CORRESPONDENCE

From:	Marijuana Licensing (CED sponsored)
To:	"hrgsenterprises.ak@gmail.com"
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Application- Bristol Bay Bud Company license #17452
Date:	Friday, December 14, 2018 10:49:00 AM
Attachments:	17452 Incomplete Application Letter.pdf image001.png

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Hello,

Your application has been reviewed, and attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed.

Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Letter.

Please let me know if you need any of the documents I have for this application. I want to make sure you receive this email and incomplete letter attached first.

Please send any documents/correspondence to marijuana.licensing@alaska.gov

Thank you,

Jacqlene Drulis
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
Direct: (907) 754-3588
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

December 14, 2018

Bristol Bay Bud Company, LLC
DBA: Bristol Bay Bud Company
Via email: hrgsenterprises.ak@gmail.com

Re: Standard Marijuana Cultivation Facility #17452

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-00 Application Certifications**
  - For Heather Allen's MJ-00, in Section 2, please add to Heather's title- and manager of Bristol Bay Bud Company, LLC.

- **MJ-01 Operating Plan**
  - Page 2, Section 3.2: according to 3 AAC 306.755, a marijuana establishment shall maintain in a format that is readily understood by a reasonably prudent business person all books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years. So, essentially, records must be kept for approximately 4 years. Please correct your answer accordingly.

- **MJ-02 Premises Diagram**
  - On all applicable diagrams:
    - Clearly label the storage area(s).
    - I cannot see the yellow outline on the diagrams. Please make the yellow outline darker.
      - Furthermore, because I cannot see the yellow outline, I cannot tell it the requirements are being followed. The bathroom can be a part of the licensed premises, but it should not be designated as the restricted access area because restricted access areas need cameras, and bathrooms should not have cameras.
  - Diagrams 1 & 2, Page 1:
    - In the legend, for the green Licensed Facility, please correct the wording to say, Licensed Premises.

        - In the legend, for the yellow Restricted Area, please correct the wording to say, Restricted Access Area.
    - Diagrams 1 & 2, Page 2:
        - In the legend, for the green Licensed Facility, please correct the wording to say, Licensed Premises.
        - In the legend, for the yellow Restricted Area, please correct the wording to say, Restricted Access Area.
        - What are the unlabeled spaces on most of this diagram? It appears that there is no way to access them. Does this mean that these areas are open to below? Please label them.

- **MJ-04 Cultivation Supplemental**
    - Page 3: There is a new version of MJ-04 on our website. Please take page 3 of it and complete it by transferring your information over to this page, and filling out the new box which is 4.6.

https://www.commerce.alaska.gov/web/Portals/9/pub/MCB/MarijuanaApplication/MJ-04.pdf

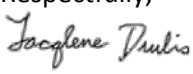
    - Page 4, Section 5.2: Incineration of marijuana waste has not been approved in other applications, per se, but (as long as your application is deemed complete) we can bring your incineration process to the board for consideration; **OR**, do you have a permit from the Mat-Su Borough to burn marijuana? Please clarify and adjust accordingly.

- **MJ-09 Statement of Financial Interest**
    - For Heather Allen's MJ-09, in Section 2, please add to Heather's title- and manager of Bristol Bay Bud Company, LLC.

- **Proof of Possession for Proposed Premises**
    - Please correct the Lessee to say Bristol Bay Bud Company, LLC, by adding LLC, so that the lessee is the Licensee, not the name of the business.
    - For the physical address, the zip code (99654) does not match the zip code (99623) provided on your online application. Please correct accordingly.
    - There are at least a couple of times throughout your lease in which a retail marijuana store is mentioned, but this application is for a standard marijuana cultivation facility. Please correct accordingly.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,



Jacqlene Drulis, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov