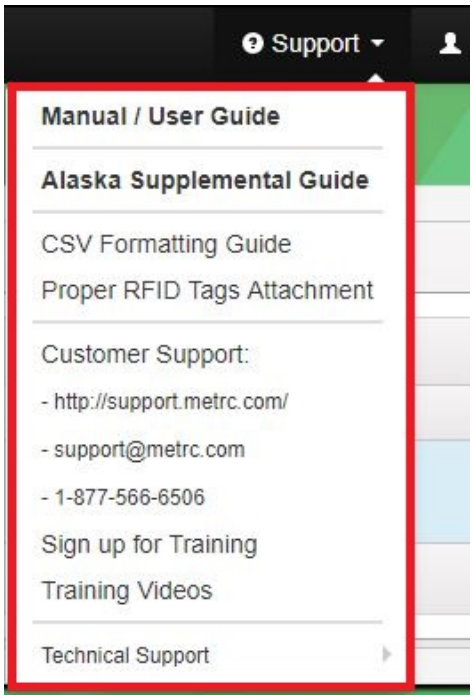
Online classes available:

- Metrc New Business (Level 1) – All Facilities
- Metrc Advanced (Level 2)
- Metrc Advanced (Level 2) – Testing Labs (Labs must request training via email)

METRC - INDUSTRY SUPPORT

Metrc provides live interactive support for industry users and licensees. This information can found on our website, when logged into Metrc under your Support tab and listed below.

Check under the "Support" tab for additional resources.



Please be advised that the new *CSV Formatting Guide* is now located under the Support Tab when you login to Metrc.
Please feel free to contact support at support@metrc.com or 877-566-6506 with any questions or to request a copy of previous industry bulletins.